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Derry Township School District

Board of Directors Meeting – XIII

January 22, 2018

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Mrs. Sicher at 7:00 p.m.

b. Roll Call

Members in Attendance: John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Tricia Steiner, Terry Singer

Member Absent: Jennifer Mysel

Non-Voting Members in Attendance: Joe McFarland, Mike Frentz

Staff/Public in Attendance: Jason Reifsnyder, Jeff Smith, Jackie Castleman, Mark Anderson, Linda Williams, Chris Barnett, Patsy Gilbert, Catherine Siris, Anne Searer, Bill Fisher, Tracy Brown, Mike Knause

c. Flag Salute

d. Approval of Board of Directors Agenda

Approval of the January 22, 2018 Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Ms. Drew and a second by Mrs. Memmi the Board Agenda for the evening's meeting was approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
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Nay:	0	
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Abstain:	0	
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Not Cast:	1	Jennifer Mysel
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MOTION CARRIED

2. INFORMATIONAL AND PROPOSALS

a. School Board Appreciation

Minutes

The following were special presentations made before and during the evenings meeting in honor of School Board Appreciation Month:

- Teacher Mindy Smith and the Fifth Grade Art Students provided the Board with a Wax Museum Experience
- Teacher - Tani Miller and students with the Elementary Orchestra performed for the Board

b. Students of the Month Recognition

Minutes

Mr. Smith introduced the students of the month as follows:

- Hritisha Pandey
- Christopher Biser

c. Presentation: Annual Audit Report

Minutes

Mr. Brian Straub from the audit firm of Boyer and Ritter presented the audit report for the year ended June 30, 2017.

d. Presentation: Granada Building Facility Final Report

Representatives from Crabtree, Rohrbaugh and Associates will present work completed to date on the Granada Property Feasibility study.

Minutes

Mr. Chris Barnett with Crabtree, Rohrbaugh and Associates presented the final report of the Granada Property facility study.

e. Presentation: Proposed 2018-2019 School Calendar

Minutes

Mr. McFarland reviewed the proposed 2018-2019 school calendar.

f. Announcement of Executive Session

Minutes

Mrs. Sicher announced the Board met in Executive Session prior to the evenings meeting and will also meet immediately after the regular meeting to discuss:

- Matters of personnel
- Labor relations and arbitrations

g. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state your name and address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

Minutes

The following citizens were recognized by the Board of Directors:

- Anne Searer - Spoke about opposing ESA Voucher Program (SB 2)
- Linda Williams - Spoke about opposing ESA Voucher Program (SB 2)

h. Standing Committee Meeting Report

Minutes

The following standing committee reports were provided to the Board of Directors:

- Athletics and Activities Standing Committee - Mr. Singer reported that the committee met prior to the regular Board Meeting. Mr. Singer reported that he was elected chair of the committee and the committee was presented with an update on the clubs and activities at the Middle and High Schools, proposal to bring back 7th and 8th grade middle school football, and comments on the 322 concession stand.

- Policy Standing Committee - Mrs. Steiner reported that the committee met prior to the regular Board Meeting. The committee reviewed several policies, some were recommended to the full Board for review and approval; others will continue to be reviewed at future meetings.

i. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes

Student representatives Mr. Kellachow and Miss Blazer reported on activities that occurred at the High School over the past 2 weeks.

j. Resolution Opposing ESA Voucher Program (SB 2)

Minutes

Ms. Drew provided an overview of proposed Senate Bill 2 - ESA Voucher Program. Following a motion by Ms. Drew and a second by Mr. Singer the Resolution Opposing ESA Voucher Program (SB 2) was approved to be added to Section 5 of the agenda, listed as item h.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Jennifer Mysel

MOTION CARRIED

k. Finance/Budget Update

Minutes

Mr. Frentz noted that the approval of the Act 1 Resolution was on the agenda.

l. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the February 12, 2018 Public Board of Directors Meeting:

1. Recognition of Student Athletes
2. Approval of January 22, 2018 Board of Directors Summary Minutes
3. Approval of 2018-2019 School Calendar
4. MOU - HESPA
5. Approval of Hershey Theater Graduation Venue 2019
6. Requests for the Use of Facilities
7. Personnel
8. Staff Development

Minutes

The Anticipated Items for the February 12, 2018 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS**4. CONSENT AGENDA ITEMS**

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Consent Agenda Items were approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Jennifer Mysel

MOTION CARRIED**a. Approval of January 11, 2018 Summary Board of Directors Meeting Minutes****b. Approval of December 2017 Finance Report**

1. The Treasurer's Report for the month ending December 31, 2017 is summarized as follows:

General Fund Revenue	\$2,996,075
General Fund Expenditures	4,270,864
Balance of Cash Plus Investments (Includes Capital Reserve)	37,985,428

2. The listed schedule of investment transactions for the period beginning December 1, 2017 through December 31, 2017, has total interest earnings of \$19,395 comprised of the following:

General Fund	16,569
Capital Reserve	641

The average interest rate for December 2017 was .56%

3. The December 2017 expenditures for the paid bills for all funds total \$1,777,080 excluding net payroll, retirement contributions, and debt service.
4. The January 2018 expenditures for the unpaid bills for all funds total \$1,292,322 excluding net payroll, retirement contributions, and debt service.

5. Estimated expenditures of the General Fund for the month of January 2018 are in the following amounts:

Operating Expenses	\$1,000,000
Utilities	152,400
Net Payroll (2 pays)	1,474,000
Employer Provided Insurance	660,000
Payroll Deductions	787,000
Employer Payroll Taxes (FICA/RET)	173,000
Debt Service	<u>0</u>
Total Estimated Expenditures	\$4,246,400

c. Approval of Budget Transfers

Section 687 (d) of the Public School Code provides: The Board of School Directors shall have the power to authorize the transfer of any unencumbered balance, or any portion thereof, from one class of expenditures or item, to another, but such action shall be taken only during the last nine (9) months of the Fiscal Year.

The Administration recommends the Board authorize the January 2018 budget transfers.

d. New Course Proposals

The Administration recommends the approval of new Hershey High School course offerings entitled:

- Design Thinking for Innovation
- Digital Production

The proposals were reviewed at the November 13, 2017 Council meeting prior to the approval on December 11, 2017. Funds needed for the resources on the courses will be accounted for in the 2018-2019 District Budget.

e. Request for the Use of School Facilities

The Administration recommends the approval of the following Request for the Use of School Facilities:

Group:	We Matter Coalition
Date/Time:	February 13, 2018 6:00 p.m. - 9:00 p.m.
Requested Facility:	Middle School Auditorium
Event:	Self-Injury Seminar and Talk
<u>Fee:</u>	<u>None</u>

Group:	St. Joan of Arc Track Team
Date/Time:	Tuesday and Thursdays March 13, 2018 through May 31, 2018

5:30 p.m. - 7:30 p.m.
Requested Facility: Memorial Cinder Track
Event: Track Practice
Fee None

Group: Hershey Youth Lacrosse Association
Date/Time: May 5, 2018
 Noon - 5:00 p.m.
Requested Facility: 322 Turf Field
Event: Hershey Girls Lacrosse Tournament
Fees: Rental of Turn Field: \$35.00 per hour (Approximately \$175.00)
 Turf Field Manager: \$42.41 per hour/per field (Approximately \$212.05)
 Custodian: \$39.95 per hour (Approximately \$239.70)

f. Announcement of Staff Development Conference

<i>Staff Member:</i>	Michelle Kindt
<i>Conference:</i>	Ohio Foreign Language Association Conference
<i>Location:</i>	Cleveland, OH
<i>Dates:</i>	April 5-7, 2018
<i>Expenses:</i>	None (Presenter at conference)

5. NEW BUSINESS

a. Approval of Annual Audit

The Administration recommends approving the audit report for the year ended June 30, 2017 as presented by Mr. Brian Straub, CPA from the District's auditing firm of Boyer and Ritter.

Minutes

Following a motion by Mrs. Memmi and a second by Mr. Singer the audit report for the year ended June 30, 2017 was approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Jennifer Mysel

MOTION CARRIED

b. Act 1 Budget Resolution

The Administration recommends the Board approve the Resolution to limit the increase of real estate taxes for the 2018-2019 fiscal year to no more than 2.4%.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Resolution to limit the increase of real estate taxes for 2018-2019 fiscal year to no more than 2.4%

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Jennifer Mysel

MOTION CARRIED

c. Early Retirement Incentive

The Administration recommends the District offer a \$5,000 early retirement incentive to members of the HEA Bargaining Unit provided the employee retires at the end of the 2017-2018 school year, submits written notice of retirement on or before February 23, 2018, and accepts retirement under PSERS.

Minutes

Following a motion by Mrs. Memmi and a second by Mrs. Haverstick the \$5,000 early retirement incentive for members of HEA Bargaining Unit provided the employee retires at the end of the 2017-2018 school year, submits written notice of retirement on or before February 23, 2018 and accepts retirement under PSERS was approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	1	Jennifer Mysel

MOTION CARRIED

d. Approval of Presenter Contract - Kenneth C. Williams

The Administration recommends approving the Agreement with Solution Tree for the October 8, 2018 professional development keynote speaker, Kenneth C. Williams for \$7,753.00.

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Agreement with Solution Tree for October 8, 2018 professional development keynote speaker, Kenneth C. Williams for \$7,753 was approved.

Vote Results

Yea:	8	John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	

Abstain: 0

Not Cast: 1 Jennifer Mysel

MOTION CARRIED

e. Approval of Presenter Contract - Marcia Nell

The Administration recommends approving the Agreement with Marcia Nell for the June 13-14, 2018 full-day kindergarten boot camp/professional development for \$3,033.22.

Minutes

Following a motion by Mrs. Memmi and a second by Mrs. Haverstick the Agreement with Marcia Nell for the June 13-14, 2018 full-day kindergarten boot camp/professional development for \$3,033.22 was approved.

Vote Results

Yea: 8

John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 1 Jennifer Mysel

MOTION CARRIED

f. Personnel - Resignation

The Administration recommends the approval of the following resignation:

Professional:

Kensinger, Amy

Grade 2 Teacher

Primary Elementary School

Reason: Personal

Effective: 03/05/2018

Minutes

Following a motion by Mrs. Memmi and a second by Mr. Singer the Personnel - Resignation item was approved.

Vote Results

Yea: 8

John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 1 Jennifer Mysel

MOTION CARRIED

g. Personnel - General

1. The Administration recommends the approval of the following appointments:

Professional:

Broggin, Rachelle* (for Amy Kensinger)

Grade 2 Teacher

Primary Elementary School

Long-Term Substitute

Bachelors, Step 1

Salary: \$50,294 (pro-rated)

Revised: Effective: 08/29/2017 through the end of the 2017-2018 school year

Brown, Lorena (replacing Amy Allen)

Spanish Teacher

Middle School

Professional

Masters, Step 5

Salary: \$57,528 (pro-rated)

Effective: 01/23/2018

Classified:

Gutierrez, Anita (replacing Lisa Dalto)

Paraprofessional

High School

Level A: 5.75 hours per day

Salary: \$16.34 per hour

Effective: 01/23/2018

Haldeman, Katherine (replacing Tina Ford)

Paraprofessional (Self-Contained Classroom)

Early Childhood Center

Level B: 6.5 hours per day

Salary: \$16.34 per hour

Effective: 02/05/2018

Mariano, Mark (replacing Kimberly Yaremchak)

Cafeteria/Recess Aide

Early Childhood Center

Level A: 3.0 hours per day

Salary: \$13.58 per hour

Effective: 01/23/2018

Vonada, Robert*

Substitute Bus Driver

District-wide

Salary: \$17.58 per hour

Effective: 01/10/2018 (retroactive)

Change in Hours for Classified Staff:

Lewis, Cheryl*

Bus Driver

District-wide

From: Level C: 7.5 hours per day

To: Level C: 8.0 hours per day

Salary: \$19.90 per hour
Effective: 08/28/2017 (retroactive)

Transfer of Classified Staff:

Bailey, Martha*

From: Paraprofessional (Self-Contained Classroom)
High School
To: Paraprofessional (Self-Contained Classroom) (replacing Kay Adams)
Middle School
Level B: 6.5 hours per day
Salary: \$16.34 per hour
Effective: 01/18/2018 (retroactive)

Dalto, Lisa*

From: Paraprofessional
High School
To: Paraprofessional (Self-Contained Classroom) (replacing Martha Bailey)
High School
Level B: 6.5 hours per day
Salary: \$16.34 per hour
Effective: 01/24/2018

Ford, Tina*

From: Paraprofessional (Self-Contained Classroom)
Early Childhood Center
To: Paraprofessional (Self-Contained Classroom) (replacing Wendy Nguyen)
Intermediate Elementary School
Level B: 6.5 hours per day
Salary: 18.56 per hour
Effective: 02/05/2018

Yaremchak, Kimberly*

From: Cafeteria/Recess Aide
Early Childhood Center
To: Paraprofessional (replacing Rebecca Mackertich Sengerdy)
Middle School
Level A: 5.75 hours per day
Salary: \$16.34 per hour
Effective: 01/23/2018

*** This individual is currently an employee. Clearances are on file.**

Minutes

Following a motion by Ms. Drew and a second by Mrs. Memmi the Personnel - General items were approved.

Vote Results

Yea: 8

John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 1 Jennifer Mysel

MOTION CARRIED

h. Resolution Opposing ESA Voucher Program (SB 2)

The Board recommends the approval of the Resolution opposing ESA Voucher Program (SB 2).

Minutes

Following a motion by Ms. Drew and a second by Mrs. Memmi the Resolution opposing ESA Voucher Program (SB 2) was approved.

Vote Results

Yea: 8 John Abel, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

Nay: 0

Abstain: 0

Not Cast: 1 Jennifer Mysel

MOTION CARRIED

6. DELEGATE REPORT

a. Dauphin County Technical School

Minutes

Mr. Singer attached his report on the Dauphin County Technical School as well as noted the following highlights:

- Governor Wolf visited the Dauphin County Technical School on January 4
- The DCTS is in talks with Milton Hershey School about possibly students from Milton Hershey attending DCTS on a half-time basis
- Mr. Singer and Mrs. Haverstick will be meeting with the DCTS Executive Director about common interests.

b. Dauphin County Tax Association

Minutes

Dr. Shaw attached is report on the Dauphin County Tax Association meeting.

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

- None

b. Superintendent's Report

Minutes

Mr. McFarland reported that the 2018 Kindergarten Information Night will be held January 24, 2018 from 6:00 to 7:00 p.m. in the LGI room of the Early Childhood Center

c. Board President's Report

Minutes

- None

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

- None

9. ADJOURNMENT

Minutes

Following a motion by Mr. Singer and a second by Mrs. Memmi the meeting was adjourned at 9:16 p.m.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved February 12, 2018

Kathy Sicher
President of the Board of Directors

MF

Derry Township School District
School Board Meeting
January 22, 2018

Please Sign In AND Print Your Name

Signature

Daniel B Tredinnick

Printed Name

Dan Tredinnick

Signature

Jackie Castleman

Printed Name

Jackie Castleman

Signature

Linda Williams

Printed Name

Linda Williams

Signature

Chris Barnett

Printed Name

Chris Barnett

Signature

Patsy Gilbert

Printed Name

Patsy Gilbert

Signature

Catherine Siris

Printed Name

Catherine Siris

Signature

Anne Seaver

Printed Name

Anne Seaver

Signature

Bill Fisher

Printed Name

Bill Fisher

Signature

Tracy Brown

Printed Name

Tracy Brown

Signature

Mike Krauss

Printed Name

Mike Krauss

Signature

Mark W. Anderson

Printed Name

Mark Anderson

Signature

Signature

Printed Name

Signature

Printed Name



Derry Township School District

Administrative Office • 30A East Granada Avenue • P.O. Box 898 • Hershey, PA 17033
Phone (717) 534-2501 • Fax (717) 533-4357 • www.hershey.k12.pa.us

Act 1 Proposed Preliminary Budget Resolution – 2018-2019

Background. Act 1 § 311(a), 53 P.S. § 6926.311(a), requires an accelerated budget adoption timeline and procedure unless a school district, no later than 110 days before the primary election, adopts a resolution containing the certifications incorporated in this resolution. The deadline this year is January 26, 2018. After adoption of a resolution containing such certifications, § 311(d) authorizes a school district to comply with pre-Act 1 budget adoption rules as set forth in School Code § 687, 24 P.S. § 6-687. The School Board has reviewed the school district preliminary budget or has other information sufficient to make a determination that the budget for the next fiscal year can be funded based on maintaining current tax rates or increasing taxes by an amount less than or equal to the Act 1 index. In lieu of the Act 1 budget adoption timeline and procedure, the School Board wishes to make the required certifications and comply with pre-Act 1 budget adoption rules.

RESOLVED, that the Board of School Directors of Derry Township School District, makes the following unconditional certifications:

1. The school district's various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year (2018-2019) based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable index for the next fiscal year is 2.4%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.
3. The School Board has to date and in the future will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the next fiscal year.
4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

ADOPTED by the School Board January 22, 2018.


_____, President


_____, Secretary

**RESOLUTION OPPOSING ESA VOUCHER PROGRAMS (SB 2)
BY THE BOARD OF DIRECTORS OF THE DERRY TOWNSHIP SCHOOL DISTRICT**

WHEREAS, Pennsylvania school districts provide countless academic and extracurricular opportunities for learning and growth of all students, preparing them for higher education and careers; and districts have continued to make steady gains in academic achievement, with Pennsylvania students consistently ranked in or near the top 10 nationally on the National Assessment of Educational Progress (NAEP) exams for reading and math; and Pennsylvania has been named a national leader in providing Science, Technology, Engineering and Math (STEM) education programs; and

WHEREAS, Pennsylvania also maintains a greater high school graduation rate and a larger percentage of students moving on to higher education than the national average; and

WHEREAS, more than 80% of Pennsylvania students enrolled in career and technical centers or programs are achieving at the competent or advanced level on industry-based skills assessments, enabling them to earn credentials leading to meaningful employment or college credit equivalencies at cooperating institutions; and

WHEREAS, public schools ensure that each student with a disability receives a Free Appropriate Public Education (FAPE) in compliance with federal and state law and regulations, with students and their families having the benefits of a system of procedural safeguards; and

WHEREAS, Education Savings Account (ESA) voucher programs such as those under Senate Bill 2 undermine Pennsylvania's responsibility to ensure every student in every community has equal access to public education; and schools targeted under Senate Bill 2 are already in under-resourced districts; and state money for ESAs would be deducted, on a per-student basis, from a school district's basic education subsidy; and not only would school districts' state aid be sent to unaccountable private schools, but such money could also be diverted to higher education, tutoring services and other "qualified education expenses," not even ensuring students receive full-time educational instruction; and

WHEREAS, the voucher program in Senate Bill 2 benefits families regardless of income or need, including students already enrolled in private schools or never having attended a targeted public school; and voucher systems in other states have been shown to be vulnerable to financial fraud and abuse; and

WHEREAS, unlike private schools, public school districts accept, educate and protect the rights of all children who come to their doors, as opposed to those institutions that can reject applicants based on any number of factors and are not required to uphold the rights of students with disabilities; and

WHEREAS, public schools are held to strict accountability standards that measure student achievement and academic progress, unlike private schools which are not required to use the same standard assessments and reporting requirements as public schools; and provisions under Senate Bill 2 would not require participating private schools to use the same standardized assessments, making comparison and evaluation of academic progress unachievable; and

NOW THEREFORE, BE IT RESOLVED that the Derry Township School District opposes Senate Bill 2 and any other legislation or any effort by the General Assembly to implement tuition vouchers or any other program that would have an effect of a tuition voucher program, and conveys the importance of supporting and improving the quality of all public schools in the Commonwealth.

Adopted this 22 day of January, 2018.

Signed



School Board President



Board Secretary

JOINT OPERATING COMMITTEE MEETING
Wednesday, January 10, 2018

A meeting of the Joint Operating Committee of the Dauphin County Technical School (DCTS) was held on Wednesday, January 10, 2018, at 8:00 p.m. in the Cafeteria of DCTS, 6001 Locust Lane, Harrisburg, PA. Mr. Brad Harker, Chairman, called the meeting to order.

Roll Call

Members present:

Richard Mazzatesta, Central Dauphin
Williams Roberts Jr., Central Dauphin
Judy Haverstick, Derry Township
Terence Singer, Derry Township
Scott Corsnitz, Halifax Area
Brad Harker, Halifax Area
Ellis Roy Jr., Harrisburg
Keith Oellig, Lower Dauphin
Darnell Montgomery, Middletown Area
Jennifer Scott, Middletown Area
Jesse Rawls Sr., Susquehanna Township

A QUORUM WAS DECLARED PRESENT

Members absent:

Melvin Wilson Jr., Harrisburg
Todd Kreiser, Lower Dauphin
John F Dietrich, Susquehanna Township

JOC Representatives: Arrietta Putman and Abraham Sandoval

Non Members: P. Daniel Altland, Esquire; Andria Saia, Superintendent of Record, CAIU; Dr. Peggy Grimm, Sandra Traynor, David Wright, Dwain Messersmith, Maria Zaharick, Jan Zeager, Priscilla Rodriguez, Andrea Bennett, Dr. Barbara Maroney and Denise Green-Administrative Staff; and Ralph Miller and Linda Hammaker-DCTS Staff.

APPROVAL OF AGENDA

Motion by Jesse Rawls Sr., seconded by Ellis Roy Jr., to approve the Agenda as presented.

Final Resolution: Motion Carries

Yes: Richard Mazzatesta, William Roberts Jr., Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr., Keith Oellig, Darnell Montgomery, Jennifer Scott, Jesse Rawls Sr.

SECRETARY'S REPORT

Motion by Ellis Roy Jr., seconded by Jennifer Scott, to approve the JOC Minutes of December 13, 2017.

Final Resolution: Motion Carries

Yes: Richard Mazzatesta, William Roberts Jr., Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr., Keith Oellig, Darnell Montgomery, Jennifer Scott, Jesse Rawls Sr.

Motion by Ellis Roy Jr., seconded by Jennifer Scott, to approve the Work Session Minutes of December 13, 2017.

Final Resolution: Motion Carries

Yes: Richard Mazzatesta, William Roberts Jr., Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr., Keith Oellig, Darnell Montgomery, Jennifer Scott, Jesse Rawls Sr.

ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Harker indicated that an executive session was held to discuss personnel issues and potential litigation.

RECOGNITION OF COMMENTS

None presented.

Staff Reports

Reports were included in meeting material.

TREASURER'S REPORT

The following financial report ending December 31, 2017 was submitted for approval:

General Fund	\$4,873,308.39
Grants	\$131,933.58
Capital Reserve	\$587,024.82
Debt Service	\$17,302.50
Cafeteria	\$86,152.66
Scholarships	\$9,925.41

Student Activity	\$47,759.62
Production	\$235,763.42
Summer School	\$30,844.86
Adult Education	\$58,709.66

Motion by Scott Corsnitz, seconded by Ellis Roy Jr., to approve the financial reports for the period ending December 31, 2017 as presented.

Final Resolution: Motion Carries

Yes: Richard Mazzatesta, William Roberts Jr., Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr., Keith Oellig, Darnell Montgomery, Jennifer Scott, Jesse Rawls Sr.

The following bills for the period ending December 31, 2017 were submitted for approval:

General	\$315,639.81
Grants	\$38,555.36
Cafeteria	\$27,521.77
Student Activity	\$12,012.00
Production	\$17,383.06
Adult Education	\$9,096.18

Motion by Scott Corsnitz, seconded by Ellis Roy Jr., to approve bills for payment period ending December 31, 2017 as presented.

Final Resolution: Motion Carries

Yes: Richard Mazzatesta, William Roberts Jr., Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr., Keith Oellig, Darnell Montgomery, Jennifer Scott, Jesse Rawls Sr.

BUSINESS ITEMS - CONSENT AGENDA

CONSENT AGENDA
January 10, 2018

It is recommended that the following items on the Consent Agenda be approved.

PERSONNEL

Resignation

The Administration accepts, with regret, the resignation of Nicholas Blanch, Assistant Principal, effective January 5, 2018.

The Administration accepts, with regret, the resignation of David Stewart, Paraeducator, effective December 31, 2017.

Retirement

The Administration accepts, with regret, the resignation due to retirement of Dean Jacobs, Electronics Technology Instructor, effective March 31, 2018. Mr. Jacobs has been employed by DCTS for fifteen (15) years.

CREDIT REIMBURSEMENTS

The Administration requests approval of the following credit reimbursements: topics listed are graduate courses unless indicated by [UG]

Full Reimbursement

Adam Dawson	2 cr. [UG] Orientation to Teaching	\$1,570.00 PSU
Adam Dawson	2 cr. [UG] Integrated Curr. Implementation	1,570.00 PSU
Jennifer Homoki	3 cr. Practicum II Advanced Leadership & Policy	\$1,500.00 Shippensburg U
Megan Motto	3 cr. Technology Enhanced Pedagogies	\$1860.00 York College of PA
Ashley Stoner	3 cr. Distance Ed. Design	\$2,550.00 PSU
Andrew Wagner	3 cr. [UG] Student Teaching	\$2,178.00 PSU

Initial 50%*

Jo McPartland	2 cr. [UG] Work Force Ed 495C 3	\$1,452.00 PSU
Michelle Robinson-Snyder	3 cr. Literacy and Leadership	\$1,285.50 PSU
Michelle Robinson-Snyder	3 cr. Reading Clinic	\$1,285.50 PSU
Jan Zeager	3 cr. Responding to Intervention	\$325.00 Millersville U

*contingent on evidence of completion of course with grade of "A", "B", or "P" (for Pass/Fail courses); failure to comply will require repayment of advanced monies to DCTS

Final 50%

Rachel Chioda	3 cr. Combinatorics	\$750.00 Millersville U
Bethann Cline	3 cr. [UG] Student Teaching 495C-2	\$1,089.00 PSU
Colleen Gerber	3 cr. Instruction for students with social Emotional & behavior disorders	\$750.00 Shippensburg U

Ryan Pines	3 cr. The Holucaust	\$750.00 West Chester U
Michelle Robinson-Snyder	3 cr. Methods in Teaching Reading	\$1,285.50 PSU
Michelle Robinson-Snyder	3 cr. Research in LI Education	\$1,285.50 PSU
Emilie Tekely	3 cr. Principles of Technology and Engineering	\$1,854.00 Lebanon Valley College
Jan Zeager	3 cr. Legal & Ethical Issues of Online Learning	\$975.00 Millersville U
Jan Zeager	3 cr. Political/Social Context for Ed. Leadership	\$975.00 Millersville U

Approval only#

Brian Diehl	3 cr. [UG] Work Force Ed.–Service Needs Learners	\$2,178.00 PSU
Brian Diehl	3 cr. [UG] Work Force Ed.–Program & Facilities Management	\$2,178.00 PSU
Brian Diehl	3 cr. [UG] Intro to Psychology	\$2,178.00 PSU
Brian Diehl	3 cr. [UG] Education in American Society	\$2,178.00 PSU
Augusto Delerme	3 cr. School Law for Principals	\$1,416.00 Wilkes U
Augusto Delerme	3 cr. Intro. To Educational Research	\$1,416.00 Wilkes U
Megan Motto	3 cr. Distance Enabling Education Technologies	\$2,228.00 York College of PA

individual has pre-paid enrollment costs or completed tuition deferment paperwork; full reimbursement will be processed upon submission of evidence of course completion with grade of "A", "B", or "P" (for Pass/Fail courses)

2018 MILEAGE RATE

The Administration requests approval to increase the DCTS mileage reimbursement rate from 53.5 cents to 54.5 cents, which is the approved IRS rate for 2018, effective January 1, 2018.

BUDGET TRANSFERS

The Administration requests approval of the attached budget transfers.

Lou Sackett	3 cr. [UG] Cultural Diversity	\$885.00 PSU
Margaret Sheck	3 cr. Mathematics Inst. For Students with Special Needs	\$1,285.50 PSU
Margaret Sheck	3 cr. Fundamental Literacy Skills for Students with Special Needs	\$1,285.50 PSU

Full Reimbursement

Ty Christman	3 cr. [UG] Vocational Student Organizations	\$2,178.00 PSU
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OUT OF STATE CONFERENCE

The Administration requests approval for Peggy Grimm, Administrative Director, to attend National Policy Seminar 2018 in Arlington, VA on March 4-7, 2018.

2017-2018 QUARTERLY REPORTS FOR STUDENT ACTIVITIES AND PRODUCTION ACCOUNTS

The Administration requests approval of the attached second quarter reports for the Student Activities and Production Accounts.

RECOMMENDATION: that the above Agenda B be approved.

Motion by Ellis Roy Jr., seconded by Darnell Montgomery, to approve Agenda B.

Final Resolution: Motion Carries

Yes: Richard Mazzatesta, William Roberts Jr., Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr., Keith Oellig, Darnell Montgomery, Jennifer Scott, Jesse Rawls Sr.

INFORMATIONAL

Information on the DCTS Talent Show on February 2, 2018 was included.

The DCTS Nov/Dec 2017 Blast was included.

Information on the Paul Harris Fellow Award given to Dr. Peggy Grimm was included.

ADJOURNMENT

Motion by Jesse Rawls Sr., seconded by Jennifer Scott, to adjourn the meeting. Meeting adjourned at 8:10 p.m.

Final Resolution: Motion Carries

Yes: Richard Mazzatesta, William Roberts Jr., Judy Haverstick, Terry Singer, Scott Corsnitz, Brad Harker, Ellis Roy Jr., Keith Oellig, Darnell Montgomery, Jennifer Scott, Jesse Rawls Sr.

Respectfully submitted,

Linda Hammaker, Board Secretary

TALENT SHOW

DO YOU LIKE TO SING, DANCE, OR PLAY AN INSTRUMENT?
WHATEVER YOUR TALENT, WE ARE LOOKING FOR YOU!

DAUPHIN COUNTY TECHNICAL SCHOOL

FRIDAY, FEBRUARY 2, 2018

7:00 TO 9:00 P.M.

DCTS AUDITORIUM

PRIZES AWARDED:

1ST PLACE - \$150

2ND PLACE - \$100

3RD PLACE - \$50

TICKETS:

\$6.00 ADULTS

\$3.00 STUDENTS

HOW DO I REGISTER?

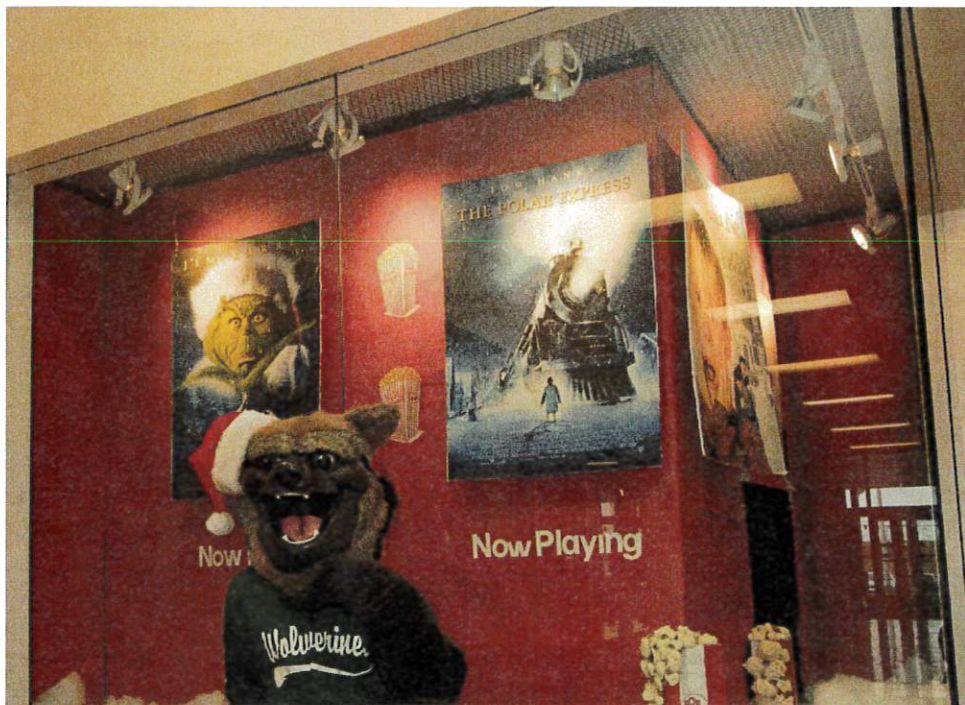
CONTACT:

SANDY TRAYNOR AT 717.652.3170

STRAYNOR@DCTS.ORG

PRESENTED BY THE DCTS EDUCATION FOUNDATION

PROCEEDS BENEFIT: DCTS EDUCATION FOUNDATION STUDENT SCHOLARSHIP FUND



FIND YOUR DIRECTION

DCTS

November/
December
2017

Public Education

By Mr. Wright, Principal

I don't mean to start off my very first Blast article sounding negative, but I would like to share something that just aggravates me to no end. It's something I touched on in a letter I provided for the theater program this year.

It drives me absolutely out of my mind when I hear people – especially people with no connection to schools – say that public education is failing our students. It simply isn't true. At least, it isn't true in my experience, which is in its 21st year.

I've been in public education since the fall of 1997. I've been a teacher and an administrator in schools that have produced National Merit Scholars, Ivy League graduates, state champion athletes, gifted musicians and vocalists, talented actors, enthralling writers, brilliant mathematical minds, and visionary discoverers. That wouldn't be the case if schools weren't doing a fine job. I've seen kids who couldn't do it somehow find out they could. Sometimes the lightbulb flashes on suddenly and intensely, sometimes it gradually

increases from a faint glow to a bright beacon, but either way, it's a thrill for me to see it.

And now I'm a part of Dauphin County Technical School, a school unlike any other of which I've been a part. Today a student showed me how he was going to sweat a copper joint off the end of a pipe. Another was putting the finishing touches on an outdoor fireplace. Last month I assembled a wooden jigsaw puzzle created by a commercial art student. In October, I tasted squash and apple soup – frankly, just to be polite – and it was absolutely incredible. I got the run-down on our Robotics team and learned how they manage to hang with competitive teams with six-figure budgets, even though our resources are a fraction of theirs. I wished farewell and good luck to a group of students who trekked down to West Virginia to rebuild flood-damaged homes. I observed students breaking down Shakespeare and advanced mathematics. These are students who are gifted athletes and scholars and actors and musicians and writers and discoverers, and they are also talented craftspeople, artisans, care-givers, creators, designers, tradespeople, and doers of important things. I've met with students who credit this school with

giving them a chance for the life they've always dreamed of.

Public education is failing? Tell it to someone else. I don't believe it. The kids in this school are more proof that we have a good thing going here. The teachers, support staff, parents, guardians, friends, and family of our students are all playing a part in the success of this program. Your continued support of their efforts and our mission is vital to our continued success.

Please keep it up.

We are proud to participate in debunking the myth that public education is failing.



DCTS Proudly Represented

DCTS instructors were selected to present sessions at the 26th Annual Conference on Integrated Learning, November 9, 2017, held at the Penn Stater Hotel and Conference Center, State College. The conference is designed to share successful strategies, which encourage the implementation of educational initiatives that enhance learning opportunities for all students. Over 480 participants from across the state representing secondary, post-secondary, and career and technical education attended this year's conference.

"Best Practices in Literacy at Work in CTE" presented by Matt Arnold, Horticulture Instructor, Tim Carroll, Carpentry Instructor, and Sharon Deiling, Math Coach. The session explored ways to integrate reading into programs, especially to enhance student engagement during field trips and to gather ideas to address mastery of Program of Study vocabulary.

"Reading and Writing for Industry: Developing Literacy Skills in the CTE Classroom" presented by Lou Sackett, Culinary Arts Instructor. Based on strategies developed by the Penn Literacy Network and using methods developed and refined in the CTE classroom, the session showed how to create a lesson that integrates literacy skills with a task on the Program of Study.

"Clinical Skills Integration—Seniors as Teachers" presented by Bethann Cline and Penny Lenig-Zerby, Health Careers Instructors. The session demonstrated how our two health careers instructors utilize the clinical lab in a collaborative manner by pairing seniors with freshmen students.



Students of the Month

9th Grade – Elijah Shay, Collision & Refinishing Technology

Elijah's home school is Susquehanna Township. He enjoys baseball and basketball. Elijah's future plan is to work at a car dealership and eventually manage his own repair shop.

10th Grade – Chermin Rivera, Carpentry

Chermin's home school is Harrisburg.

12th Grade – Alaina Nicolosi, Carpentry

Alaina's home school is Steelton-Highspire. She enjoys skateboarding, reading, and hanging out with friends. Alaina is a Student Ambassador and works at Aroogas. Her future plan is to attend college for Residential Remodeling and eventually manage her own business.

Rotary – Cheyenne Ryan, Criminal Justice/Police Science

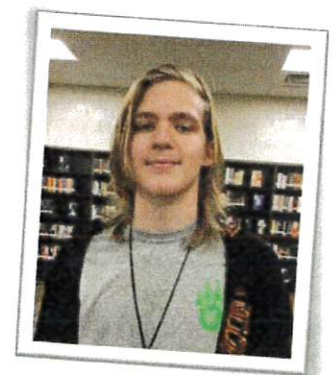
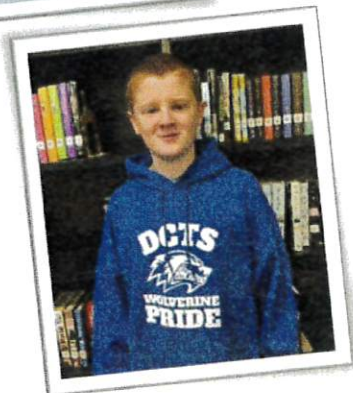
Cheyenne's home school is Lower Dauphin. She enjoys playing the guitar, singing, reading, and poetry. Cheyenne is a member of National Honor Society and National Technical Honor Society. She is also involved in her church and DCTS traffic control details. Cheyenne's future plan is to attend Lebanon Valley College for Early Childhood and Special Education.

Reader (Oct.) – Holden Bierbaum, Graphic Arts

Holden's home school is Harrisburg. His favorite author is George Orwell. Holden's favorite book is *1984*, because it shows someone's life in a totalitarian government. His favorite genre is dystopian fiction. Holden recommends *The Eleventh Plague* by Jeff Hirsch.

Reader (Nov.) – Brandt Foerster, Electrical Construction & Maintenance

Brandt's home school is Lower Dauphin. His favorite authors are Rick Riordan and J.R.R. Tolkien. Brandt's favorite books are *The Lost Hero*, *The Hobbit*, and *Harry Potter and the Deathly Hallows*. His favorite genre is action and adventure. Brandt recommends *Damn Few* by Rorke Denver, *The Heroes of Olympus Series* by Rick Riordan, and *The Hobbit Series* by J.R.R. Tolkien.



Master of Rafter

The 29th annual Master of the Rafter competition was held on December 8 in Carpentry.

Jamil Karim – Master of the Rafter with a time of 1 minute 59 seconds

Alaina Nicolosi – 2nd place with 2:23

Leonard Wesley – 3rd place with 2:33

Hailey Black and Justin Stinson – 4th place with 2:48



2017 Turkey Trot

On November 25, DCTS staff, family, and friends participated in the "Trot Off Your Turkey 5K/Family Fun Walk" held at DCTS. Proceeds of \$160 were raised for Four Diamonds.



2017 Holiday Parade

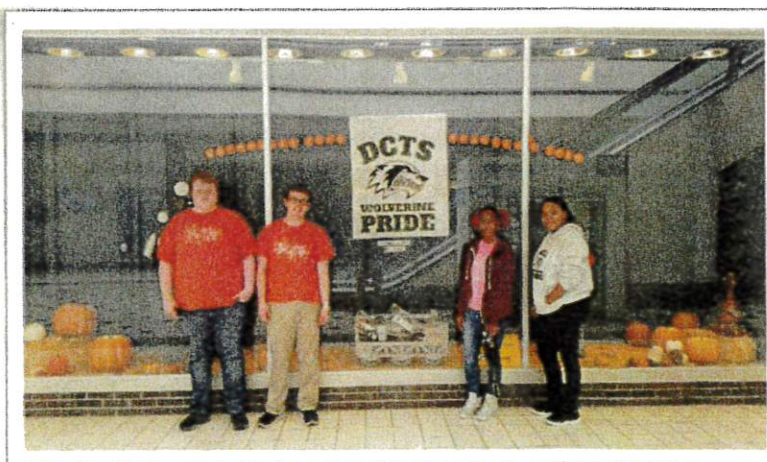
The Building Construction Technology students participated in the annual Harrisburg Holiday Parade on November 18.



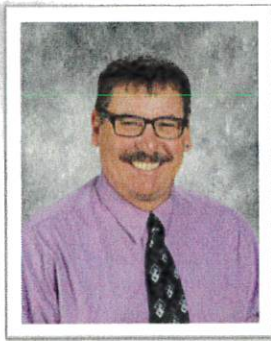
Harrisburg Mall Window Display

The Marketing Program designed a window display at the Harrisburg Mall for Normality Zero's Robotic Demonstration that was held at the Mall on November 11.

Pictured: Jeffrey Zacks, Daegan Fuss, Paige Dixon and Dionne Warden



American Design Drafting Association Certification



Congratulations to Mr. Winton for his program's national certification from the American Design Drafting Association!

Mr. Winton completed an extensive application process that involved a comprehensive review of the Drafting and Design Technology program of study. Students who successfully complete the course will receive the certification of Apprentice Drafter upon graduation. Mr. Winton's program of study will join the long list of other career and technical programs who have already achieved similar accolades and honors here at Dauphin County Technical School.

SkillsUSA

SkillsUSA has been busy preparing for their upcoming competitions and events. At the beginning of November, they traveled to the leadership conference in Gettysburg where the officers and advisors had a chance to work with other SkillsUSA organizations in the area. DCTS SkillsUSA President, Tyler Kauffman, was one of the conference leaders, which allowed him to facilitate a breakout session for all of the other officers at the conference. Tyler did an amazing job, and we would like to wish him the best of luck as he runs for a state office later this year.

Before the Thanksgiving holiday, SkillsUSA held a very successful donut and hot chocolate fundraiser to benefit district competitors. DCTS is looking forward to hosting the upcoming regional competition on January 15. The students are planning a pep rally to send the competitors off with the fanfare that they so deserve. We would like to wish all of our competitors the best of luck, and we know that they will make DCTS proud!!!



Pictured above: Tyler Kauffman, Abelise Ortiz, Susmita Dhungel, Johnicia Badgett



Big Brothers Big Sisters

DECA, with the help of other Marketing students, raised \$495 for the Big Brothers Big Sisters of the Capital Region. Bethany Houser, Director of Marketing and Communications, and Krystina Shultz, Marketing & Events Manager, spoke with the students about the program, volunteer opportunities, and discussed marketing employment opportunities with non-profit organizations.



DCTS Blood Drive

On December 18, the Health Careers and Medical Assistant students held a blood drive to benefit the Central Pennsylvania Blood Bank. The drive was successful in collecting 49 pints of blood from 65 participants!



DCTS Coat Drive

From December 6 through 20, the National Technical Honor Society held a coat drive in conjunction with the JT Dorsey Foundation. 60 gently used coats plus hats, gloves, socks, dress shirts, and pants were collected for those less fortunate in the Harrisburg community.

Thank you - DriveKore and Werner

On December 20, representatives from DriveKore and Werner Co. offered free training to the seniors in Building Construction Technology, Carpentry, and Masonry. Jeffrey Dean and Thomas Allen from Werner Co. and Blain Williams from DriveKore taught the proper techniques for fall protection and ladder safety. The students earned a fall protection training certificate that they will take with them into industry upon graduation.



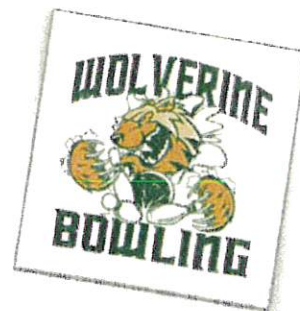
Wolverine Bowling News

On December 16, the Wolverines competed in the Snow Roller Showdown in Lancaster. This tournament included 40 teams from across the eastern region of Pennsylvania. The Wolverines finished in 15th place! Freshman Desiree Dent was a mere 21 pins away from making the tournament's All-Star team.

On December 14, the Wolverine bowling squad dominated the Wildcats of Mechanicsburg by a whopping 574 pins to extend their record to 15-3 on the season. Leading the Wolverines to victory were Desiree Dent with games of 213 and 229, Tanner Goggin with a 235, Joey Kieffer with a 202, and Mackenzie Dundore with a 203.

On December 7, the Wolverines destroyed the Panthers of East Pennsboro by over 400 pins. Helping the Wolverines cruise to victory were Mackenzie Dundore with a 234, Tanner Goggin with games of 216 and 226, Brent Biever with a 207, and Desiree Dent with a 203.

Upcoming Matches: January 4 vs. Mechanicsburg at ABC West; January 11 is the Position Round at Trindle Bowl; January 18 is the Bye at ABC East; January 25 vs. Cumberland Valley at ABC North; February 1 vs. Central Dauphin at ABC West; February 8 vs. Northern York at Trindle Bowl; and February 15 is the Championship Round at ABC East.



Pictured above: Tanner Goggin, Mackenzie Dundore, Brent Biever, Desiree Dent, and Joseph Kieffer

Certified Nursing Assistants

Congratulations to the 15 Health Career Seniors who recently completed their nurse aide training following the 140 hours required for this program. Fifty-five hours were in the clinical setting at Cumberland Crossings where students met with success and will now move on to prepare for their Nurse Aide exam that will be given on January 4 and 10, 2018. An official "pinning" ceremony was held on Wednesday, December 20 in the DCTS Auditorium at 5:30 p.m. The ceremony was followed by a reception for family and friends, and was hosted by Health Careers Instructors, Mrs. Cline and Mrs. Lenig-Zerby.



Congratulations: Sharaya Baltimore, Tatianah Barber, Devin Dixon, Gracie Freeman, Jadyn Healis, Rachel Huggins, Aundrea McIntyre, Jaydin Nies, Alexis Noon, Alaysha Ortiz, Karina Rosario, Jesynia Segil, Inez Toro, Danielle Watkins, and Kaylan Yingst

Announcements



DCTS EDUCATION FOUNDATION TALENT SHOW

- **Friday, February 2** in the DCTS Auditorium from 7:00 p.m. to 9:00 p.m.
- **Tickets:**
 - \$6.00 Adults
 - \$3.00 Students
- **Prizes Awarded:**
 - 1st Place - \$150
 - 2nd Place - 100
 - 3rd Place - \$50
- **Categories:**
 - Student
 - Adult
- **Interested in Participating?**
 - Contact Sandy Traynor
 - 717.652.3170
 - straynor@dcts.org



FOUR DIAMONDS EVENTS

- Teacher Dress Down Day: January 12
- Student Dress Down Day: January 26
- Kick-off Assembly: January 16
- Mini-THON® - March 9 from 3:00 p.m. to 9:00 p.m.

SAVE THE DATE

- Spring Musical – Mar. 23-25
- NHS Induction – Apr. 4
- Spring Dinner & Silent Auction – Apr. 20
- Co-op Banquet – May 10
- Senior Awards – May 24
- Graduation – Jun. 5

NO SCHOOL

- December 25 to January 2 (Winter Holiday)
- January 15 (Martin Luther King Day/In-Service Day)
- February 19 (President's Day)
- March 2 (In-Service Day/Parent Conferences)
- March 29 – April 2 (Spring Holiday)
- April 13 (In-Service Day)
- May 2 (12th Grade Only – NOCTI)
- May 28 (Memorial Day)



DCTS ALUMNI

DCTS is seeking alumni. Please register on the Alumni Page on the DCTS website, www.dcts.org. Click on "Community", then "Alumni". This webpage is the start of creating an Official DCTS Alumni Chapter and Class Reunions.

ADULT & CONTINUING ED

The Adult and Continuing Education Program will be offering four new courses beginning in January 2018. All of the courses are held in the late afternoon or evenings usually twice a week. These new courses are designed to introduce the participant to a new skill set whether it is to explore another occupation or for personal use.

The first of the four new courses is Warehouse Operations. Topics covered in the course include the following: safety, warehousing and the supply chain, concepts of distribution centers, warehouse management, inventory control, stock rotation and stacking/racking systems.

There will be three "fundamentals" courses offered in carpentry, electrical applications, and plumbing. Each course is 30 hours and will meet Tuesdays and Thursdays from 5:00 p.m. - 8:00 p.m. beginning in February through the first week of June.

For more information about the Adult and Continuing Education program, visit our website at www.dcts.org – Adult Education or call us at 717-652-3170 x 7445.

The Dauphin County Technical School is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, or handicap in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, contact our Title IX Coordinator or Section 504 Coordinator at 6001 Locust Lane, Harrisburg, PA 17109 (717) 652-3170. For information regarding services, activities, and facilities that are accessible to and usable by handicapped individuals and groups, please contact our Administrative Director.

THE ROTARY FOUNDATION OF ROTARY INTERNATIONAL



Helen Peggy Grimm

is hereby named a

PAUL HARRIS FELLOW

in appreciation of tangible and significant assistance given for the
furtherance of better understanding and friendly relations among
peoples of the world.



Paul A. Netzel

Paul A. Netzel
Chair, The Rotary Foundation Trustees

Ian Riseley

Ian Riseley
President, Rotary International

Delegate Report

DAUPHIN COUNTY TAX COLLECTION COMMITTEE MEETING

January 17, 2018 6:30-7:15pm

- I. Welcome to Organization Meeting - August "Skip" Memmi, Chairman
- II. Roll Call to Establish Quorum – A Quorum was present
- III. Public Comment - None
- IV. Annual Organization Meeting; Bylaws Art. II, Section 2
 - A. Designation of Temporary Chairperson – Solicitor G. Beneventano was designated temporary chairman.
 - B. Election of Officers
 - i. Nomination for Slate of Officers (Chairperson, Vice-Chairperson, Secretary) – The Chair, Vice-Chair and Secretary each accepted nomination to continue in their current respect role and each was unanimously re-elected.
- V. Accept Summary Report of November 2017 Meeting – Approved
- VI. Accept Financial Report Ending December 31, 2017 - Approved
- VII. New Business
 - A. Tax Collection Matters
 - i. Keystone's 2017 Review and 2018 (First Quarter) Priorities
 - a. Calendar year 2017 collections increased about \$3.5 million (~3.37%) which is considered a very good increase.
 - b. Approximately \$3 million in delinquent 2015 taxes were collected.
 - c. 2018 (Tax year 2017) Earned Income Tax (EIT) have been mailed.
 - d. Legislative priority – Pending legislation, both Senate and House versions, to put all taxes, except real estate, under the county Tax Collection Committees (TCCs) is considered good except for a single item; a sentence which shifts substantial cost of collecting delinquent taxes from the delinquent entity to the taxpayers. A motion was made and the Committee approved the solicitor draft letters requesting removal of the objectionable language from the bills for the TCC to send to the PA Senate and House.
 - ii. Discussion of Internal Controls Audit (July 1, 2016 to June 30, 2017) – Keystone Collections rep. Joe Lazzaro, Esq. acknowledged the favorable findings of the audit. There was no Committee discussion.
 - B. Administrative Matters
 - i. Designation of Sub-Committees under Bylaws Art. IV, Section 1 (Audit, Finance, Risk Management) – The Committee voted to retain the three sub-committees.
 - ii. Appointment of Committee Members by Chairperson, Subject to TCC Approval – The Committee ratified the Chairman's sub-committee appointees.

- iii. Appointment of Appeals Board Members (Three required) – The Committee ratified the Chairman's designated appointees.
- iv. Determine Schedule of Remaining 2018 Regular Meetings – The Committee discussed and approved meeting dates/times for the remainder of 2018
- v. Ethics Act – Statements of Financial Interest (2017) – Committee members were reminded of the requirement to file a Statement of Financial Interest form annually.

C. Executive Committee Report – No report. The Executive Committee consists of the TCC Chair, Vice-Chair, Secretary and the Sub-committee Chairs.

VIII. Closing Comments and Adjournment - There being no further business, the meeting was adjourned at 7:15 pm.

Submitted by Kip Shaw 1.17.18