Board of Directors Meeting-September 23, 2019	2
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# Derry Township School District Board of Directors Meeting September 23, 2019 Summary Minutes - V

## **1. OPENING ITEMS**

#### a. Call to Order

Minutes

Mrs. Sicher called the meeting to order at 7:00 p.m.

b. Roll Call

Members in Attendance: John Abel, Kathy Sicher, Donna Cronin, Lindsay Drew, Maria Memmi, Lewis Shaw, Tricia Steiner, Terry Singer, Judy Haverstick Member Absent: None

Non-Voting Members in Attendance: Joe McFarland, Mike Frentz Staff/Public in Attendance: Dan Tredinnick, Jason Reifsnyder, Dr. Stacy Winslow, Rachel Reilly, Beverley Brown, Brad Brown, Alexandria Brown, Jamie Brown, Geoff Bohlender, Angela Hoffer, Lee Vasiliades, Pat Reilly, Jackie Henry, Jen Hughes, Ruth Still, Daniel Still, Michael Angello, Sue Newman, Brad Newman, Alec Newman, Alexa Blankenbiller, Claire Strucko, Kennedy White, Keeley Farrell, Wm. Tafuto, Angela Farrell, Jennifer Mulle, Patricia Mulle, Jennifer Amato, Mary Drabik, Charles Vance, Jr., D. Cozzi, Reanie Stritzinger, Karmin Spotts, Tracy Brown, Wayne Rivers, Christine Drexler, Marietta Mierski, Tony Yanero, Nadine Torres, David Cozzi, Annie Shay

#### c. Flag Salute

## d. Approval of Board of Directors Agenda

Approval of the September 23, 2019 Derry Township School District Board of Directors Agenda.

#### Minutes

Following a motion by Ms. Drew and a second by Mrs. Memmi the agenda for the evening's meeting was approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

## 2. INFORMATIONAL AND PROPOSALS

### a. Presentation: Be SMART

#### Minutes

Tara Schlenker of the Capitol Region Moms Demand Action and Local Be SMART Lead provided a presentation of the Be SMART program.

## b. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Those who speak are asked to come to the microphone and state your name and address for the record. To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Speakers are asked to review the protocol for addressing the Board which can be found at the sign in table prior to speaking. Those wishing to present private concerns or questions needing follow-up outside of the Board meeting are asked to fill out a contact card, which can be found at the podium. Completed cards may be turned in to members of the administration to facilitate a reply.

### Minutes

The following citizens were recognized by the Board of Directors:

• None

### c. Standing Committee Meeting Report

### Minutes

Mr. Singer reported that the Finance Standing Committee met prior to this evening's meeting and covered the following:

- 2019-2020 Finance Standing Committee goals were approved;
- Technology Department provided a presentation on updating the District's student information system (SIS);
- 2020-2021 Budget timeline was reviewed;
- Mr. Barwin provided a presentation on the Monthly Finance Reports

Mr. Singer reported that the Athletics and Activities Standing Committee met prior to this evening's meeting and covered the following:

- Policy No. 122 was reviewed and it was determined no changes would be recommended;
- Policy No. 123 was reviewed and the Committee recommended revisions to the Athletic Philosophy.

## d. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

#### Minutes

Miss Fitterer and Mr. Carrera updated the Board on the following:

- Hershey High School hosted a local Special Olympic event;
- Updated the Board on records for fall sports teams;
- Spoke about Homecoming activities;
- Updated the Board on High School club activities.

## e. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the October 7, 2019 Public Board of Directors Meeting:

- 1. Approval of September 23, 2019 Board of Directors Summary Minutes
- 2. October 7, 2019 School Social Work Services in Derry Township
- 3. Hershey High School clubs requesting to handle funds
- 4. Requests for the Use of Facilities
- 6. Personnel
- 7. Staff Development

#### Minutes

The anticipated agenda items for the October 7, 2019 Board of Directors meeting were approved.

## **3. UNFINISHED BUSINESS**

## 4. CONSENT AGENDA ITEMS

The consent agenda contains routinely adopted items and items that normally do not require public deliberations on the part of the Board. A Board Member may pull items which will then be discussed and voted on separately.

#### Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the consent agenda items were approved.

Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	
a. Approval of September 9, 2019 Summary Board of Directors Meeting Minutes - IV		

#### b. Approval of Thirty-Day Review of Policy (Reaffirmation)

The Administration recommends the approval of Thirty-Day Review of the following policy (reaffirmation) of the Derry Township School District Policy Manual:

808 Food Services

The policy will be on display in the following locations: Hershey Public Library and the District Office. In addition, they can be accessed on the school's website by going to Board of School Directors, and then Policy.

#### c. Approval of Thirty-Day Review of Policies

The Administration recommends the approval of a Thirty-Day Review of the following policy revisions of the Derry Township School District Policy Manual:

- 210.2 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- 150 Title I Comparability of Services
- 201 Admission of Students

- 204 Attendance
- 208 Withdrawal from School
- 209 Health Examinations/Screenings
- 220 Student Expression/Distribution and Posting of Materials
- 302 Employment of Superintendent/Assistant Superintendent
- 335 Family and Medical Leaves

The policies will be on display in the following locations: Hershey Public Library, District Office, and the Derry Township School District Website.

## d. Approval of Thirty-Day Review of New Policy

The Administration recommends the approval of a Thirty-Day Review of the following new policy of the Derry Township School District Policy Manual:

• 719 Therapy Dogs

The policy will be on display in the following locations: Hershey Public Library, District Office, and the Derry Township School District Website.

### e. Approval of August 2019 Finance Report

1.	The Treasurer's Report for the month ending August 31, 2019 is summarized as follows:	
	General Fund Revenue	\$16,476,559
	General Fund Expenditures	5,107,499
	Balance of Cash Plus Investments (Includes Capital Reserve)	29,917,783
2.	The listed schedule of investment transactions for the period beginning August 1, 2019 through August 31, 2019, has total interest earnings of \$12,459 comprised of the following:	
	General Fund	8,107
	Capital Reserve	4,099
	Granada Property	253
	The average interest rate for August 2019 was 1.07%	
3.	The August 2019 expenditures for the paid bills for all funds total \$2,109,209 excluding net payroll, retirement contributions, and debt service.	
4.	The September 2019 expenditures for the unpaid bills for all funds total \$729,468 excluding net payroll, retirement contributions, and debt service.	
5.	Estimated expenditures of the General Fund for the month of September 2019 are in the following amounts:	

Operating Expenses	\$1,000,000
Utilities	112,300
Net Payroll (3 pays)	1,446,661
Employer Provided Insurance	421,400
Payroll Deductions	747,000
Employer Payroll Taxes (FICA/RET)	176,000
Debt Service	0
Total Estimated Expenditures	\$3,903,361

## f. Request for the Use of School Facilities

The Administration recommends the approval of the following Request for the Use of School Facilities:

Group:	DeAngelis Martial Arts
Date/Time:	November 9, 2019 - 8:00 a.m 3:00 p.m.
Requested Facility:	High School Gym
Event:	Battle in Hershey - Martial Arts
Fee:	Gym: \$80.00 per hour (approx. \$560.00) Custodian: \$59.93 per hour (approx. \$419.51)
	Total Fees: (approximately \$979.51)
Group:	Derry Township Police Department
Date/Time:	Saturday, October 20, 2019 - 5:00 a.m 12:00 p.m.
Requested Facility:	Middle School -

	Cafeteria, Lobby outside Cafeteria/Auditorium, Foyer
Event:	2019 Hershey Half Marathon
Fee:	Custodian: \$59.93 per hour (approximately \$479.44)
	Total Fees: (approximately \$479.44)

Group:	Hershey Symphony Festival Strings
Date/Time:	Saturday October 5, 2019 - 11:00 a.m 3:00 p.m. October 26, 2019 - 11:00 a.m 3:00 p.m.
Requested Facility:	Middle School Auditorium & Cafeteria
Event:	Rehearsal of Middle School String Orchestra
Fee:	Custodian: \$59.93 per hour (approximately \$479.44)
	Total Fees: (approximately \$479.44)

Group:	Hershey Symphony Festival Strings
	Saturday
Date/Time:	November 23, 2019 - 10:00 a.m 3:00 p.m.
Requested Facility:	Middle School - Auditorium, Cafeteria, Orchestra Room, Band Room, Rooms 159, 148, 152, 154 and B118
Event:	Auditions & Rehearsal - Middle School String Orchestra
Fee:	Custodian: \$59.9. per hour (approximately \$299.65)
	Total Fees: (approximately \$299.65)
Group:	Hershey Youth Basketball Association
Date/Time:	November 2, 2019 - 8:00 a.m 1:00 p.m.
Requested Facility:	Middle School LGI
Event:	Distribution of uniforms & balls
Fee:	Custodian: \$59.93 per hour (approximately \$299.65)
	Total Fees: (approximately \$299.65)
Group:	Hershey Soccer Club
Date/Time:	September 24 - November 19, 2019 Weekdays - 5:30 p.m 8:00 p.m. Weekends - 8:00 a.m 6:00 p.m.
Requested Facility:	High School Multi-Purpose Grass Field B
Event:	Fall practices & games
Fee:	None
Group:	Trojan Youth Wrestling
Date/Time:	Mondays & Wednesdays September 25, 2019 through June 24, 2020 6:00 p.m 8:00 p.m.
Requested Facility	High School - Wrestling/Mat Room
Event:	Trojan Youth Wrestling Practice
Fee:	None
Group:	Hershey Wrestling Booster Club / Keystone Elite Training Center
Date/Time:	Friday, October 4, 2019, 5:00 - 6:00 p.m. (set up) Saturday October 5, 2019, 8:00 a.m 5:00 p.m. Sunday, October 6, 2019, 8:00 a.m 5:00 p.m.
Requested Facility:	High School - gym, wrestling/mat room, girls locker room

Event:	Keystone Elite Training Center Duels
Fee:	Gym Fee: \$80.00 per hour (approx. \$720.00) Mat Room Fee: \$80.00 per hour (approx. \$720.00) Locker Room Fee: \$25.00 per hour (approx. \$225.00) Custodian Fee: \$59.93 per hour (approx. \$1078.74)
	Total Fees: (approximately \$2743.74)
CHOURI	
Group:	Joy of Sports Foundation
Group: Date/Time:	Joy of Sports Foundation September 24, 2019 6:30 p.m 8:30 p.m.
•	
Date/Time:	September 24, 2019 6:30 p.m 8:30 p.m.

g. Announcement of Staff Development Conferences

Staff Member:	Caitlin Kulesa
Conference:	Pennsylvania State Modern Language Association Conference
Location:	State College, PA
Dates:	October 25-26, 2019

# 5. NEW BUSINESS

a. Casting of Votes for Pennsylvania School Board Association Officers for 2020 PSBA Bylaws, Article IV, Section 6 states that each member entity case one vote per office. The Board Secretary will cast the majority votes for Derry Township School District.

President-Elect: (one-year term)

• Art Levinowitz

Vice President: (one-year term)

• David Hein

Central At-Large: (three-year term)

• Julie Preston

Section 7 Advisor: (three-year term)

• Tricia Steiner

## PSBA Insurance Trust: elect up to two

**Trustee:** (term ends December 31, 2022)

• Kathy Swope

**Trustee:** (term ends December 31, 2022)

#### • Mark B. Miller

#### Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the following were approved unanimously:

- President Elect Art Levinowitz
- Vice President David Hein
- Central At-Large Julie Preston
- Section 7 Advisor Tricia Steiner
- PSBA Insurance Trustees Kathy Swope and Mark B. Miller

#### Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

## **b.** Casting of Votes for Pennsylvania School Board Association Forum Steering Committee Forum Steering Committee (term ends Dec. 31, 2021): elect up to three

- Bethanne Zeigler (Shikellamy SD)
- Crystal Mance (Cheltenham Township SD)
- Jaime Lynn Zimerofsky (Schuykill Intermediate Unit 29 and Schuykill Technology Center SD)
- Jennifer Davidson (Manheim Township School District)

### Minutes

Following a motion by Mrs. Memmi and a second by Ms. Drew the Board unanimously approved Bethanne Zeigler, Jamie Lynn Zimerofsky and Jennifer Davidson for PSBA Forum Steering Committee.

Vote Results
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9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
0	
0	
0	
	9 0 0 0

#### c. Approval of Summer 2020 Non-District Sponsored Educational Trip

The Administration Recommends the Board approve the ability to advertise and communicate to students regarding the non-school / non-district sponsored summer educational trip for the summer of 2020.

#### Minutes

Following a motion by Mrs. Memmi and a second from Mrs. Steiner the Board approved the ability to advertise and communicate to students regarding the non-school / non-district sponsored summer educational trip for summer of 2020.

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner
Nay:	0	
Abstain:	0	
Not Cast:	0	

#### d. Personnel - Resignations

The Administration recommends the approval of the following resignation:

#### **Classified:**

#### Chubb, Loretta

Substitute General Food Service Worker District-wide Reason: Personal Effective: 09/18/2019 (retroactive)

#### Minutes

Following a motion by Dr. Cronin and a second from Ms. Drew the Personnel - Resignation items were approved.

#### Vote Results

Yea:	9	John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner	
Nay:	0		
Abstain:	0		
Not Cast:	0		
e. Personnel - General			

1. The Administration recommends the approval of the following appointments and recognition of the following transfers:

## **Classified:**

**Gomez Mercado, Tanya** (replacing Manar Abdelhafez) Paraprofessional Early Childhood Center Level A: 5.75 hours per day Salary: \$16.76 per hour Effective: 09/24/2019

**Kreamer, Cecelia** (replacing Gretchen Silar) General Food Service Worker Middle School Level A: 4.0 hours per day Salary: \$13.25 per hour Effective: 09/24/2019 Ross, Kelly (replacing Bridget Grieve-Carlson) Paraprofessional Middle School Level A: 5.75 hours per day Salary: \$16.76 per hour Effective: 09/24/2019

## **Transfer of Classified Staff:**

### Brandt, Kristin\*

From: Paraprofessional Middle School To: Paraprofessional (Self-Contained Classroom) (replacing Linda Gacesa) Middle School Level B: 6.5 hours per day Salary: \$16.76 per hour Effective: 10/03/2019

### Gacesa, Linda\*

From: Paraprofessional (Self-Contained Classroom) Middle School To: Paraprofessional (Self-Contained Classroom) (replacing Kathy Kirby) Middle School Salary: \$19.03 per hour Effective: 10/03/2019

#### Thomas, Amy\*

From: Paraprofessional Primary Elementary School To: Paraprofessional (replacing Kristin Brandt) Middle School Level A: 5.75 hours per day Salary: \$16.76 per hour Effective: 10/03/2019

## Zimmerman, Margaret\*

From: Substitute General Food Service Worker District-wide To: General Food Service Worker (replacing Shaittza Rivera) High School Level A: 4.0 hours per day Salary: \$13.25 per hour Effective: 09/24/2019

#### \*This individual is currently an employee. Clearances are on file.

#### Minutes

Following a motion by Mrs. Memmi and a second by Dr. Cronin the appointments were approved and transfers were recognized.

Yea:	9	
Nay:	0	
bstain:	0	
t Cast.	0	

John Abel, Donna Cronin, Lindsay Drew, Judy Haverstick, Maria Memmi, Lewis Shaw, Kathy Sicher, Terry Singer, Tricia Steiner

A

Not Cast: 0

## 6. DELEGATE REPORTS

#### a. PSBA

#### Minutes

Mrs. Steiner noted that the PSBA Delegate report was attached to the agenda.

#### b. Dauphin County Tax Collection Committee September 2019

#### Minutes

Dr. Shaw noted the Delegate report for the Dauphin County Tax Collection Committee was attached to the agenda.

#### c. Trojan Foundation

#### **Minutes**

Ms. Drew reported on the last Trojan Foundation meeting and noted the committee received an update on Link Crew and reviewed several grant requests.

## 7. SPECIAL REPORTS

#### a. Board Members' Report

#### Minutes

The following Board members provided reports:

- Mr. Haverstick Read a prepared statement requesting Dr. Cronin's resignation from the Board:
- Ms. Drew Thanked the Community for the interactions during back to school night and thanked the custodial and maintenance staff for their work;
- Dr. Shaw Provided information on e-cigarettes
- Dr. Cronin Thanked Dr. Shaw for the e-cigarettes and thanked those that organized back to school night. Dr. Cronin also read from a prepared statement concerning requests for her resignation.

#### b. Superintendent's Report

#### Minutes

Mr. McFarland provided the following report to the Board:

- We are pleased to announce that we have five (5) students who have qualified as National Merit Scholarship Semi-finalists. The students are: Kole Kramer, Michael Loughnane, Avraham Lukacher, David Mailman and Amy Wu. Congratulations to each of them and we wish them the very best as they move toward the finalist level.
- Congratulations to junior Jordon Lewis who was selected to recite a poem and sing for the Statewide PDE Annual Staff Meeting last Wednesday. You may remember Jordon as she wowed us with her dramatic poetic recitation last year.

### c. Board President's Report

#### Minutes

Mrs. Sicher provided the following report to the Board:

• None

# 8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to come to the microphone and follow the same guidelines outlined at the initial public comment portion of our meeting.

#### Minutes

The following citizens were recognized by the Board of Directors:

- Alexandria Brown Spoke about her experiences at Derry Township School District and the girl's lacrosse program
- Rachele Reilly Spoke about girl's lacrosse
- Mike Angelo Spoke on behalf of Harry Vance
- Charles Vance Spoke about an incident concerning his son
- Lee Vasaledies Spoke concerning bullying
- Cindy Hertz Spoke concerning bullying
- Jennifer Mulle Spoke concerning bullying
- Jannette Cozi Spoke about girls lacrosse coaches as well as concerning bullying
- Jennifer Garver-Hines Spoke about services Teen Care Behavioral Health provide

## 9. ADJOURNMENT

#### Minutes

Following a motion by Mrs. Memmi and a second by Dr. Shaw the meeting was adjourned at 8:37 pm.

Respectfully submitted,

Michael Frentz Secretary to the Board Approved October 7, 2019

Kathy Sicher President of the Board of Directors

**Derry Township School District Athletics and Activities Committee Meeting** September 23, 2019 **Please Sign In AND Print Your Name Printed** Name Signature Dan Tredinnick Daniel B Tredinnick **Printed** Name Signature Printed Name **Printed** Name Signatur Signature **Printed** Name P Signature **Printed** Name Grown amie Signature Printed Name GEOFF BOULENDER Printed Name Rep Mehaffie Hoffer Angela Printed Name Rev AsiliAdes Signature Printed Name Rei Signature **Printed** Name Signatur Printed Name Signature Printed Name Signature Printed Name build

**Derry Township School District School Board Meeting** September 23, 2019 Please Sign In AND Print Your Name Signature Printed Name Dan Tredinnick Daniel B Inedinnick Signature **Printed** Name ratik Mary Drabik Printed Name Signature Char Signatu Dans 2 Signature Printed Name maxencic nger Printed Name Signatur Signatu Printed Name Kamn **Printed** Name Signatu OTM Signature Printed Name Signature Printed Name Printed Name Signatu 17 ane iersti Marie IOUTS Signature Printed Name Tanero Tony Signature Printed Name KKES adthe Signatur Printed Name CITZZ

**Derry Township School District Athletics and Activities Committee Meeting** September 23, 2019 **Please Sign In AND Print Your Name** Signature Printed Name Dan Tredinnick Daniel B Tredinnick Signature **Printed** Name <u>li chael</u> Printed Name Signatu NEN Printed Name Signature Signature Printed Name -neuman Alecn enma Signature Alexa Blankenbiller leva Blankenfiller Claire Strucko Signatu Printed Nam Kennedy White reall Printed Name Jarell Signatur Printed Name atato Printed Name Signatur Printed Nam Signature ulé Signature Printed Nam è ANN Signature Printed Name enni

Derry Township School District Athletics and Activities Committee Meeting September 23, 2019				
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