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**Derry Township School District
Board of Directors Meeting
May 7, 2018
Summary Minutes - XX**

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Mrs. Sicher at 7:00 pm

b. Roll Call

Members in Attendance: John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Tricia Steiner, Terry Singer

Member Absent: None

Non-Voting Members in Attendance: Joe McFarland, Mike Frentz

Staff/Public in Attendance: Dan Tredinnick, Jason Reifsnnyder, Stacy Winslow, Jackie Castleman, Lindsey Schmidt, Catherine Siris, Mike Knause

c. Flag Salute

d. Approval of Board of Directors Agenda

Approval of the May 7, 2018 Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Board Agenda for the evening's meeting was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

MOTION CARRIED

2. INFORMATIONAL AND PROPOSALS

a. Presentation: Full-Day Kindergarten Update

Minutes

Dr. Winslow, Mrs. Castleman and Mrs. Schmidt updated the Board on full-day kindergarten starting in the 2018-2019 school year.

b. Presentation: Fulton Financial - M. S. Hershey Trust Update

Minutes

Liz Peris and Brenton Hake from Fulton Financial provided a background of the handling of the M.S. Hershey Trust and provided an update on the performance of the Trust over the last quarter.

c. President Communications

Minutes

Mrs. Sicher announced that the Board met in Executive Session prior to this meeting to discuss:

- Matters of Personnel

d. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state your name and address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting. Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

Minutes

The following citizens were recognized by the Board of Directors:

- None

e. Standing Committee Meeting Report

Minutes

Mrs. Sicher reported that Curriculum Council met before this evening's meeting and the following items were discussed:

- The Committee heard two presentations one on district field trips and the Second Step program
- The Committee also reviewed goals for the 2018-2019 school year

Mrs. Memmi reported that the General Services Committee met before this evening's meeting and the following items were discussed:

- 322 field concession stand
- Committee also reviewed goals for the 2018-2019 school year

f. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes

Miss Blazer and Mr. Kellachow reported on activities that occurred at the High School over the past two weeks.

g. Community Correspondence Report

Minutes

Mr. Tredinnick reported that there were a total of six submissions during the month of April.

h. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the May 21, 2018 Public Board of Directors Meeting:

1. Approval of May 7, 2018 Board of Directors Summary Minutes
2. Presentation: A Day in the Life of an Instructional Coach
3. Approval to Advertise the Proposed Final 2018-2019 General Fund Budget
4. Recognition of Student Representatives
5. Approval of October 9, 2018 Speaker - Mark Cheramie Walz, Sweet Stevens Katz Williams
6. Requests for the Use of Facilities
7. Personnel
8. Staff Development

Minutes

The anticipated agenda items for the May 21, 2018 meeting of the Derry Township School Board of Directors were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Mrs. Memmi and a second by Dr. Shaw the consent agenda items were approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

MOTION CARRIED

a. Approval of April 23, 2018 Summary Board of Directors Meeting Minutes XIX

b. Approval of Field Trip/Excursion - Future Business Leaders of America

The Administration recommends the approval of the proposed overnight field trip/excursion as listed:

Group:	Future Business Leaders of America
Number of Participating Students:	1
Grade Level:	11
Destination:	Baltimore, Maryland
Purpose:	National Future Business Leaders of America Leadership Conference

<i>Depart:</i>	June 27, 2018
<i>Return:</i>	July 1, 2018
<i>Trip Leaders:</i>	Bonnie Ritchey, Brian Ferry

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

c. Approval of October 8, 2018 In-Service Speaker Agreements

The Administration recommends the Board approve the following speaker agreements for the October 8, 2018 Staff Conference:

<i>Speakers:</i>	
Angelo Juliani	\$5,000.00
Center for the Promotion of Social and Emotional Learning	\$4,000.00
Charlie Brenneman	\$500.00
Graham Fletcher	\$4,800.00
Shawn O'Brien	\$1,500.00

d. Approval of Thirty-Day Review of Policies

The Administration recommends the approval of a Thirty-Day Review of the following policies of the Derry Township School District Policy Manual:

- 105 Curriculum
- 138 Language Instructions Educational Program for English Learners
- 140 Charter Schools
- 202 Eligibility of Nonresident Students
- 217 Graduation Requirements
- 218 Student Discipline
- 249 Bullying/Cyberbullying
- 707 Use of School Facilities
- 808.1 Free/Reduced-Price Meals and Free Milk
- 906 Public Complaints
- 913.1 Commercial Partnerships and Sponsorships
- 918 Title I Parental and Family Engagement

The policies will be on display in the following locations: Hershey Public Library, District Office, and the Derry Township School District Website.

e. Approval of Policies

The Administration recommends the approval of the following policies of the Derry Township School District Policy Manual which have been on public display for thirty-days in the Hershey Public Library, District Office, and the Derry Township School District Website:

- 103 Nondiscrimination in School and Classroom Practices
- 104 Nondiscrimination in Employment/Contract Practices

- 248 Discriminatory Harassment
- 311 Reduction of Staff
- 348 Discriminatory Harassment
- 808 Food Services

f. Approval of Field Trip/Excursion - Scholastic National Awards Ceremony

The Administration recommends the approval of the Revised Overnight Field Trip/Excursion as listed:

Group:	Senior Student
Number of Participating Students:	1
Destination:	Carnegie Hall, New York, NY
Purpose:	Scholastic National Awards Ceremony
Depart:	June 7, 2018
Return:	June 8, 2018
Trip Leaders:	Colette Silvestri

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

g. Revised Field Trip/Excursion - Powerlifting

The Administration recommends the approval of the Revised Overnight Field Trip/Excursion as listed:

Group:	Hershey Powerlifting
Number of Participating Students:	6-11
Destination:	Appleton, Wisconsin
Purpose:	Compete at the 2018 USA Powerlifting High School Nationals
Depart:	March 21, 2018 (retroactive)
Return:	March 26, 2018 (retroactive)
Trip Leaders:	Troy Smith, Dan Hugendubler

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

h. Requests for the Use of School Facilities

The Administration recommends the approval of the following Requests for the Use of School Facilities:

Group:	Hershey Blaze Track Club
Date/Time:	May 24, 2018 6:00 p.m. - 8:00 p.m.
Requested Facility:	Turf Football/Track Field, Concession Stand, Restrooms
Event:	Youth Track Meet

Fee: Turf Field Manager: \$42.41/per hour (Approximately: \$84.82)

Group: **Hershey Youth Football Association**

Date/Time: May 29, 2018
5:00 p.m. - 8:00 p.m.

Requested Facility: ECC Gym

Event: Open House for Youth Cheerleading

Fee: None

Group: **Hershey Football Family**

Date/Time: August 9, 2018

Requested Facility: High School Cafeteria

Event: Picnic for Hershey High School Football Players and Families

Fee: None

Group: **Township of Derry**

Date/Time: Monday through Friday
August 27, 2018 - June 5, 2019
6:30 a.m. - 8:45 a.m.
3:00 p.m. - 6:00 p.m.
Adjusted Hours on Planned 2-Hour Late Start and Early Dismissals

Requested Facility: Elementary School - Cafeteria, Kitchen, Gym

Event: Kids Club - Before and After School Program

Fee: None

Group: **Girls on the Run**

Date/Time: Monday through Thursday
September 4 - November 15, 2018
3:45 p.m. - 5:15 p.m.

Requested Facility: Elementary School Lobby by MPR2, Cinder Track, Elementary Hallways (for inclement weather)

Event: Running Program Designed for Girls Grades 3-5

Fee: None

i. Requests for the Use of School Facilities with Waiver

The Administration recommends the approval of the following Request for the Use of School Facilities with waiver:

Group:	Hershey Girls Basketball Booster Club
<i>Date/Time:</i>	June 25 - 28, 2018 9:00 a.m. - 12:30 p.m.
<i>Requested Facility:</i>	Middle School Gym
<i>Event:</i>	Summer Youth Skills Camp
<u><i>*Fee:</i></u>	* Custodial Fee: \$39.95/per hour (Approximately \$559.30) * Gym Rental Fee: \$100.00/per hour (Approximately \$1,400.00) <u>* Request for Waiver of All Fees: Approximately \$1,959.30</u>

Group:	Hershey High School Music Department
<i>Date/Time:</i>	May 3, 10, 17, 24, 31, 2019 June 7, 2019 7:00 a.m. - 11:00 p.m.
<i>Requested Facility:</i>	High School Auditorium, Band Room, Chorus/Orchestra Room
<i>Event:</i>	Music in the Parks
<u><i>* Fee:</i></u>	* Auditorium Rental: \$80.00/per hour (Approximately \$7,680.00) * Band Room Rental: \$25.00/per hour (Approximately \$2,400.00) * Chorus/Orchestra Room Rental: \$25.00/per hour (Approximately \$2,400.00) Custodial Fee: \$39.95/per hour (Approximately \$3,835.20 - If Needed) <u>* Request for Waiver of Facilities Rental Fees Attached: Approximately \$12,480.00</u>

Group:	Hershey High School Music Department
<i>Date/Time:</i>	May 4, 11, 18, 2019 June 1, 2019 7:00 a.m. - 3:00 p.m.
<i>Requested Facility:</i>	High School Auditorium, Band Room, Chorus/Orchestra Room
<i>Event:</i>	Music in the Parks
<u><i>Fee:</i></u>	* Auditorium Rental: \$80.00/per hour (Approximately \$2,560.00)

* Band Room Rental: \$25.00/per hour (Approximately \$800.00)
 * Chorus/Orchestra Room Rental: \$25.00/per hour (Approximately \$800.00)
 Custodial Fee: \$39.95/per hour (Approximately \$1,278.40)
* Request for Waiver of Facilities Rental Fees
Attached: Approximately \$4,160.00

Group: Hershey High School Music Department
Date/Time: May 31, 2019
 5:00 p.m. - 11:00 p.m.
Requested Facility: High School Cafeteria
Event: Music in the Parks
*** Fee:** Custodial Fee: \$39.95/per hour (Approximately \$239.70 - if needed)
 * Cafeteria Rental: \$55.00/per hour (Approximately \$330.00)
* Request for Waiver of Facilities Rental Fees
Attached: Approximately \$330.00

j. Announcement of Staff Development Conferences

Staff Member:	Amanda Peters
Conference:	Annual Boston Seminar: Practical Strategies to Develop Independent Executive Function Skills
Location:	Natick, Massachusetts
Dates:	April 7, 2018 (Retroactive)
Expenses:	\$779.00
Staff Member:	Lisa Maggio
Conference:	Pennsylvania Association of College Admissions Counseling Conference
Location:	Kalahari Resort, Pocono Manor, PA
Dates:	June 24 - 26, 2018
Expenses:	\$918.20
Staff Member:	Jennifer Marron
Conference:	American Speech Hearing Connect

<i>Location:</i>	Baltimore, MD
<i>Dates:</i>	July 20-22, 2018
<i>Expenses:</i>	\$1,301.00
<i>Staff Member:</i>	Ellen Ott
<i>Conference:</i>	National Association for College Admissions Counselors
<i>Location:</i>	Salt Lake City, UT
<i>Dates:</i>	September 26-30, 2018
<i>Expenses:</i>	\$1,501.30
<i>Staff Member:</i>	Allison Mackley
<i>Conference:</i>	American Library Association Young Adult Service Symposium
<i>Location:</i>	Salt Lake City, UT
<i>Dates:</i>	November 2-4, 2018
<i>Expenses:</i>	None (Paid by Pennsylvania School Librarians Association)
<i>Staff Members:</i>	David Cavic, Todd Mark, David Yingst
<i>Conference:</i>	Mathematics in a Professional Learning Community at Work Summit
<i>Location:</i>	San Antonio, TX
<i>Dates:</i>	December 11 - 14, 2018
<i>Expenses:</i>	\$1,738.40 (each)

5. NEW BUSINESS

a. Auditor Approval

The Administration recommends the Board approve Boyer and Ritter, LLC as District auditors for the 2017-2018, 2018-2019, and 2019-2020 fiscal years at a cost of \$23,000, \$23,250, and \$23,500 respectively.

Minutes

Following a motion by Mr. Singer and a second by Mrs. Memmi Boyer and Ritter, LLC was approved as District auditors for the 2017-2018, 2018-2019 and 2019-2020 fiscal years at a cost of \$23,000, \$23,250 and \$23,500 respectively.

Vote Results

Yea: 8

Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 1 John Abel

Not Cast: 0

MOTION CARRIED

b. Memorandum of Understanding with Township of Derry

The Administration recommends the Board approve the Memorandum of Understanding with the Township of Derry to explore options related to shared parking and access as it pertains to the new, proposed community recreation and swim center.

Minutes

Following a motion by Mrs. Memmi and a second by Dr. Cronin the Memorandum of Understanding with the Township of Derry to explore options related to shared parking and access as it pertains to the new proposed community recreation and swim center.

Vote Results

Yea: 9

John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

c. Sixth Addendum to Joint Agreement for Collection of Taxes

The Administration recommends the Board approve the Sixth Addendum to the Joint Agreement for Collection of Taxes for the period January 1, 2018 through December 31, 2021.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Sixth Addendum to the Joint Agreement for Collection of Taxes for the period January 1, 2018 through December 31, 2021.

Vote Results

Yea: 9

John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

d. Approval of CAIU Special Education Contract 2018-2019

The Administration recommends the approval of the CAIU Special Education Contract for the 2018-2019 school year.

Minutes

Following a motion by Ms. Drew and a second by Dr. Cronin the CAIU Special Education Contract for the 2018-2019 school year was approved.

Vote Results

Yea: 9

John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

e. Approval of Vulnerability Assessment Agreement

The Administration recommends the approval of the Consulting Agreement and Mutual Non-Disclosure Agreement with Vulnerability Solutions Group, LLC for the Risk Vulnerability Assessment.

Minutes

Following a motion by Dr. Shaw and a second by Mrs. Memmi the Consulting Agreement and Mutual Non-Disclosure Agreement with Vulnerability Solutions Group, LLC for the Risk Vulnerability Assessment was approved.

Vote Results

Yea: 9

John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

f. Approval of Special Education Settlement Agreement

The Administration recommends the District accept and execute an agreement to amicably resolve a special education matter in accordance with a confidential agreement between the District and the minor child/parents.

Minutes

Following a motion by Mrs. Memmi and a second by Mrs. Steiner the agreement to amicably resolve a special education matter in accordance with a confidential agreement between the District and the minor child/parents.

Vote Results

Yea: 9

John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

g. Approval of Board of Directors Meeting Dates 2018-2019

The Board of Directors recommends the approval of the 2018-2019 Board of Directors Meeting Dates as attached.

Minutes

Following a motion by Mrs. Memmi and a second by Dr. Cronin the 2018-2019 Board of Directors Meeting dates were approved.

Vote Results

Yea: 9

John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 0

MOTION CARRIED

h. Personnel - Resignations

The Administration recommends the approval of the following resignations:

Classified:

DeVita, Donald

Paraprofessional

Middle School

Reason: Personal

Effective: 05/25/2018

Shaffner, Betty

Bus Driver

District-wide

Reason: Retirement

Effective: 06/08/2018

Minutes

Following a motion by Dr. Cronin and a second by Ms. Drew the Personnel - Resignation items were approved.

i. Personnel - General

1. The Administration recommends the approval of the following appointments:

Professional:

Nester, Lindsey* (replacing Ronald Wales)

English Teacher

High School

Temporary Professional

Bachelors, Step 1

Salary: \$50,794

Effective: 08/14/2018

Transfer of Classified Staff:

Eckman, Jr., Ronald*

From: Substitute Bus Driver

District-wide

To: Bus Driver (replacing Robert Vonada)

District-wide

Level A: 5.25 hours per day

Salary: \$17.58 per hour

Effective: 05/08/2018

Stewart, Gregory*

From: Substitute Bus Driver

District-wide

To: Bus Driver (replacing Kimberly Gingrich)

District-wide

Level A: 5.25 hours per day

Salary: \$17.58 per hour

Effective: 05/08/2018

2. The Administration recommends the approval of the following personnel for the 2018 Summer Employment:

Buildings and Grounds:

Grecia, Joseph*

Summer Buildings and Grounds Help

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 06/11/2018 - 08/26/2018

Steelman, Peter*

Summer Buildings and Grounds Help

Up to 29 hours per week

Salary: \$13.79 per hour

Effective: 06/11/2018 - 08/26/2018

Stockroom:

Cedel, Matthew*

Summer Stockroom Help

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 06/11/2018 - 08/26/2018

Godino, Joseph*

Summer Stockroom Help

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 06/11/2018 - 08/26/2018

Technical Support:

Blanco, Randy

Summer Technical Support

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 05/08/2018 - 08/26/2018

Haldeman, Jacob

Summer Technical Support

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 05/08/2018 - 08/26/2018

Navarro, Elijah

Summer Technical Support

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 05/08/2018 - 08/26/2018

Transportation:

Lachman, Brenda*

Summer Bus Custodian

Up to 29 hours per week

Salary: \$12.25 per hour

Effective: 06/11/2018 - 08/26/2018

Lewis, Cheryl*

Summer Bus Custodian

Up to 29 hours per week

Salary: \$13.79 per hour

Effective: 06/11/2018 - 08/26/2018

*** This individual is currently an employee. Clearances are on file.**

Minutes

Following a motion by Dr. Shaw and a second by Mrs. Memmi the Personnel - General items were approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
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Nay:	0
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Abstain:	0
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Not Cast:	0
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MOTION CARRIED

6. DELEGATE REPORT

a. CAIU

Minutes

Mrs. Memmi attached her report for the CAIU

b. Derry Township Tax Association

Minutes

Mrs. Steiner attached her report for the Derry Township Tax Association.

c. PSBA

Minutes

Mrs. Steiner attached her report for PSBA

d. Tax Increment Financing Committee (TIF)

Minutes

Ms. Drew reported that the Committee met on May 2, 2018 to discuss the proposed policy.

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

The following Board Members provided reports:

- Mr. Able reported on the Downtown Hershey Association
- Mr. Singer reminded the Board of the need to discuss financing options for the Granada Roof/Window/Door/Exterior project

b. Superintendent's Report

Minutes

Mr. McFarland provided the Board with the following updates:

- I'm pleased to announce that as a district, we received a total of \$12,798.17 from Giant Food Stores from their Giant A+ Rewards program. This program is free for people to sign up with and a portion of their regular spending is donated to the school they designate when signing up. Since we all have to shop for food and eat, we encourage all who shop at Giant to designate one of our schools as the recipient of these funds! They are greatly appreciated.
- Congratulations to the cast, crew, pit and staff of this year's production of Peter Pan. The show received six nominations and an honorable mention for the Hershey Theater's Apollo Awards. This is the largest number of nominations ever received!
- I want to share with you a short video that was produced called, "This is How We Roll." It is a great example that shows how we break down barriers to learning and make things possible for our students as well as shows the commitment from all of our staff to help meet the needs of our kids. In it you will see our support staff and professional staff working together with our kids to create an awesome reminder for all of us!

c. Board President's Report

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

The following citizens were recognized by the Board:

- None

9. ADJOURNMENT

Minutes

Following a motion by Ms. Drew and a second by Mrs. Memmi the meeting was adjourned at 8:18 pm

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved May 21, 2018

Kathy Sicher
President of the Board of Directors

Derry Township School District
School Board Meeting
May 7, 2018

Please Sign In AND Print Your Name

Signature

Printed Name

Daniel B Tredinnick

Dan Tredinnick

Signature

Printed Name

Jackie Castleman

Jackie Castleman

Lindsey Schmitt

Lindsey Schmitt

Signature

Printed Name

Catherine Siris

Catherine Siris

Signature

Printed Name

Mike Knauff

Mike Knauff

Signature

Printed Name

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Board of Directors Meetings 2018-2019		
2018		
July	16	
August	13	27 (students first day)
September	10	24
October	8 - Columbus Day (students off)	22
November	12	26
December	3	17
	Re-Organization (only)	
2019		
January	14	28
February	11	25
March	11	25
April	8	29 (5th Monday)
May	13	28 (Tuesday)
June	10	24

CAIU BOARD HIGHLIGHTS

The following actions were taken at the **April 26, 2018** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- The Board announced the following retirees: Karen Ruddle, Training and Consultation Supervisor, retirement with 32 years of service and Cynthia Walker, Access Program Coordinator, retirement with more than 42 years of service.
- Dr. Saia shared an overview of the 2018-19 Special Education Plan.
- Len Kapp, Supervisor of Operations and Transportation, reported that summer remodeling and maintenance has begun. Upcoming projects include emergency repairs to the sewer pump, high-level remodeling at Hill Top Academy where a portion of the wall will be replaced with impact resistant drywall, and roadway work and repairs to the Enola parking lot.
- Theresa Kinsinger, Director of Organizational Services, shared that she is working with Alicia McDonald on staffing and assignment changes. She also provided an update on the contract process; 22 contracts were processed in within the last 30 days.
- Brian Griffith, Director of Curriculum Services, shared that PSSA and Keystone testing is underway. It will be a busy summer for professional development with over 1,000 people already registered for upcoming summer sessions. A High Impact Strategies session will be held in May for student teachers from local school districts. Adams county school districts have inquired about using our High Impact Training for their student teachers. Local districts are taking a closer look at how to record student absenteeism. PDE set new recording requirements for Career Readiness causing the IU and some districts to revisit how data/evidence is collected and recorded.
- Dave Martin, Director of Technology, shared that this year's Computer Fair was a great success with 140 students in attendance. Students were professional and their projects were very impressive. Students placing first place in their category will represent their districts and region at the PA State Computer Fair at Dickinson College in Carlisle, PA, in May. Several Technology staff will be attending conferences in preparation for fall work on the Cyber Security Plan. Upcoming Summer Technology projects include the computer lifecycle plan and implementing new firewall software.
- Daren Moran, Business Manager, reported that the CAIU 2018-19 General Operating Budget was approved by the school districts and will be submitted to PDE by Monday. At this month's Business Managers meeting, Daren introduced Dr. Saia and the group participated in roundtable discussions. Daren reached out to the CAIU Board Finance Committee regarding the possibility of changing our bank, PNC, to a local bank. Many are offering good investment opportunities and benefits. In addition, F&B is offering many benefits for our employees. Daren also discussed the complex process of prescription carve-out, as the IU is hoping to uncover some possible key savings in the future.
- Dr. Andria Saia, Executive Director, shared highlights from her Executive Director report. She highlighted the Champions for Children annual bingo event held on April 6. The event was a huge success and raised over \$5,000 for the fund. Dr. Saia provided various program highlights and shared her monthly activities. She also invited the Board members to attend several upcoming graduations and award events.
- Rennie Gibson, Board Secretary, shared that the Statement of Financial Interest forms are to be completed and returned no later than May 1. In addition, the CAIU annual board ballots were sent to the local school district boards for voting. All ballots are to be returned by July 6.

Approved Action Items

- Appointment of Mr. Melvin Wilson Jr., Harrisburg SD, to fill an unexpired term of April 26, 2018 – June 30, 2019.
- Ratification/Approval of the following action items of the March 22, 2018 CAIU Board Meeting:

- Approval of the minutes of the Capital Area Intermediate Unit Board of Directors' meeting of February 22, 2018
- February 2018 Treasurer's Report and Payment of Bills - a total of \$6,932,971.38 in receipts and \$4,603,883.41 in expenditures
- February 2018 Summary of Operations showing revenues of \$54,607,774.21 and expenses of \$47,536,396.19
- Proposed 2017-18 Budget Revision - IDEA Section 611, Early Intervention
- Proposed 2017-18 Budget Revision - IDEA Section 619, Early Intervention
- Proposed 2017-18 Budget Revision - English as a Second Language (ESL)
- Proposed 2017-18 Budget Revision - PA Assessment & Accountability Workshop
- Proposed 2017-18 Budget Revision - Professional Services
- Proposed 2017-18 Original Budget - Technology Entrepreneurial
- Proposed 2017-18 Original Budget - Early Intervention ACCESS
- Proposed 2017-18 Original Budget - PA Institute for Instructional Coaching
- Proposed 2017-19 Original Budget - Title II Part A - Improving Teacher Quality
- Other Fiscal Items
 - Proposed 2018-19 Market Place Services Fee Schedule
- Other Business Matters
 - 2017-18 Contracts – March 2018
- Policies & Programs
 - First Reading, Revised Policy #246 - School Wellness
 - First Reading, Revised Policy #808 - Food Service
 - Proposed 2018-19 CAIU 12-Month Employee Calendar
- Job Descriptions
 - First Reading, New Position, New Description - Marketing and Communications Specialist
 - Second Reading, Existing Position, Revised Description - Human Resources Data Clerk
- Personnel Items – See Attached Report
- Treasurer's Report and Payment of Bills – a total of \$5,477,815.67 in receipts and \$7,837,078.49 in expenditures for March 2018
- Summary of Operations for the 2017-18 fiscal year showing revenues of \$62,638,781.02 and expenses of \$54,380,077.10
- Budget Administration
 - Proposed 2017-2018 Budget Revision – CAMhP
 - Proposed 2017-2018 Budget Revision – Capital Online Learning Initiative
 - Proposed 2017-2018 Budget Revision – Diakon
 - Proposed 2017-2018 Budget Revision – Driver's Education
 - Proposed 2017-2018 Budget Revision – ELECT
 - Proposed 2017-2018 Budget Revision – Hospital Education Program
 - Proposed 2017-2018 Budget Revision – IDEA Section 611 - School Age
 - Proposed 2017-2018 Budget Revision – Institutionalized Children's Program
 - Proposed 2017-2018 Budget Revision – Loysville Youth Development Center State
 - Proposed 2017-2018 Budget Revision – Loysville Youth Development Center Title ID
 - Proposed 2017-2018 Budget Revision – Entrepreneurial Transportation
 - Proposed 2017-2018 Budget Revision – Student Services
 - Proposed 2017-19 Original Budget – Title I, Part A Improving Basic Programs
- Other Fiscal Matters
 - 2018-19 Student Services Fixed Rates
- Other Business Items
 - 2017-18 Contracts – April 2018
- Policies & Programs
 - Second Reading, Revised Policy #246 – School Wellness
 - Second Reading, Revised Policy #808 – Food Service
 - Approval of Calendar Revisions

- 2018-19 Student Services master Calendar
- Job Descriptions
 - Second Reading, New Position, New Description – Marketing and Communications Specialist
 - First Reading, Existing Position, Revised Description – Assistant Executive Director
- Personnel Items – See Attached Report

Executive Director's Report

- See attached written report.

Board Member Sharing of Information

- There was a discussion about the Comprehensive Plan and stakeholders.

President's Report

- Mrs. Jean Rice thanked the Board members for their attendance at this morning's meeting.

NEXT MEETING: Thursday, May 24, 2018, 8:00 a.m., Board Room, CAIU Enola Office

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting March 22, 2018 Personnel Items

RESIGNATIONS:

- **SARAH BAHN**, Teacher, Direct Education Program, effective March 28, 2018. Reason: Personal.
- **NANCY HAGERTY**, Remedial Specialist, ANPS Program, effective June 6, 2018. Reason: Retirement after 9 years of continuous CAIU service.
- **EMILY FREEBURN**, Speech and Language Clinician, Early Intervention Program, effective February 28, 2018. Reason: Personal.
- **LORRAINE ROGERS**, Program Assistant, Curriculum Team, effective March 7, 2018. Reason: Personal.
- **KAREN RUDDLE**, Program Supervisor, Training and Consultation Program, effective April 6, 2018. Reason: Retirement after more than 31 years of continuous CAIU service.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- **MICHAEL BAER**, Paraprofessional, effective March 5, 2018. Personal Care Assistant, Autism Support Program with base salary of HS+30, Step 1, \$18,253 for 189 days of service will be prorated for a total of 62 days with additional new hire days as required. This is a new position funded through the Autism Support budget.
- **KORRYN BOGDAN**, Professional, Long Term Substitute, effective March 12, 2018 – May 16, 2018. Assignment: Long Term Substitute Teacher, Deaf/Hard of Hearing Program with base salary of Masters, Step 5, \$51,637 for 189 days of service will be prorated for a total of 45 days with additional new hire days as required. This is a replacement position funded through the Deaf/Hard of Hearing budget.
- **AIMEE BUSZKA**, Professional, Long Term Substitute, effective March 15, 2018 – June 1, 2018. Assignment: Long Term Substitute Teacher, Early Intervention Program with base salary of Bachelors, Step 5, \$48,609 for 189 days of service will be prorated for a total of 48 days with additional new hire days as required. This is a replacement position funded through the MAWA budget.
- **BRIELLE DELELLIS**, Paraprofessional, effective February 12, 2018. Educational Paraprofessional, Autism Support Program with base salary of HS, Step 2, \$17,533 for 189 days of service will be prorated for a total of 75 days with additional new hire days as required. This is a replacement position funded through the Autism Support budget.
- **ELIZABETH KERR**, Professional, effective March 19, 2018. Assignment: Floater Teacher, Student Services Team with base salary of 80% of Bachelors, Step 1, \$45,337 for 189 days of service will be prorated for a total of 51 days with additional new hire days as required. This is a new position funded through the Floater budget.
- **SHANNON KLINGER**, Human Resources Data Clerk, Administrative Team, effective March 12, 2018. Base salary of \$35,700 for 12 months of service will be prorated for a total of 80 days through June 30, 2018. This is a replacement position funded through the General Operating budget.

- **REBECCA LAIRD**, Paraprofessional, effective March 12, 2018. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of HS+30, Step 1, \$18,253 for 189 days of service will be prorated for a total of 53 days with additional new hire days as required. This is a replacement position funded through the MAWA budget.
- **SCOTTY LOVELESS**, Application Support Specialist II, Technology Team, effective April 3, 2018. Base salary of \$39,085.11 for 12 months of service will be prorated for a total of 63 days through June 30, 2018. This is a replacement position funded through the PowerSchool budget.
- **DAVINA PUCETA**, Paraprofessional, effective April 4, 2018. Assignment: Personal Care Assistant, Autism Support Program with base salary of HS, Step 1, \$16,892 for 189 days of service will be prorated for a total of 46 days with additional new hire days as required. This is a new position funded through the Autism Support budget.

CHANGES OF STATUS:

- **ROSEMARY BRAUGHT**, from Secretary to Access Program Coordinator, Student Services Team, effective March 14, 2018. Change of status results in a change of salary to \$44,850 for 12 months of service and will be prorated for a total of 78 days through June 30, 2018.
- **BARBARA FREY**, from Educational Paraprofessional to a Long Term Substitute Teacher, Hospital Program, effective April 4, 2018 – June 5, 2018. Change of status results in a change of salary to Bachelors, Step 1, \$45,377 for 189 days of service and will be prorated for 45 days. This is a replacement position funded through the Hospital/Direct Education budgets.

LEAVES OF ABSENCE:

- **SARAH BAHN**, Teacher, Direct Education Program, leave of absence effective February 15, 2018 – March 6, 2018. Leave is requested using accumulated paid leave for a total of 14 days and is in accordance with CAIU and FMLA policies
- **SALLY FIKE**, Receptionist, Administrative Team, unpaid leave of absence on March 30, 2018 as per CAIU policy, practice, and procedure.
- **NANCY HAGERTY**, Remedial Specialist, ANPS Program, leave of absence effective February 8, 2018 – March 22, 2018. Leave is requested using accumulated paid leave from February 8, 2018 – February 23, 2018 for a total of 12 full days. Employee will then work 3 days a week, also utilizing paid leave from February 26, 2018 – March 22, 2018, using 8 additional days. Leave is requested in accordance with CAIU and FMLA policies.
- **KRISTEN OESTERLING**, Personal Care Assistant, CATES Program, intermittent FMLA leave through February 9, 2019. Leave is requested in accordance with CAIU and FMLA policies.
- **CHARLES VENNIE**, Educational Coach, Student Services Team, unpaid leave of absence from February 22, 2018 – March 6, 2018 as per CAIU policy, practice, and procedure.
- **HILLARY WILLIAMS**, Program Assistant, Curriculum Team, leave of absence effective February 26, 2018 – May 22, 2018. Leave is requested using accumulated paid leave time from February 26, 2018 – March 9, 2018 for a total of 10 paid days and without pay from March 12, 2018 – May 22, 2018 for a total of 50 unpaid days. Leave is requested in accordance with CAIU and FMLA policies.

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting April 26, 2018 Personnel Items

RESIGNATIONS:

- **EVE KERMIT**, Personal Care Assistant, Autism Support Program, effective June 4, 2018. Reason: Retirement after over 14 years of continuous CAIU service.
- **ANTHONY TALIANI**, Educational Paraprofessional, Emotional Support Program, effective April 12, 2018. Reason: Personal.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- **CYNTHIA BALESTIER**, Paraprofessional, effective April 3, 2018. Assignment: Personal Care Assistant, Emotional Support Program with base salary of HS+30, Step 1, \$18,253 for 189 days of service will be prorated for a total of 43 days with additional new hire days as required. This is a new position funded through the Emotional Support budget.

- **CHAD SKELLY**, Accountant, Administrative Team - Business, effective May 14, 2018. Base salary of \$45,500 for 12 months of service, prorated for a total of 35 days through June 30, 2018. This is a replacement position funded through the General Operating budget.

CHANGES OF STATUS:

- **BROOKE YELLETS**, Long Term Substitute Psychologist, Pupil Services Program, change in end date of assignment from June 15, 2018 to April 20, 2018.

LEAVES OF ABSENCE:

- **ASHLEY ADAMS**, Teacher, Deaf/Hard of Hearing Program, child-rearing leave of absence March 22, 2018 – May 2, 2018. Leave is requested using accumulated paid leave for a total of 28 days and is in accordance with CAIU practice and procedure.
- **MEGHANN CENTENO**, Behavior Consultant, Student Services Team, intermittent FMLA leave through March 29, 2019. Leave is requested in accordance with CAIU and FMLA policies.
- **MORGAN COLDREN**, Speech and Language Clinician, School-Age Speech Program, leave of absence effective March 26, 2018 – May 18, 2018. Leave is requested using accumulated paid leave time from March 26, 2018 – May 4, 2018 for a total of 28 paid days and without pay from May 7, 2018 – May 18, 2018 for a total of 10 unpaid days. Leave is requested in accordance with CAIU and FMLA policies.
- **DAVID COLESTOCK**, Supervisor, ANPS Program, intermittent FMLA leave through March 12, 2019. Leave is requested in accordance with CAIU and FMLA policies.
- **EVE KERMIT**, Personal Care Assistant, Autism Support Program, leave of absence effective March 12, 2018 – June 4, 2018. Leave is requested using accumulated paid leave time from March 12, 2018 – May 7, 2018 for a total of 37 paid days and without pay from May 8, 2018 – June 4, 2018 for a total of 19 unpaid days. Leave is requested in accordance with CAIU and FMLA policies.
- **KRISTIN LEITZEL**, Teacher, Early Intervention Program, leave of absence effective March 23, 2018 – June 1, 2018. Leave is requested using accumulated paid leave time from March 23, 2018 – May 3, 2018 for a total of 22 paid days and without pay from May 4, 2018 – June 1, 2018 for a total of 20 unpaid days. Leave is requested in accordance with CAIU and FMLA policies.
- **ANGELA PRESTON**, Teacher, Autism Support Program, intermittent FMLA leave through April 5, 2019. Leave is requested in accordance with CAIU and FMLA policies.
- **CYNTHIA WALKER**, Access Program Coordinator, Student Services Team, leave of absence effective March 5, 2018 – March 23, 2018. Leave is requested using accumulated paid leave from March 5, 2018 – March 19, 2018 for a total of 11 full days. Employee will then work half days, also using paid leave from March 20, 2018 – March 23, 2018 for a total of 3 half days. Leave is requested in accordance with CAIU and FMLA policies.

Executive Director's Report

April 26, 2018

PROGRAM SPOTLIGHT

Champions for Children Bingo Night

Champions for Children held their annual bingo event on April 6. The event was a huge success! The event raised over \$5,000 for the fund and we had over 160 guests in attendance. More than 40 IU employees volunteered their time or donated food. Every team as well as individual employees donated raffle baskets. We also had great community support with donations of gift certificates and gift cards totaling over \$400. We are very thankful for all of the volunteer support and raffle donors. All enjoyed the entire evening.



NEWS

STUDENT SERVICES

April is....

- **Occupational Therapy Awareness Month.** We are honoring our 23 occupational therapists for the excellent work they do with our preschooler and school age student in developing fine motor, daily living, and self-regulation skills.
- **National Autism Awareness Month.** April 2 was World Autism Awareness Day, designated by the UN General Assembly. We are so appreciative of the work that our Teachers, Para-educators, and Consultants do with preschool and school age children with autism in the CAIU and in our districts.

Congratulations

- Dr. Janilyn Elias, Program Director, is the new Treasurer for the Board of the Pennsylvania State Pupil Services Association.
- Kate Klopp, Preschool Teacher, who completed her coursework and became a CLM Certified Coach through Tucci Learning Solutions, Inc.
- Kareem Cotton, Preschool EPP, was accepted into Clarion University's Clinical Mental Health Counseling Graduate Program. She will start her online coursework in the fall of 2018.
- Mr. Dennis Abdul-Jihad, Loysville Teacher, was selected as "Employee of the Month" at Loysville YDC. The Student council made the nomination and he was selected by a committee. He will have preferred parking for the next 30 days. He earned this honor two months in a row!

Preschool Early Intervention

- Let's Talk AAC Camp funded by a CAIU Innovation Grant was held on April 20-21 for students and their families to promote the use of the students' augmentative and alternative communication systems. The Friday evening session took place at the CAIU Enola Center for parent training and functional activities for students to gain practice with their systems. The Saturday morning session was held at the Capital City Mall to promote AAC use in the community for the students and their parents.
- On April 23, members of the Community Engagement Professional Learning Community (Lara Borne and Jean Gray) hosted a Lunch and Learn for community preschools and nursery schools. The discussion focused on setting up a learning environment, which focuses on social-emotional development. Jamie Gordon shared specific teaching strategies. The next Lunch and Learn will be held on May 21 from 12:30-2:00 at the Enola office.

- On April 25, West Perry School District hosted its annual Pre-K Family Fun Night at New Bloomfield Elementary. Erica Overbaugh, CAIU Preschool Teacher assisted in this event by having a dramatic play station for children and families.
- Spring Transition Meetings for children who are transitioning into Kindergarten will occur on April 30 and May 4 for children who are exiting preschool and entering school age programming.

Loysville Youth Development Center

- There were 17 new residents admitted in March and 13 students released. The population is currently at 88 residents enrolled in school.
- Eighteen of the 88 students attending school, or 20% of the students enrolled, already had their GED or High School Diploma when they arrived but are attending school regardless. One student passed the GED test in March.
- An assembly with Loretta Claiborne was held on March 16. All students watched the Disney movie about her life prior to the assembly. She did a great job speaking to our youth.

Project Search

We welcomed our 10 interns accepted for the 2018/2019 school year on April 10 at our Information Night. Parents, students, and district representatives heard details about how their year will be structured. Students spent time working together and parents had the opportunity to ask questions in preparation for their children's final year of education.

Transition

- We welcomed Talent Assessment, Inc. (TAI) to the CAIU on April 18. TAI is the vendor for the Practical Assessment Exploration System (PAES), a simulated work setting used to assess and train students in a wide range of functional work skills. As well, TAI has developed the Waypoint System, an electronic manager of assessment transition assessments that consider student interest, aptitude, and cognitive skills.
- The CAIU was the host of the Carnegie Science Center Fab Lab the week of April 2. The Fab Lab is a mobile lab that allows students to explore a number of fabrication tools

Consultative Staff

We welcomed Kellie Custer to the IU on April 3. Mrs. Custer began her new position as an Educational Consultant in Student Services. She currently is working with West Shore, Upper Dauphin, East Pennsboro, and Susquehanna Township School Districts.

Pupil Services

- CAIU social workers host social worker interns from Shippensburg every year. To find the best candidates we have been using an interview format with potential candidates. Four candidates from Shippensburg will be going through the interview process this month for a possible internship for the 18-19 school year.
- Our "Back-Pack" program, providing food to families, has taken off over the past two years mainly due to Ashley Mellott, a social worker at Hill Top Academy. Ashley and Deb Vandling, a CAIU teacher in a district building, partnered to provide food for families within the CAIU community at that neighboring school.
- School psychologists are in short supply for many of our districts. Districts both in and out of our footprint have reached out for assistance. To date, we are now providing services to 12 districts and charter schools.

Deaf/HH Program

On April 30, the DHH classes from Conewago elementary and Susquehanna Township middle school will travel to Memorial Lake in Harrisburg for a lesson in canoeing led by Peter Fidgett, social worker. They will participate in an initial orientation and safety lesson followed by a brief canoe trip around the lake.

Teachers of the Visually Impaired Networking

On March 9, CAIU teachers of the visually impaired (TVIs) hosted a meeting with other TVIs from Mechanicsburg, Carlisle, Central Dauphin, and West Shore school districts. The meeting marked the first truly collaborative effort between TVIs within the CAIU footprint. The agenda touched on many important topics facing professionals in the field and was highly praised by the attendees. Because of the productivity and appreciation for the collaboration, quarterly meetings will be scheduled for the 18-19 school year.

Audiology

- Dr. Diane Graybill attended the Educational Audiology Roundtable on April 13 at PaTTAN Harrisburg. Intermediate Unit audiologists in central and eastern PA gather at this meeting to discuss topics pertinent to audiology in the schools. The audiologists share case studies and discuss audiology issues in a rare collaborative effort.
- Dr. Graybill has been asked to attend a parent and toddler workshop to be held at the Simpson Library in Mechanicsburg on May 4. She attended a similar event in the fall and will be providing information to parents regarding hearing loss in children.

BrainSTEPS

The BrainSTEPS program continues to grow in the region, our region is 3rd in the state in referrals. We continue to encourage our districts to form Concussion Management teams at each school/level. The new training is now active and available online. For more detailed information on the process, please don't hesitate to contact Arlene Moll, BrainSTEPS Team Leader, at amoll@caiu.org or 717-732-8400 x 8376.

Hill Top Academy

- All Hill Top Academy staff participated in an Active Shooter Training provided by the Capozzi Group on March 28 for their Act 80 half day. Active scenarios provided the opportunity to drill potential responses to an active shooter event at the school.
- As part of the NNPS (National Network of Partnership Schools) grant initiative, students worked hard to complete Math and Reading punch cards starting on February 14. Those that completed 10 full punch cards earned a pizza party with the principal Dr. Thompson on April 6.
- In April, Hill Top held a PBIS LABS pep rally! The winners of the student LABS commercial contest were announced at this event. Each classroom developed a unique commercial to advertise what PBIS LABS behavior meant to them. One of the winners and staff favorite is attached.
- April 20 was the Annual PBIS Puppy Day with Susquehanna Service Dogs and their new "Cooperstown" litter.

CURRICULUM SERVICES

24 Challenge Competition

The regional 24 Challenge Competition (formerly Math 24), will be held at CAIU on May 7, 2018 for grades 4-5 and May 8 for grade 6-8. Over 200 students from 14 of our CAIU school districts and 5 non-public schools will be competing in this year's competition.

Pre-KCounts Grant Application

CAIU staff are preparing to submit a Pre-K Counts Grant Application, which is due on Friday, May 11. This first grant application will include five partners: Middletown Area SD, Bright Horizons (on campus of Penn State Harrisburg), Bright Beginnings (within Central Dauphin SD), Newport Assembly of God Child Care, and Neighborhood UMC (within Harrisburg SD). If awarded this grant, we anticipate adding services for 60 students (ages 3-4) in collaboration with our grant partners.

TECHNOLOGY SERVICES

2017 PA Regional Computer Fair

Students from the Capital Area Intermediate Unit region gathered on March 27 to highlight their technical talents and abilities at the annual PA Regional Middle and High School Computer Fair. Forty-eight high school students and eighty-nine middle school students submitted 84 projects in the areas of Computer Fair Logo, Web Page Design, Digital Movie, Graphic Design, Programming, and Animation. Students placing first place in their category will represent their districts and region at the PA State Computer Fair at Dickinson College in Carlisle, PA on May 22 and 23. It was an energizing day and students from all districts represented their schools well. While the projects were being evaluated, students also had the chance to attend workshops to learn about technologies such as Coding with Circuitry, Breakout EDU, and online Quiz Bowl.

Congratulations to students from Eagle View MS, Hershey MS, Mechanicsburg MS, Good Hope MS, Middletown Area HS, Central Dauphin HS, Boiling Springs HS, Newport HS, and Cumberland-Perry AVTS as they advance to the State Computer Fair Competition.



Technology Training

On Thursday, April 12, the Technology Advisory Council hosted a Google Administration training at the CAIU. This session focused on the Google Admin Suite and was designed to help school administrators set up and configure the G Suite domain and begin to explore how G Suite for Education can be used as a platform for teaching and learning.

Social Media Presentation

On April 19, the CAIU organized a presentation from Social Sentinel about their social media threat alert system. Members of school district's safety team attended the session to learn how a social media monitoring and notification system can help keep their schools and their students safe.

NOTIFICATION OF ACTIVITIES

- Attended DCTS JOC and Board meetings
- Attended the Fall Superintendents' Leadership Conference
- Met with Jerry Wilson, Superintendent at Shippensburg Area SD
- Met with Sherri Smith, PDE Director

UPCOMING ACTIVITIES - *Board members are invited to attend the following events:*

- **May 17 - Deaf/HH Awards Night**, Enola
- **May 24 @ 6pm - Project SEARCH Graduation at the Hershey Medical Center**
- **May 30 @ 6:30pm - CAIU/Hill Top Academy Senior Graduation** - Enola
- **June 6 - Graduation at Diakon CenterPoint Program**
- **June 8 @ 2pm - Loysville Graduation**

Township of Derry Tax Collection Association

Delegate Report - April 2018

The Township of Derry Tax Collection Association held a meeting on April 26, 2018.

The minutes from the January 25, 2018 meeting as well as the financial reports from January, February, and March 2018 were reviewed and approved.

The Association is currently selecting a new Banking institution to work with as the increasing charges and fees by PNC, where their account is currently held, is up to \$8,600.00 a year. Bryn Mawr Trust, BB & T, and First National Bank are the other banks under consideration.

Cancelling upcoming Association meetings until September was discussed and approved.

Unless a need arises before that time, the next meeting is scheduled for September 27, 2018 at 6:00 pm in the Association Office at 610 Clearwater Road.

Respectfully submitted,

Tricia Steiner

PSBA Delege Report

May 7, 2018

A copy and pasted summary of the PSBA Legislative Report dated 4/26/18 received by PSBA Delegates Tricia Steiner and Lindsay Drew follows. Please let us know if you have any suggestions for the 2018 Legislative Platform.

PDE issues clarification on charter school tuition rates

PSBA is pleased to report that there is some relatively good news on the charter school tuition front. Back in February, PSBA explained in a [video alert](#) that recent decisions of the Commonwealth Court had declared invalid guidelines first issued by the Pennsylvania Department of Education (PDE) in 2012 that required school district charter school tuition rates to be revised during the school year to reflect actual school district expenditures rather than the budgeted expenditures districts forecast at the outset of the year. The court concluded that the plain language of the Charter School Law required tuition to be based on the per-student budgeted total expenditure, and that PDE guidance requiring tuition to be reconciled at year-end to reflect actual expenditures was "per se invalid."

Elimination of cross-filing: Don't let party politics take over public education

As PSBA reported last week, the House of Representatives recently passed and sent to the Senate [House Bill 638](#) (Rep. Simmons, R-Lehigh), which removes the ability of candidates for school board to cross-file nomination petitions. This bill would take away all flexibility and subject every school board to party politics.

Currently, the Pennsylvania Election Code allows school board and certain judicial candidates to file nomination petitions for more than one political party. Cross-filing avoids politicizing public education and ensures that voters irrespective of their party representation can vote for the best qualified candidate regardless of the candidate's political party status.

The focus of the school board should always be on providing quality public education to the kids in your neighborhoods, not on party politics or being bound by party platforms. There is no room for partisan politics in school board races or school district policies. Don't let this happen in your community.

PSBA was opposed to House Bill 638 as it made its way through the House, and we need your help to stop it from passing the Senate and landing on the governor's desk. Your advocacy efforts on this issue are critical as we now target our efforts to oppose the bill in the Senate.

The latest count -- 215 school boards oppose ESA vouchers

PSBA is aware of 215 school districts across Pennsylvania have adopted resolutions opposing [Senate Bill 2](#) and Education Savings Accounts (ESA).

On the Governor's Desk: Expanded earned income tax crediting

[House Bill 866](#) (Rep. Dunbar, R-Westmoreland) makes various changes to the Local Tax Enabling Act. Included is a provision to require political subdivisions, including school districts, to credit an out-of-state resident for the payment of earned income taxes (EIT) in their state, to be used against EITs paid in Pennsylvania as long as the home political subdivision of the out-of-state resident allows the same for Pennsylvania residents. Currently, the granting of such credit is at the discretion of the political subdivision imposing the tax. House Bill 866 will impact school districts that have residents

working out-of-state and converted their occupation tax to an EIT. The governor has until May 4 to take action on the bill.

Passed by the Senate: Cooperative part-time police agreements

[Senate Bill 1136](#) (Sen. Brooks, R-Mercer) allows a school entity or nonpublic school within a municipality where no municipal police department exists to enter into a cooperative police service agreement with a municipality providing part-time police coverage that is located adjacent to the school. Senate Bill 1136 flew through the Senate in just one week, as it was introduced (April 18), approved by both the Education (April 23) and Appropriations (April 24) committees, and passed by the full Senate (April 25). PSBA supports Senate Bill 1136.

Approved by the Senate Aging & Youth Committee: ChildLine/school safety poster in schools

[House Bill 1232](#) (Rep. Murt, R-Montgomery) amends the Child Protective Services Law to require all public and nonpublic schools to display a poster that includes the statewide toll-free telephone number for reporting suspected child abuse or neglect (ChildLine).

The bill was amended to: add federal Child Abuse Prevention & Treatment Act language to maintain compliance; expand the five-year retention period for valid protective service reports regarding background checks to 10 years; permit county agencies to maintain information regarding protective service reports that have been expunged in the statewide database; change the status of individuals who are involved in co-op programs from employer to volunteer; and add the toll-free statewide school safety hotline number to the poster to be displayed in schools.

Approved by the Senate Education Committee:

Supplemental online courses

[House Bill 679](#) (Rep. Ortitay, R-Allegheny) requires the PA Department of Education (PDE) to establish a clearinghouse of online courses for students in grades 6-12 accessible to public schools, nonpublic schools, home education programs and the general public. The bill establishes a two-phase implementation schedule for the clearinghouse, which will first offer free courses related to the content tested by the Keystone Exams beginning with the 2018-19 school year. In the second phase, beginning in the 2019-20 school year, the clearinghouse will also offer approved online courses from providers, subject to purchase through contract. School entities that offer the courses must establish policies and procedures governing eligibility and participation.

CTC teacher certification requirements

[Senate Bill 1104](#) (Sen. Aument, R-Lancaster) changes several requirements needed to receive various vocational instructional certificates. The bill would allow the 18 credits required to obtain a Vocational I certificate to be counted toward the total credit hours required for a Vocational Instructional II certificate and would reduce the total number of credits required from 78 to 60. Additionally, the bill would increase the years of wage-earning experience in the occupation to be taught from two to four. The PA Department of Education (PDE) must form a professional advisory committee to review vocational instructional certification guidelines every five years. This bill is a companion to **[House Bill 2155](#)** (Rep. Bloom, R-Cumberland) that was recently approved by the House Education Committee. PSBA supports this legislation.

Safe2Say program

Senate Bill 1142 (Sen. Browne, R-Lehigh) that provides for methods of anonymous reporting concerning unsafe, potentially harmful, dangerous, violent or criminal activities in schools or the threat of the activities. The program would be administered by the state Attorney General. The program will cover emergency and non-emergency reports, and anyone can utilize the reporting mechanism. PSBA supports Senate Bill 1142.

Approved by the Senate Local Government Committee:

Assessment appeal boards

Senate Bill 1007 (Sen. Eichelberger, R-Blair) provides for the training and qualifications of the assessment appeal board and auxiliary appeal board members, updates the appeals process and notifications to property owners. The bill is now in the Senate Appropriations Committee for further consideration. PSBA supports Senate Bill 1007.

Approved by the Senate Transportation Committee:

School bus stop arm cameras

Senate Bill 1098 (Sen. Browne, R -Lehigh) amends the Vehicle Code to allow, but not require, the installation of automated side stop arm cameras on school buses. The cameras would be used to capture violations of drivers failing to stop when the red signals on the stop arm are flashing. The bill includes numerous procedural provisions regarding implementation and enforcement. Fines collected from convictions of violations would be deposited into a new School Bus Safety Grant Program Fund to be used to increase school bus safety education and training. School districts and independent school bus contractors are eligible for the grant.