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**Derry Township School District
Board of Directors Meeting
April 23, 2018
Summary Minutes – XIX**

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Mrs. Sicher at 7:00 pm.

b. Roll Call

Members in Attendance: John Abel, Donna Cronin, Lindsay Drew, Maria Memmi, Lewis Shaw, Kathy Sicher, Tricia Steiner, Terry Singer

Member Absent: Judy Haverstick

Non-Voting Members in Attendance: Joe McFarland, Mike Frentz

Staff/Public in Attendance: Dan Tredinnick, Jason Reifsnyder, Stacy Winslow, Patsy Gilbert, Stephanie Patton, Terrence Murphy, Tara Freet, Catherine Siris, Jessica Capitani, Jake Watson, Carole Watson, Paula Soni, Dereck DiMedio

c. Flag Salute

d. Approval of Board of Directors Agenda

Approval of the April 23, 2018 Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Board Agenda for the evening's meeting was approved.

Vote Results

Yea: 8

John Abel, Donna Cronin, Lindsay Drew, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 1

Judy Haverstick

MOTION APPROVED

2. INFORMATIONAL AND PROPOSALS

a. Presentation: Special Education Parent Advisory Council

Minutes

Mrs. Scheurich, Catherine Siris and Jessica Capitani provided information to the Board on the Special Education Parent Advisory Council formed by parents.

b. President Communications

Minutes

Mrs. Sicher announced that the Board met on April 19, 2018 for a Professional Learning Workshop and in Executive Session prior to this meeting to discuss:

- Consultation with attorneys or other professional advisor
- Personnel

c. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state your name and address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting. Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

Minutes

The following citizens were recognized by the Board of Directors:

- None

d. Standing Committee Meeting Report

Minutes

Mrs. Steiner reported that there was a Policy Standing Committee meeting held earlier this evening. Mrs. Steiner reported that the following policies were approved by the Committee and recommended for review and approval by the full Board:

- Policy Nos. 140, 202, 217, 218, 707, 808.1, 913.1

The Committee also reviewed and discussed the following policies:

- Policy Nos. 105, 138, 249, 906, 918

The committee also discussed their goals for the upcoming 2018-2019 year.

e. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes

Miss Blazer and Mr. Kellachow reported on activities that occurred at the High School over the past two weeks.

f. Finance/Budget Update

Mr. Frentz will be reviewing updates made to the 2018-2019 General Fund Budget and Capital Projects Fund Budget

Representatives from RBC Capital Market and Public Financial Management will also present information on funding options for the Granada roof/window/door/exterior project

Minutes

Mr. Frentz provided an update to the Board on the 2018-2019 budget. Lou Verdelli with RBC Capital Markets and Ben Kapenstein with PFM discussed possible financing options for the Granada Building roof/exterior project.

g. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the May 7, 2018 Public Board of Directors Meeting:

1. Approval of April 23, 2018 Board of Directors Summary Minutes
2. Presentation: Full-Day Kindergarten Update
3. Presentation: Fulton Financial - MS Hershey Trust Update
4. Approval of 2018-2019 Board of Directors Meeting Dates
5. CAIU Special Education Services

Approval of Professional Development Speakers:

- Graham Fletcher
 - A.J. Juliani
6.
 - Shawn O'Brien
 - Center for the Promotion of Social and Emotional learning
 - Charlie
 7. Requests for the Use of Facilities
 8. Personnel
 9. Staff Development

Minutes

The anticipated agenda items for the May 7, 2018 of the Derry Township Board of Directors were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Consent Agenda items were approved.

Vote Results

Yea:	8	John Abel, Donna Cronin, Lindsay Drew, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Judy Haverstick

MOTION APPROVED

a. Approval of April 9, 2018 Summary Board of Directors Meeting Minutes

b. Approval of March 2018 Finance Report

1. The Treasurer's Report for the month ending March 31, 2018 is summarized as follows:

General Fund Revenue	\$2,880,809
General Fund Expenditures	5,655,883
Balance of Cash Plus Investments (Includes Capital Reserve)	29,470,833

2. The listed schedule of investment transactions for the period beginning March 1, 2018 through March 31, 2018, has total interest earnings of \$13,251 comprised of the following:

General Fund	12,208
Capital Reserve	1,043

The average interest rate for March 2018 was .53%

3. The March 2018 expenditures for the paid bills for all funds total \$1,707,552 excluding net payroll, retirement contributions, and debt service.
4. The April 2018 expenditures for the unpaid bills for all funds total \$732,110 excluding net payroll, retirement contributions, and debt service.
5. Estimated expenditures of the General Fund for the month of April 2018 are in the following amounts:

Operating Expenses	\$1,000,000
Utilities	99,300
Net Payroll (2 pays)	1,460,000
Employer Provided Insurance	474,300
Payroll Deductions	730,000
Employer Payroll Taxes (FICA/RET)	168,000
Debt Service	<u>0</u>
Total Estimated Expenditures	\$3,931,600

c. Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommends the Board authorize the April 2018 budget transfers.

d. Requests for the Use of School Facilities

The Administration recommends the approval of the following Requests for the Use of School Facilities:

Group: **Hershey United Lacrosse Association**

Date/Time: May 5, 2018
8:00 a.m. - 3:00 p.m.

Requested Facility: JH Football - MS Upper Field (A)
JH Field Hockey - MS Lower Field (B)

Event: Girls Lacrosse Play Date

Fee: None

Group: **The Goddard School (Hershey)**

Date/Time: June 7-8, 2018
4:30 p.m. - 9:00 p.m.

Requested Facility: Elementary School MPR

Event: Pre-K and Kindergarten Graduation Ceremony

Fees: Multi-Purpose Room: \$35.00/per hour (Approximately \$157.50)
Custodian: \$39.95/per hour (Approximately \$179.78 - if needed)
Total Approximate Cost \$337.28

Group: **Township of Derry**

Date/Time: Monday through Friday
June 12, 2018 through August 10, 2018
Closed July 4, 2018
6:30 a.m. - 6:00 p.m.

Requested Facility: Middle School Kitchen, Cafeteria, Gym
Rooms: A135, 136, 137, 138, 139, 143, 144, 145, 147

Event: Summer Day Camp Program

Fee: None

e. Requests for the Use of School Facilities with Waiver

The Administration recommends the approval of the following Requests for the Use of School Facilities with waiver:

Group: **Hershey High School Boys Lacrosse Booster Club and Team**

Date/Time: May 12, 2018
11:00 a.m. - 3:00 p.m.

Requested Facility: 322 Football Turf/Track Field

<i>Event:</i>	1st Annual Alumni Game
<i>* <u>Fee:</u></i>	Turf Field Manager: \$42.41/per hour (Approximately \$169.64) Custodian: \$39.95/per hour (Approximately \$159.80) * Request for Waiver of All Fees: (Attached Letter) <u>Approximately: \$329.44</u>
<i>Group:</i>	PB Hoops
<i>Date/Time:</i>	June 18 - 21, 2018 11:30 a.m. - 1:00 p.m.
<i>Requested Facility:</i>	ECC Gymnasium & Lobby
<i>Event:</i>	Boys Basketball Camp (Grades K-2)
<i>* <u>Fees:</u></i>	Gym Rental: \$45.00/per hour (Approximately \$270.00) * Custodian: \$39.95/per hour (Approximately \$239.70) * Request for Waiver of Custodial Fees: (Attached Letter) <u>Approximately: \$239.70</u>
<i>Group:</i>	PB Hoops
<i>Date/Time:</i>	June 25 - 28, 2018 July 9 - 12, 2018 8:30 a.m. - 3:00 p.m.
<i>Requested Facility:</i>	High School Gymnasium, Lobby
<i>Event:</i>	Boys Basketball Camp (Grades 3-9)
<i>* <u>Fees:</u></i>	Gym Rental: \$100.00/per hour (Approximately \$5,200.00) * Custodian: \$39.95/per hour (Approximately \$2,077.40) * Request for Waiver of Custodian Fees: (Attached Letter) <u>Approximately: \$2,077.40</u>

5. NEW BUSINESS

a. Revised 2018 Committee/Delegate Assignments

2018	Board Member	Board Member	Board Member	Board Member
Athletics and Activities	Donna Cronin	Judy Haverstick	Lindsay Drew	Terry Singer
Communications and Community Engagement	Tricia Steiner	John Abel	Lindsay Drew	Donna Cronin
Curriculum Council	Kip Shaw	Donna Cronin	Tricia Steiner	Kathy Sicher
General Services	Kip Shaw	Maria Memmi	Judy Haverstick	Terry Singer

Policy Committee	Tricia Steiner	Kip Shaw	Kathy Sicher	John Abel
HR Committee	Lindsay Drew	Maria Memmi	John Abel	Kathy Sicher
Athletic Hall of Fame	Terry Singer			
CAIU	Maria Memmi			
DCTS	Terry Singer	Judy Haverstick	ALT1: Lindsay Drew	ALT2: Tricia Steiner
Dauphin Co Tax Collection	Kip Shaw			
Downtown Association	John Abel	Donna Cronin		
HACC	Kip Shaw			
Parks & Rec	John Abel	Maria Memmi		
PSBA	Tricia Steiner	Lindsay Drew		
TIF	Terry Singer	Kip Shaw	Lindsay Drew	
Derry Tax Assoc	Tricia Steiner	Maria Memmi		
Trojan Foundation	Lindsay Drew			
Wellness	Judy Haverstick			
Joint Work Group	Kathy Sicher	Maria Memmi	ALT: Terry Singer	
FDK	Kathy Sicher	-----		

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the revised 2018 committee/delegate assignments were approved.

Vote Results

Yea:	8	John Abel, Donna Cronin, Lindsay Drew, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Judy Haverstick

MOTION APPROVED

b. Approval of Vulnerability Solutions Group Agreement

The Administration recommends the Board approve the proposal with Vulnerability Solutions Group to provide Risk and Vulnerability Assessment at all buildings and campus for a total of \$6,250.00.

Minutes

Following a motion by Mrs. Memmi and a second by Dr. Shaw the proposal with Vulnerability Solutions Group to provide Risk and Vulnerability Assessments at all district buildings and campus in the amount of \$6,250 was approved.

Vote Results

Yea:	8	John Abel, Donna Cronin, Lindsay Drew, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Judy Haverstick

MOTION APPROVED**c. Approval of Online Sale of Buses**

The Administration recommends the Board approve the 422 Sales Online Auction Services Consignment Agreement for the auction of the following buses which will be replaced at the end of the 2017/2018 school year:

Bus	Description
10	Bluebird 2007 - 84 Passenger
19	Bluebird 2007 - 84 Passenger
20	Thomas 2008 - 81 Passenger
22	Bluebird 2007 - 84 Passenger

The auction will run from May 1 until May 26, 2018 with an available date of June 18, 2018

Minutes

Following a motion by Mrs. Memmi and a second by Dr. Cronin 422 Sales Online Auction Services Consignment Agreement for the auction of buses 10, 19, 20 and 22 was approved.

Vote Results

Yea:	8	John Abel, Donna Cronin, Lindsay Drew, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Judy Haverstick

MOTION APPROVED**d. National School Breakfast and Lunch Program - High School**

The Administration recommends not to participate in the National School Breakfast and Lunch Program at the High School for the 2018-2019 school year.

Minutes

Following a motion by Mrs. Memmi and a second by Dr. Cronin the recommendation to not participate in the National School Breakfast and Lunch Program at the High School for the 2018-2019 school year was approved.

Vote Results

Yea:	8	John Abel, Donna Cronin, Lindsay Drew, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Judy Haverstick

MOTION APPROVED

e. Personnel - Resignations

The Administration recommends the approval of the following resignations:

Professional:

Mackay, Hannah

English Teacher

High School

Reason: Personal

Effective: At the end of the 2017-2018 school year

Classified:

Allen, Clarence

Bus Driver

District-wide

Reason: Retirement

Effective: 06/08/2018

Gutierrez, Anita

Paraprofessional (Self-Contained Classroom)

High School

Reason: Personal

Effective: 04/16/2018 (retroactive)

Hamilton, Ronnie

Bus Driver

District-wide

Reason: Retirement

Effective: 06/08/2018

Ponessa, Debra

Custodian

Elementary School

Reason: Retirement

Effective: 08/05/202018

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Personnel - Resignations item was approved.

Vote Results

Yea:	8	John Abel, Donna Cronin, Lindsay Drew, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Judy Haverstick

MOTION APPROVED

f. Personnel - General

1. The Administration recommends the approval of the following appointment:

Transfer of Classified Staff:

Rhoads, Angela*

From: Substitute Bus Driver

District-wide

To: Bus Driver (replacing Dennis Habecker)

District-wide

Level A: 5.25 hours per day

Salary: \$17.58 per hour

Effective: 04/12/2018 (retroactive)

*** This individual is currently an employee. Clearances are on file.**

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Personnel - General item was approved.

Vote Results

Yea:	8	John Abel, Donna Cronin, Lindsay Drew, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Judy Haverstick

MOTION APPROVED

6. DELEGATE REPORTS

a. Dauphin County Technical School

Minutes

Mrs. Steiner attached her report for the Dauphin County Technical School.

b. PSBA

Minutes

Mrs. Steiner attached her report for the PSBA Delegate report.

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

The following Board Members gave a report:

- Terry Singer - Spoke about the Pro Wellness initiative proposed by Penn State Hershey Medical Center
- Lindsay Drew - Noted 5th grade band performed the National Anthem at the Hershey Little League Opening day ceremonies

b. Superintendent's Report

Minutes

Mr. McFarland provided the following report to the Board:

- Congratulations to the Derry Township Music Students, Faculty, Administration, Board and Community for once again being recognized as one of the best communities for music education by the National Association of Music Merchants Foundation. Derry Township was one of 583 school districts that is among the Best Communities in the nation for music education. The award program recognizes outstanding efforts by teachers, administrators, parents, students and community leaders who have made music education part of a well-rounded education. Designations are made to districts and schools that demonstrate an exceptionally high commitment and access to music education.

c. Board President's Report

Minutes

Mrs. Sicher thanked the Board Members for their time during the recent Spring Board Workshop.

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

The following citizen was recognized by the Board of Directors:

- Patsy Gilbert - Spoke about student recognition

9. ADJOURNMENT

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the meeting was adjourned at 9:21 p.m.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved May 7, 2018

Kathy Sicher
President of the Board of Directors

Derry Township School District
School Board Meeting
April 23, 2018

Please Sign In AND Print Your Name

Signature

Printed Name

Daniel B Tredinnick

Dan Tredinnick

Terrence J. Murphy

Signature

TERRENCE J. MURPHY

Printed Name

Tara Freet

TARA FREET

Signature

Printed Name

Catherine Siris

Catherine Siris

Signature

Printed Name

Stephanie Patton

Stephanie Patton

Signature

Printed Name

Jessica Capitan

Jessica Capitan

Signature

Printed Name

Patsy Gilbert

Patsy Gilbert

Signature

Printed Name

Jake Watson

Jake Watson

Signature

Printed Name

Carole Watson

Carole Watson

Signature

Printed Name

Paula Soni

Paula Soni

Signature

Printed Name

Derek DiMeco

DEREK DiMEIO

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name



Delegate Report April 2018

The Dauphin County Technical Institute Joint Operating Committee (JOC) met in executive session, work session and regular session on April 11, 2018. Prior to the JOC work session, the biannual Joint Board Meeting was held. DCTS Board Member Judy Haverstick and Alternate Tricia Steiner were in attendance.

Highlights from the meetings are included in the following attachments:

- Mail Ballot Results from December 2017
- 2018-19 Proposed Budget report and presentation by Ms. Zaharick, Business Administrator
- Resolution to Receive Grants
- Resolution to Receive Entitlements
- 2016-17 DCTS Performance Report presented by Dr. Grimm, Director – this provides an overall summary of the school profile, career & technical programs, academic offerings, performance profiles, available student credentials and certifications as well as student organizations and program opportunities.
- A photo of the winning Building Construction Technology Program Awarded top in the Nation for Architecture and Construction Career Cluster (out of 11 total Clusters)
- DCTS Blast Newsletter

Also of note is the DCTS Summer Camp offered June 12, 13, and 14. The career exploration camp is free to all current 6th and 7th grade students from Dauphin County public schools. Registration is filling up fast at <http://mydcts.org/careercamp/>. The next JOC meeting will occur on Wednesday, May 9, 2018. You may find all meeting agendas posted on BoardDocs at www.boarddocs.com/pa/daup/Board.nsf

Respectfully submitted,
Tricia Steiner

PSBA Delegate Report

April 23, 2018

Tricia Steiner and Joe McFarland attended the 2018 PSBA Advocacy Day on April 16th at the State Capitol in Harrisburg. School Directors and Administrators from across Pennsylvania joined members of the PA Association of Intermediate Units to discuss current education issues with lawmakers.

The top issues for the PSBA and the PAIU included Preschool Early Intervention, Pre-K Funding, Head Start Funding, Basic Education Funding, Senate Bill 2 and Senate Bill 1095. Much of the time was spent discussing our opposition to Senate Bill 2 by Senator John DiSanto (R-Dauphin), that establishes Education Savings Accounts (vouchers), which diverts money away from public schools to be used for private schools and vendors. We also discussed our support for Senate Bill 1095 by Senator Thomas McGarrigle (R-Chester/Delaware), which creates greater flexibility in graduation requirements by providing students with alternative pathways in addition to Keystone Exams to demonstrate readiness for success after high school. School Safety and meeting the social and emotional needs of children through Early Intervention and Pre-K programs was also discussed in these contexts.

Meetings were held with Representatives, Patty Kim, Thomas Mehaffie, Susan Helm and with two staff members from Senator John DiSanto's office. Additionally, a press conference occurred in the Main Rotunda that featured the release of the 2018 State of Education Report. The highlights of the report can be found at <https://www.psba.org/2018/04/2018-state-of-education-released/> with links to the full report at <https://www.psba.org/wp-content/uploads/2018/04/2018-StateofEducation.pdf> and an "at a glance" summary at https://www.psba.org/wp-content/uploads/2018/04/SOE-at-a-Glance_2018.pdf