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**Derry Township School District
Board of Directors Meeting
April 8, 2019
Summary Minutes - XVIII**

1. OPENING ITEMS

a. Call to Order

Minutes

Mrs. Sicher called the meeting to order at 7:00 pm.

b. Roll Call

Members in Attendance: John Abel, Kathy Sicher, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Tricia Steiner, Terry Singer

Member Absent: None

Non-Voting Members in Attendance: Joe McFarland, Mike Frentz

Staff/Public in Attendance: Dan Tredinnick, Jason Reifsnyder, Dr. Stacy Winslow, Christine Drexler

c. Flag Salute

d. Approval of Board of Directors Agenda

Approval of the April 8, 2019 Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Ms. Drew and a second by Mrs. Memmi the agenda for the evening's meeting was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

2. INFORMATIONAL AND PROPOSALS

a. Students of the Month Recognition

Minutes

Mr. Smith recognized and introduced the Student of the Month for April:

- Maheen Ibrahim
- Anton Aluquin

b. President Communications

Minutes

Mrs. Sicher announced the Board met in Executive Session prior to this meeting to discuss matters of personnel.

c. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state your name and address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

Minutes

The following citizens were recognized by the Board of Directors:

- None

d. Standing Committee Meeting Report

Minutes

Mrs. Sicher reported that the Curriculum Council met prior to this evening's meeting and discussed the following:

- Committee discussed its goals for the 2019-2020 School Year
- 9 Textbooks were approved

Mrs. Steiner reported that the Policy Standing Committee met prior to this evening's meeting and discussed the following:

- Policy 707 and 317 were recommended for Board review and approval
- The committee discussed its goals for the 2019-2020 School Year.

e. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes

Mr. Gavazzi and Mr. Mongia reported on activities that occurred in the District over the last two weeks.

f. Community Correspondence Report

Minutes

Mr. Tredinnick reported that there were 6 community correspondence submissions for the month of March.

g. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the April 29, 2019 Public Board of Directors Meeting:

1. Approval of April 8, 2019 Board of Directors Summary Minutes
2. Presentation: Dauphin County Technical School

3. Approval of In-Service/Workshop Speaker Agreements
4. Requests for the Use of Facilities
5. Personnel
6. Staff Development

Minutes

The anticipated agenda items for the April 29, 2019 Public Board of Directors Meeting were reviewed.

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

The consent agenda contains routinely adopted items and items that normally do not require public deliberations on the part of the Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Ms. Drew and a second by Dr. Cronin the consent agenda items were approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

a. Approval of March 25, 2019 Summary Board of Directors Meeting Minutes

b. Approval of Field Trip/Excursion - Pennsylvania Junior Academy of Science (PJAS)

The Administration recommends the approval of the proposed overnight field trip/excursion as listed:

Group:	Pennsylvania Junior Academy of Science (PJAS)
Number of Participating Students:	3
Grade Level:	8-10
Destination:	The Pennsylvania State University State College, PA
Purpose:	2019 PJAS State Science Fair Competition
Depart:	May 19, 2019
Return:	May 21, 2019
Trip Leader:	Jason Sibbach

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

c. Approval of Policies

The Administration recommends the approval of the following policies of the Derry Township School District Policy Manual which have been on public display for thirty-

days in the Hershey Public Library, District Office, and the Derry Township School District Website:

- 103 Nondiscrimination/Discriminatory Harassment in School and Classroom Practices
- 103.1 Nondiscrimination/Discriminatory Harassment - Qualified Students with Disabilities
- 104 Nondiscrimination/Discriminatory Harassment in Employment/Contract Practices
- 221 Dress and Grooming
- 222 Tobacco/Nicotine
- 247 Hazing
- 248 Discriminatory Harassment
- 249 Bullying/Cyberbullying
- 323 Tobacco/Nicotine
- 348 Discriminatory Harassment
- 904 Public Attendance at School Events

The following policies are being updated to reflect changes to the list of protected classes:

- 140 Charter Schools
- 202 Eligibility of Nonresident Students
- 218 Student Discipline
- 808 Food Services
- 808.1 Free Reduced-Price Meals and Free Milk
- 913.1 Commercial Partnerships

d. Approval of Policy (New Policy)

The Administration recommends the approval of the following policy of the Derry Township School District Policy Manual which has been on public display for thirty-days in the Hershey Public Library, District Office, and the Derry Township School District Website:

- 103.3 Nondiscrimination - Transgender and Gender Nonconforming Students

e. Request for the Use of School Facilities

The Administration recommends the approval of the following Request for the Use of School Facilities:

Group:	Elite Collegiate Planning
Date/Time:	May 9, 2019 7:00 p.m. - 8:30 p.m.
Requested Facility:	Middle School LGI A & B
Event:	College Financial Workshop
Fee:	Room Rental: \$35.00/hour (Approximately \$105.00) Custodian Fee: \$39.95/hour - if needed (Approximately \$119.85) Total Fees: Approximately \$224.85

f. Requests for the Use of School Facilities with Waiver

The Administration recommends the approval of the following Requests for the Use of School Facilities with waiver:

Group: **Hershey Soccer Club**

Date/Time: Weekdays
April 10 - June 2019
5:00 p.m. - 8:00 p.m.

Weekends
April 10 - June 14, 2019
9:00 a.m. - 5:00 p.m.

Requested Facility: Middle School Upper Field A, Lower Field B
(Unless there is a home track meet)

Event: Spring Practices and Games

*** Fees:** Grass Field: \$25.00/hour/field (Approximately \$11,750.00)
* Request for Waiver of Facility Fees: Approximately \$11,790.00
(See attached letter)

Group: **Hershey United Lacrosse Association**

Date/Time: April 20, 2019 (HS Multi-Purpose B Grass Field Only)
May 11, 18, 2019
9:00 a.m. - 1:30 p.m.

Requested Facility: 322 Turf Field & HS Multi-Purpose B Grass Field

Event: 5th & 6th Grade Lacrosse Games

*** Fees:** * Turf Field
Manager: \$42.41/hour/field (Approximately \$381.69)
* Turf Field Fee: \$35.00/hour (Approximately \$315.00)
* HS Multi-Purpose B Grass Field: \$25.00/hour (Approximately \$337.50)
* Request for Waiver of all Fees: Approximately \$1,034.19
(See attached letter)

Group: **Hershey Wrestling Booster Club**

Date/Time: April 27, 2019
5:00 p.m. - 7:00 p.m. (set up)
April 28, 2019
7:00 a.m. - 6:00 p.m.

Requested Facility: High School Gym, Wrestling Room, 2 Locker Rooms

Event: Trojan Duals

***Fees:** Custodial Fee: \$39.95/hour (Approximately \$519.35)
 * Gym Fee: \$80.00/hour (Approximately \$1,040.00)
 * Mat Room Fee: \$80.00/hour (Approximately \$1,040.00)
 * Locker Room Fee: \$25.00/hour/room (Approximately \$550.00)
 * Request for Waiver of Facility Fees: Approximately \$2,630.00
(See attached letter)

Group: Hershey Wrestling Booster Club

Date/Time: May 10, 2019
 5:00 p.m. - 8:30 p.m. (set up)
 May 11-12, 2019
 9:00 a.m. - 4:00 p.m.

Requested Facility: High School Gym, Wrestling Room, Girls Locker Rooms

Event: Lehigh Wrestling Camp

*** Fees:** Custodial Fee: \$39.95/hour (Approximately \$419.48)
 * Gym Fee: \$80.00/hour (Approximately \$920.00)
 * Mat Room Fee: \$80.00/hour (Approximately \$920.00)
 * Locker Room Fee: \$25.00/hour/room (Approximately \$175.00)
 * Request for Waiver of Facility Fees: Approximately \$2,015.00
(See attached letter)

g. Announcement of Staff Development Conferences

Staff Member:	Barbara Clouser
Conference:	Professional Learning Communities at Work Institute
Location:	Atlanta, GA
Dates:	July 9-11, 2019
Expenses:	\$1,839.00
Staff Member:	Kaitlin Obielecki
Conference:	Smith Walbridge Drill Design Clinic
Location:	Eastern Illinois University Charleston, IL
Dates:	July 12 - 14, 2019
Expenses:	\$1,860.00

5. NEW BUSINESS

a. CAIU 2019-2020 General Operating Budget

The Administration recommends the approval of the 2019-2020 Capital Area Intermediate Unit General Operating Budget. Derry Township's contribution to the General Operating Budget is \$51,596.85.

Minutes

Following a motion by Dr. Cronin and a second by Mrs. Memmi the 2019-2020 Capital Area Intermediate Unit General Operating Budget with \$51,596.85 in contributions from Derry Township School District was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

b. Acceptance of Gift - 2019 Fall School Speaker

<i>Donated By:</i>	Mr. and Mrs. Mike Leonard
<i>Item:</i>	2019 Fall Speaker
<i>Value:</i>	\$2,000.00

Minutes

Following a motion by Ms. Drew and a second by Mrs. Memmi the gift was accepted.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

c. Approval of Online Sale of Buses

The Administration recommends the Board approve the 422 Online Auction Services for the auction of the following buses which will be replaced at the end of the 2018-2019 school year:

Bus	Make	Capacity	Miles
12	Thomas	81 Passenger	120,000 +
28	Thomas	81 Passenger	120,000 +
51	Thomas	39 Passenger	120,000 +
52	Thomas	39 Passenger	120,000 +

The auction will run from May 1 until May 24, 2019 with an available date of June 17, 2019.

Minutes

Following a motion by Mrs. Memmi and a second by Dr. Cronin 422 Online Auction Services was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

d. Approval of RFP for Special Needs Transportation

The Administration recommends the approval to advertise a RFP for Special Needs Transportation due to increasing demands of the service and cost comparison to the current services provided by the CAIU.

Minutes

Following a motion by Dr. Cronin and a second by Ms. Drew the RFP for Special Needs Transportation was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

e. Approval of Board of Directors Meeting Dates 2019-2020

The Board of Directors recommends the approval of the 2019-2020 Board of Directors Meeting Dates as attached:

Minutes

Following a motion by Dr. Cronin and a second by Ms. Drew the 2019-2020 Board of Directors Meeting Dates were approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

f. Personnel - Resignation

The Administration recommends the approval of the following resignation:

Classified:

Kulbacki, Vicki

Paraprofessional

Early Childhood Center

Reason: Retirement

Effective: 06/07/2019

Minutes

Following a motion by Dr. Cronin and a second by Mrs. Memmi the Personnel - Resignation item was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

g. Personnel - General

1. The Administration recommends the approval of the following appointments and recognition of the following transfers:

Classified:

Cedel, Matthew (replacing Jacqueline Neidigh)

Bus Driver

District-wide

Level A: 5.5 hours per day

Salary: \$17.86 per hour

Effective: 04/09/2019 (pending receipt of Act 151 clearance)

Walborn, Bryce (replacing Elijah Navarro)

Technology Specialist

District-wide

Level A: Part-time, 16.0 hours per week

Salary: \$12.43 per hour

Effective: 04/09/2019

Transfer of Classified Staff:

Klipa, Melissa*

From: Substitute Cafeteria/Recess Aide

Elementary School

To: Cafeteria/Recess Aide (replacing Ashlie Schauble)

Primary Elementary School

Level A: 3.0 hours per day

Salary: \$13.79 per hour

Effective: 04/09/2019

Limited Service Contracts:

Baird, Benjamin

Varsity Assistant Boys' Volleyball Coach

High School

Group F, Step 8

Salary: \$2,992

Effective: 04/09/2019

Leuschner, Frederick

Assistant Varsity Track and Field Coach
High School
Group E, Step 15
Salary: \$4,788
Effective: 04/09/2019

2. The Administration recommends the approval of the following request in accordance with District Policy 339:

Keefer, Steven*

General Food Service Worker
Middle School
Uncompensated Leave
Effective: 04/15/2019 through 04/29/2019

3. The Administration recommends the approval of a Confidential Resolution authorizing the Superintendent to issue Notice of Hearing/Statement of Charges to a classified employee pursuant to Section 514 of the Public School Code.

*** This individual is currently an employee. Clearances are on file.**

Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Personnel - General items were approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

6. DELEGATE REPORTS

a. CAIU

Minutes

Mrs. Memmi noted that the CAIU report was attached.

b. Better Together Derry Township

Minutes

Mr. Singer reported on Better Together Hershey which is a collaborative effort to support and promote healthy active living the group is made of representatives of:

- Derry Township School District
- Township of Derry
- Penn State College of Medicine and Penn State Health
- Joy of Sports Foundation

c. Trojan Foundation

Minutes

Mr. Abel reported that the following items were discussed at the March 27 Trojan Foundation meeting:

- Recap of Taste of Hershey event
- Approved 1st grant application for Accounting students

7. SPECIAL REPORTS

a. Board Members' Report

Minutes

The following Board members provided reports:

- Ms. Drew - Thanked the Board for the support to attend the NSBA conference. Ms. Drew reported on her experience at the NSBA conference.
- Mrs. Steiner - Thanked the Board for the support to attend the NSBA conference. Mrs. Steiner also noted that PSBA Advocacy day will be April 29 and Bike to School day will be May 8.
- Mr. Abel - Reported on his experience at the recent Hershey All Things Diversity event
- Mrs. Haverstick - Thanked the Board for the support to attend the NSBA conference.
- Mr. Singer - Reported that the Joy of Sports Foundation in conjunction with the Positive Coaching Alliance have started a scholarship titled Triple Impact Competitor Scholarship.

b. Superintendent's Report

Minutes

Mr. McFarland provided the following report to the Board:

- This morning, I attended our regions inaugural Capital Area Alliance for Career Pathways breakfast meeting with regional business leaders, SCPaWorks and the Partnership for Career Development. This is something the IU Superintendents have been working on with the support of the IU to expand our scope of opportunities and reduce duplication of efforts across our schools in the CAIU. The goal of this group is for schools and businesses to work together to translate K-12 career development into workforce development by giving our students (over 85,000 strong in the IU region) the knowledge, experiences and guidance to shape their career decisions. We had approximately 35 business leaders in attendance which was a good first step!
- I'm pleased to announce that 15 of our 8th graders who applied to attend DCTS next year were accepted into the school! A huge thanks goes to the middle school counselors and especially, Caitlin Bodek, for their work advocating for our students as they continue to discover and grow their passions and talents. Several of the students noted that "they couldn't have done it without her encouragement."

c. Board President's Report

Minutes

Mrs. Sicher thanked the Board members that attended the NSBA conference.

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

The following citizens were recognized by the Board of Directors:

- None

9. ADJOURNMENT

Minutes

Following a motion by Mrs. Memmi and a second by Dr. Cronin the meeting was adjourned at 7:44 pm.

Respectfully submitted,

Michael Frentz
Secretary to the Board
Approved April 29, 2019

Kathy Sicher
President of the Board of Directors

Derry Township School District
School Board Meeting
April 8, 2019

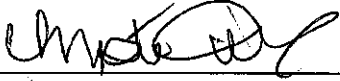
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Daniel B Tredinnick

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CAIU BOARD HIGHLIGHTS

The following actions were taken at the **March 28, 2019** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- The Board spotlight was on the Legislative Breakfast hosted by the CAIU on March 22. All school districts were represented by either their superintendent or business manager. Three of the four State Senators and eleven of the twelve State Representatives were present or sent someone from their office. The four main topics of discussion were Cyber Charter School costs, Special Education costs, Act 82, and teacher shortages.
- Mr. Len Kapp, Supervisor of Operations and Transportation, reported that we are gearing up for several summer maintenance and facility projects. We are in the early stages of facility upgrades and a feasibility study for Enola. Transportation and maintenance departments will be going through a transition period with a number of staff retiring over the next several months.
- Ms. Theresa Kinsinger, Director of Organizational Services, reported that her department is ramping up for 2019-20. Human Resources are still in need of a Payroll Specialist. We currently have 15 paraprofessional positions open for 2019-20 and are hiring for Extended School Year.
- Mr. Brian Griffith, Director of Educational Services, reported on CAIU summer camps. This summer, we will be offering a variety of camps from June – July for all grade levels. We reached out to our local school districts for teachers. In addition, we have been working with PCD to coordinate grants to provide supports to teachers to increase their knowledge about the job skills that our workforce is looking for. We will be offering an academy this spring around four identified priority areas. The program will run in the evenings and two site visits. Teachers will receive a stipend for attending and districts will receive funds to cover subs for site visits.
- Mr. Dave Martin, Director of Technology Services, provided an update on cyber security. The cyber security team has adopted a framework and has scheduled training. Microsoft Intune training is coming up in April. Dave will be attending a cybersecurity conference in April. AgendaManager continues to grow; another school district in Illinois is currently piloting the program. We submitted an RFP for the PDE Comprehensive Planning tool and are still waiting to hear. CAIU hosted the Media and Design Competition (Computer Fair) this month. It was very well attended. The 1st place winners will move onto the State Competition at Dickenson College. Will begin interviewing soon for student interns.
- Mr. Greg Milbrand, Assistant Executive Director, reported on the new hoteling space at the CAIU Enola building. Please feel free to stop by the new space. There are two important safety trainings coming up in April and May. We will send registration and information out to the school districts. School district teams are encouraged to attend. CAIU is working with Crabtree and Rohrbaugh on a feasibility study. An employee survey and an external survey will be sent to collect feedback. We are also working with MG Tactical on the safety aspect of the building. Mr. Milbrand announced that he has accepted a position at Cumberland Valley School district and thanked the Board for the opportunity.
- Mr. Daren Moran, Business Manager, reported that nine School District Boards have approved the CAIU General Operating Budget. Must be in by May 1.
- Rennie Gibson, Board secretary reminded the Board to complete their Statement of Financial Interest Forms.
- Andria Saia, Executive Director, shared that the Executive Director's Report was available for the Boards review. She highlighted the Capital Area Mental-health Program (CAMhP). They were recognized as an Exemplary Program by the Shippensburg University School Study Council. Dr. Saia introduced the newest member to the Hill Top staff, Lucy. Lucy is a golden lab and will be working and training to be a service dog at Hill Top. The Board Member visit to Loysville that was cancelled due to incimate weather will be reschedule for this spring.

Executive Session – An executive session was held to discuss personnel matters.

Approved Action Items

- Appointment of Dr. John Mallonee, Newport SD, to the CAIU Board of Directors to fill an unexpired term of March 28, 2019 - June 30, 2020
- Approval of the minutes of the Capital Area Intermediate Unit Board of Directors' meeting of February 28, 2019.
- Treasurer's Report and Payment of Bills – a total of \$ 7,706,884.40 and \$6,198,623.72 in receipts
- Summary of Operations for January 2019 showing revenues of \$57,609,361.09 and \$50,094,702.48 in expenditures
- Budget Administration
 - Proposed 2018-2019 Budget Revision - Cafeteria
 - Proposed 2018-2019 Budget Revision - LYDC State
 - Proposed 2018-2019 Budget Revision - Online Learning Association
 - Proposed 2018-2019 Budget Revision - Transportation Other Business Items
 - Proposed 2018-2019 Budget Revision - Contracts – February 2019
 - Proposed 2018-2019 Budget Revision - Approval of Calendar Modification - ACT 80 day
 - Proposed 2018-19 Original Budget - Title I, Part A, Improving Basic Programs
- Other Fiscal Items
 - Proposed 2019-20 Market Place Services Fee Schedule
- Other Business Items
 - Contracts –March 2019
 - Approval of Arthur J. Gallagher Risk Management Services, Inc. as Broker of Record for the CAIU.
- Policies & Programs
 - Second Reading Revised Policy - #006 – Meetings
 - Second Reading, Revised Policy - #818 - Contracted Services Personnel
 - First Reading, Revised Policy #222 - Tobacco Use
 - First Reading, Revised Policy #323 - Tobacco
 - Proposed 2019-20 CAIU 12-Month Employee Calendar
- Job Descriptions
 - Second Reading, Existing Position, Revised Description - Contracts Administrator
 - Second Reading, Existing Position, Revised Description - Educational Consultant, Student Services
 - Second Reading, Existing Position, Revised Description - Sign Language Interpreter
 - Second Reading, Existing Position, New Description - Educational Coach, Student Services
 - Second Reading, New Position, New Description - Transition Coach
- Personnel Items – See Attached Report.

Executive Director's Report

- See attached written report.

President's Report

- Mrs. Jean Rice thanked the Board members for their attendance at this morning's meeting.

Board Member Sharing of Information

Eric Samples shared that Lower Dauphin school district recently hosted a town hall to discuss the topic of TMI. TMI is expected to close on June 1, 2019. TMI has been a big supporter of Lower Dauphin and of many local businesses. Concerned about a ripple effect to all of our local businesses with the loss of over 600 employees if TMI closes. This would have a large financial impact on our area. Mr. Samples will share more information with anyone that is interested.

NEXT MEETING: Thursday, April 25, 2019, 8:00 a.m., Board Room, CAIU Enola Office

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

- A. RESIGNATIONS:**
ELIZABETH KERR, Floater Teacher, Student Services Team, effective March 8, 2019. Reason: Personal.
THERESA KINSINGER, Director of Organizational Services, Administrative Team, effective May 3, 2019. Reason: Accepted Corporate Counsel position in private industry.
LINDSAY RITTER, Program Secretary, Student Services Team, effective March 15, 2019. Reason: Personal.
LISA SANDERSON, HR Secretary, Administrative Team, effective April 10, 2019. Reason: Personal.
AREIL SUTTON, Senior Application Support Specialist III, Technology Team, effective April 5, 2019. Reason: Personal.
- B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT:**
JANELL BUSH, Paraeducator, base salary of HS+30, Step 4, \$20,681 for 189 days of service will be prorated based on the number days/hours worked with additional new hire days as required. This is a replacement position funded through the Emotional Support budget.
ANGELA PRESTON, Long Term Substitute Temporary Professional, base salary of Masters, Step 3, \$50,738 for 189 days of service will be prorated based on the number of days/hours worked. This is a replacement position funded through the United Methodist Home for Children budget.
SHELLY RILAND, Paraeducator, base salary of HS, Step 4, \$19,318 for 189 days of service will be prorated based on the number days/hours worked with additional new hire days as required. This is a new position funded through the Autism Support budget.
- C. CHANGES OF STATUS:**
NYLA KATER, from Secretary, Educational Services Team to Contracts Administrator, Administrative Team, effective March 25, 2019. Change of status results in a change of salary to \$39,487.50 for 12 months of service and will be prorated for a total of 70 days through June 30, 2019.
- D. CHANGES OF SALARY:**
- E. LEAVES OF ABSENCE:**

Executive Director's Report

March 28, 2019

PROGRAM SPOTLIGHT

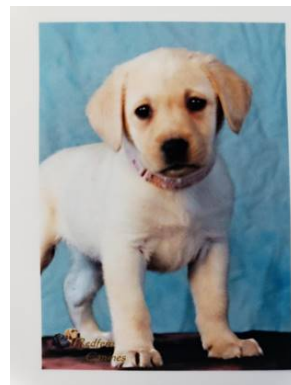
CAIU hosted a **Legislative Breakfast** on Friday, March 22, 2019. All school districts were represented by either their superintendent or business manager. Three of the four State Senators and eleven of the twelve State Representatives were present or sent someone from their office. Tom Gluck from PAIU also attended, along with four members of the CAIU cabinet. The four main topics of discussion were Cyber Charter School costs, Special Education costs, Act 82, and teacher shortages.

STUDENT SERVICES

- Student Services administrators have manned a table at two recent job fairs at Millersville and Shippensburg Universities. We are hoping that this generates teacher applicants for our vacancies.
- **The Capital Area Mental-health Program (CAMhP)** was recognized as an Exemplary Program by the Shippensburg University School Study Council. CAMhP provides intensive individual and group counseling opportunities within the context of an emotional support educational placement for students K-12.

Hill Top Academy

- Hill Top is excited to introduce the newest member to their team Lucy. Lucy is a golden lab and will be working and training to be a service dog at Hill Top.
- Hill Top will hold an "International Fair" on Thursday April 25. All secondary students/classrooms will be completing a wide variety of projects on the County of their choosing. This will include research projects, visual displays and culinary activities. Our elementary students will visit the fair during the school day and all parents will be invited to visit Hill Top from 5:30 -7:00 pm for this festive educational outreach event!
- Hill Top principal Dr. John Thompson and Hill Top middle school AS teacher Samantha Alderfer presented at the CAOLACon/ Mid-Atlantic Conference on Personalized Learning March 14. They shared how Hill Top has leveraged CAOLA as a resource to personalize and enhance student learning while also providing a tremendous resource for teachers in a self-contained special education setting. The training was well received and help spotlight the innovative ideas and programs at Hill Top and the CAIU.
- Hill Top held their PBIS pie in the face event in March. This event is a student and staff favorite every year! In the weeks leading up to the event, students were able to use the LABS loot that they earned to vote on the five staff members that would receive pies in the face. See the attached picture of Dr. Thompson and the lucky student winner that got to "pie him in the face".



Preschool Early Intervention

- Kathy O'Connell and Patti Merrill, Inclusion Consultants, participated in an event called "Book Your Child's Future" at the Bosler Memorial Library on March 5. This "child find" event was sponsored by Success by 6, United Way of Carlisle and Cumberland County.
- The Preschool Program had an Intruder training on March 6 presented by The Capozzi Group. In the afternoon, preschool staff had department trainings and meetings.
- Patti Merrill participated in an event sponsored by the United Way of Carlisle and Cumberland County at Crestview Elementary School on March 20. The event was called

“Taking it to the Streets” and the evening had fun games for children and families. Patti provided information about the CAIU Preschool Program.

- Early Intervention Connections sponsored a training for families receiving early intervention services from the Cumberland, Dauphin, and Perry counties and preschool services at the CAIU on the evening March 20. The presentation was “Charting the Life Course Early Intervention Parent Training”.
- Jamie Gordon, Inclusion Consultant, provided a workshop entitled “Designing classrooms for the Best Social-Emotional Setting” at the Transition to Kindergarten Conference on March 21. This event was sponsored by The Foundation for Enhancing Communities, South Middletown School District, and Success by 6 United Way of Carlisle and Cumberland Counties

Upcoming Events

- Week of the Young Child-Playdate in the Park-sponsored by the Capital Area Chapter of Pennsylvania Association of Educating Young Children. Saturday April 6, 12-3 PM at Possibility Place.
- Early Intervention Connections will sponsor a parent training focusing on “Toilet Training” on April 10 at the CAIU, 6-8 PM.

Loysville Youth Development Center

- The Pennsylvania Title I Neglected & Delinquent Advisory Committee met in Carlisle on March 25 and 26, 2019. The committee chair asked the Loysville School to provide a tour of the school and grounds at Loysville YDC. Twelve individuals took the tour on March 25 and talked to teachers and students at the school. We appreciate the use of the IU van to transport the group.
- Loysville has been meeting with the Youth Advocacy Program (YAP). They have lessons that can enhance the concepts and content that are currently taught in Life Skills Class. YAP has 24 units with many of them that support the units taught in Life Skills class. YAP will start on Wednesday March 20, and be guest teacher(s) in Mr. Harper’s Life Skills class. We plan invite them back every two weeks if they have a lesson that relates to the Life Skills unit that week.
- The population is currently at 92 residents; ten of the 92 students had a high school diploma or GED prior to placement at LYDC. (9.2%)
- The third quarter employability classes will participate in a Mock Interview process on April 3, 2019. The Transition office has invited five local employers to interview and provide feedback to students.

EDUCATION SERVICES

- CAIU hosted the fourth Coaching Forward Conference on March 14. A collaboration of the Coach Mentors from IUs 11, 13, 14, 15 & 29, this spring’s conference theme was “The Power of Incremental Change” and focused on how instructional coaches can make small changes in their coaching practice that often elicits substantial results. Eighty-five coaches and mentors gathered to exchange ideas and share insights revolving around this focus. There was much enthusiasm in the building for the event, which will return to CAIU in the spring of 2020 for our sixth conference.
- More than 100 students will gather at the **Capital Area Intermediate Unit on March 26 for the Regional Media and Design Competition** (formally known as the Computer Fair.) This day will show case the talents of Middle School and High School students across Central Pennsylvania in a number of areas, to include Animation, Digital Movie, Programming, and Web Page Design, 3D Design and Graphic Design Logo. Be sure to stop by between 10:00-noon in the Susquehanna Room to see the talents of our local students!

TECHNOLOGY SERVICES

Comprehensive Planning Team

- The Comprehensive Planning team at CAIU continues to offer individual, virtual sessions to school leaders across the Commonwealth to support them in their planning efforts. The team is currently supporting school leaders with Title I school wide planning, Comprehensive Planning and technical support with Special Education Plans. On average, the team is meeting with 2-4 schools per week.
- We are finalizing submissions for the Phase 3 comprehensive plans with only 20 schools left to submit their plans. Of those 20 remaining schools, the majority have been granted extensions by PDE so they can take the necessary time to build a meaningful plan.

- With the help of the Division of Federal Programs at PDE, all 1,200+ Title I school wide schools have submitted their school wide plans for the 2018-2019 school year. Our team is currently preparing the web application for the 2019-2020 submission, which is due September 1, 2019. Our developers will have the submission feature ready by July 1, 2019 to allow schools to submit early if they desire. Members of our team, along with Regional Coordinator, Maria Garcia at PDE, will be presenting at the PAFPC conference in May. The session will be dedicated to reviewing the school wide plan components and submission process.
- The application developers on the CP project are also continuing to work on preparing the web application for Phase 1 comprehensive plan submissions, Phase 1 Special Education Plans, Charter School Annual Reports and removing any references to the school improvement designations assigned under the ESEA flexibility waiver.
- The team awaits the decision for the RFQ response that we submitted in February to PDE to develop the new tool/dashboard for Comprehensive Planning. The team worked very closely with the Momentum Group who is serving as the Prime in the response to the RFQ. We anxiously await the decision in hopes that we will continue to be a part of the development of this project.

AgendaManager

- We have our first school district in the state of Illinois, Thornton Fractional School District 215, using AgendaManager. They began their trial period in March 2019.
- We are continuing to make progress in Wisconsin with our partnership with CESA7. As a result of this partnership, Minocqua School District and Kiel Area School District started their trial accounts. We also conducted a demonstration to Wrightstown School District
- After attending the Pennsylvania Association of School Business Officials (PASBO) conference this past month, we received 37 leads and scheduled four demonstrations with school districts.

Network Services

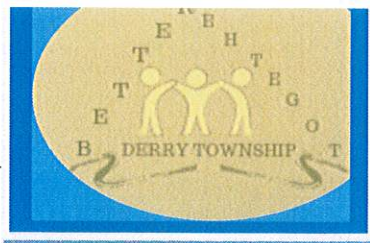
- The network services team conducted a wireless assessment for Hill Top Academy and Loysville to prepare these schools for their increasing use of technology in the classroom. As a result of this assessment, we are preparing to order and implement more access points to accommodate their growth.
- Jim Brill, Technology Infrastructure Supervisor, and David Martin, Technology Director, are attending Accelerate19, a national Cyber Security Conference. The conference is hosted by Fortinet, one of the leading network security companies in the country. We currently use their Next Generation firewall as well as some of their other solutions. The information learned at this conference will be used to help us develop our Cyber Security plan in our region.
- The networking team is reviewing software to assist with training staff on how to identify phishing emails. Once the team finishes their review, we will negotiate consortium pricing for our member school district.

NOTIFICATION of ACTIVITIES

- Attended Shippensburg University School Study Council Exemplary Programs Session, March 27, 2019
- Attended Dauphin County Alliance meeting, March 5, 2019
- Attended DCTS Board Meeting, March 13, 2019

UPCOMING ACTIVITIES Date Savers (all Board members are invited to attend any and all)

- C4C Bingo – May 17, 2019
- Courtney Portlock and John Steele, Navigating the Courageous Conversation: Strengthening Competencies in Diversity, Equity, and Inclusion, April 24, 2019



**Founding
Steering
Committee
Members**

Susan Cort
Derry Township
Supervisor

Judy Haverstick
Derry Township School
Director

Tricia Steiner
Derry Township School
Director

Rebecca Sweigart
Derry Township
Department of Parks &
Recreation

Dr. Chris DeFlicht
Penn State College of
Medicine

**Dr. Jennifer
Kraschnewski**
Penn State Clinical and
Translational Science
Institute

Terry Singer
Joy of Sports
Foundation

1 April 2019

Dear ,

We are writing to you as representatives of the Better Together Coalition that has formed in Derry Township over the past several months as a result of efforts to tackle public health issues in our local community. Better Together's mission is, "to unite organizations, ideas, and resources to promote improved health and quality of life."

In partnership with The Penn State Clinical and Translational Sciences Institute, a part of the Penn State College of Medicine, the Better Together Coalition has identified four priority areas that will serve as our initial focus to help improve the culture of health in Derry Township. These areas include physical wellness, nutritional wellness, mental health wellness and diversity wellness.

We have volunteered to serve on the steering committee for the coalition and would like you to join with us on the committee. The steering committee will help identify those in our community to serve on the action teams that will form the coalition.

The steering committee will meet every other month to identify both short and long term opportunities to boost the priority areas among Derry Township residents. These opportunities will be developed into a strategic plan that can serve as a roadmap for community organizing around these issues.

Our inaugural steering committee meeting will be held on Thursday, April 25th, 2019. The meeting will be held at the Derry Township School District Administration Building, 30 East Granada Avenue beginning at 7:00 p.m. Additional meeting details will follow.

Thank you for your consideration of this request. Please feel free to contact us with any questions or concerns you may have. We hope that you will join our steering committee and support the mission of Better Together Derry Township.

With Many Thanks,

The **Better Together Derry Township** Steering Committee

Collaborative Effort Between:



**Derry Township
School District**



PennState
Clinical and Translational
Science Institute

PENNSTATE HERSHEY



College of Medicine



PennState
PRO Wellness



Joy of Sports
Foundation

