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Derry Township School District

Board of Directors Meeting – VI

October 9, 2017

1. OPENING ITEMS

a. Call to Order

Minutes

The meeting was called to order by Mrs. Mysel at 7:00 p.m.

b. Roll Call

Members in Attendance: Brian Shiflett, Julie Neal, Kathy Sicher, John Abel, Jennifer Mysel, Maria Memmi, Terry Singer

Member Absent: Heidi Eby

Non-Voting Members in Attendance: Joseph McFarland, Mike Frentz

Staff/Public in Attendance: Stacy Winslow, Jackie Castleman, Andrew Katerman, Maureen Goldman, Maria Goldman, Leann Synder, Jody Jacobs, Judy McKeague, Norman Diffenderfer, Annmarie Durnin, Patrick Durnin, Ken Condran, Karen Fedash, Songul Ural, Serclar Ural, Tricia Steiner, Mike Kause

c. Flag Salute

d. Approval of Board of Directors Agenda

Approval of the October 9, 2017 Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Sicher the Board Agenda for the evening's meeting was approved.

Vote Results

Aye:	8	John Abel, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Julie Neal, Brian Shiflett, Kathy Sicher, Terry Singer
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No:	0
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Abstain:	0
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Not Cast:	1	Eby
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MOTION CARRIED

2. INFORMATIONAL AND PROPOSALS

a. High School Students of the Month

Minutes

Mr. Smith introduced the students of the month as follows:

- Maria Goldman
- Vladimir Kellachow

b. Presentation: Full-Day Kindergarten Update

Minutes

Mrs. Castleman, Mrs. Bixler, Mrs. Snyder and Mrs. Peters provided an update to the Board on the planning for full day kindergarten starting in the 2018-2019 school year.

c. Announcement of Executive Session

Minutes

Mrs. Mysel announced that the HR Committee met on September 26, 2017 to discuss Personnel and that the Board met in executive session prior to this evenings meeting to discuss matters of personnel and certain working session and financial matters.

d. Recognition of Citizens (Agenda Items)

This was an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who spoke are asked to come to the microphone and state your name and address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion was limited to three (3) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Speakers were asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

Minutes

The following citizens were recognized by the Board of Directors:

- None

e. Standing Committee Meeting Report

Minutes

The following standing committee reports were provided to the Board of Directors:

- Curriculum Council - Mrs. Sicher reported on the Curriculum Committee meeting held prior to this evenings meeting. The committee reviewed 2 items, PSSA testing changes and Revisions to the New Course Revision/Elimination forms.
- General Services Committee - Mr. Franklin reported on the General Services Committee meeting held prior to this evenings meeting. The committee received an update from the Building and Grounds and Transportation departments. Representatives from Crabtree Rohrbaugh and Associates provided information on the concession stand at the 322 field.

f. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes

Miss Blazer and Mr. Kellachow provided an update to the Board on things happening at all district buildings over the last 2 weeks.

g. Community Correspondence Report

Minutes

Mr. McFarland reported that there were a total of six submissions during the month of September.

h. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the October 23, 2017 Public Board of Directors Meeting:

1. Approval of October 9, 2017 Board of Directors Summary Minutes
2. Presentation: 2016-2017 Data Presentation (Dr. Winslow)
3. Finance
4. Chapter 339 Plan: K-12 School-Counseling Program of Guidance Services
5. Requests for the Use of Facilities
6. Personnel
7. Staff Development

Minutes

The anticipated agenda items for the October 23, 2017 meeting of the Derry Township Board of School Directors were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

Adoption of items of routine nature and those that normally do not require public deliberations on the part of the Governing Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Mrs. Memmi and a second by Mr. Franklin the consent agenda items were approved.

Vote Results

Yea:	8	John Abel, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Julie Neal, Brian Shiflett, Kathy Sicher, Terry Singer
Nay:	0	
Abstain:	0	
Not Cast:	1	Heidi Eby

MOTION CARRIED

a. Approval of September 25, 2017 Summary Board of Directors Meeting -V Minutes

b. Requests for the Use of School Facilities

The Administration recommended the approval of the following Requests for the Use of School Facilities:

Group:	Trojan Youth Wrestling
Date/Time:	October 10, 24, 2017 5:45 p.m. - 8:00 p.m.
Requested Facility:	High School Hallways Outside the Mat Room, Restrooms (locker room)
Event:	Registration Nights

Fee: None

Group: **Trojan Youth Wrestling**

Date/Time: Tuesday, Friday
November 14, 2017 - January 30, 2018
5:15 p.m. - 7:00 p.m.

Requested Facility: Middle School Wrestling Mat Room, Restrooms

Event: Practices

Fee: None

Group: **Joy of Sports Foundation**

Date/Time: Sunday
November 26, 2017
December 3, 10, 17, 2017
6:30 p.m. - 8:30 p.m.

Requested Facility: Middle School Gym

Event: Co-Ed Rec Volleyball for Derry Township School District High School Students

Fee: Custodian: \$39.95 per hour

c. Approval of High School Club - Photography

The Administration recommended the addition of the Hershey High School Photography Club. No Limited Service Contract is association with this club. The club is not requesting a Student Activity Account.

d. Announcement of Staff Development Conferences

Staff Member: **Naomi Spahr**

Conference: Pennsylvania Art Educators Association Conference

Location: Pittsburgh, PA

Dates: October 18-19, 2017

Expenses: \$466.26

Staff Member: **Alys Stets**

Conference: Closing the Gap: Assistive Technology in Special Education, Rehabilitation, and Everyday Living

Location: Minneapolis Minnesota

Dates: October 18-20, 2017

Expenses: \$756.65

Staff Members: Lauren Golaszewski, Michelle Kindt

Conference: American Council on the Teaching of Foreign Languages (ACTFL)

Location: Nashville, TN

Dates: November 16-19, 2017

Expenses: \$1,405.00 (Lauren)
\$0.00 (Michelle - Guest Presenter)

5. NEW BUSINESS

a. Approval of Citizen Advisors

The Board of Directors recommended the approval of the listed community members to serve as Citizen Advisors with terms noted.

Name	Athletics & Activities	Communication & Community Engagement	Curriculum Council	General Services	Policy
Christopher Coller				X (expires 6/30/2019)	
Donna Cronin			X (expires 6/30/2019)		
Mary Dague			X (expires 6/30/2019)		
Lindsay K. Drew		X (expires 6/30/2019)			
Amanda Forr	X (expires 6/30/2019)				
Sudhir Kumar					X (expires 6/30/2019)
Beth Ann Olmsted					X (expires 6/30/2019)
Donald R. Sheaffer				X (expires 6/30/2019)	
Robert F. Weil					X (expires 6/30/2018)

Minutes

Mr. Franklin made a motion seconded by Mrs. Neal to approve the listed community members to serve as Citizen Advisors. Following a friendly motion by Mr. Shiflett to amend the original motion to remove Donald Sheaffer due to scheduling conflicts the item was approved.

Vote Results

Aye: 8 John Abel, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Julie Neal, Brian Shiflett, Kathy Sicher, Terry Singer

No: 0

Abstain: 0

Not Cast: 1 Heidi Eby

MOTION CARRIED

b. Approval of Vending Services Agreement - Healthy Snack Shack

The Administration recommended the approval of the two-year vending services agreement with Healthy Snack Shack.

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Memmi the two-year vending services agreement with Healthy Snack Shack was approved.

Vote Results

Aye: 8 John Abel, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Julie Neal, Brian Shiflett, Kathy Sicher, Terry Singer

No: 0

Abstain: 0

Not Cast: 1 Heidi Eby

MOTION CARRIED

c. Personnel - Resignations

The Administration recommended the approval of the following resignations:

Classified:

Bijold Sohn, Katherine

Administrative Assistant

High School

Reason: Retirement

Effective: 01/03/2018

Matincheck, Christine

General Food Service Worker

High School

Reason: Personal

Effective: 10/03/2017 (retroactive)

Stene, Joanne

Substitute Nurse Assistant

District-wide

Reason: Retirement

Effective: 12/31/2017

Limited Service Contract:

Manari, Christen

Summer School Coordinator - Pre K-5

Elementary School

Reason: Personal

Effective: 9/22/2017 (retroactive)

Minutes

Following a motion by Mr. Franklin and a second by Mrs. Memmi the Personnel - Resignation items were approved.

Vote Results

Aye: 8 John Abel, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Julie Neal, Brian Shiflett, Kathy Sicher, Terry Singer

No: 0

Abstain: 0

Not Cast: 1 Heidi Eby

MOTION CARRIED

d. Personnel - General

1. The Administration recommends the approval of the following appointments:

Classified:

Bomgardner, Michelle (replacing Miriam Miller)

Paraprofessional

Intermediate Elementary School

Level A: 5.75 hours per day

Salary: \$16.34 per hour

Effective: 10/10/2017

Jaskulski, Laura (replacing Rochelle Engle)

Cafeteria/Recess Aide

Primary Elementary School

Level A: 3.0 hours per day

Salary: \$13.58 per hour

Effective: 10/10/2017 (pending receipt of Act 151 certification)

Klipa, Melissa (replacing Sheila Smith)

Cafeteria/Recess Aide

Elementary School

Level A: 3.0 hours per day

Salary: \$13.58 per hour

Effective: 10/10/2017

Kunkle-Tucci, Fawn (replacing Kara Burke)

General Food Service Worker

Middle School

Level A: 4.0 hours per day

Salary: \$12.91 per hour

Effective: 10/10/2017 (pending receipt of Act 126 certification)

Undar, Fatma Pinar (replacing Danette Longreen)
Library Aide
Early Childhood Center
Level A: 5.75 hours per day
Salary: \$15.24 per hour
Effective: 10/10/2017

Change in Hours for Classified Staff:

Windle, Joeline*

Bus Driver
District-wide
From: Level C: 7.5 hours per day
To: Level C: 7.25 hours per day
Salary: \$19.90 per hour
Effective: 08/28/2017 (retroactive)

Transfer of Classified Staff:

Zarfoss, James*

From: Substitute Bus Driver
To: Bus Driver
District-wide
Level A: 5.25 hours per day
Salary: \$17.58 per hour
Effective: 10/10/2017

*** This individual is currently an employee. Clearances are on file.**

Minutes

Following a motion by Mr. Franklin and a second by Mr. Shiflett the Personnel - General items were approved.

Vote Results

Aye:	8	John Abel, Jayanth Franklin, Maria Memmi, Jennifer Mysel, Julie Neal, Brian Shiflett, Kathy Sicher, Terry Singer
No:	0	
Abstain:	0	
Not Cast:	1	Heidi Eby

MOTION CARRIED

6. DELEGATE REPORT

a. Dauphin County Technical School

Minutes

Mr. Shiflett attached his report for the Dauphin County Technical School

b. CAIU

Minutes

Mr. Franklin attached his report for the Capital Area Intermediate Unit.

c. Derry Township Tax Association

Minutes

Mrs. Eby attached her report for the Derry Township Tax Association.

d. The Trojan Foundation

Minutes

Mrs. Neal attached her report for the Trojan Foundation.

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

Mr. Singer reported that the Hall of Fame Luncheon will be held on October 13, 2017.

b. Superintendent's Report

Minutes

Mr. McFarland provided the Board with the following updates:

- Congratulated Vladimer Kellachow on his recent musical accomplishments.
- School Board awarded fist annual Pennsylvania Education Innovation School Board Award.
- Thanked Dr. Winslow and Professional Learning Committee for the October 9, 2017 all staff conference day.

c. Board President's Report

Minutes

Mrs. Mysel provided the Board with the following updates:

- Thanked Mr. McFarland for the last Java with Joe meeting.

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

The following citizens were recognized by the Board:

- Annmarie Durnin - Student concern
- Jody Jacobs - Student concern
- Karen Fedash - Student concern
- Songul Ural - Student concern

9. ADJOURNMENT

Minutes

Following a motion by Mrs. Memmi and a second by Mrs. Sicher the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved October 23, 2017

Jennifer L. Mysel
President of the Board of Directors

MDF

Derry Township School District

School Board Meeting

October 9, 2017

Please Sign In AND Print Your Name

Signature Daniel B Tredinnick	Printed Name Dan Tredinnick
Signature Jackie Castleman	Printed Name Jackie Castleman
Signature Kellie Ats	Printed Name ANDREW KATARMAN
Signature Heidi	Printed Name HAUDEEN GOLDMAN
Signature Mina	Printed Name MARIA GOLDMAN
Signature Leann Snyder	Printed Name Leann Snyder
Signature Jody Jacobs	Printed Name Jody Jacobs
Signature Judy M Keague	Printed Name Judy McKeague
Signature Norman Diffenderfer	Printed Name NORMAN DIFFENDERFER
Signature Annamarie Durnin	Printed Name Annamarie Durnin
Signature Patrick Durnin	Printed Name PATRICK DURNIN
Signature Ken W Condrans	Printed Name KEN W CONDRANS
Signature Karen Fedash	Printed Name Karen Fedash
Signature Songul Vral Serdar vral	Printed Name Songul VRAL

Derry Township School District
School Board Meeting
October 9, 2017

Please Sign In AND Print Your Name

Signature

Printed Name

Daniel B Tredinnick

Dan Tredinnick

Signature

Printed Name

Patricia L. Steiner

Tricia Steiner

Signature

Printed Name

Mike Krause

Mike Krause

Signature

Printed Name

Signature

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DCTS

Welcome Back

September

2017

FIND YOUR DIRECTION

WELCOME BACK!!

The 2017/2018 school year started on August 28 along with a new Principal. DCTS is pleased to have David Wright join the DCTS Family.

Mr. Wright received his Bachelor's Degree in English from Lebanon Valley College and his Master's Degree in Education from California University of Pennsylvania.

He previously worked at Annville-Cleona School District and Central Dauphin School District as a Principal. Mr. Wright also worked at East Pennsboro Area High School as an English Teacher and Dean of Students.

Mr. Wright grew up in the city of Philadelphia and served his country during a three-year tour of duty in the US Navy.

Also new this school year is *AP European History* with Mr. Pines and *Intro to Theatre* with Mr. Wonders.

The Cafeteria has added a few new menu items as well – General Tso Chicken with stir fry veggies over whole grain rice; Sriracha Chicken Sliders; Bacon Cheeseburger with cheddar cheese on whole grain roll; Chipotle Ranch Bacon Cheese Grilled Chicken on whole grain roll; and Wolverine Walking Chicken Tacos.

Lastly, the Cafeteria patio has been outfitted with umbrellas for the students to enjoy the outside weather during lunch.



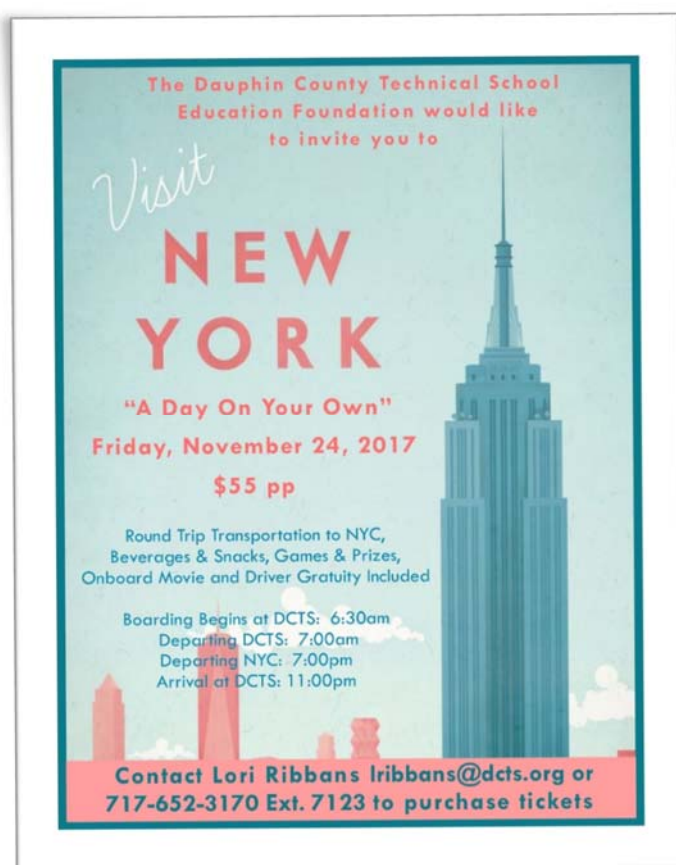
JOC Student Representatives

Arrietta Putman and Abraham Sandoval are the 2017/2018 Joint Operating Committee Student Representatives. They attend the monthly JOC meetings and serve as a communication link between the students, school and the JOC.

Arrietta is a senior in Criminal Justice/Police Science. She has gained an understanding of Court Systems; trained with Basic Use of Force; familiar with emergency response and handcuffing procedures; able to display proper self-defense; CPR and First Aid certified; and participated in Hazardous Materials Safety

Training. Arrietta is involved in the National Society of High School Scholars, National Technical Honor Society, Pennsylvania Junior Academy of Science, People to People Leadership Program; and a JT Dorsey Foundation Volunteer Coach.

Abraham is a senior in Web Development and Design. He is a member of the National Honor Society, National Technical Honor Society, Student Ambassador, and has achieved the Honor Roll and Distinguished Honor Roll. Abraham participates in Math Peer Tutoring, Altar Serving, Catechist Assisting, Career Camp, CTE Xpo, Math Competitions, and is a PJSF Technician.



New York City Bus Trip

The DCTS Education Foundation would like to invite you to visit New York City on Friday, November 24, 2017. "A Day On Your Own" offers round trip transportation to NYC, beverages & snacks, games & prizes, onboard movies and driver gratuity.

Departing DCTS at 7:00 am and Returning to DCTS at 11:00 pm.

Contact Lori Ribbans at lribbans@dcts.org or 717-652-3170 x7123 to purchase tickets. Proceeds benefit the DCTS Education Foundation.

2017/2018 New Teachers



Bryttani Biggica, Learning Support Social Studies Teacher

Bryttani received her Bachelor's Degree in Secondary Social Studies Education and Special Education Certificate from Penn State University. She previously worked at Helen Thackston Charter School and Derry Township School District.



Elizabeth Nec, English Teacher

Elizabeth received her Bachelor's Degree in English from Millersville University and her Master's Degree in Reading from Shippensburg University. She previously worked at Halifax Area School District. Mrs. Nec will join DCTS on October 11.



Ricardo Pinzon, Math Teacher

Ricardo received his Bachelor's Degree in Industrial Engineering and Minor in Computer Science (Programming) from Pontificia Universidad Javeriana, Cali, Valle, Columbia. He received his Master's Degree in Education from Shippensburg University. Ricardo previously worked at Source4Teachers and Palmyra Area School District.



Margaret (Sue) Sheck, Learning Support Math Teacher

Sue received her Bachelor's Degree in Mathematics and Secondary Education from Ohio University. She received her Master's Degree in Education from Ashland University. Sue previously worked at Source4Teachers and Central Dauphin School District.



Erin Smoyer, Math Teacher

Erin received her Bachelor's Degree in Imaging and Photographic Technology and German Language & Culture and her Master's Degree in Color Science from Rochester Institute of Technology. She previously worked at Milton Hershey School.



Scott Schwartz, Social Studies Teacher

Scott received his Bachelor's Degree in International Business from George Washington University. He received his Juris Doctor Degree in Law from Benjamin N. Cardozo School of Law. Scott previously worked at Pepper Hamilton.

2017/2018 New Support Staff



Thomas Gray
Bus Driver



Alison Shank
*Para Educator
for Career &
Technical
Education*



Colleen Sprout
*Para Educator
for Career &
Technical
Education*

2017/2018 Reassignments



Joanne Custer
*Cooperative Education
Coordinator*



Megan Motto
*Instructional
Technology Coach*



Samantha Schultz
*Instructional Literacy
Coach*

Invitation to Speak at PDE

On September 21, Cheyann Watts presented at the Pennsylvania Department of Education Staff In-Service Day. Cheyann is a Senior in the Dental Assistant program. She spoke about the impact of Career and Technical Education in her life. Cheyann also had the opportunity to meet the Pennsylvania Secretary of Education, Pedro Rivera.



DCTS Education Foundation

The DCTS Education Foundation, a nonprofit organization, provides supplemental funding and support for DCTS's initiatives and innovations to benefit the students.

The goals of the Foundation are to support educational opportunities and/or professional development for DCTS Professional staff through mini-grants; support post-secondary opportunities to DCTS students through scholarships; support DCTS infrastructure improvements; and support educational opportunities for students who attend DCTS.

The DCTS Education Foundation is a participating charitable organization on Amazon Smile. The Foundation is looking for your support. Getting

started is easy! Use Amazon Smile for your regular Amazon purchases and 0.5% of participating purchases will be donated to the DCTS Education Foundation. Simply visit <https://smile.amazon.com/> and sign up or into your Amazon account. Type "DCTS Education Foundation" in the search bar. Select "DCTS Education Foundation" on the following page to link it to your account.

If you are interested in getting involved or donating to the Foundation, please contact Lori Ribbans at lribbans@dcts.org.



Announcements

PUBLIC NOTICE FOR CHILD FIND

DCTS is required to identify students who may have disabilities. The required Public Notice for Child Find for DCTS is currently available online. Visit www.dcst.org and select "About US" tab to view the special education page and public notice. If you have difficulty accessing this or have questions, please contact Jan Zeager, Special Education Director, at (717) 652-3170 x. 7123 or email jzeager@dcts.org.

DCTS ALUMNI

DCTS is seeking alumni. Please register on the Alumni Page on the DCTS website, www.dcts.org. Click on "Community", then "Alumni". This webpage is the start of creating an Official DCTS Alumni Chapter and Class Reunions.

DCTS MIDDLE SCHOOL XPO

Interested in what DCTS has to offer, or intrigued by what you could learn? Experience DCTS first hand by coming to the CTE Xpo for Middle School students and their families on Wednesday, November 8 from 5:30 p.m. to 8:00 p.m.

STUDENT PICTURE MAKE UP DAY

The school photographer will be here on Tuesday, October 31 for those students who did not have their picture taken in September.

SENIOR YEARBOOK PHOTOS

The Senior Casual Yearbook photo deadline is Friday, October 13.

FOUR DIAMONDS EVENTS

- Teacher Dress Down Day: January 12
- Student Dress Down Day: January 26
- Kick-off Assembly: January 16
- Mini-THON® - March 9 from 3:00 p.m. to 9:00 p.m.

FALL PLAY – ALICE IN WONDERLAND

DCTS Theatre proudly presents Alice in Wonderland. Tickets are \$7.00 at the door.

- November 17: 7:00 p.m.
- November 18: 2:00 p.m. & 7:00 p.m.
- November 19: 2:00 p.m.

BOOK FAIR

The Annual Fall Book Fair has been postponed due to renovations in the Library. The Annual Spring Book Fair will be held in the Media Center from March 12-16, 2018.

SAVE THE DATE

- Financial Aid Night – Mid Nov.
- NHS Induction – Dec. 7
- DCTS Education Foundation Talent Show – Feb. 2
- Spring Musical – Mar. 23-25
- Spring Dinner & Silent Auction – Apr. 20
- Co-op Banquet – May 10
- Senior Awards – May 24
- Graduation – Jun. 5

NO SCHOOL

- October 9 (Columbus Day)
- October 27 (In-Service)
- November 22 to November 27 (Thanksgiving Holiday)
- December 25 to January 2 (Winter Holiday)
- January 15 (Martin Luther King Day/In-Service Day)
- February 19 (President's Day)
- March 2 (In-Service Day/Parent Conferences)
- March 29 to April 2 (Spring Holiday)
- April 13 (In-Service Day)
- May 2 (NOCTI – 12th grade only)
- May 28 (Memorial Day)

ADULT & CONTINUING EDUCATION

A selection of new courses is being offered through the Fall Season. Microsoft Word, Outlook & PowerPoint, and Excel Spreadsheets will be held in October, November, and December. An Advanced Hydraulic Power course begins October 16 at 5:30 p.m. and runs through November 20 on Mondays and Wednesdays. Warehouse Fundamentals and OSHA Forklift Safety Training and Electrical Fundamentals are also being taught. Call 652-3170 x 7445 or click on the Adult Education link on the web page for more information!



The Dauphin County Technical School is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, or handicap in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, contact our Title IX Coordinator or Section 504 Coordinator at 6001 Locust Lane, Harrisburg, PA 17109 (717) 652-3170. For information regarding services, activities, and facilities that are accessible to and usable by handicapped individuals and groups, please contact our Administrative Director.

CAIU BOARD HIGHLIGHTS

The following information is shared from the **September 28, 2017** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates.

- The Board announced the following retirees: **Lorraine Glumac**, Physician Therapist, retirement after 26 years of service; **Loretta Connolly**, S/L Clinician, retirement after 15 years of service; **Kathryn Perta**, PCA, retirement after 4 years of service; **Robert Heffner**, Lead Driver/Warehouseman, retirement after 40 years of service; **Ann Morton**, S/L Clinician, retirement after 40 years of service; and **Jill Henig**, Physical Therapist, retirement after 18 years of service.
- Alicia McDonald, Director of Student Services, shared that reconciliation for 2016-17 is complete. There was a 2% variance in excess revenue. Thirty-two of the thirty-nine entities that contracted for services will receive a refund.
- Theresa Kinsinger, Director of Organizational Services, shared that the HR team is currently planning the implementation of the High Deductible Health Plan with a Health Savings Account. The staff recently met with a representative from the South Central Trust to review the use of Benefit Wallet. The staff is also beginning the process to transition to electronic timesheets. Ms. Kinsinger reminded the Board members about the Right to Know request regarding emails received by the Board members from PSBA.
- Len Kapp, Supervisor of Operations and Transportation, reported that he is preparing for the upcoming fall and winter seasons. In addition, there will be some minor remodeling done internally and some landscape updates and improvements over the next 6-12 months at the Enola office.
- Brian Griffith, Director of Curriculum Services, shared information about the initial planning for a regional approach to Pre-K Counts. Data indicates that children in our region lack access for early learning opportunities. The CAIU is working closely with our districts to plan for and submit a Pre-K Count application in the Spring 2018. The Capital Area Online Learning Association currently has 3,000 students enrolled with about 1,500 enrolled as full-time students. Planning continues for the 3rd Annual Mid-Atlantic Conference on Personalized Learning to be held in Pittsburgh this February. We are collaborating with Allegheny IU #3 to assist with planning the conference.
- David Martin, Director of Technology Services, provided an update about the intermittent internet issues that happened at the beginning of the school year. The CAIU is currently piloting a Proof of Concept device to help mitigate DDoS attacks. The CAIU in collaboration with district technology directors will review the needs of the region before purchasing a solution. During the upcoming TAC meetings, training will take place on how to manage Apple devices and Chromebooks. Office 365 training will be held in December.
- Daren Moran, Business Manager, shared that the local auditors will begin the 2016-17 audit work next week. Preparation has begun for the 2018-19 General Operating Budget.
- Rennie Gibson, Board Secretary, shared information about the PSBA election that is on today's agenda. She will be submitting the Board's selections today.
- Cindy Mortzfeldt, Executive Director, shared several dates for upcoming CAIU events. She provided a thorough review of the CAIU Comprehensive Plan and focused on the 2017 – 2021 organizational goals that will be submitted as part of the Plan.

Executive Session – Executive Session was held to discuss personnel issues.

Board Committee – Chester County IU #24 met with the Board to discuss goals relating to the Executive Director search.

Approved Action Items

- **Ratification/Approval of the following Action Items of the August 24, 2017 Board Meeting** (*There was not a quorum at the August 24, 2017 meeting of the CAIU Board of Directors; the meeting was therefore cancelled*):
 - o Minutes from the July 27, 2017 CAIU Board Meeting
 - o Treasurer's Report – July 2017
 - o Budget Administration
 - o Other Fiscal Matters
 - o Other Business Items
 - o Policies & Programs
 - o Job Descriptions
 - o Personnel Items
- **Approval of Action Items of the September 28, 2017 Board Meeting**
 - o Approval of the Act 93 MOU as amended pending legal counsel's review
 - o Minutes from the August 24, 2017 CAIU Board Meeting
 - o Treasurer's Report and Payment of Bills – a total of \$6,287,484.37 in receipts and \$5,967,891.40 in expenditures for August 2017
 - o Summary of Operations for the 2016-17 fiscal year (as of September 14) showing revenues of \$89,709,830.71 and expenses of \$90,267,746.60
 - o Summary of Operations for the 2017-18 fiscal year showing revenues of \$6,763,785.19 and expenses of \$6,794,432.92
 - o Budget Administration
 - Proposed 2017-18 Original Budget – Early Intervention Evidence Based Grant in the amount of \$7,811
 - Proposed 2017-18 Original Budget – LLIU-PaTTAN Subcontract in the amount of \$4,460
 - Proposed 2017-18 Original Budget – Master Plan Project for PA State Board of Education in the amount of \$54,000
 - Proposed 2017-18 Original Budget – Title I, Part D – Neglected and Delinquent Subpart 2 in the amount of \$418,430
 - Proposed 2017-18 Original Budget – United Way Education Initiative in the amount of \$178,200
 - Proposed 2017-18 Original Budget – Title III, Part A – English Language Acquisition in the amount of \$198,315
 - o Other Business Items
 - PSBA 2018 Election – Slate of Candidates
 - 2017-18 Capital Region Partnership for Career Development Board of Directors
 - o Policies & Programs – No new policies
 - o Job Descriptions
 - Second Reading, Existing Position, Revised Description – Supervisor, Aid to Nonpublic Schools (ANPS)
 - Second Reading, New Position, Revised Description – Account Manager
 - First Reading, Existing Position, New Description – Business Analyst 1
 - First Reading, New Position, New Description – Business Analyst 2
 - First Reading, New Position, New Description – Business Analyst 3
 - First Reading, Existing Position, Revised Description – Project Administrator
 - First Reading, Existing Position, Revised Description – Special Projects Coordinator
 - First Reading, Existing Position, Revised Description – Business Operations Supervisor

- o Personnel Items – See Attached Report

Executive Director's Report

- See attached written report.

President's Report

- Mrs. Jean Rice thanked the Board for being at the Board meeting. She shared her appreciation for their attendance.

NEXT MEETING: Thursday, October 26, 2017, 8:00 a.m., Board Room, CAIU Enola Office

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

A. RESIGNATIONS:

- **MARJORY DOMBACH**, Teacher, Autism Support Program, effective November 17, 2017. Reason: Retirement after more than 16 years of continuous CAIU service.
- **BOBBI JO ELY**, Lead Accountant, Administrative Team - Business, effective September 22, 2017. Reason: Employee accepted a position with Danville Area School District.
- **JILL HENIG**, Physical Therapist, OT/PT Program, effective September 29, 2017. Reason: Retirement after 18 years of continuous CAIU service.
- **NANCY MAUST**, Educational Coach, Student Services Team, effective April 12, 2017. Reason: Retirement after more than 14 years of continuous CAIU service.
- **KATHRYN PERTA**, Personal Care Assistant, Emotional Support Program, effective September 8, 2017. Reason: Retirement after more than 4 years of continuous CAIU service.
- **SANDRA POTTIEGER**, Educational Paraprofessional, Autism Support Program, effective September 29, 2017. Reason: Personal.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- **ELIZABETH ADGIE**, part-time Educational Paraprofessional, Early Intervention Program, effective September 18, 2017. Base salary of HS+30, Step 1, \$18,253 for 189 days of service will be prorated based on the number of day/hours worked. This is a replacement position funded through the MAWA budget.
- **SARAH BARNABAS**, Physical Therapist, OT/PT Program, effective September 18, 2017. Base salary of Masters + 60, Step 10, \$65,075 for 189 days of service will be prorated for a total of 154 days with additional new hire days as required. This is a replacement position funded through the OT/PT budget.
- **MELISSA COUSIN**, Long Term Substitute Remedial Specialist, ANPS Program, effective October 6, 2017 – March 2, 2018. Base salary of Masters, Step 10, \$59,514 for 189 days of service will be prorated for a total of 93 days. This is a replacement position funded through the ANPS budget.
- **STEPHANIE CRATER**, Long Term Substitute Remedial Specialist, ANPS Program, effective September 18, 2017 – December 21, 2017. Base salary of Masters, Step 3, \$49,404 for 189 days of service will be prorated for a total of 65 days. This is a replacement position funded through the ANPS budget.
- **DANIELLE DESANTIS**, School Counselor, ANPS Program, effective September 5, 2017. Base salary of Masters+15, Step 5, \$52,916 for 189 days of service will be prorated for a total of 175 days with additional new hire days as required. This is a replacement position funded through the ANPS budget.

- **SARAH DIEHL**, part-time Educational Paraprofessional, Early Intervention Program, effective August 31, 2017. Base salary of HS+30, Step 1, \$18,253 for 189 days of service will be prorated based on the number of days/hours worked and with additional new hire days as required. This is a replacement position funded through the MAWA budget.
- **RACHEL GUERRA**, Teacher, Emotional Support Program, effective August 28, 2017. Base salary of Masters+15, Step 4, \$51,734 for 189 days of service will be prorated for a total of 182 days with additional new hire days as required. This is a replacement position funded through the Emotional Support budget.
- **JUDY HOFFMAN**, Teacher, Capital Area Mental-health Program, effective September 25, 2017. Base salary of Masters, Step 11, \$61,484 for 189 days of service will be prorated for a total of 162 days with additional new hire days as required. This is a new position funded through the Capital Area Mental-health Program budget.
- **SETH IMBODEN**, Educational Paraprofessional, Autism Support Program, effective September 14, 2017. Base salary of HS, Step 1, \$16,892 for 189 days of service will be prorated for a total of 172 days with additional new hire days as required. This is a replacement position funded through the Autism Support budget.
- **SHANE LENTZ**, Data Systems Supervisor, Student Services Team, effective September 11, 2017. Base salary of \$78,500 for 12 months of service, prorated for a total of 210 days through June 30, 2018. This is a replacement position funded through the CORE budget.
- **MARISA MAGARO**, part-time Physical Therapist, OT/PT Program, effective August 21, 2017. Base salary of Masters+60, Step 3, \$54,965 for 189 days of service will be prorated based on the number of days/hours worked and with additional new hire days as required. This is a replacement position funded through the OT/PT budget.
- **GLENN MAZZEI**, Technology Support Specialist, Technology Team, effective September 25, 2017. Base salary of \$36,476 for 12 months of service, prorated for a total of 200 days through June 30, 2018. This is a replacement position funded through the General Operating budget.
- **SUANN MCAFEE**, Educational Paraprofessional, Emotional Support Program, effective September 13, 2017. Base salary of HS + 30, Step 1, \$18,253 for 189 days of service will be prorated for a total of 174 days with additional new hire days as required. This is a new position funded through the Emotional Support budget.
- **APRIL RIVES**, part-time Job Coach, Transition Services Program, effective September 5, 2017. Base salary of HS+30, Step 1, \$18,253 for 189 days of service will be prorated based on the number of days/hours worked and with additional new hire days as required. This is a new position funded through the Transition Services budget.

C. CHANGES OF STATUS:

- **EMILY FREEBURN**, Speech and Language Clinician, Early Intervention Program, change in leave of absence start date from September 5, 2017 to August 28, 2017. Employee will now be using accumulated paid leave time from August 28, 2017 – the morning of September 26, 2017 for a total of 20.5 paid days and without pay will be from the afternoon of September 26, 2017 – December 1, 2017 for a total of 39.5 unpaid days. Employee's child-rearing leave will now be from December 2, 2017 – June 28, 2018.
- **SARAH HOFFEE** Speech and Language Clinician, Early Intervention Program, change in leave of absence return to work date from September 18, 2017 to January 2, 2018. Employee's accumulated paid leave time will not change, but her without pay will now be from August 21, 2017 – October 20, 2017 for a total of 41 unpaid days. Employee's child-rearing leave will then be from October 23, 2017 – December 15, 2017.
- **LISA SLOVER**, Teacher, Autism Support Program, change in resignation effective date from October 19, 2017 to August 31, 2017.

- **MEGAN WALLACE**, Inclusion Consultant, Early Intervention Program, change in leave of absence return to work date from October 9, 2017 to September 25, 2017.

D. CHANGES OF SALARY:

- **LISA KLINGLER**, Educational Consultant, Curriculum Team, change of salary for completion of Masters + 15 credits effective July 1, 2017. Salary will be based on a Masters + 15, Step 10, \$60,794, for 189 days of service.

E. LEAVES OF ABSENCE:

- **JOANNE KLISS**, Occupational Therapist, OT/PT Program, leave of absence effective September 25, 2017 – September 29, 2017. Leave is requested using accumulated paid leave for a total of 5 days and is in accordance with CAIU and FMLA policies.
- **CHERYL RUDAWSKI**, Curriculum Specialist, Curriculum Team, leave of absence effective September 19, 2017 – October 31, 2017. Leave is requested using accumulated paid leave for a total of 31 days and is in accordance with CAIU and FMLA policies.
- **LEIGH SHANNON**, Remedial Specialist, ANPS Program, leave of absence effective September 19, 2017 – December 22, 2017. Leave is requested using accumulated paid leave from September 19, 2017 – October 11, 2017 for a total of 16 paid days and without pay from October 12, 2017 – December 15, 2017 for a total of 44 unpaid days. Employee will then take child-rearing leave of absence from December 18, 2017 – December 22, 2017. Leave is requested in accordance with CAIU and FMLA policies.
- **CYNTHIA WALKER**, Access Program Coordinator, Student Services Team, leave of absence effective August 16, 2017 – September 1, 2017. Leave is requested using accumulated paid leave from August 16, 2017 – August 28, 2017 for a total of 9 full days. Employee will then work half days, also using paid leave from August 29, 2017- September 1, 2017 for a total of 4 half days. Leave is requested in accordance with CAIU and FMLA policies.

Executive Director's Report September 28, 2017

NEWS

2017 PAIU Student Services Conference

This is a new professional development opportunity geared toward Special Education and Pupil/Student Services administrators in districts and IUs across the state. The conference will be held November 1-3, 2017 in Pittsburgh. As part of our value-added Student Services offerings, the CAIU has offered to sponsor up to 20 LEA attendees by covering the registration costs.

Student Services Reconciliation

- The school-age, special education, contracted service budgets reconcile at the end of every fiscal year. If an individual program budget had excess revenue, we reconcile the cost down and return funds and if there were any revenue shortfalls, we reconcile the cost up and send additional detailed bills.
- In reviewing the fiscal items for the year, we had a variance of \$390,063.01 across all of our special education contracts and programs (39 districts/charters/agencies). That variance is 2% of our total expenditures for these programs (\$19,034,777.24). The primary causes of the variance were increased student enrollments in class placements and increased contracts for some itinerant services.
- Of the 39 districts/entities that contracted for special education services, 32 will receive a refund and 7 will not receive a refund or invoice. Of the entities receiving a refund, the largest refund was \$49,257.03 and the smallest refund was \$43.87.

School-age Programs

- We begin this year with \$12.1 million in school-age service contracts.
 - \$5.7 million of that is special ed classroom placements and the remainder is itinerant and consultative services.
- The non-class placement services that are purchased most frequently are: Autism Support, Deaf/HH, Vision/O&M, OT, PCAs in district and in IU classrooms, Psychological Services, Speech & Language, and Sign Language Interpreters for students in IU classes.
- We have 38 school-age, special education classrooms this year.
 - 19 are at Hill Top Academy, 14 are in school district locations, 1 is at Penn State Health Hershey Med, and 4 are at Diakon.
 - 93 students are currently at Hill Top Academy and 91 students are in the other locations.

Loysville Youth Development Center

- There have been 15 new residents since August 9, 2017. LYDC currently has 96 residents, up from 86 last month. Eighteen of the 96 students, or 18%, of the population already had their GED or High School Diploma when they arrived at LYDC, but will continue to attend school.
- We added an Industrial Technology teacher and now can run one group for the graduated students. This group has all vocational programming and one period of Computers/ Employability class.

Pupil Services/Classroom Programs

- The staff in the Autism, MDS, Transition, Direct Ed, & Consultative Support programs have worked very closely with Dr. Elias during the transition gap from Keith Imboden to Dr. McCrea. We appreciate the staffs' professionalism and communication during this time.
- Several districts are continuing to need psychological support and services. We recently had two school psychologist resignations. We plan to hire two full time psychologists and one full time LTS psychologist.
- Our RISK team will be trained and ready to support districts again this year with any sudden tragedies where districts may need mental health/counseling support.

ELECT

- The Foundation for Enhancing Communities (TFEC) has a grant to provide programs and materials to our ELECT students. Our first program, "How to Choose Good Day Care," presented by Jeanne Predmore and Leslie Fick, was held on August 22nd. Each student packed a diaper bag with items such as wipes, a blanket, a bottle or sippy cup, a toy, and a book to take to day care with her child. We had 16 students, as well as their children and a few grandmothers, attend the program.

Speech

- A number of requests, to increase the contracted service days, have come in recently from three of our districts. Dr. Dorsey is working with his staff to provide as much help as possible although, with additions to the contracts after the summer, it is challenging to squeeze the caseloads.

Deaf/Hard of Hearing

- The classes at Susquehanna Middle School, Susquehanna High School, and Conewago Elementary are off to a great start. Deb Genet and Ashley Adams have decided to collaborate during Susquehanna Township's monthly early dismissal, when our classes are in session, and join forces to focus on transition skills and job readiness.

Hill Top Academy

- SAVE THE DATE: Hill Top Academy staff invite you to attend their Back-to-School Night on October 5th. Additional information is available on the flyer attached to the Board Agenda.
- In addition to creating supportive classrooms and engaging instruction, new and returning Hill Top staff have already participated in multiple professional development opportunities in the opening weeks of school. This has included IEP Software Training, Curriculum Coaching and Safe Crisis Management (SCM) certification training.
- Hill Top Academy is pleased to be able to continue encouraging positive connections with the Upper Allen Police Department this school year. Officers have already visited classrooms to read to students on Fridays and will continue to be a positive presence in our classrooms and during PBIS school-wide celebrations.
- Hill Top Academy kicked off the fall semester with Messiah College on August 31st, with the first on many seminars for the students from their Special Education Teacher Preparation program. In addition, the Messiah students will be assigned teacher supervisors from Hill Top and spend 2 days per week in Hill Top and CAIU classrooms this semester.

Preschool Transition to Kindergarten

- Last year, we had 728 children who were eligible to transition to school age programming for the 2017-18 school year.

- o 6% of these children remained in Early Intervention for an additional year at parental choice.
 - o 11% of these children were expected to enter kindergarten not needing any special education services.
 - o 6% of these children were dismissed from services prior to transitioning.
- Looking ahead to 2018-19 school year, there are currently 616 children who are eligible to go through the transition process this winter. Parent Orientation Meetings with the 24 school districts will take place in November and December with district representatives and families. Formal transition meetings are scheduled across six days in January and February, and two additional days in April and May for children who are newly evaluated and found to be eligible for early intervention.

Preschool & Andrew's Gift Partnership

- The Andrew's Gift Foundation and the CAIU Early Intervention Program are again partnering to develop a literacy-focused preschool program for children with autism. The challenges that accompany autism put this group of children at risk for poor literacy outcomes. The literacy project successfully brought evidence-based practices to support the development of early literacy to this population of children.
- Andrew's Gift awarded the EI Program a \$20,000 grant this year to extend this model into another class at Delbrook Preschool to provide hardware, software and staff training for the site. In addition, the 24 children in this class are eligible for an individual grant to obtain an iPad with a package of Apps selected by the staff to support their learning at preschool and at home. Champions for Children contributed another \$2000 to enable the purchase of all the items requested in the grant proposal.

Preschool Speech & Language

- Preschool SLP's professional development day began with a webinar from American Speech & Hearing Association (ASHA) - "A Roadmap to Integrating AAC (Augmentative and Alternative Communication) into the Classroom". School-age SLPs were also invited to this portion of the day since both Preschool and SA programs are extending their learning on AAC and use of core vocabulary with students. Other activities included a "speed-dating" experience to share current implementation ideas for AAC and core vocabulary with caseloads, a "Make and Take" time for creating materials to follow program-wide speech sound pictures and cues, and also work on the Preschool Speech Wiki. The wiki will provide a great amount of resources for our SLPs through collaboration and sharing of ideas and materials.

Preschool Professional Development

- Preschool staff participated in a training presented by Jamie Gordon, CAIU Inclusion Consultant, and Lisa Murray who is an Education Consultant and Trainer in the field of effective communication and emotional intelligence. Staff reviewed and discussed how to integrate social and emotional development into instruction.

PIIC

The **PIIC (Pennsylvania Institute for Instructional Coaching) Network** welcomed coaches and building and district administrators to its annual Action Planning and Goal Setting Meeting. Building and District level teams focused on how to effectively work together, identified issues they are facing in buildings and districts, and created plans for addressing the issues. Thirty-two coaches and administrators representing twelve buildings and five districts attended this half-day workshop.

Technology Services

PowerSchool User Group - PSUG

PowerSchool User Group Meeting will be held on September 25th. Currently, eleven Intermediate Units participate in this consortium. Each Intermediate unit provides a room for

their districts and the CAIU conducts a video conference, so districts across the state can communicate with each other.

Technology Law Presentation

On September 13th, the CAIU hosted a technology law session titled "Privacy and Technology in Education." Mark Walz, an attorney with Sweet, Stevens, Katz and Williams, led the presentation. The focus of the content was around the 4th Amendment and privacy from searches. Over twenty district staff members attended the session.

Wide Area Network (WAN) and Internet Update

During the month of September, the CAIU cutover to the new 10 Gbps Internet connection. This Internet connection serves the CAIU and the majority of our school districts. Additionally, the connection to Hill Top and Loysville were upgraded to accommodate their increased use of technology. The district WAN upgrade is being completed over the next month as we work with the school districts, Comcast and Content Keeper to coordinate the cutovers.

NOTIFICATION OF ACTIVITIES

- Attended the PAIU Central Region Executive Directors' meeting
- Attended the monthly PAIU Executive Directors' meeting
- Met with Superintendents' Conference Committee to plan the Fall Superintendents' Conference
- Attended Harrisburg SD Chief Recovery Officer Meeting and Academic, Instruction, and Student Services Board Committee Meeting
- Met with CAEA Executive Committee along with Alicia McDonald and Theresa Kinsinger for our quarterly Meet and Discuss
- Attended United Way quarterly Board Meeting

SAVE THE DATE:

- The **2nd Annual Tinker Expo** will be held at the CAIU on Tuesday, October 17, 2017, and will feature the latest in maker-movement inspired products and projects supporting the 4 C's in education: creativity, communication, collaboration, and critical thinking. Similar to a Maker Faire, the day will be full of opportunities for conversations with educators and organizations to inspire attendees to become an innovative practitioner.
 - o *****SPECIAL BREAKOUT EDU** afternoon workshop available between 1:00-3:30 p.m. This specialized workshop is an additional \$100, which includes a Breakout EDU kit. Pre-registration is required. This introductory workshop focuses on problem-solving and engaging students, of any age, in their learning. Register today at the following link: <https://goo.gl/tfXAhW>
- The **6th Annual iPad Summit** will be held on **Friday, December 1, 2017**. Along with our keynote and traditional presentations, we will be adding an Exploration Station that will focus on Coding in the Classroom. For additional information, including registration and call for proposals, please visit <https://goo.gl/gttHwj>.

Delegate Report:
DT Tax Association Meeting
September 28, 2017 6:00pm

- 1) Prior Meeting Minutes were approved
- 2) Finance Reports for May 2017 – August 2017 were approved
- 3) Continued discussing the possibility of recommending increasing the income level from \$10,000/year to \$12,000/year for our Occupations Taxes. The Township and the School District are both in favor of this. Matt will look into having something written in the policy that our threshold should always match the state's threshold.
- 4) Discussed enforcement of Township Ordinance 158 requiring the filing of Status of Occupancy reports. It was decided to see what Jim Negley has to say regarding the enforcement of this ordinance upon his return next week. Just food for thought for a future agenda item.

Next Meeting: Thursday, October 26, 2017

Respectfully Submitted,

Heidi Eby

Trojan Foundation Minutes Wednesday, Oct 4
7:30 am District Office

Attendance: Ross Santangelo, Lou Verdelli, Bruce Hancock, Joe McFarland, Dan Tredinnick, Julie Neal, Ann Rowland, Alan MalKoff

The grant for sports bottle filling stations for the water fountains was discussed. The final vote was given and the request was denied. In the end it did not fit the vision statement of the TF.

One Button equipment that was given a yes vote is moving along nicely at the high school. The students plan on making a short video for the TF and are excited to learn the tools and software. They will also be using them in the morning announcements.

Joe announced to the Foundation that we are the recipients of the Pennsylvania Education Innovation Award School Board Award and along with this award the TF will be receiving a check for \$5,000.

Everyone was very pleased to hear this great news. They were also please to receive a request for funds from the elementary school for learning blocks that would be utilized in the all day kindergarten program next year.

There were also first stage proposals for special wiggle chairs in the elementary schools that help with focus and build the core of younger fidgeting students. This is also in keeping with the flex classroom model we are moving towards.

A nice discussion was had about how to keep reaching out to more of the different building levels. The foundation is excited about getting more request from different age levels and wants to make sure there is a clear communication as to what the vision statement is for the foundation so to not discourage applicants when grant requests are voted down.