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Derry Township School District

Board of Directors Meeting – XV

February 26, 2018

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Mrs. Sicher at 7:00 pm

b. Roll Call

Members in Attendance: John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Jennifer Mysel, Lewis Shaw, Kathy Sicher, Tricia Steiner

Member Absent: Terry Singer

Non-Voting Members in Attendance: Joe McFarland, Mike Frentz

Staff/Public in Attendance: Dan Tredinnick, Jason Reifsnyder, Peter Ebert, Patsy Gilbert, Catherine Siris, Kieran Hogan, Sanmei Hu, Linda Williams, Anne Searer, Thomas Searer, Mary Roman, Clark Veralle, Matt Veralle, Eric Ruhl, Rachael Ruhl, Kimberly Zuck, Annmarie Durnin, Stephanie Miller, Amy Allen, Stephanie Patton

c. Flag Salute and Moment of Silence

d. Approval of Board of Directors Agenda

Approval of the February 26, 2018 Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Board agenda for the evening's meeting was approved.

Vote Results

Yea: 8

John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Jennifer Mysel, Lewis Shaw, Kathy Sicher, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 1

Terry Singer

MOTION CARRIED

2. INFORMATIONAL AND PROPOSALS

a. Students of the Month Recognition

Minutes

Mr. Ebert introduced students of the month Twisha Bhardwaj and Matthew Venable, both thanked the School Board for the recognition and shared some information about themselves.

b. Announcement of Executive Session

Minutes

Mrs. Sicher announced that the Board met in Executive Session prior to this meeting to discuss:

- Matters of personnel
- Consultation with an attorney

c. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state your name and address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

Minutes

The following citizens were recognized by the Board of Directors:

- Ann Searer - Spoke about Non-Discrimination language
- Amy Allen - Spoke about Non-Discrimination language
- Rachael Ruhl - Spoke about Non-Discrimination language
- Linda Williams - Spoke about Non-Discrimination language

d. Standing Committee Meeting Report

Minutes

Mrs. Memmi reported that there was a General Service Standing Committee meeting held prior to the regular Board meeting and the following topics were covered:

- Updated on Food Service by Mr. Greg Hummel
- Updated on Buildings and Grounds by Mr. Mark Anderson

e. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes

Mr. Kellachow and Miss Bhardwaj reported on activities that occurred at the High School over the past 2 weeks.

f. Finance/Budget Update

Minutes

Mr. Frentz lead a discussion with the Board on 2018-2019 budget priorities.

g. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the March 12, 2018 Public Board of Directors Meeting:

1. Approval of February 26, 2018 Board of Directors Summary Minutes
2. Presentation: Dauphin County Technical School

3. Presentation: Safe Schools
4. Bid Approval for High School Walk-in Refrigeration and Freezer System Replacement
5. BrightBytes Technology Survey
6. Requests for the Use of Facilities
7. Personnel
8. Staff Development

Minutes

The anticipated agenda items for the March 12, 2018 meeting of the Derry Township School Board of Directors were reviewed.

3. UNFINISHED BUSINESS

a. Turf Fields/322 Field

Minutes

Board members reviewed a proposal for construction of a concession stand only at the 322 fields.

b. Non-Discrimination Language

Minutes

Board members discussed proposed Non-discrimination language for inclusion in some District Policies.

c. Safe and Supportive Schools

Minutes

Board members discussed school safety. Board members also provided topics and questions they would like covered by Mrs. Lisa Sviben Miller during her March 12, 2018 presentation to the Board.

4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Mrs. Memmi and a second by Mrs. Haverstick the consent agenda items were approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Jennifer Mysel, Lewis Shaw, Kathy Sicher, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Terry Singer

MOTION CARRIED

a. Approval of Summary Board of Directors Meeting Minutes

b. Approval of January 2018 Finance Report

1. The Treasurer's Report for the month ending January 31, 2018 is summarized as follows:

General Fund Revenue	\$1,521,046
General Fund Expenditures	4,198,059
Balance of Cash Plus Investments (Includes Capital Reserve)	35,154,154

2. The listed schedule of investment transactions for the period beginning January 1, 2018 through January 31, 2018, has total interest earnings of \$18,305 comprised of the following:

General Fund	17,575
Capital Reserve	730

The average interest rate for January 2018 was .55%

3. The January 2018 expenditures for the paid bills for all funds total \$2,206,434 excluding net payroll, retirement contributions, and debt service.
4. The February 2018 expenditures for the unpaid bills for all funds total \$1,278,200 excluding net payroll, retirement contributions, and debt service.
5. Estimated expenditures of the General Fund for the month of February 2018 are in the following amounts:

Operating Expenses	\$1,000,000
Utilities	147,500
Net Payroll (2 pays)	1,407,000
Employer Provided Insurance	577,000
Payroll Deductions	720,000
Employer Payroll Taxes (FICA/RET)	163,000
Debt Service	<u>0</u>
Total Estimated Expenditures	\$4,014,500

c. Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommends the Board authorize the February 2018 budget transfers.

d. Course Title Revision

The Administration recommends the approval to revise the course title of Speech and Debate to Speech and Introduction to Debate beginning the 2018-2019 school year.

e. Approval of Overnight Field Trip/Excursion - Hershey Powerlifting

The Administration recommends the approval of the Overnight Field Trip/Excursion as listed:

Group:	Hershey Powerlifting
<i>Number of Participating Students:</i>	6-11
<i>Destination:</i>	Appleton, Wisconsin
<i>Purpose:</i>	Compete at the 2018 USA Powerlifting High School Nationals
<i>Depart:</i>	March 21, 2018
<i>Return:</i>	March 26, 2018
<i>Trip Leaders:</i>	Troy Smith, Dan Hugendubler

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

f. Approval of Thirty-Day Review of Policies

The Administration recommends the approval of a Thirty-Day Review of the following policies of the Derry Township School District Policy Manual:

- 006 Meeting
- 302 Employment of Superintendent/Assistant Superintendent
- 311 Reduction of Staff
- 610 Purchases Subject to Bid
- 611 Purchases Budgeted
- 819.1 Suicide Awareness, Prevention and Response

The policies will be on display in the following locations: Hershey Public Library, District Office, and the Derry Township School District Website.

g. Approval of Thirty-Day Review of (New Policy)

The Administration recommends the approval of a Thirty-Day Review of the following proposed policy to the Derry Township School District Policy Manual:

- 150 Title I - Comparability of Services

The policy will be on display in the following locations: Hershey Public Library, District Office, and the Derry Township School District Website.

h. Request for the Use of School Facilities with Waiver

The Administration recommends the approval of the following Request for the Use of School Facilities with waiver:

Group: Special Olympics PA - Area M

Date/Time: September 15, 2018
10:00 a.m. - 2:00 p.m.

September 16, 2018

6:30 a.m. - 6:00 p.m.

Requested Facility: Middle School Gym, Restrooms
High School Gym, Locker Rooms, Auditorium, Cafeteria, Kitchen, Weight Room, LGI, Athletic/Auditorium Lobby, Restrooms, Sidewalks between Main Entrance & Athletic Office Entrance, Parking Lots

Event: Fall Sports Classic

***Fees:**

- * Auditorium Rental: \$80.00 per hour (Approximately \$1,240.00)
- * Gym Rental: \$80.00 per hour (Approximately \$1,240.00)
- * Cafeteria with Kitchen: \$80.00 per hour (Approximately \$1,240.00)
- * LGI: \$35.00 per hour (Approximately \$542.50)
- * Weight Room: \$45.00 per hour (Approximately \$697.50)
- * Cafeteria Personnel: Per HESPA Contract Rate
- * Custodian: \$39.95 per hour (Approximately \$619.23)
- * Auditorium Manager: \$30.00 per hour (Approximately \$465.00)
- * Request for Waiver of all Fees: Approximately \$6,044.23

i. Announcement of Staff Development Conferences

Staff Member:	Kimberly Brown
Conference:	Mid-Atlantic Conference on Personalized Learning 2018
Location:	Pittsburgh, PA
Dates:	February 26-28, 2018
Expenses:	\$1,325.00
Staff Member:	Jennifer Klos
Conference:	PA Association of Environmental Educators Conference
Location:	State College, PA
Dates:	March 11-12, 2018
Expenses:	\$543.00
Staff Members:	Barbara Clouser, Michelle Kindt
Conference:	Link Crew Basic Training
Location:	Itasca, IL
Dates:	April 15 - 18, 2018
Expenses:	\$3,245.00 (each) Funded through the Trojan Foundation

Staff Members:	Kimberly Brown, Crystal Paukovitch
Conference:	The Art of Coaching
Location:	Philadelphia, PA
Dates:	June 4-5, 2018
Expenses:	\$1,007.50 (each)
Staff Member:	Michelle Kisner
Conference:	Third Biennial Feierabend Association of Music Education Conference 2018
Location:	Chicago, IL
Dates:	July 20-22, 2018
Expenses:	\$320.00

5. NEW BUSINESS

a. Approval of Revised 2017-2018 School Calendar

The Administration recommends the Board approve the revised 2017-2018 School Calendar which is adjusted to accommodate added inclement weather cancellations.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the revised 2017-2018 School Calendar was approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Jennifer Mysel, Lewis Shaw, Kathy Sicher, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Terry Singer

MOTION CARRIED

b. Audit RFP

The Administration recommends the Board approve to solicit requests for proposal for audit services beginning with the year ending June 30, 2018.

Minutes

Following a motion by Ms. Drew and a second by Mrs. Memmi the request to solicit requests for proposal for audit services beginning with the year ending June 30, 2018 was approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Jennifer Mysel, Lewis Shaw, Kathy Sicher, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Terry Singer

MOTION CARRIED

c. Approval of Service Agreement with River Rock Academy Incorporated

The Administration recommends the Board approve the Act 48 Program Agreement for Services with River Rock Academy Incorporated for the 2017-2018 school year.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Act 48 Program Agreement for Services with River Rock Academy Incorporated for the 2017-2018 school year was approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Jennifer Mysel, Lewis Shaw, Kathy Sicher, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Terry Singer

MOTION CARRIED

d. Approval of Onsite Professional Development July 27, 2018 Presenter Agreement - Dr. Anthony Muhammad

The Administration recommends approving the Agreement with Solution Tree Incorporated for the July 27, 2018 onsite professional development with Dr. Anthony Muhammad for a fee of \$8,300.00.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Agreement with Solution Tree Incorporated for the July 27, 2018 onsite professional development with Dr. Anthony Muhammad for a fee of \$8,300 was approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Jennifer Mysel, Lewis Shaw, Kathy Sicher, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Terry Singer

MOTION CARRIED

e. Personnel - Resignations

The Administration recommends the approval of the following resignations:

Professional:

Good, Jean

School Counselor

High School

Reason: Retirement

Effective: At the end of the 2017-2018 school year

Mackley, Dale

Social Studies Teacher (7th Grade)

Middle School

Reason: Retirement

Effective: At the end of the 2017-2018 school year

Classified:**Gutierrez, Anita**

Paraprofessional

High School

Reason: Personal

Effective: 02/07/2018 (retroactive)

Minutes

Following a motion by Mrs. Memmi and a second by Mrs. Haverstick the Personnel - Resignation items were approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Jennifer Mysel, Lewis Shaw, Kathy Sicher, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Terry Singer

MOTION CARRIED**f. Personnel - General**

1. The Administration recommends the approval of the following appointments:

Limited Service Contracts:**Erdman, Nathan***

Head Varsity Boys' Volleyball Coach

High School

Group D, Step 14

Revised: Salary: \$6,036

Effective: 02/26/2018

Hivner, Jr., Robert*

Assistant Varsity Baseball Coach

High School

Revised: Group E, Step 4

Revised: Salary: \$2,850

Effective: 02/26/2018

*** This individual is currently an employee. Clearances are on file.**

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Personnel - General items were approved.

Vote Results

Yea: 8 John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Jennifer Mysel, Lewis Shaw, Kathy Sicher, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 1 Terry Singer

MOTION CARRIED

6. DELEGATE REPORT

a. Dauphin County Technical School

Minutes

Mrs. Haverstick attached her report for the Dauphin County Technical School.

b. CAIU

Minutes

Mrs. Memmi attached her report for the Capital Area Intermediate Unit.

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

The following Board members provided reports:

- Ms. Drew wanted to recognize students across the country who are using their voices to inspire change.
- Mrs. Mysel reported on team working on enhancing the experience students have in transitioning from 5th to 6th grade and from 8th to 9th grade. Mrs. Mysel noted she is on the advisory council for the District Counseling Program and reported on their progress on K-12 school counseling plan. Mrs. Mysel also wanted to thank Linda Lehrian and recognize that 2018 will mark 30 years that Linda has worked for the District. Mrs. Mysel read a prepared statement concerning Board Member conduct.
- Mrs. Steiner reported on her experience with the 5th grade class in their trip to J.A. Biztown.

b. Superintendent's Report

Minutes

Mr. McFarland provided the following report to the Board:

- A thank you to HHS Spanish teacher, Lauren Golaszewski (GOLACHESKEY) and her Spanish club student, for assisting the Hershey Story's curatorial staff with adding pronunciations of Spanish words featured in their new exhibit, "Mr. Hershey's Cuba: A Sweet Venture in Sugar, 1916-1946"
- Although 2018 is barely two months old, this year is proving to be a very trying one for our nation. Across the country, senseless acts of violence have created fear, frustration, a sense of loss and anger. These feelings can be magnified when such acts are threatened against – or take place at - schools. Following the tragedy at Parkland, we have seen this all across the country, including our community here.

Although I have said it before, it bears repeating: the safety and security of our students and staff is our highest priority. In conjunction with our all hazards Incident Response Plan, the District annually develops and conducts a schedule of drills for a wide variety of potential threats – bus accident, intruder, fire, natural disaster, etc. We do not announce the specific timing of these drills, but I can share that the next intruder drill was already on the schedule prior to the Florida tragedy and we do still intend to conduct it. It is a sad

reality, but a reality nonetheless, that we must be diligent in planning and preparation for any number of threats, natural or manmade. In Derry Township, we utilize the ALICE protocol for violent intruders. This acronym stands for Alert, Lockdown, Inform, Counter, Evacuate. Essentially, we help students and staff learn how to be active in protecting themselves in a violent intruder scenario. It is based on the "Run, Hide, Fight" model and is reviewed with staff and students each year when we practice those drills.

As you have likely seen on the news and in social media, students across the country are taking it upon themselves to make their voices heard on the issue of school safety. Our administrators are actively working with student leaders on ideas for safe and appropriate ways our students can demonstrate solidarity with their peers throughout the nation. Our schools are a microcosm of our community. The challenges faced by young people are not limited to either home or the classroom, nor just the school day or only on the weekend. Issues like gun violence, mental health and addiction are challenges that require a community approach to address. I consider myself fortunate to be superintendent of a district in a community that cares as much as this one. Please know we will continue to strive to frequently evaluate, enhance and monitor our processes and procedures to ensure the safest learning environment possible for our students.

c. Board President's Report

Minutes

None

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

None

9. ADJOURNMENT

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the meeting was adjourned at 9:30 pm

Respectfully submitted,

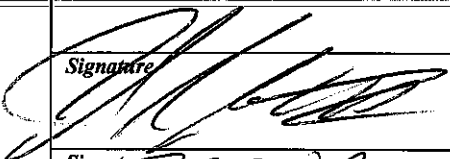
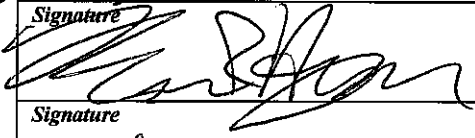
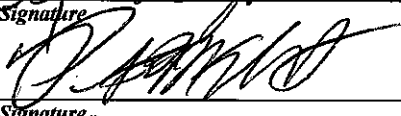
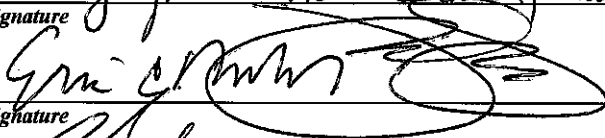
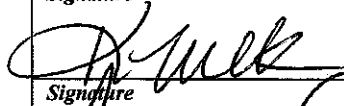
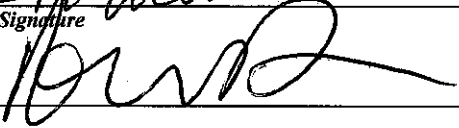
Michael Frentz
Secretary to the Board
Approved March 12, 2018

Kathy Sicher
President of the Board of Directors

MF

Derry Township School District
School Board Meeting
 February 26, 2018

Please Sign In AND Print Your Name

<i>Signature</i> Daniel B Tredinnick	<i>Printed Name</i> Dan Tredinnick
<i>Signature</i> 	<i>Printed Name</i> R. Stan
<i>Signature</i> 	<i>Printed Name</i> Kieran Hogan
<i>Signature</i> 	<i>Printed Name</i> Sammei Hu
<i>Signature</i> Linda Williams	<i>Printed Name</i> Linda Williams
<i>Signature</i> 	<i>Printed Name</i> Peter Ebert
<i>Signature</i> Anne M Seaver	<i>Printed Name</i> Anne Seaver
<i>Signature</i> Thomas E Seaver	<i>Printed Name</i> Thomas Seaver
<i>Signature</i> 	<i>Printed Name</i> Patsy Gilbert
<i>Signature</i> Mary Roman, Clark Venelle, Matt Venelle	<i>Printed Name</i> Mary Roman
<i>Signature</i> 	<i>Printed Name</i> Eric + Rachael Ruhl
<i>Signature</i> 	<i>Printed Name</i> Catherine Siris
<i>Signature</i> 	<i>Printed Name</i> Kimberly Zuck
<i>Signature</i> 	<i>Printed Name</i> Annmarie Dunn's

Derry Township School District
School Board Meeting
February 26, 2018

Please Sign In AND Print Your Name

Signature

Printed Name

Daniel B Tredinnick

Dan Tredinnick

[Signature]

Signature

Printed Name

Steph Miller

Stephanie Miller

Signature

Printed Name

Anne Reeves

Signature

Printed Name

Amy J. Allen

Amy J. Allen

Signature

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Stephanie Patton

Stephanie Patton

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JOINT OPERATING COMMITTEE WORK SESSION
Wednesday, February 14, 2018

The Work Session of the Dauphin County Technical School (DCTS) Joint Operating Committee was held on Wednesday, February 14, 2018 at 7:13 pm in the Cafeteria of DCTS, 6001 Locust Lane, Harrisburg, PA. Mr. Brad Harker, Chairman, presided.

Members present:

Richard Mazzatesta, Central Dauphin
Williams Roberts Jr., Central Dauphin
Judy Haverstick, Derry Township
Terence Singer, Derry Township
Scott Corsnitz, Halifax Area
Brad Harker, Halifax Area
Ellis Roy Jr., Harrisburg
Melvin Wilson Jr., Harrisburg
Todd Kreiser, Lower Dauphin
Keith Oellig, Lower Dauphin
Linda Mehaffie, Middletown Area (Alternate)
Jennifer Scott, Middletown Area
John F Dietrich, Susquehanna Township
Jesse Rawls Sr., Susquehanna Township

Members absent:

Darnell Montgomery, Middletown Area

JOC Representatives: Arrietta Putman and Abraham Sandoval

Non Members: Dr. Andria Saia, Superintendent of Record, CAIU; Dr. Peggy Grimm, Sandra Traynor, David Wright, Dwain Messersmith, Maria Zaharick, Jan Zeager, Priscilla Rodriguez, Andrea Bennett, Dr. Barbara Maroney and Denise Green-Administrative Staff; Ralph Miller, Joanne Custer and Linda Hammaker-DCTS Staff; and Lisa Putman, Parent.

JOC REPRESENTATIVES REPORT

Ms. Putman and Mr. Sandoval provided information on the National Honor Society and applications are being accepted; the talent show was a success; National Technical Honor Society is having a Valentine's Dance on February 16; students in cosmetology are or will be taking the cosmetology state board and one has passed the test

already; Four Diamonds event is March 9; and there are numerous teacher challenges for the Four Diamonds event.

DIRECTORS REPORT

Dr. Grimm spoke about the PACTA Pathways to Career Readiness: An Education and Workforce Development Symposium that will be held in Hershey on February 15 and 16. Mrs. Traynor, Christine Noll, Vocational Transition Counselor, and Joanne Custer, Cooperative Education Coordinator, will also be attending with Dr. Grimm.

There will be a CTE Celebration Dinner on Thursday and Representative Thomas Mehaffie, Norm Zoumas on behalf of Representative Ron Marsico, and Senator John DiSanto will attend on behalf of DCTS.

The feature speaker is Kevin Fleming, Ph.D. who is a passionate advocate for career and technical education. Through our membership in TechLink, we partnered with PACTA to offer a Friday afternoon session with Kevin Fleming. We were able to send about 34 elementary counselors, an assistant superintendent and two superintendents to a full day of the Symposium using TechLink dollars and Perkins funding.

Last spring, we brought LD sixth graders to tour DCTS as a pilot to transition into bringing students to tour our programs at a younger age. This year they won't be able to come because of PSSA's in the spring.

On January 23, Abraham Sandoval and Dr. Grimm attended the Halifax School District board meeting. Abraham presented to the school board and did a great job. Dr. Grimm and Arrietta Putman will be going to the Central Dauphin Board meeting on February 26.

PLANNING FOR THE FUTURE COMMITTEE REPORT

The Planning for the Future Committee did not meet tonight. Mrs. Traynor reported there is work being done on the by-laws and the transition of the Planning for the Future Committee into Steering Committee of Local Advisory Committee.

HVAC CHILLER

Mr. Miller provided information on the Chiller Power Module located inside the Variable Frequency Drive (VFD) that failed in December. The module was received by Rockwell and will take six weeks from February 1 before a report and conclusion is given as to why and what failed. Since it will be the middle of March before there is a response, the administration is requesting to purchase a new Rockwell Liquid Flow 2 VFD.

If Carrier is COSTAR approved, there is a motion to contract with them to install a new Rockwell Liquid Flow 2 VFD at a cost of \$59,500. If Carrier is not COSTAR, then administration requests approval to solicit bids to install a new Rockwell Liquiflow 2 VFD on the 19XRV Carrier Chiller.

Mr. Miller provided information on the \$73,380 Chiller rebuild. The cost of the rebuild is included in the 2017-2018 budget. If Carrier is not COSTAR approved, then the administration requests approval to solicit bids for a complete factory authorized overhaul of the 19XRV Carrier Chiller.

2018-2019 SCHOOL CALENDAR

Dr. Grimm presented the 2018-19 School Calendar. We will not be hosting SkillsUSA next year so Martin Luther King Day will be a holiday. Graduation will be held at the Farm Show next year.

2018-2019 JOC MEETING SCHEDULE

Dr. Grimm presented the 2018-19 JOC Meeting Schedule.

2018-2019 BUDGET UPDATE

Ms. Zaharick presented a second draft of the 2018-2019 budget. The member districts overall increase would be 2.63%. The second draft includes equipment transferred to Perkins; cutting equipment due to Equipment Grant; salary and benefit adjustments for new hires, vacancies, and educational incentives; supplemental days; adjusted ESL services; adjusted curriculum software; added psychology books; and decrease in supplies. The building improvements include the fume

hood; security door; masonry door/window; HVAC controllers; and DHW heater. The modular classroom; replacement of gymnasium and weight room impact floor; and refinishing or replacement of Drafting and Design Technology program floor would come out of the Capital Reserve Funds. There will be more revisions presented at the March meeting. The Joint Board Meeting to approve the budget will be April 11.

ANCILLARY BUDGETS 2018-2019

Adult and Continuing Education Budget

Dr. Maroney reviewed the summary sheet. There is a deficit in the operations category because of the salary and benefits. During the time she has worked here, she has consistently raised enough to cover the programs. Along with offering adult classes, her office is responsible for the rental of the building.

Cafeteria Budget

Mrs. Green stated there is not many changes on the cafeteria budget from last year. There is a boost heater for the dishwasher included in the budget and the summer feed program has increased.

Capital Reserve Budget

Ms. Zaharick reviewed the estimated expenditures for 2018-19. The cost of the modular was broken down to show the estimated cost of everything.

Scholarship Budget

Ms. Zaharick stated there is little money in the scholarship fund. There is about \$9,000 in memorial scholarships, which we give \$300.00 a year to students.

Summer School Budget

The summer school budget is just shy of \$30,000.00 according to Ms. Zaharick. The summer school budget is used to pay tuition for the CAOLA program through the CAIU, after school tutoring, student industry certifications, and professional speakers.

POLICIES – SECOND READ

Mrs. Green presented Policy 808-Food Services. Request for approval appears on the Consent Agenda for consideration.

ADJOURNMENT

Being no further business, discussion for the Work Session of the Joint Operating Committee concluded at 8:28 p.m.

JOINT OPERATING COMMITTEE MEETING
Wednesday, February 14, 2018

A meeting of the Joint Operating Committee of the Dauphin County Technical School (DCTS) was held on Wednesday, February 14, 2018, at 8:29 p.m. in the Cafeteria of DCTS, 6001 Locust Lane, Harrisburg, PA. Mr. Brad Harker, Chairman, called the meeting to order.

Roll Call

Members present:

Richard Mazzatesta, Central Dauphin
Williams Roberts Jr., Central Dauphin
Judy Haverstick, Derry Township
Terence Singer, Derry Township
Scott Corsnitz, Halifax Area
Brad Harker, Halifax Area
Ellis Roy Jr., Harrisburg
Melvin Wilson Jr., Harrisburg
Todd Kreiser, Lower Dauphin
Keith Oellig, Lower Dauphin
Linda Mehaffie, Middletown Area (Alternate)
Jennifer Scott, Middletown Area
John F Dietrich, Susquehanna Township
Jesse Rawls Sr., Susquehanna Township

A QUORUM WAS DECLARED PRESENT

Members absent:

Darnell Montgomery, Middletown Area

JOC Representatives: Arrietta Putman and Abraham Sandoval

Non Members: Dr. Andria Saia, Superintendent of Record, CAIU; Dr. Peggy Grimm, Sandra Traynor, David Wright, Dwain Messersmith, Maria Zaharick, Jan Zeager, Priscilla Rodriguez, Andrea Bennett, Dr. Barbara Maroney and Denise Green-Administrative Staff; Ralph Miller, Joanne Custer and Linda Hammaker-DCTS Staff; and Lisa Putman, Parent.

APPROVAL OF AGENDA

Motion by John Dietrich, seconded by Jesse Rawls Sr., to approve the Agenda as presented.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

SECRETARY'S REPORT

Motion by Scott Corsnitz, seconded by Jennifer Scott, to approve the JOC Minutes of January 10, 2018.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

Motion by Ellis Roy Jr., seconded by William Roberts Jr., to approve the Work Session Minutes of January 10, 2018.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Harker indicated that an executive session was held to discuss personnel issues.

RECOGNITION OF COMMENTS

None presented.

Staff Reports

Reports were included in meeting material.

TREASURER'S REPORT

The following financial report ending January 31, 2018 was submitted for approval:

General Fund	\$5,091,041.04
Grants	\$104,970.97
Capital Reserve	\$587,459.45
Debt Service	\$21,832.61
Cafeteria	\$94,981.58
Scholarships	\$9,932.27

Student Activity	\$47,363.40
Production	\$234,656.00
Summer School	\$26,075.71
Adult Education	\$53,463.79

Motion by Melvin Wilson Jr., seconded by Jesse Rawls Sr., to approve the financial reports for the period ending January 31, 2018 as presented.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

The following bills for the period ending January 31, 2018 were submitted for approval:

General	\$216,209.19
Grants	\$43,125.96
Cafeteria	\$36,531.32
Student Activity	\$3,461.11
Production	\$11,482.99
Adult Education	\$2,578.66

Motion by Melvin Wilson Jr., seconded by Ellis Roy Jr., to approve bills for payment period ending January 31, 2018 as presented.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

BUSINESS ITEMS - CONSENT AGENDA

CONSENT AGENDA February 14, 2018

It is recommended that the following items on the Consent Agenda be approved.

PERSONNEL

Retirement

The Administration accepts, with regret, the resignation due to retirement of Charles McElwee, Cafeteria Staff, effective June 6, 2018. Mr. McElwee has been employed by DCTS for eighteen (18) years.

Appointment*

The Administration requests approval to hire Jill Rishel, Para Educator (replacing Stewart), at \$12.50/hour with single benefits effective January 22, 2018.

The Administration requests approval to hire Shawn Eckenrode, Electronics Technology Instructor (replacing Jacobs) at Voc II, Step 13 (\$72,459 pro-rated) with benefits effective TBD and to accept the transfer of 170 unused sick days based on confirmation from Franklin County Career and Technology Center.

**approval contingent upon completion of all clearances (Acts 34, 114, 151, 168), physical & TB testing, and I-9 forms.*

FMLA Request

The Administration accepts Glenda Bixler, Learning Support Instructor, request for FMLA from February 14, 2018 to March 12, 2018.

CREDIT REIMBURSEMENTS

The Administration requests approval of the following credit reimbursements: topics listed are graduate courses unless indicated by [UG]

Initial 50%*

Jason Civitello	3 cr. [UG] Program/Facilities	\$1,776.00 PSU
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**contingent on evidence of completion of course with grade of "A", "B", or "P" (for Pass/Fail courses); failure to comply will require repayment of advanced monies to DCTS*

Approval only#

Jennifer Homoki	3.33 cr. Positive Behavior Management & Restorative Justice	\$350.00 Seattle Pacific Univ
Gwen Mosteller	3 cr. Curriculum Theory and Evaluation	\$2,295.00 Immaculata
Meaghan Tansey	3 cr. Education in a 1:1 Environment	\$1,545.00 Wilson College

individual has pre-paid enrollment costs or completed tuition deferment paperwork; full reimbursement will be processed upon submission of evidence of course completion with grade of "A", "B", or "P" (for Pass/Fail courses)

NOCTI Presented

Joanne Custer	1 st Time Cooperative Education	\$225.00
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OUT OF STATE CONFERENCES

The Administration requests approval for Jo McPartland, Dental Assistant Instructor, to attend the 2018 Marine Corps Educators Workshop to be held at Marine Corps Recruit Depot, Parris Island, South Carolina from March 6-9, 2018.

The Administration requests approve for Dr. Peggy Grimm, Administrative Director, to attend the Make it Matter National Policy Seminar 2018 to be held at the Crystal Gateway Marriott, Arlington, Virginia from March 4-7, 2018. The cost of the seminar is being paid by PACTA.

2018-2019 SCHOOL CALENDAR

The Administration requests approval of the 2018-2019 school calendar as presented.

2018-2019 JOC MEETING SCHEDULE

The Administration requests approval of the 2018-2019 JOC meeting schedule as presented.

STUDENT ACTIVITIES

The Administration requests approval to close the following Student Activity Accounts and transfer the funds into their respective production accounts.

Automotive Technology (515) - \$1,772.23	Criminal Justice/Police Science (550) - \$1,493.53
Carpentry (525) \$346.78	Web Development & Design (590) - \$41.25
Advertising Art & Design (530) - \$211.94	Masonry (870) - \$368.46
Graphic Arts (545) - \$131.53	Culinary Arts (881) - \$2,156.73

POLICY 808 – FOOD SERVICES

The Administration requests approval of Policy 808 – Food Services as presented.

2017-2018 SUPPLEMENTAL CONTRACTS (CHANGE/ADDITION)

The Administration requests approval of the following changes/additions to the supplemental contracts for the 2017-2018 Fiscal School:

Theatre - \$2,000	Tyler Wonders (~~\$1,500~~) (\$1,400), Jeff Williams (~~\$500.00~~)(~~\$400~~) and MeriBeth Furlong (\$200)
Musical - \$2,750	Tyler Wonders (\$2,000), Jeff Williams (\$500) and MeriBeth Furlong (\$250)

BUDGET TRANSFERS

The Administration requests approval of the attached budget transfers.

RECOMMENDATION: that the above Consent Agenda be approved.

Motion by Scott Corsnitz, seconded by Ellis Roy Jr., to approve the Consent Agenda.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

AGENDA A

DOUBLE WIDE MODULAR CLASSROOM

It is recommended that the following item on Agenda A be approved.

Motion by Ellis Roy Jr., seconded by Linda Mehaffie, to purchase a 28' x 72' modular classroom including delivery and set-up from Vanguard Modular Building Systems at a cost of \$44,379 through the Keystone Purchasing Network (KPN-201203-03) via the Capital Reserve Fund. Note: Vanguard Modular Building Systems will mark the contract void and release DCTS from the agreement if the appropriate permits cannot be obtain from the Township.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

AGENDA B

BID – UV LED PRINTER

Motion by Ellis Roy Jr., seconded by Todd Kreiser, to solicit bids for a Small Format UV LED Flatbed Printer for Graphic Arts. (Supplemental Equipment Grant Funding).

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

AGENDA C

CHILLER VARIABLE FREQUENCY DRIVE (VFD)

Motion by Todd Kreiser, seconded by Ellis Roy Jr., to contract with Carrier Commercial Service to install a new Rockwell Liquiflow 2 VFD on the 19XRV Carrier Chiller for \$59,500 under COSTARS. If Carrier Commercial Service does not qualify under COSTARS, then the Administration requests approval to solicit bids to install a new Rockwell Liquiflow 2 VFD on the 19XRV Carrier Chiller.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

AGENDA D

CHILLER REBUILD OVERHAUL

Motion by Ellis Roy Jr., seconded by Linda Mehaffie, to contract with Carrier Commercial Service for a complete Factory Authorized overhaul of the Carrier Chiller for \$73,380 under COSTARS. If Carrier Commercial Service does not qualify under COSTARS, then the Administration requests approval to solicit bids for a complete Factory Authorized overhaul of the 19XRV Carrier Chiller.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

INFORMATIONAL

The Revised 2017-2018 School Calendar was included.

The letter from Governor Wolf concerning his visit to DCTS was included.

There were Brief Biographical sketches included of the new hires.

A letter from the Home Builders Association.

A thank you letter from Ron Marsico thanking DCTS for the opportunity for our students to visit the Capitol.

The DCTS January 2018 Blast was included.

The Talent Show was a success. The students were very supportive of each other.

ADJOURNMENT

Motion by Jesse Rawls Sr., seconded by Ellis Roy Jr., to adjourn the meeting. Meeting adjourned at 8:40 p.m.

Final Resolution: Motion Carries

Yes: William Roberts Jr, Richard Mazzatesta, Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr, Melvin Wilson Jr, Todd Kreiser, Keith Oellig, Jennifer M Scott, John F Dietrich, Jesse Rawls Sr, Linda Mehaffie

Respectfully submitted,

Linda Hammaker, Board Secretary

CAIU BOARD HIGHLIGHTS

The following actions were taken at the **February 22, 2018** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- Sue Voigt, CAIU Program Evaluation and Data Specialist, provided an overview of her work with PreK Counts. She shared information on the funding of the PreK programs across the Commonwealth and provided data for eligible students per county within the CAIU. She shared who sits on the Regional Consortium Development committee, the purpose of that committee and provided a list of participating districts.
- The Board announced the following retirees: **Barbara Fidler**, Physical Therapist, retirement with more than 27 years of service. **Cheryl Noll**, EPP, Autism Support Program, retirement with more than 16 years of service.
- Daren Moran, Business Manager, reported that he has recently been working with the Principal at the CASA Charter School regarding the possibility of the CAIU getting out of the last year of our existing lease, as they will be leasing directly with Strawberry Square. Daren has also inquired about the possibility of paying off a loan that we currently have with PNC without suffering penalty and is weighing the pros and cons.
- Alicia McDonald, Director of Student Services, shared that her team is finalizing summer professional development sessions (ACE days) for staff. Sessions will include Excellence and Equity presentations, Suicide Prevention training, Mandated Reporter, and School Wide Positive Behavior Support. School District requests are being received for the CAIU to do threat assessments and clinical evaluations on students. Alicia will be holding contract meetings with administrators to speak about the Special Education Plan, Early Intervention and transition.
- Theresa Kinsinger, Director of Organizational Services, shared that we will be focusing on Mandated Training for all staff this coming year due to all of the recent changes. The Perry county doctoral consortium through Immaculata University invited Theresa to speak to their group about human resources and education; they had a great discussion. As the 2017-18 President of the PA Association of School Personnel Administrators (PASPA), Theresa has been busy planning the annual conference to be held in Harrisburg next week on 2/28/18 – 3/2/18. Many of the district human resource and business staff will be attending this conference.
- Dave Martin, Director of Technology, shared that the 2017 PA Education Technology Expo and Conference (PETE&C) recently took place. Each year, staff from the CAIU Technology and Curriculum teams provide coordination and technical support for this conference. In addition to the CAIU staff, students from West Shore, Derry Township, and Susquenita School Districts provided support to all the presenters in the breakout rooms and had an opportunity to interact with the vendors. Dave also spoke about the new Regional Cyber Security system that is now in place and working well. On March 16, the CAIU will be hosting a legal briefing by Mark Walz, an attorney with Sweet, Stevens, Katz and Williams, regarding Cybersecurity as part of the 3-year goals for the CAIU Regional Cybersecurity. All Board members are invited to the Computer Fair to be held at the CAIU Enola Offices on March 27.
- Dr. Andria Saia, Executive Director, shared highlights from her Executive Director report. She spotlighted a recent “Active Shooter” training held for CAIU staff on February 8 at the Enola offices. The training was provided by Rick Capozzi of the Capozzi Group located in Hollidaysburg, PA. The training was very timely and included a variety of simulations designed to prepare staff to respond to such an event. In addition, Dr. Saia provided various program highlights and shared her monthly activities including an activity in gratitude for staff and students and a food drive during the month of February. She also invited the Board members to attend several upcoming events.

- Rennie Gibson shared that the Statement of Financial Interest forms are to be completed and returned by April 20.

Approved Action Items

- Minutes from the January 25, 2018 CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$5,148,091.65 in receipts and \$9,694,823.76 in expenditures for January 2018
- Summary of Operations for the 2017-18 fiscal year showing revenues of \$50,471,665.12 and expenses of \$41,892,276.68
- Budget Administration
 - Proposed 2018-2019 Original Budget – General Operating Budget (2nd Reading & Final approval) in the amount of \$6,390,000
- Other Business Items
 - Revised CAIU Board Committees
- Policies & Programs
 - Second Reading, Revised Policy #249 – Bullying/Cyberbullying
 - Second Reading, Revised Policy #808 – Food Service
- Job Descriptions
 - First Reading, Existing Position, Revised Description – Human Resources Data Clerk
- Personnel Items – See Attached Report

Executive Director's Report

- See attached written report.

Board Member Sharing of Information

- There was a discussion about the Student March on Washington on March 24.

President's Report

- Mrs. Jean Rice thanked the Board members for their attendance at this morning's meeting.

NEXT MEETING: Thursday, March 22, 2018, 8:00 a.m., Board Room, CAIU Enola Office

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

RESIGNATIONS:

- o **ERIN COHAN**, Personal Care Assistant, Autism Support Program, effective March 2, 2018. Reason: Personal.
- o **ROOPALI KAPUR**, Educational Paraprofessional, Early Intervention Program, effective February 14, 2018. Reason: Personal.
- o **RONNA MASON**, Educational Paraprofessional, Emotional Support Program, effective February 23, 2018. Reason: Personal.
- o **CHERYL NOLL**, Educational Paraprofessional, Autism Support Program, effective February 9, 2018. Reason: Retirement after more than 16 years of continuous CAIU service.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- o **ERIN ELLISON**, part-time Long Term Substitute Teacher, Deaf/Hard of Hearing Program, effective February 14, 2018 – June 8, 2018. Base salary of Masters, Step 1, \$48,404 for 189 days of service will be prorated based on the number of days/hours worked with additional new hire days as required. This is a new position funded through the Deaf/Hard of Hearing budget.
- o **KERRY FITCH**, Educational Consultant, Student Services Team, effective March 6, 2018. Base salary of Bachelors, Step 15, \$67,445 for 189 days of service will be prorated for a total of 60 days with additional new hire days as required. This is a replacement position funded through the Educational Consultant/Pupil Services budgets.

- o **MADISON GRIMM**, Personal Care Assistant, Autism Support Program, effective February 13, 2018. Base salary of HS, Step 1, \$16,892 for 189 days of service will be prorated for a total of 79 days with additional new hire days as required. This is a replacement position funded through the Autism Support budget.
- o **AMANDA PETERS**, Physical Therapist, OT/PT Program, effective March 5, 2018. Base salary of Masters + 60, Step 8, \$61,530 for 189 days of service will be prorated for a total of 60 days with additional new hire days as required. This is a replacement position funded through the OT/PT budget.

CHANGES OF STATUS:

- o **DANIEL CONWAY**, from Application Support Specialist II, Technology Team to Program Assistant, Curriculum Team, effective February 12, 2018. Change of status results in a change of salary to \$40,159.95 for 12 months of service and will be prorated for a total of 100 days through June 30, 2018.
- o **KELLY FORTNEY**, from Bargaining Unit Educational Consultant on the Curriculum Team to Administrative Support Statewide Comprehensive Planning Program Supervisor, Technology Team, effective March 19, 2018. Change of status results in a change of salary to \$84,568 for 12 months of service and will be prorated for a total of 75 days through June 30, 2018
- o **MITZI MCKENZIE**, from Long Term Substitute Educational Paraprofessional, CATES Program to permanent, full-time Educational Paraprofessional, Autism Support Program, effective February 1, 2018.
- o **DAWN SAGER**, from Accountant to Business Operations Supervisor, Administrative Team - Business, effective February 6, 2018. Change of status results in a change of salary to \$62,000 for 12 months of service and will be prorated for a total of 104 days through June 30, 2018.
- o **ANDREA SCHWARTZ**, Educational Paraprofessional, Emotional Support Program, from administrative paid leave to active status effective February 16, 2018.

LEAVES OF ABSENCE:

- o **KAREN RUDDLE**, Supervisor, Training and Consultation Program, continued leave of absence effective January 2, 2018 – April 6, 2018. Additional leave is requested using accumulated paid leave for a total of 65 days.
- o **MICHELLE SHOLDER**, Social Worker, Capital Area Mental-health Program, leave of absence effective December 4, 2017 – February 2, 2018. Leave is requested using accumulated paid leave from December 4, 2017 – the morning of December 13, 2017 for a total of 7.5 paid days and days from the CAEA sick bank from the afternoon of December 13, 2017 – February 2, 2018 for an additional 27.5 paid days. This leave is in accordance with CAIU and FMLA policies.

Executive Director's Report

February 22, 2018

PROGRAM SPOTLIGHT

Curriculum and Instruction

An "Active Shooter" training was held for CAIU staff on February 8 at the Enola offices. Rick Capozzi of the Capozzi Group provided the training from Hollidaysburg, PA. The training included a variety of simulations designed to prepare staff to respond to such an event.

The objectives for this training were to:

- review strategies recommended by Homeland Security
- move from condition of white (oblivious) to condition yellow (aware)
- discuss numerous response considerations and how to choose the most appropriate for the scenario
- review FBI statistics and why they should be a concern
- participate in building response preparation
- develop a survival mindset by practicing drills to build muscle memory



NEWS

Curriculum Services

- The Pennsylvania Governor's STEM Competition was held at CAIU on February 14. The Governor's STEM Competition is an annual, themed, academic competition for students in grades 9-12. Students are challenged to research, present, and design a device/project that can improve the life of Pennsylvanians. This year's theme was "Improving Pennsylvania Through STEM." Teams from five local high schools competed this year: Cedar Cliff HS, Lower Dauphin HS, Red Land HS, SciTech HS, and Shippensburg Area Senior HS. Lower Dauphin HS took first place with their biodegradable soda ring holder, and will move on to the State Competition at Thaddeus Stevens in May (see picture).

The winners were:

1st Place – Lower Dauphin HS (moving to)

2nd Place – Shippensburg Area Senior HS

3rd Place – Cedar Cliff HS

Special thanks to our business and industry judges from the Foundry Makerspace, Gannett Fleming, and Tadano.



- On February 22, Dr. Tyrone Howard from UCLA will present on **"Why Race and Culture Matter in Schools: Closing the Achievement Gap in America's Classrooms"** as part the Equity and Excellence series.

While race and culture remain important variables in how young people experience schools, they are often misunderstood by educators and school personnel. Building on three studies that investigated schools successful in closing the achievement gap, Tyrone Howard shows how adopting greater awareness and comprehensive understanding of race and culture can improve educational outcomes.

Important for anyone who is genuinely committed to promoting educational equity and excellence for all children, this presentation, based on the book of the same name:

- o Outlines the changing racial, ethnic, and cultural demographics in U.S. schools.
- o Calls for educators to pay serious attention to how race and culture play out in school settings.

- o Presents empirical data from schools that have improved achievement outcomes for racially and culturally diverse students.
- o Focuses on ways in which educators can partner with parents and communities.

Student Services

Program Elect

The ELECT program received feedback from the recent state monitoring and our program is meeting expectations in all monitored areas. The monitors complimented our program on its strong services to students and our connections with other community resources. Big thanks to our Project Elect Staff for their exceptional work!

Preschool – Early Intervention

- Eric Bostick participates on the Foundation for Enhancing Communities' Early Childhood Education Initiative Advisory Committee and attended an early childhood engagement meeting on February 8. Discussions focused on creating a P-3 community in Lebanon, Dauphin, Cumberland, Perry, and Franklin counties.
- We have speech/language students from University of South Carolina, Loyola University (MD), Western Kentucky University and East Carolina University. These students are doing their internships in our program and working closely with our Preschool Speech and Language Pathologists.
- Jamie Gordon, Inclusion Consultant, provided a workshop entitled "Designing Classrooms for the Best Social-Emotional Setting" at the Transition to Kindergarten Conference. This event was sponsored by The Foundation for Enhancing Communities, South Middletown School District, Success by 6, and United Way of Carlisle and Cumberland Counties.

Pupil Services

- We were able to secure an Organizational Membership for PAPSA (PA Pupil Services Association). Several administrators were added to this membership to begin receiving information.
- Social workers in the Capital Area Therapeutic Emotional Support (CATES) department are working with PDE to pilot a Behavioral Health Survey to our students. The pilot will begin during the fourth marking period.

Hill Top Academy

- Hill Top Academy will host 14 Messiah College interns during the spring semester. In addition, Hill Top and CAIU staff will provide a series of five seminars to the Messiah students, which will spotlight various services provided by the CAIU.
- Dr. Janilyn Elias will be presenting at the PAEEF Conference in March. Her topic is, 'The Benefits of Online Learning for Students with Disabilities.'

Transition Services

Project Search Interviews and Assessments were held, on February 15, to determine the class of 2019. The team from Hershey Medical Center, OVR, and CAIU met to review the results (scored rubrics) and will be offering spots for next year. We have 15 applicants this year, which is the largest applicant pool that this program has experienced so far.

Occupational Therapy

As of February 1, we have five Messiah graduate students in occupational therapy doing their Level 1 Field Placements at Hill Top Academy. The level one placement is designed to acquaint the students with the educational environment and students with disabilities. One student will be placed with a therapist and the other students are placed with various teachers. The internship is once per week for the entire semester.

Deaf and Hard of Hearing Classrooms

On Feb 3, the middle school and high school Deaf and Hard of Hearing classes went to TGI Fridays for lunch and then to the Central PA Food Bank to volunteer.



Prior to the experience, students practiced reading the menu, budgeting for the meal, communication skills to order independently, and how to use appropriate social language and behavior in a public setting.

The classes also went to the Central PA Food Bank to volunteer. This activity was part of the formal transition planning that secondary classes often do and the goal was to have the students learn about volunteering, warehouse jobs, and different resources available in the community. One group opened boxes of packaged food and put them into a large container so they can be easily accessed later for other projects while another group scooped 1-pound bags of pasta. They had to scoop, weigh (adjust the weight

as necessary) and tie the bags. The students were given compliments by Food Bank staff on their good work and their teachers were proud of how they conducted themselves. The students enjoyed the experience and even asked if they could return in the future.

Technology Services

2017 Pennsylvania Education Technology Expo and Conference (PETE&C)

PETE&C is a statewide conference that focuses on the creative use of technology in schools. The technology demonstrated is a wide range from instructional to technical solutions. Each year, staff from the CAIU Technology and Curriculum teams provide coordination and technical support to the conference. In addition to the CAIU staff, students from West Shore, Derry Township, and Susquenita School Districts provided support to all the presenters in the breakout rooms and had an opportunity to interact with the vendors. The students all did a fantastic job. Thank you to our districts who permitted students to attend and gain real hands-on experience in technology support.

Technology Training

The Technology Advisory Council (TAC) has continued with its training and collaboration initiative this year so that district's technology staff are prepared to support the staff and students in their classrooms. On Thursday, February 8, the Technology Advisory Council hosted a Microsoft Deployment Toolkit (MDT) training at the CAIU. MDT is a unified collection of tools for automating computer and server deployments. Districts have been increasing their use of MDT and this training centered on setup, configuration and deployment of MDT in their environment. The session was led by CAIU Technology staff and was a collaborative and informative session for all attendees.

Cyber Security Seminar

On March 16, 2018, the CAIU is hosting a legal briefing being led by Mark Walz, an attorney with Sweet, Stevens, Katz and Williams, regarding Cybersecurity. The intent of this session is to inform district staff of the important aspects and rationale of a Cybersecurity plan. This seminar will set the stage as we establish 3-year goals for CAIU regional Cybersecurity.

NOTIFICATION of ACTIVITIES

- Attended Harrisburg SD CRO Advisory Council meeting
- Active Shooter training, Enola Office
- Toured Loysville YDC
- Governor's "Cabinet in your Community", Greenwood School District
- The CAIU Wellness Committee is sponsoring a food drive to benefit the Central PA Food Bank this month.
- CAIU Practice Gratitude Activity during the month of February

UPCOMING ACTIVITIES: Date Savers

(All Board members are invited to attend any and all)

- March 21-23: PA Excellence in E-Learning Forum, Pocono Manor, PA
- CAIU Regional Computer Fair, Tuesday March 27, Enola Pa
- April 6: Champions for Children Spring Bingo, CAIU Enola, PA