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**Derry Township School District  
Board of Directors Meeting  
October 24, 2022  
Summary Minutes - VII**

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**1. OPENING ITEMS**

**1.a. Call to Order**

**Minutes**

The meeting was called to order by Ms. Drew at 7:00 p.m. The meeting was conducted both in-person and virtually.

**1.b. Roll Call**

**Minutes**

**Members in Attendance:** Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Mike Rizzo, Ericka Schmidt, Kathy Sicher, and Terry Singer

**Members Absent:** Robert Bennett

**Non-Voting members in Attendance:** Michele Agee and Stacy Winslow

**Student Board Representatives in Attendance:** Faizaan Aziz, and Olivia Fosterer

**Solicitor:** William Zee

**Staff/Public in Attendance In-Person:** Rose Harr, Sarah Karpel, Jayson Lawson, Jared Nicholson, Michelle O'Brien, Sheryl Pursel, Jason Reifsnyder, Lindsey Schmidt, Aaron Shuman, and Tawnja White

**Staff/Public in Attendance Virtually:** Mark Anderson, Lisa Balanda, Mark Balanda, Catherine Burys, Cait Clark, Julie DeDonatis, Lauren Doliner, Katherine English, Colby Hollinger, Melissa Kaminski, Missy Kunder, Bob Martin, Angela Mullen, Jennifer Renz, Angie Shipper, Melissa Shultz, and Tim Smith

**1.c. Flag Salute**

**1.d. Approval of Board of Directors Agenda**

Approval of the Derry Township School District Board of Directors Agenda.

**Minutes**

Following a motion by Dr. Cronin and a second by Dr. Koch the board agenda for this evening's meeting was approved.

**Vote Results**

**Yea:** 8 Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer

**Nay:** 0

**Abstain:** 0  
**Not Cast:** 1 Robert Bennett

## **2. INFORMATIONAL AND PROPOSALS**

### **2.a. Students of the Month Recognition**

#### **Minutes**

Ms. Schmidt announced the students of the month for October after which, their video was played:

- Elle Pedaci
- Wyatt Petula

### **2.b. President Communications**

#### **Minutes**

Ms. Drew announced the Board met in Executive Session prior to tonight's meeting to discuss the following:

- Matters of Personnel
- Informational Item

### **2.c. Recognition of Citizens (Agenda Items)**

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Citizens wishing to speak should come to the microphone or raise their virtual hand. If attending virtually, you must have registered individually with your first and last name to be recognized. Once recognized or un-muted, please state your full name and address for the record. This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.

To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

#### **Minutes**

There were no citizens requesting recognition by the board.

## **2.d. Standing Committee Meeting Report**

### **Minutes**

Mr. Rizzo gave a report on the General Services Meeting that met prior to this evening's meeting and discussed the following:

- Facility Update - Elementary School - RLPS is in the preliminary stage of a draft that will be reviewed on 11/8 with Administration, 11/15 with the Ad Hoc Committee, and presented on 11/21 to the Board
- Parking Lot Projects, Concession Stand, and Retention Basin updates from Mr. Anderson
- Concession Stand Recommendation will be coming to the Board for approval to go out to bid
- Mr. Kressley from Trane spoke with the committee on an incident that happened during COVID at the high school with a power surge that caused failure of heating coils. A contract with Trane will be coming to the Board for approval to repair and bring the system up to date

Mrs. Sicher gave a report on the Finance Meeting that met prior to this evening's meeting and discussed the following:

- Quarterly Milton Hershey Trust Fund update from Fulton Financial - at highest in 2021 up 14% currently down 18% around 43 million dollars
- Review of 2023-24 Budget Timeline - ACT 1 index is at 4.1%
- Update on Tax Collection Services - Request for Proposal for OPT and LST - Keystone Collections will be on agenda this evening for bid award approval
- Change of Tax Collection Services will result in significant savings for the District
- PA Act 57 update - New Home owners exception when a bill hadn't been received
- Food Service Fund update - student negative balances are up this year
- Cyber School Enrollment quarterly update - reduction in cyber enrollment
- Finance update - auditors will be here next week for the annual audit
- CAIU Cyber Security Commitment will be coming to the full board for approval

## **2.e. Student Representatives' Report**

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

### **Minutes**

Faizaan Aziz, and Olivia Fosterer gave a report that included the following:

- Club Fall Fest
- Varsity Football won Friday's game against Lower Dauphin
- Varsity Soccer boys and girls start playoffs tonight (both won)



- Freshman Parent Night 10/26
- Red Ribbon Week this week
- Key Club - Trunk or Treat Wednesday 10/26
- Millersville Decision Day - 10/26 - 27 students slated to participate
- 10/28 is the last day of the 1st marking period
- 11/1 is the early decision and early action deadline for seniors applying to colleges
- 11/22 is the next high school Building Advisory Meeting
- 11/22 middle school PTO meeting

#### **2.f. Recognition of New Extracurricular Activity/School Clubs**

In compliance with Policy 122 - Extracurricular Activities, the listed additions of the High School and Middle School Student Clubs are recognized:

- Health and Wellness (Middle School)
- PickleMasters (High School)

#### **Minutes**

In compliance with Policy 122 - Extracurricular Activities, the listed additions of the High School and Middle School Student Clubs were recognized:

- Health and Wellness (Middle School)
- PickleMasters (High School)

#### **2.g. Anticipated Agenda Items for the Next Board of Directors Meeting**

The following items will be on the Agenda for the next Public Board of Directors Meeting:

1. Approval of October 24, 2022 Board of Directors Summary Minutes
2. Club Proposals - Math Circle, Stock and Exchange Club
3. Staff Development Conference
4. Eaton Agreement
5. Fennimore Presenter Contract
6. Solution Tree Presenter Contract

### **3. UNFINISHED BUSINESS**

#### **4. CONSENT AGENDA ITEMS**

The consent agenda contains routinely adopted items and items that normally do not require public deliberations on the part of the Board. A Board Member may pull items which will then be discussed and voted on separately.

## Minutes

Following a motion by Mrs. Memmi and a second by Dr. Cronin the Consent Agenda items were approved.

### Vote Results

**Yea:** 8 Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer  
**Nay:** 0  
**Abstain:** 0  
**Not Cast:** 1 Robert Bennett

#### 4.a. Approval of Summary Board of Directors Meeting Minutes

#### 4.b. Request for the Use of School Facilities

The Administration recommends the approval of the following Requests for the Use of School Facilities. This approval is contingent upon Government regulations/restrictions regarding gatherings/meetings at the time of the event as a result of COVID-19:

**Group:** HHS Band Boosters  
**Date/Time:** Saturday, March 18, 2023, 7:00 a.m. - 10:00 p.m.  
**Requested Facility:** High School or Middle School - Auditorium, Gym, B118, B120 (band rooms), Orchestra Room, Cafeteria, LGI, first floor classrooms TBD, Lobby Outside Cafeteria/Auditorium  
**Event:** TIA Indoor Competition  
**Fee:** Custodial: \$44.09 per hour - approx. \$661.35

#### 4.c. Announcement of Staff Development Conferences

<b>Staff Member:</b>	Jason Pedersen
<b>Conference:</b>	ASPP-PSU Fall Conference
<b>Location:</b>	State College, PA
<b>Dates:</b>	November 2 - 3, 2022

#### 4.d. Approval of Field Trip/Excursion - Europe

The Administration recommends the approval of the proposed overnight field trip/excursion as listed:

<b>Group:</b>	Hershey High School Students
<b>Number of Participating Students:</b>	20
<b>Grade Level:</b>	10-12

<i>Destination:</i>	Europe: Amsterdam, London, and Paris
<i>Purpose:</i>	Experience foreign travel, other cultures, art & architecture, historical sites, and geographically distinct locales
<i>Departure:</i>	4/1/2023
<i>Return:</i>	4/9/2023
<i>Trip Leader:</i>	Michelle O'Brien

The District reserves the right to cancel the excursion based on events that could pose a heightened safety or security risk.

#### **4.e. Approval of Student Club - Pink Ribbon Club**

The Administration recommends the addition of the Pink Ribbon Club. No Limited-Service Contract is associated with this club. The club is requesting a Student Activity Account.

#### **4.f. Approval of Student Club - Krypton Cougars**

The Administration recommends the addition of the club, Krypton Cougars. No Limited-Service Contract is associated with this club. The club is requesting a Student Activity Account.

#### **4.g. Blackboard Renewal**

The Administration recommends the approval of the renewal contract with Blackboard Incorporated.

#### **4.h. Brian Eslick Contract**

The Administration recommends the approval of the contract with Brian Eslick for senior dinner comedy hypnosis entertainment.

#### **4.i. Brightly Software Inc. Agreement**

The Administration recommends the approval of the agreement with Brightly Software Incorporated.

#### **4.j. CAIU Agreement - EI IDEA 22-23**

The Administration recommends the approval of the agreement with the Capital Area Intermediate Unit.

**4.k. CAIU Agreement – SA IDEA 22-23**

The Administration recommends the approval of the agreement with the Capital Area Intermediate Unit.

**4.l. CENet Voice Solutions Renewal**

The Administration recommends the approval of the renewal agreement with CENet Voice Solutions.

**4.m. Edupoint Agreement**

The Administration recommends the approval of the Edupoint Agreement to allow for integration with another software package.

**4.n. Mixed Impressions Contract - Homecoming 2022**

The Administration recommends the retroactive approval of the Mixed Impressions Contract for the 2022 Homecoming.

**4.o. Mixed Impressions Contract - Sophomore/Junior Prom**

The Administration recommends the approval of the Mixed Impressions Contract for the Sophomore/Junior Prom in the spring of 2023.

**4.p. Pittsburgh Stage Inc. Agreement**

The Administration recommends the approval of the Pittsburgh Stage Incorporated Agreement for middle school stage repairs.

**4.q. PowerSchool - Naviance Renewal**

The Administration recommends the approval of the PowerSchool - Naviance Renewal for student college, career and life readiness.

**5. NEW BUSINESS**

**5.a. Bid Award - Keystone Collections Group**

The Administration recommends the Board award the collection of Local Service Tax and Occupation Privilege Tax, beginning January 2023, to Keystones Collection Group.

## **Minutes**

Following a motion by Mrs. Sicher and a second by Mrs. Memmi the Bid Award for Keystone Collections Group was approved.

### **Vote Results**

**Yea:** 8 Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer  
**Nay:** 0  
**Abstain:** 0  
**Not Cast:** 1 Robert Bennett

## **5.b. Personnel - Resignations**

The Administration recommends the approval of the following resignations:

### **Classified:**

#### **Irizarry, Jennifer**

Paraprofessional (Self-Contained Classroom)  
High School  
Reason: Personal  
Effective: 10/26/2022

#### **May, Beverly**

Bus Driver  
Transportation  
Reason: Personal  
Effective: 10/24/2022

#### **Walker, Jennifer**

Cafeteria/Recess Aide  
Primary Elementary School  
Reason: Personal  
Effective: 10/14/2022 (retroactive)

### **Limited Service Contract:**

#### **McGarvey, Kristin**

Mentor to Rachel Crocker, Grade 2/Kindergarten Teacher - LTS  
Reason: Personal  
Effective: 01/12/2023

#### **Ozimok Miller, Megan**

Grade Level Coordinator - Grade 2  
Reason: Personal  
Effective: 12/22/2022

## Minutes

Following a motion by Dr. Cronin and a second by Mr. Rizzo the Personnel Resignations were approved.

### Vote Results

**Yea:** 8 Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer  
**Nay:** 0  
**Abstain:** 0  
**Not Cast:** 1 Robert Bennett

## 5.c. Personnel - General

1. The Administration recommends the approval of the following appointments and recognition of the following transfers:

### Professional:

**Bucher, Summer\*** (replacing Kimberlee Peifer)  
Health and Physical Education Teacher  
Primary Elementary School  
Long-Term Substitute  
Bachelors, Step 1  
Salary: \$55,765 (pro-rated)  
**Extension Effective: 08/09/22 through the end of the 2022-23 school year**

### Classified:

**Hess, Cory**  
Substitute Nurse's Assistant/RN  
District-wide  
Salary: \$28.05 per hour  
Effective: 10/25/2022

**Martin, Sarah** (replacing Joshua Riddick)  
Food Service Worker  
High School  
Level A, 4.5 hours per day  
Salary: \$17.20 per hour  
Effective: 10/25/2022

**Miller, Tammy** (replacing Lynda Steller)  
Paraprofessional (Self-Contained Classroom)  
High School  
Level B, 6.5 hours per day

Salary: \$18.34 per hour  
Effective: 11/01/2022

**Vazquez, Roberto** (replacing Terry Eckert)  
Bus Driver  
Transportation  
Level A, 5.25 hours per day  
Salary: \$21.11 per hour  
Effective: 10/25/2022

**Withrow, Michael** (replacing Joann Fink)  
Paraprofessional (Self-Contained Classroom)  
Intermediate Elementary School  
Level B, 6.5 hours per day  
Salary: \$18.34 per hour  
Effective: 10/25/2022

**Transfer of Classified:**

**Lockwood, Nicole\***  
From: Cafeteria/Recess Aide  
Primary Elementary School  
Level A, 3.0 hours per day  
Salary: \$17.20 per hour  
To: Substitute Cafeteria/Recess Aide  
District-wide  
Salary: \$13.59 per hour  
Effective: 10/29/2022

**Limited Service Contract:**

**Early, Megan**  
Assistant Coach - H.S. - Soccer - Girls  
Group E, Step 3  
Salary: \$2,918  
Effective: 10/25/2022

**Ober, Kristen\***  
Mentor to Rachel Crocker, Grade 2 Teacher- LTS  
Salary: \$750 (.5 LSC)  
Effective: 01/13/2023

**\*This individual is currently an employee. Certifications are on file.**

2. The Administration recommends the approval of the following request in accordance with District Policy 339:

**Rockmore, Wayne\***

Bus Driver

Transportation

Uncompensated leave

Effective: approximately 10/18/2022 through 12/22/2022  
(retroactive)

### **Minutes**

Following a motion by Mrs. Memmi and a second by Mr. Rizzo, the Personnel -  
General items were approved and transfers were recognized.

### **Vote Results**

**Yea:** 8 Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer

**Nay:** 0

**Abstain:** 0

**Not Cast:** 1 Robert Bennett

## **6. DELEGATE REPORTS**

### **6.a. PSBA**

#### **Minutes**

The PSBA report was attached to the agenda.

## **7. SPECIAL REPORTS**

### **7.a. Board Members' Report**

#### **Minutes**

There were no reports shared by the Board Members.

### **7.b. Superintendent's Report**

#### **Minutes**

Dr. Winslow gave a report that included the following:

- Exciting Fall Sports Season
  - Soccer Quarter Finals Thursday
  - Field Hockey playoffs begin Wednesday
  - Cross Country competing Saturday - District Championships
  - Football Friday night against Palmyra - non-losing season if we win
- Monday 10/31 - 1st Community Forum at 9:00 a.m. via Zoom - topic of our three top priorities and what they look like in practice

### **7.c. Board President's Report**

#### **Minutes**



Ms. Drew gave a report to express the following:

- Tax and Rent Rebate Program information and link available on the District website

## 8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to follow the same guidelines outlined at the initial public comment portion of our meeting.

### Minutes

There were no citizens requesting recognition by the board.

## 9. ADJOURNMENT

### Minutes

The meeting was adjourned at 7:40 p.m. following a motion by Mrs. Memmi and seconded by Mr. Rizzo.

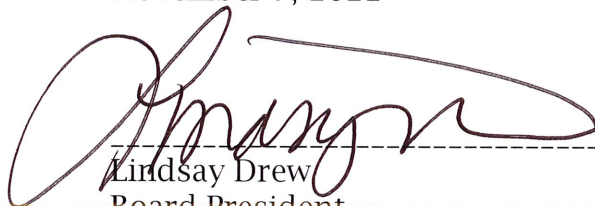
### Vote Results

**Yea:** 8 Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer  
**Nay:** 0  
**Abstain:** 0  
**Not Cast:** 1 Robert Bennett

Respectfully submitted,



Michele Agee  
Secretary to the Board  
November 7, 2022



Lindsay Drew  
Board President

**Virtual Attendance October 24, 2022**

Mark Anderson
Lisa Balanda
Mark Balanda
Catherine Burys
Cait Clark
Julie DeDonatis
Lauren Doliner
Katherine English
Colby Hollinger
Melissa Kaminski
Missy Kunder
Bob Martin
Angela Mullen
Jennifer Renz
Angie Shipper
Melissa Shultz
Tim Smith

**Derry Township School District**  
**Board Meeting**  
October 24, 2022

**Please Sign In AND Print Your Name**

*Signature*

*Printed Name*

*Sample Signature*

Sample Name Printed

*Signature*

*Printed Name*

*Lindsay Sunmiat*

Lindsay Sunmiat

*Signature*

*Printed Name*

*Michelle O'Brien*

Michelle O'Brien

*Signature*

*Printed Name*

*Jayson J. Lawson*

Jayson J. Lawson

*Signature*

*Printed Name*

*Rose M. Harr*

Rose M. Harr

*Signature*

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*Signature*

*Printed Name*

# STUDENT OF THE MONTH - HERSHEY ROTARY CLUB - STUDENT ACHIEVEMENTS

Phonetic pronunciation of your name.

El (like the letter L) Puh-Day-See

Student Name \*

Elle Pedaci

Parents Names \*

Rachel Stull and Jason Pedaci

Phone number \*

Home mailing address

**Current School Activities \***

Please list current school activities.

4 Year Varsity Lacrosse Player, Varsity Lacrosse Captain, Key Club President, Play-it-Forward Club Co-Founder, Art Club Member

**Honors and Awards \***

Please list any honors or awards you've received.

National Honor Society Member, Spanish National Honor Society Member, AP Scholar, Academic Achievement Award: Human Geography, Distinguished Honor Roll

**GPA (optional)****Current Service Activities and Achievements \***

Walk for Clean Water, Youth Lacrosse Association Volunteer Coach, Joy of Sports After School Fitness Assistant with Mary's Health and Fitness, Key Club Trunk or Treat Fundraiser

**Hobbies \***

Drawing, Fitness, Job Shadowing with Orthopedic Surgeons, Tutoring

**Senior Year Courses \***

AP Statistics, AP Psychology, AP Spanish, AP English Literature, AP Studio Drawing, Intro. To Electronics, APEX

**Future Plans**

Name of college / university you plan to attend?

Most likely MIT to play lacrosse (Going through the recruiting process currently)

Intended Major

Biology

Additional Information

I hope to minor in Spanish.

This form was created inside of Derry Township School District.

Google Forms

# STUDENT OF THE MONTH - HERSHEY ROTARY CLUB - STUDENT ACHIEVEMENTS

Phonetic pronunciation of your name.

[WHY + AHT] [PET - OO - LA]

Student Name \*

Wyatt Petula

Parents Names \*

Jason Petula, Patricia Petula

Phone number \*

Home mailing address

### Current School Activities \*

Please list current school activities.

I am involved in FIRST Robotics, Science Olympiad (senior leader), and Science Fair.

### Honors and Awards \*

Please list any honors or awards you've received.

I am an Eagle Scout who is part of the National Honor Society and Math Honor Society. My robotics team was the runner up at the 2022 FRC World Championship, and I have received a first place medal in Science Fair, various medals in Science Olympiad, and two Supernova Awards in Boy Scouts (national award)

### GPA (optional)

### Current Service Activities and Achievements \*

I am actively involved with my Boy Scout troop, and I voluntarily tutor students in math.

### Hobbies \*

I love programming, implementing custom celestial bodies into Kerbal Space Program (a space simulator), making digital art, designing and building 3D maze puzzles, and playing piano.

### Senior Year Courses \*

I am currently taking AP Physics, AP Psychology, AP Spanish, AP Statistics, HACC Intro to Business, CP English: Science Fiction, and Advanced Calculus.

### Future Plans



Name of college / university you plan to attend?

Carnegie Mellon University

Intended Major

Computer Science

Additional Information

Carnegie Mellon University is my number one choice.

This form was created inside of Derry Township School District.

Google Forms

**Hershey Middle School**

**10/3/22**

**Proposal for a Club**

**Relevant District Policy: Policy #122- Extracurricular Activities**

Tracie Dawson, Certified School Nurse, is proposing to begin a “Health and Wellness Club” at Hershey Middle School, to begin during the fall, of the 2022-23 school year.

This club is intended to function as a fun, low stress, monthly meeting after school. It will be held on a day when the activity bus is available, so all who want to participate can.

Adults, in the building, will also be invited if they choose.

Some current ideas are participating in a walk after school, yoga after school, discussions on health and wellness type topics, which may include screen time, adequate rest and hydration, mindfulness, self-esteem etc. and even a session focusing on health and wellness type careers. I also would like to spend some time researching health and wellness in different cultures and working on health and wellness bulletin boards.

There will be announcements and a sign up before each meeting, so the number of participants will be manageable, but possibly giving different people a chance during different months. A parent permission slip will be required to participate.

I am very much looking forward to working with students on their journey of health and wellness.

Sincerely,

Tracie Dawson



# Derry Township School District

Administrative Office • 30A East Granada Avenue • P.O. Box 898 • Hershey, PA 17033  
Phone (717) 534-2501 • Fax (717) 533-4357 • [www.hershey.k12.pa.us](http://www.hershey.k12.pa.us)

To: Board of School Director

From: Lindsey Schmidt

Re: Proposal to add a club at Hershey High School

Date: September 26, 2022

On behalf of HHS students Thomas Gardner & Keyleigh Koepke, I would like to present a recommendation to the Derry Township Board of School Directors regarding the formation of a student club entitled PickleMasters. The enclosed proposal outlines and describes the purpose of the club.

- The club is supported by a faculty advisor, Samuel Brenneman.
- Based on the proposal, the club supports the vision of Hershey High School and DTSD.
- The group does not have a desire to handle funds.
- Participation in the PickleMasters club would be open to all HHS students.
- This program does not entail a Limited Service Contract (LSC) and will therefore not include a stipend/payment to the sponsor.

Enclosures: Proposal for HHS PickleMasters club

### **Pickleball Club Proposal**

Keyleigh Koepke and I, Thomas Gardner, are proposing a pickleball club. The club will be named PickleMasters. Our club will offer chances to be physically active, and get involved with extracurricular activities. It is also noncompetitive, and does not require a lot of commitment. We will not need any money or funding for our club, so long as we are allowed to use the materials in the gym. Currently we have 16 students enrolled in a Remind, but not all 16 will be able to make every meeting. We Estimate 10 or so students per meeting, and any student is eligible for the club. Mr. Brenneman has agreed to advise our club. Below are the signatures of Mr. Brenneman, Keyleigh Koepke and I. I was not sure if this needed to be shown to you in person, or sent via email.

It offers students the chance to get a  
that does not require a lot of commit

need opportunities to raise money:  
We will not need to raise money,  
the school allows us a court, paddles,

How many students?: 10-1520 students

Eligibility: Any student who can  
move arms effectively with a paddle

HHS faculty advisor: MR. Brenneisen

Signatures of proposers/advisor:

Samuel Brenneisen  
Hayleigh Thopke  
Tom Conrad

# What is Pickleball?

Pickleball is a paddle sport played with a whiffle ball on a badminton-sized court and a tennis-style net. A non-volley zone (or kitchen) prevents volleys close to the net, and the serving team cannot volley the return of serve. These unique rules favor players with less mobility and allow senior players to compete successfully with younger competitors.

Pickleball is enjoyed by people of all ages and athletic abilities thanks to its ease of play and straightforward rules. The sport is inexpensive, social and healthy, and has been widely accepted in school gyms, fire stations, community centers, local parks, athletic clubs and thousands of backyard sports courts. In some ways it's a combination of tennis and badminton, and along with sports such as table tennis and racquetball, pickleball has exploded in popularity. Thousands of pickleball courts have been built in recent years, especially in senior communities.

These areas have benefited from increased comradery amid peers since both doubles and singles can be played. Doubles involve longer rallies, lower physical demands and more opportunities for court banter. Though easy to learn, pickleball provides endless opportunity for individual improvement and learning subtle techniques. Many players who initially dismiss the sport as amateurish, simplistic or noisy now find it addicting. Like golf, many fans play several hours a day either indoors or outdoors.

Pickleball's requirements are fairly minimal when it comes to equipment. Paddle faces are made of wood, composites or graphite. Overall, paddles are roughly 8" wide and 15" long with hard, smooth surfaces. Balls are made of hard plastic with holes and are similar in size to baseballs. Nets are 34" high in the center. Courts are 20 feet wide and 40' long. Four pickleball courts can fit in the same area used for a single tennis court.

Pickleball is an inclusive, accessible, non-elitist sport that transcends social and economic barriers. Playing styles vary widely, even at the highest levels. Many top players have no past racquet or paddle sport experience and have limited athletic abilities. Pickleball is easy to begin but difficult to master. Grab a paddle and give it a try!

# Derry Township School District



## Request for Field Trip Form

Date Submitted: 09/14/2022

Name of Group, Class or Organization: Hershey High School Students

Teacher(s) or Advisor(s): Michelle O'Brien

Destination: Europe: Amsterdam, London, and Paris

Transportation Provider: ACIS (for international flights and in-country transportation modes and Elite Coach (to/from the airport)

Date of Departure: Apr. 01, 2023 Time of Departure: ~11:00 am

Date of Return: Apr. 09, 2023 Time of Return: Mid-afternoon

Purpose of Trip: Experience foreign travel, other cultures, art & architecture, historical sites, and geographically distinct locales.

Number of Students Participating: ~ 20 Grade level(s): 10-12

Curriculum Connections

- Art History:** Dutch, French, British, and global art and architecture from many time periods
- History;** Rijksmuseum; Louvre; Eiffel Tower; Versailles; St. Paul's Cathedral; Globe Theatre (with workshop)
- Various Geographical Points of Interest:** Canals in Amsterdam; Seine River cruise; Travel by train, London

Names of All Staff Participating: (Check ☐ if a substitute teacher is required)

☒ Michelle O'Brien

Josh Yentsch

Name of Volunteer Chaperones: (Check ☐ if clearances have been approved – Verify with Human Resources)

Teacher(s) or Advisor(s) Signature: Michelle O'Brien

Date: 09/11/2022

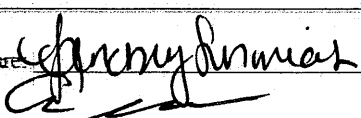
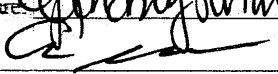
The Principal/Supervisor must have the emergency contact information and list of all participants prior to the date of the trip.

Field Trip Costs		Cost Per Student	Qty.	Student Subtotal	Cost Per Staff or Chaperone	Qty.	Staff / Chaperone Subtotal	Amount
A	Transportation Bus to/from Philadelphia Airport	\$136.75	20		0	2	0	\$2,735.00
B	Lodging							
C	Meals							
<b>Trip cost/student (Includes flights, lodging, in-country transportation, breakfast, lunch, some entrance fees. Tips and some entrance fees will be extra)</b>								
D	Registration/Entrance Fees	\$4,982.00	20	\$99,640.00	0	2	0	\$99,640.00
E	Staff Substitutes	1 (\$129 per substitute per day) x 2.5 days						\$322.50
F	Other Expenses (List): <b>Trip Insurance</b>	\$405.00/ student						\$8,100.00
Total Trip Expense (Add Amounts for Lines A - F)								\$110,797.50
Field Trip Funding Sources					Fee	Qty.	Amount	
G	Fees paid by Student/Family (+ tips and spending money)				\$5,523.75	20.00	\$110,475.00	
H	Fees paid by Chaperone							
I	PTO/Booster Club (specify)							
J	Activity Account (specify)							
K	Department Budget (specify)							
L	Other (specify)      Substitute Budget Fund						322.50	
Total Trip Funding (Add Amounts for Lines G - L)								\$110,797.50

**Total Trip Funding Must equal Total Trip Expense Plan**

Plan to cover costs for students with an economic hardship: **N/A**

Explanation if Funding Sources are less than Field Trip Costs: **N/A**

Approval/Disapproval			
Building/Supervisor's Principal:	Approved <input checked="" type="checkbox"/>	Disapproved <input type="checkbox"/>	
Assistant Superintendent for Curriculum & Instruction:	Approved <input checked="" type="checkbox"/>	Disapproved <input type="checkbox"/>	
Reason for Disapproval: _____			
Principal's/Supervisor's Signature: <u></u>			
Date Processed: <u>7/15/22</u>			
Superintendent's Signature: <u></u>			
Date Processed: <u>9-20-22</u>			
Board Approval Date (if required): _____			





# Derry Township School District

Administrative Office • 30A East Granada Avenue • P.O. Box 898 • Hershey, PA 17033  
Phone (717) 534-2501 • Fax (717) 533-4357 • [www.hershey.k12.pa.us](http://www.hershey.k12.pa.us)

To: Board of School Director

From: Lindsey Schmidt

Re: Proposal to add a club at Hershey High School

Date: September 26, 2022

On behalf of HHS student Meghan McDonald, I would like to present a recommendation to the Derry Township Board of School Directors regarding the formation of a student club entitled Pink Ribbon Club. The enclosed proposal outlines and describes the purpose of the club.

- The club is supported by faculty advisors, Nikki Fisher & Miriam Collins.
- Based on the proposal, the club supports the vision of Hershey High School & DTSD.
- The group does have a desire to handle funds, so a corresponding “student activity account is requested.

With board approval, the Pink Ribbon Club would be required to function in compliance with the Board Policy #618 (Student Activity Funds) regarding the management of their funds.

- Participation in the Pink Ribbon Club would be open to all HHS students.
- This program does not entail a Limited Service Contract (LSC) and will therefore not include a stipend/payment to the sponsor.

Enclosures: Proposal for HHS Pink Ribbon Club



BREAST CANCER IS NOT JUST  
A MONTH.

# **PINK RIBBON CLUB**

RAISING MONEY & AWARENESS  
FOR BREAST CANCER  
RESEARCH

MEGHAN MCDONALD



# About Breast Cancer

PINK RIBBON CLUB

Every minute, somewhere around the world, a woman dies from breast cancer. Breast cancer is the second leading diagnosed cancer for women in the United States. Approximately 2.3 million women around the globe were diagnosed in 2021 alone, and rates are on the rise. There is no natural cure, so medical treatments are necessary to remove, shrink, or slow the growth of tumors. A big part of moving towards ending breast cancer is research. Research is revolutionizing our understanding of cancer. Research is leading us to the core of this insidious disease. Research is transforming lives every day as women and men get the help they need.



# More About BCRF

## BREAST CANCER RESEARCH FOUNDATION

The Breast Cancer Research Foundation (BCRF) has a mission to put an end to breast cancer. They say, "Our goal: No more fear. No more hospital visits. No more side effects or needless suffering. No more loved ones lost to breast cancer." Research is a huge part of this. "We believe research—and research alone—has the power to bring an end to cancer. We know what needs to be done, and we have nearly 250 researchers urgently working on solutions to one of the world's greatest problems." Donating money to BCRF helps fund the research for these scientists. "Until the number of deaths from breast cancer is zero, we will not stop. Join us, and help fuel the research of tomorrow needed to save lives today. Everyone can be part of the solution. We are all part of the cure."

# What is Pink Ribbon Club

Pink Ribbon Club is a club to raise money and awareness for breast cancer research. In order to do this, we would meet once a month to brainstorm different fundraisers we could do to make money. Throughout the year we would hopefully have a few big fundraisers and then a couple different smaller fundraising opportunities.



# Pink Ribbon Club

## FUNDRAISING IDEAS & PROJECTS

[illegible]

I think they would be another example of how the party is trying to make a name for itself in the media. I think it would be a good idea to have a party that would be able to do that. I think it would be a good idea to have a party that would be able to do that.

# NATION LOCKED

15 When tickets cost \$10, all  
16 of those going to the  
17 tickets as a sample of the  
18 would be 10 percent of the  
19 when it is \$100, only 10  
20 tickets. There would be 10  
21 tickets for \$200, 10  
22 percent of the total number of  
23 tickets. If the money they could  
24 save, that means if you pay  
25 \$100 for 10 tickets, and the more  
26 tickets you have, the more  
27 money you save.

# FLOWER SALES

ask to see the same old city  
divided by a highway  
throughout the year such as  
the white Lin-Kin-Ya  
for which we have finished  
but I have always heard  
people talk about  
the white Lin-Kin-Ya  
flowers. And I have heard  
people talk about  
the white Lin-Kin-Ya

# **Pink Ribbon Club**

HOW WOULD THIS CLUB CONTRIBUTE TO HHS?

The Pink Ribbon Club (PRC) would contribute to Hershey High School in several ways. Breast Cancer is something that is not often talked about, but with PRC, people would be more aware of what it is more specifically, and what steps they can take in order to help raise awareness and money for research



# **Pink Ribbon Club**

WOULD WE NEED TO HANDLE FUNDS? (ACTIVITY FUND)

Pink Ribbon Club would be dealing with money due to the fact that we are raising money for the Breast Cancer Research Foundation. We would also be handling money during the fundraisers throughout the year.



# **Pink Ribbon Club**

ANTICIPATED STUDENTS PARTICIPATING

After talking with my peers, I have concluded that there would be lots of students that would want to get involved. A lot of people thanked me for wanting to create a place where they could talk about Breast Cancer and the women in their lives that are dealing with the diagnosis.

# **Pink Ribbon Club**

WHO IS ELIGIBLE TO PARTICIPATE?

The Pink Ribbon Club is open to anyone and everyone  
that would want to join!

TEACHER REPRESENTATIVES


Nikki Fisher & Mimi Collins



# Pink Ribbon Club

SIGNATURES OF PROPOSING STUDENT(S) & FACULTY ADVISOR

Nikki Fisher & Mimi Collins



Nikki Fisher  
9-8-22



Mimi Collins

Meghan McDonald



Meghan  
McDonald



# Derry Township School District

Administrative Office • 30A East Granada Avenue • P.O. Box 898 • Hershey, PA 17033  
Phone (717) 534-2501 • Fax (717) 533-4357 • [www.hershey.k12.pa.us](http://www.hershey.k12.pa.us)

To: Board of School Director

From: Lindsey Schmidt

Re: Proposal to add a club at Hershey High School

Date: October 3, 2022

On behalf of HHS student Anshi Paul, I would like to present a recommendation to the Derry Township Board of School Directors regarding the formation of a student club entitled Krypton Cougars. The enclosed proposal outlines and describes the purpose of the club.

- The club is supported by a faculty advisor, Kimberly Haney.
- Based on the proposal, the club supports the vision of Hershey High School & DTSD.
- The group does have a desire to handle funds, so a corresponding “student activity account is requested.

With board approval, the Krypton Cougars Club would be required to function in compliance with the Board Policy #618 (Student Activity Funds) regarding the management of their funds.

- Participation in the Krypton Cougars Club would be open to all HHS students.
- This program does not entail a Limited Service Contract (LSC) and will therefore not include a stipend/payment to the sponsor.

Enclosures: Proposal for HHS Krypton Cougars Club

Anshi Paul

9/28/22

### **Krypton Cougars Club Proposal**

The Krypton Cougars is a community FIRST FRC Robotics team that includes 7th through 12th grade students. FIRST Robotics is an organization where students build robots and compete with other teams around the region, district, and world. Team 2539 has competed in the highschool level FIRST Robotics Competition (FRC) since 2008. FIRST FRC releases annual games where teams have to build a robot and compete in a 3 vs. 3 sport-like style. Students have opportunities to learn aspects of programming, engineering, CADD, safety, business, outreach, and media. The team gives students a chance to have hands-on experience and work with mentors that have experience in their respective fields. Although we were originally a Palmyra team, we have expanded to include students from multiple schools, with Hershey currently holding the majority. The DTSD District Office also graciously offered us a build-site space this year in their building. We have around 20-25 active members and have been experiencing a lot of growth recently. Becoming an official Hershey club in addition to Palmyra will allow us to reach a new audience with our advertising and find more interested students. Coming out of our best season yet where we finished on the finalist alliance at the World Championships in Houston, we acknowledge that passionate students are the only way to keep our team sustainable. The team would also appreciate the opportunity to work with other clubs at Hershey to better connect to the Hershey community by participating in school events. Since FRC teams are run similar to a small non-profit business, there is a lot of money that needs to be handled. Because of this, we also request a student activity fund to help handle our sponsorships, fundraisers, and season expenses. The robotics team currently accepts any students interested in any field in grades 7-12. More information about our team can be found on our website, <https://www.team2539.com/>, and more information about FIRST FRC can be found on their website, <https://www.firstinspires.org/robotics/frc>.

**Proposing Student:** Anshi Paul



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**Faculty Advisor:** Mrs. Kimberly Haney



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## New Period or Contract Renewal Confirmation Notice

### CUSTOMER INFORMATION:

**Billing Address:**  
Derry Township School District  
Po Box 898  
Hershey, PA 17033-0898  
USA

**Date:** 02/03/2022  
**Customer No:** 328602  
**Document No:** CSF000866396

**Customer Primary Contact:** Lindsay Drew

### PRODUCTS AND SERVICES SUBJECT TO NEW PERIOD OR RENEWAL:

Qty	Product Code	Product Description	Start Date	End Date	Price (USD)
4	WCM-ESSN	Website and content management system software with reliable web hosting.	07/01/2022	06/30/2023	5,000.00
3390	BC-MN	Reliable mass notification system for sending messages via voice, text, email, push notification, website announcement, website alert, and social media.	07/01/2022	06/30/2023	4,746.00
1	AS-ICMK12-MN	ICM for K12 Mass Notifications Premium Service	07/01/2022	06/30/2023	1,300.00
					<b>Renewal Amount (USD) 11,046.00</b>

### CONFIRMATION:

Per the terms of your contract currently in place for Blackboard products and/or services, the next period or contract renewal period starts on **07/01/2022**. With respect to contract renewals, per the terms of your contract your license(s) may be automatically renewed 30 days prior to the renewal period start date, and **use of the product and/or services on or beyond 07/01/2022 may result in an automatic invoice from Blackboard for the renewal amount noted above.**

**Any utilization beyond licensed quantities allowed under your current contract with Blackboard may result in license fees charged in addition to the new period or contract renewal amount noted above. Please reach out to Blackboard to adjust your current license quantity if applicable.**

You will be invoiced for products and/or services for the total above upon receipt of this form unless other arrangements are made. Please note that taxes are not included in the total Amount Due and will be added, where applicable, when invoiced. If you are exempt from paying sales tax, include your current state tax exemption certificate or forward to [exemptcerts@blackboard.com](mailto:exemptcerts@blackboard.com).

### Please review the following to ensure accurate billing:

1. Provide updated billing information if inaccurate
2. Provide Purchase Order No., if required
3. Include current tax-exempt form for your institution, if applicable
4. Purchase Orders and/or Tax-Exempt Form can be sent via any one of the following methods by **07/01/2022**:
  - Email: [operations@blackboard.com](mailto:operations@blackboard.com)
  - Fax: +1.312.236.7251
  - Mail: Blackboard Inc., 11720 Plaza America Drive Fl 11, Reston, VA 20190, USA
5. If you do not require a Purchase Order, please provide confirmation via email that "No PO is required" to [operations@blackboard.com](mailto:operations@blackboard.com) or directly to your renewal representative.

*Board approved 10/24/22 Michelle Agee Board Secretary*



Sep 21, 2022

HERSHEY HS  
Jeffrey Mackneer  
PO BOX 898  
HERSHEY, PA 17033

Hi Jeffrey,

I would like to confirm the agreement between Brian Eslick Enterprises LLC and HERSHEY HS, to be known as sponsor hereafter. For the presentation of: A Brian eslick Comedy Hypnosis Show on May, 31st 2023 at 7:00 PM (tentative). The performance location is 550 Homestead Rd Hershey, PA 17033.

As compensation for the performance, HERSHEY HS agrees to pay Brian Eslick Enterprises LLC the total sum of \$1,200. to be divided as follows:

A deposit in the amount of \$600. to be paid with the signed agreement to secure the above date. The remaining balance is due immediately prior to performance.

We provide sound system and microphone for our exclusive use.

Venue to provide:

1. 11-15 chairs
2. A 20' X 10' performing area is requested.

*If for any reason beyond our control Brian eslick is delayed or unable to appear or the venue is unable to host the event due to but not limited to: (such as COVID, Closure, State of Emergency, Weather etc.) and a change of date or substitution cannot be agreed upon, then this agreement shall be cancelled with no further obligation by either party. In this case, any prepaid money will be applied to a future event, no refunds will be given. Brian eslick is a paid presenter and is not an employee or volunteer. Brian Eslick Enterprises LLC is not responsible for any workman's comp insurance the sponsor may liable for. Required security and background checks to be paid by sponsor.*

As agreed:

Brian Eslick

as agreed Signature.



Brian Eslick Enterprises LLC  
139 Harris Ave.  
Middlesex, NJ 08846 US  
(800) 564-8815

## Invoice



### BILL TO

Hershey H.S.  
PO Box 898  
Hershey, PA 17033

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1650	09/21/2022	\$1,200.00	05/31/2023	Due Event Date	

ACTIVITY	QTY	RATE	AMOUNT
<b>HYPSSR</b> Comedy Hypnosis Show	1	1,200.00	1,200.00
Tax ID: 26-4342934			
BALANCE DUE			<b>\$1,200.00</b>



**PREPARED FOR**

Derry Township School District ("Subscriber")

Mark Anderson

P.O. Box 898

Hershey, PA 17033

**PREPARED BY**

Brightly Software Inc ("Company")

11000 Regency Parkway, Suite 400

Cary, NC 27518

**Dude Solutions is now Brightly. Same world-class software, new look and feel.**

**Meet Brightly at [brightlysoftware.com](https://brightlysoftware.com)**

**PUBLISHED ON**

September 30, 2022



Q-313609

Mark Anderson  
Derry Township School District  
P.O. Box 898  
Hershey, PA 17033

Dear Mark,

Thank you for your interest in our market leading solutions for improving educational operations. We at Brightly are excited about providing you with online tools that will help you save money, increase efficiency and improve services. Brightly is dedicated to providing best in class solutions that are built exclusively for the unique needs of educational institutions, including the following for Derry Township School District:

**Services Term: 8 months (11/01/2022 - 06/30/2023)**

Services	
Event Manager Professional	5,025.28 USD
<b>Subscription Term: 8 months</b>	<b>Subtotal: 5,025.28 USD</b>
Professional Services	
Event Manager Standard Implementation	2,671.38 USD
	<b>Subtotal: 2,671.38 USD</b>
<b>Total Initial Investment</b>	<b>7,696.66 USD</b>



# Event Manager – Standard Implementation Service Statement of Work

## Purpose

Brightly' Event Manager (EvM) with Standard Implementation Service is designed to provide our clients with a prescriptive 90-day project plan to ensure an effective and efficient implementation and a faster ROI. This includes access to Brightly's World Class Implementation Tools – including an online Learning Management System (LMS), online Help content, an interactive project plan, and a dedicated Implementation Specialist to provide guidance and insight along the way.

## Value

By partnering with Brightly and taking advantage of our Standard Implementation Service, you will receive expert guidance in the best practice configuration and usage of Event Manager and experience faster time to value. By following our focused project plan, clients who leverage our Standard Implementation Service can see their EvM site configured and ready to use within 60 days, plus an additional 30 days of go-live support from your Implementation Specialist. Our Train-the-Trainer approach streamlines the implementation process and empowers the Client Project Lead to fully own and operationalize Event Manager quickly within their organization.

## Deliverables

- Project Kickoff Call with a Brightly Project Coordinator
- 90-day access to our interactive project collaboration tool
- Optional template-based data imports for available Location, Category, User data during the project period
- If migrating from Classic FSD, Locations/Buildings/Rooms, Organizations, Events and Users can be migrated as-is
- Up to (6) 1x1 calls with a dedicated Implementation Specialist
- Train-the-trainer best practices and content
- Go-Live Support for additional assistance during roll-out
- User Acceptance Testing (UAT) guidance during Go-Live Support period
- Unlimited access to LMS and online Help content – during and after implementation

## Methodology and Approach

With over 12,000 clients successfully using our software, we understand the importance of moving quickly to be able to configure a new system and drive adoption within your organization to facilitate a smooth transition from your current system to Event Manager. Your Standard Implementation will begin with a Project Kickoff Call with one of our Project Coordinators. From there, a dedicated Implementation Specialist will guide and assist you through the implementation project.

Here's what a typical implementation timeline can look like:

**Project Kickoff Call – Day 1**



<b>Project Kick-Off</b>	<ul style="list-style-type: none"><li>• Confirm key participants with roles and responsibilities for both Client and Brightly:<ul style="list-style-type: none"><li>• <i>Client Project Lead</i> = Individual on the client's side who will be directly involved with the implementation and primarily responsible for completing the project</li><li>• <i>Brightly Implementation Specialist</i> = EvM SME who will be the client's primary resource during implementation, providing best practice guidance along the way</li></ul></li><li>• Introduce Financial Force Community as our project collaboration tool<ul style="list-style-type: none"><li>• Includes the list of "To Do's" that constitute the project plan</li><li>• As you complete To Do's, your EvM account takes shape!</li></ul></li><li>• Establish the implementation timeline and key milestones, including the projected completion date</li></ul>
<b>Project Kick-Off &amp; Building Your Foundation – Weeks 1-2</b>	
<b>Account Setup and Configuration</b>	<ul style="list-style-type: none"><li>• Learn about fundamental setup and configuration in EvM<ul style="list-style-type: none"><li>• Locations</li><li>• Categories</li><li>• Users</li></ul></li><li>• 1x1 call with your Implementation Specialist to prepare for importing or manual entry of available data</li><li>• Begin configuring your account</li></ul>
<b>Account Configuration and Event Management – Week 3 - 4</b>	
<b>Account Setup and Configuration</b>	<ul style="list-style-type: none"><li>• Learn how to create events and how to setup and manage approval workflows</li><li>• Continue account configuration<ul style="list-style-type: none"><li>• Approval Process</li><li>• Task Creation and Workflows</li><li>• Event Request Form Configuration</li><li>• Layouts/Sharing</li></ul></li><li>• 1x1 call with your Implementation Specialist to review setup, configuration and workflow</li><li>• Continue account configuration</li></ul>
<b>Organizations and Community Use – Week 5 -6</b>	



<b>Account Setup and Configuration</b>	<ul style="list-style-type: none"><li>• Learn about Organizations and Community Use<ul style="list-style-type: none"><li>• Setup Organizations</li><li>• Configure Community Site</li></ul></li><li>• 1x1 call with your Implementation Specialist to review Organization and Community setup</li></ul>
<b>Invoicing Setup – Weeks 7-8</b>	
<b>Account Setup and Configuration</b>	<ul style="list-style-type: none"><li>• Learn about Invoicing, Fee Packages, and Payments<ul style="list-style-type: none"><li>• Configure invoice settings</li><li>• Setup fee packages</li><li>• Configure online payment gateway</li></ul></li><li>• 1x1 call with your Implementation Specialist to review invoicing and payment setup</li></ul>
<b>User Acceptance Testing (UAT) – Week 9</b>	
<b>User Acceptance Testing and User Training</b>	<ul style="list-style-type: none"><li>• Complete specific use case tests with internal users to confirm expected functionality before wider user training and rollout</li><li>• 1x1 call with your Implementation Specialist to review UAT results and confirm UAT passed</li></ul>
<b>User Training – Weeks 10-11</b>	
<b>User Acceptance Testing and User Training</b>	<ul style="list-style-type: none"><li>• Ensure users can access EvM</li><li>• Have users review online Help content for their role</li><li>• Train users on EvM functionality so they can begin accessing EvM to request and manage events</li></ul>
<b>Go Live Support – Weeks 9-12</b>	



<b>Go Live Support</b>	<ul style="list-style-type: none"><li>• Complete UAT and user training</li><li>• EvM is ready to use as your primary calendar system!</li><li>• Provide internal support for basic usability questions</li><li>• Follow up weekly with your Implementation Specialist to review progress with UAT, User Training, and rollout</li></ul>
<b>Implementation Complete!</b>	
<b>Implementation Complete and Project Close</b>	<ul style="list-style-type: none"><li>• Confirm product readiness</li><li>• Introduce ongoing Brightly resources</li><li>• Begin working with Brightly's Legendary Support Team (LST) for ongoing questions and support needs</li><li>• Project Close</li></ul>

### Excluded from Standard Implementation

For the avoidance of doubt, the following services are not included:

- Evaluation of your current practices, policies and procedures for the purposes of performance improvements
- Migration of data from other systems or locations
- Export of data to any other systems or third parties
- Troubleshooting any issues related to your IT infrastructure or mobile devices
- Role-based end-user trainings

### Completion Criteria

The steps (Tasks) in the project plan represent the individual activities that constitute Standard Implementation for Event Manager. Upon completion of the required Tasks, the Standard Implementation Service will be deemed delivered and the project will be closed. Some Tasks may not be applicable to the Client's needs and may be waived from the project upon agreement between the Client and Implementation Specialist. Some Tasks (data importing for example) are considered optional and may or may not be completed depending on the availability of data to be imported and timeliness with which it is provided. Completion of optional Tasks is not required to complete delivery of Standard Implementation and close the project.

### Client Assumptions

- The client will schedule time for the appropriate resources to be available to the Implementation Specialist for all scheduled and/or required activity. The success of this project is dependent on the attendance and full engagement of the key stakeholders
- The Client Project Lead shall be primarily responsible for providing access and training on Event Manager to end-users



- Client will provide data to be imported in a timely manner and in the template format provided via Financial Force Community so the Implementation Specialist has an opportunity to import the data during the project period
- If there is no existing data, the Implementation Specialist will guide the client to focus first on key equipment and their associated PMs to be manually entered into Asset Essentials by the Client.

### **Project Assumptions**

Brightly has made the following general assumptions in this SOW to derive the estimated cost for this project. It is the responsibility of Client to validate these assumptions and responsibilities before signing the Acceptance. Deviations from these assumptions may impact Brightly's ability to successfully complete the project. Any changes in scope, schedule, or costs will be documented by the Implementation Specialist, whether there is a cost impact or not.

- Standard Implementation is designed and resourced to be completed within 90 days of the Orientation Call. In the event additional time is required, there is a mechanism to purchase a Project Extension. Implementation Specialist will need to be notified that an extension is needed at least 10 days in advance.
- Without an extension, the implementation project will be closed after 90 days and the Implementation Specialist redirected, but the client will retain full access to Event Manager along with LMS, online Help Documentation, and our Legendary Support Team
- Brightly is not responsible for delays caused by missing data or other configuration information that is required to be available prior to the Standard Implementation service. Having the requested data and configuration information available prior to implementation may minimize delays so progress can be made quickly.
- Project extensions will be considered for extenuating circumstances and will follow the change control process, which requires management approval.

### **Change Controls**

Parties may agree to modify the Services through a written change order specifically referencing this applicable Statement of Work. Such change order will become part of the applicable Statement of Work when executed by both Parties, and the services described therein will become part of the Services.

You may request that Brightly add services not in the Specifications by submitting a written proposed change order to Brightly, in the form attached hereto as Attachment \_\_ (Change Order Form). Vendor shall negotiate in good faith regarding change order prices and shall not require rates higher than those set forth in Section \_\_ (Service Rates). Such change order will become part of the applicable Statement of Work when executed by both Parties, and the services described therein will become part of the Services.

## **Event Manager - Professional**

### *Scheduling & Publishing*

- Custom Event Submission Forms



- Master Calendar with 10 sites
- Branding, Sharing, Importing
- Basic Approval Workflow
- Conflict Checking
- Event Registration, Ticketing, Merchandising with Online Payment

#### *Operations*

- Event Setup and Breakdown Options
- Advances Approval Workflow
- Quick Form
- Task Management
- Invoicing & Online Payment
- Room Configurations
- Resource Management





### **Order Form terms**

- By accepting this Order Form, and notwithstanding anything to the contrary in any other purchasing agreement, Subscriber agrees to pay all relevant Fees for the full Services Term defined above.
- The "Effective Date" of the Agreement between Subscriber and Company is the date Subscriber accepts this Order Form.
- This Order Form and its Services are governed by the terms of the Brightly Software, Inc. Master Subscription Agreement found at <http://brightlysoftware.com/terms> (<http://brightlysoftware.com/terms>) ("Terms"), unless Subscriber has a separate written agreement executed by Brightly Software, Inc. ("Company") for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.
- To the extent professional services are included in the Professional Services section of this Order Form, the Professional Services Addendum found at <http://brightlysoftware.com/terms> (<http://brightlysoftware.com/terms>) is expressly incorporated into the Terms by reference.
- During the Term, Company shall, as part of Subscriber's Subscription Fees, provide telephone and email support ("Support Services") during the hours of 8:00 AM and 6:00 PM EST, (8:00 am – 8:00 pm EST for Community Development Services) Monday through Friday ("Business Hours"), excluding Company Holidays.
- Unless otherwise specified on this Order Form, Company maintains the right to increase Subscription Fees within the Services Term by an amount not to exceed the greater of 6% or the applicable CPI and other applicable fees and charges every 12 months. Any additional or renewal Service Terms will be charged at the then-current rate.
- Acceptance of this Order Form on behalf of a company or legal entity represents that you have authority to bind such entity and its affiliates to the order, terms and conditions herein. If you do not have such authority, or you do not agree with the Terms set forth herein, you must not accept this Order Form and may not use the Service.
- Proposal expires in sixty (60) days.
- Subscriber shall use reasonable efforts to obtain appropriation in the full amount required under this Order Form annually. If the Subscriber fails to appropriate funds sufficient to maintain the Service(s) described in this Order Form, then the Subscriber may terminate the Service(s) at no additional cost or penalty by giving prior written notice documenting such non-appropriation. Subscriber shall use reasonable efforts to provide at least thirty (30) days prior written notice of non-appropriation. Subscriber agrees non-appropriation is not a substitute for termination for convenience, and further agrees Service(s) terminated for non-appropriation may not be replaced with functionally similar products or services prior to the expiration of the Services Term set forth in this Order Form. Subscriber will not be entitled to a refund or offset of previously paid, but unused Fees.

### **Additional information**



- Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Subscriber. This is not an invoice. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Subscriber. Tax exemption certifications can be sent to [accountsreceivable@brightlysoftware.com \(mailto:accountsreceivable@brightlysoftware.com\)](mailto:accountsreceivable@brightlysoftware.com).
- Billing frequency other than annual is subject to additional processing fees.
- Please reference Q-313609 on any applicable purchase order and email to [accountsreceivable@brightlysoftware.com \(mailto:accountsreceivable@brightlysoftware.com\)](mailto:accountsreceivable@brightlysoftware.com)
- Brightly Software, Inc. maintains the necessary insurance coverage for its products and professional services, including but not limited to liability and errors & omissions coverage. Proof of insurance can be provided upon request.



At Brightly, we understand the yearly budgeting cycle of educational institutions. If you need us to pro-rate the annual fee based on your budget cycle, please let me know. I will provide you with the pro-rated cost based on the number of months remaining in your fiscal year.

Thanks again for your interest in utilizing our web-native solutions to integrate and more efficiently manage your operations. Please feel free to contact me with any questions at (919) 459-3389 or by email at [billy.golden@brightlysoftware.com](mailto:billy.golden@brightlysoftware.com).

Sincerely,  
Billy Golden  
Brightly

**Please address the purchase order to:**

Brightly Software, Inc  
11000 Regency Parkway, Suite 400  
Cary, NC 27518

**\*\*\* Please mail or email the purchase order to [billy.golden@brightlysoftware.com](mailto:billy.golden@brightlysoftware.com).**



Illuminate: Bringing the best Ideas to Light

**Bringing Assets Into Focus**

Brightly's Illuminate conference is a place for operations and asset management leaders to gather and share our collective wisdom, spotlighting the best new ideas and learning from one another to realize a brighter future. Take stock of where you've been and plan for where you're going while connecting with industry peers and experts as passionate to help their organizations thrive as you are.

Brightly's Illuminate conference is a gathering of the brightest minds in operations and asset management, where you can connect with leaders in their field, exchange expertise, and uncover new opportunities to realize a brighter future

Illuminate is March 12<sup>th</sup>-15<sup>th</sup>, 2023. Attendees are in for the best in-person conference yet, with more knowledge, training, and technology than ever before.

**Enlighten** Share your expertise and level up your knowledge with hands-on education and training you can bring back to your team.

**Envision**



Explore the brightest ideas and smartest solutions to elevate the work your organization is doing and realize your vision for the future.

### **Engage**

Broaden your professional network by sharing wisdom with fellow operations and asset management leaders.

**Admission for Illuminate is \$895 for tuition only and \$1795 for the "Brightly Bundle". The Brightly Bundle includes meals, a 4-night hotel stay and tuition.** Registration is open beginning September 1<sup>st</sup> through March 10<sup>th</sup>, 2023.



## Signature

Presented to:

Q-313609

September 30, 2022, 3:06:45 PM

Accepted by:

Lindsay Drew

**Printed Name**

**Signed Name**

President, School Board

**Title**

October 24, 2022

**Date**

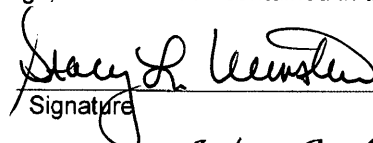
**CAPITAL AREA INTERMEDIATE UNIT  
IDEA - PART B  
SUBGRANT CONTRACT  
C.F.D.A. # 84.173  
AWARD NUMBER H173A220090**

1. This agreement is entered into for the project period of July 1, 2022 through June 30, 2023 by Capital Area Intermediate Unit 15, hereinafter called the "I.U." as the grantee, and Derry Township School District, hereinafter called the "District," as the subgrantee or contractor. The execution of this agreement is contingent upon Pennsylvania Department of Education, hereinafter called PDE, approval of the services outlined in the agreement through the IU's application for IDEA funding.
2. The District/Charter School hereby agrees and assures that:
- A. The development and execution of this agreement shall be in accordance with IDEA; program guides issued by USDE; guidelines and directives issued by PDE; the terms of this agreement; and the provisions of the State IDEA Plan applicable to the period of this agreement. This agreement shall be subject to the provisions of all pertinent Federal and Pennsylvania laws, regulations and standards.
  - B. During the term of this contract, the District shall comply with all terms and conditions outlined in the "Master Agreement and IDEA Rider H" which are part of the contract between the I.U. and PDE.
  - C. The District/Charter School will maintain complete cost records of all expenditures made in association with this agreement, as well as employee, programmatic, statistical records and supporting documents, those records to be available for inspection by a representative of the I.U. or the auditing firm performing a Single Audit for the I.U.
  - D. The District/Charter School assures that all obligations made in association with this agreement will occur within the project period stated above. No payments can be made for obligations made outside the approved project period.
  - E. The District/Charter School assures that funds used to purchase equipment items, including assistive technology, are for allowable expenditures under Component III and that such equipment is tracked in accordance with applicable Federal requirements.
  - F. The District/Charter School will have a Single Audit performed in accordance with all applicable regulations. Upon completion, a copy of the Single Audit will be forwarded to the I.U. Business Office.
  - G. The District/Charter School assures that it will comply with Uniform Grant Guidance audit requirements regarding their receipt of IDEA flow-through funds as a subgrantee. The CAIU Business Office will send each subgrantee the necessary documentation for compliance with Uniform Grant Guidance.
  - H. Any audit citations or findings resulting from expenditures or activities performed by the District/Charter School will be the financial responsibility of the District/Charter School.
  - I. The District/Charter School understands pursuant to 20 U.S.C. 1413(g) that the Department may at any time, and within its sole discretion, withhold or redirect any of the funding awarded hereunder in order for the Department to fund any actual or anticipated special education or related services the Department determines are appropriate for any students of any grantee or subgrantee, including, without limitation, any entitlement to compensatory education ordered by a tribunal of competent jurisdiction or agreed to in any settlement agreement entered into by any subgrantee.
  - J. The Capital Area Intermediate Unit agrees to make payment to the District/Charter School for all allowable expenditures in the amount of \$3,084.00 contingent on receipt of funds from PDE.

The undersigned authorized representative of the District hereby certifies that the District's Board of Directors has adopted the terms of this agreement and has authorized him/her to act in its behalf to enter into this agreement. The undersigned also hereby certifies that to the best of his/her knowledge, all information contained in this agreement and attachments are true and correct.

Dr. Stacy Winslow, Superintendent  
Derry Township School District

Dr. Andrew E. McCrea, Director of Student Services  
Capital Area Intermediate Unit 15

  
Signature 10/21/22

Andrew E. McCrea  
Signature

**CAPITAL AREA INTERMEDIATE UNIT  
IDEA - PART B  
SUBGRANT CONTRACT  
C.F.D.A. # 84.027  
AWARD NUMBER H027A220093**

1. This agreement is entered into for the project period of July 1, 2022 through September 30, 2023 by Capital Area Intermediate Unit 15, hereinafter called the "I.U." as the grantee, and Derry Township School District, hereinafter called the "District," as the subgrantee or contractor, for a total amount of \$375,767.36. The execution of this agreement is contingent upon Pennsylvania Department of Education, hereinafter called PDE, approval of the services outlined in the agreement through the IU's application for IDEA funding.

2. The District/Charter School hereby agrees and assures that:

- A. The development and execution of this agreement shall be in accordance with IDEA; program guides issued by USDE; guidelines and directives issued by PDE; the terms of this agreement; and the provisions of the State IDEA Plan applicable to the period of this agreement. This agreement shall be subject to the provisions of all pertinent Federal and Pennsylvania laws, regulations and standards.
- B. During the term of this contract, the District shall comply with all terms and conditions outlined in the "Master Agreement and IDEA Rider H" which are part of the contract between the I.U. and PDE.
- C. The District shall be responsible for, and agrees to Indemnify and hold harmless the IU or Commonwealth of Pennsylvania from, all losses, damages, expenses, claims, demands, suits and actions brought by any party against IU or the Commonwealth of Pennsylvania as a result of DISTRICT's failure to comply with the above provisions.
- D. The District/Charter School assures that all obligations made in association with this agreement will occur within the project period stated above. No payments can be made for obligations made outside the approved project period.
- E. The District/Charter School assures that funds **shall not be used** to supplant State, Local or General Fund money for any purpose. IDEA funds shall be used only to **supplement** existing levels of service and not to **fund** existing levels of service.
- F. Funds provided to an LEA under Part B of IDEA may not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from their local funds below those expenditures for the preceding fiscal year. (Maintenance of Effort)
- G. The District/Charter School assures that funds used to purchase equipment items, including assistive technology, are for allowable expenditures under Component III and that such equipment is tracked in accordance with applicable Federal requirements. Allowable/Unallowable costs are included with this subgrant contract as Attachment C. However, every effort must be made to allocate ACCESS reimbursable costs to State or Local funding whenever possible.
- H. The District/Charter School will comply with all requirements of the "Single Audit Act of 1984". If a Single Audit is performed, the District will forward a copy of that report upon completion to IU Director of Business Services. If a Single Audit is not required, a copy of the Local Auditor's Report will be forwarded to the IU Director of Business Services upon completion.
- I. All activities presented for reimbursement must be approved by the IU Business Office.
- J. Invoices shall be paid for actual expenditures incurred. The IU reserves the right to withhold any or all payments when reported costs are questioned or when DISTRICT fails to comply with the terms of the Agreement.
- K. The District/Charter School will maintain complete cost records of all expenditures made in association with this agreement, as well as employee, programmatic, statistical records and supporting documents, those records to be available for inspection by a representative of the IU or the auditing firm performing a Single Audit for the IU.
- L. The District/Charter School will submit summary expenditure reports by object category, for related expenses allowable within the contract guidelines, to the IU as the formal request for payment of funds. District/Charter School's Name must be included on all invoices. These may be submitted on a periodic basis as deemed practical by the District/Charter School, however, payments by the IU will be contingent upon the level of



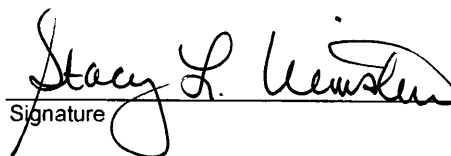
funds received from PDE. The final summary expenditure report must be submitted to the IU Business Office no later than September 15.

- M. The District/Charter School assures that the District/Charter School is not currently under suspension or debarment by the Commonwealth, any other state or the federal government.
- N. The District/Charter School understands that the funds paid under this contract are federal funds under PL 105-17 and that it must comply with all regulatory aspects of that legislation and its ongoing interpretations, as well as any other applicable law and regulations. Any final audit disallowances imposed on the IU resulting from its reimbursements to the District/Charter School for expenditures under this contract shall be the responsibility of the District/Charter School, and the District/Charter School hereby agrees to reimburse the IU on a timely basis if any such costs are disallowed. The IU will contest any disallowed costs, to the extent practical, and the District/Charter School agrees to cooperate and assist in such defense. The IU shall have the right to require implementation of a corrective action plan, as well as a reimbursement of disallowed costs, if applicable.
- O. The District/Charter School assures that it will comply with Uniform Grant Guidance audit requirements regarding their receipt of IDEA flow-through funds as a subgrantee. The CAIU Business Office will send each subgrantee the necessary documentation for compliance with Uniform Grant Guidance.
- P. Any audit citations or findings resulting from expenditures or activities performed by the District/Charter School will be the financial responsibility of the District/Charter School.
- Q. The District/Charter School agrees to indemnify, defend and save harmless the Commonwealth and IU, their officers, agents and employees: (a) from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, and any other persons, firms or corporations furnishing or supplying work, services, materials, or supplies in connection with performance of this Agreement: and (b) from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by District/Charter School in the performance of this Agreement: and (c) against any liability, including costs and expenses, for violation of property rights or right of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this Agreement or based on any libelous or other unlawful matter contained in such data.
- R. The District/Charter School understands pursuant to 20 U.S.C. 1413(g) that the Department may at any time, and within its sole discretion, withhold or redirect any of the funding awarded hereunder in order for the Department to fund any actual or anticipated special education or related services the Department determines are appropriate for any students of any grantee or subgrantee, including, without limitation, any entitlement to compensatory education ordered by a tribunal of competent jurisdiction or agreed to in any settlement agreement entered into by any subgrantee.
- S. The Capital Area Intermediate Unit agrees to make payment to the District/Charter School for all allowable expenditures up to the maximum amount of **\$375,767.36**.

Payment for above will be issued upon receipt of invoice(s) accompanied by a summary expenditure report from the District/Charter School provided an appropriate level of funding has been received from PDE for the project. Final Payment will be released when the IU has received the final payment from PDE.

The undersigned authorized representative of the District hereby certifies that the District's Board of Directors has adopted the terms of this agreement and has authorized him/her to act in its behalf to enter into this agreement. The undersigned also hereby certifies that to the best of his/her knowledge, all information contained in this agreement and attachments are true and correct.

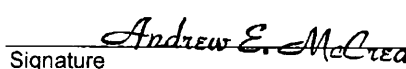
Dr. Stacy Winslow, Superintendent  
Derry Township School District

  
Signature

10/24/22  
Date

For Capital Area Intermediate Unit 15:

Dr. Andrew McCrea, Director of Student Services

  
Signature

9/16/22  
Date

CENet Voice Solutions

PO Box 1101  
1003 Egypt Road  
Oaks, PA 19456

# Invoice

Date	Invoice #
7/15/2022	3643

Bill To
Derry Township School District 30 C East Granada Avenue PO Box 898 Hershey, PA 17033

P.O. No.	Terms	Project
	Due on receipt	

Description	Qty	Amount
Maintenance/software assurance for the following Mitel equipment and software (2 hour diagnostic response time, 4 hr onsite for down systems, 24 hour non-emergency, Regular business hour coverage) for the period of July 1, 2022 through June 30, 2023. Coverage for: 1 Mitel VMCD Controller w/5 Mitel 3300 Gateways IP phones, PKMs, Cordless Devices, Analog ports 16 MiCollab/Nupoint Voicemail ports and licenses 2 Mitel Border Gateway (SIP trunking and MiCollab) Mitel Software Assurance (1 yr, all controllers)  Maintenance Agreement for the period of July 1, 2022 through June 30, 2023.  Please note Maintenance Agreements are less expensive with a 3yr or 5yr plan and include additional benefits...ask your sales rep for more details if interested.		40,602.00T
We enjoy being of service to you...thank you!		<b>Subtotal</b> \$40,602.00
		<b>Sales Tax (0.0%)</b> \$0.00
		<b>Total</b> \$40,602.00
		<b>Payments/Credits</b> \$0.00
		<b>Balance Due</b> \$40,602.00

Board approved 10/24/22  
Michelle Agee  
Board Secretary



1955 South Val Vista Drive, Suite 200  
Mesa, Arizona 85204  
Price Quote

Date: 9/26/2022  
Quote Number: 20220926-1  
School District: Derry Township School District  
Philip Ayala  
Director of Technology  
30 East Granada Ave  
Hershey, PA 17033  
717-534-2502 ext. 3232  
[payala@hershey.k12.pa.us](mailto:payala@hershey.k12.pa.us)

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Statement of Work: Create a SSIS package to export nightly the following 1 file to EMS as csv file.  
• student.csv

Date(s): To be complete by 10/26/2022

Specialist: Mike Halgren

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Fee:	1 Day at \$1,500 per day	\$1,500
		<hr/> \$1,500

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Estimated completion date is dependent upon receipt of the signed quote no later than October 14, 2022.

If applicable, Sales Tax will be applied.

The District will be invoiced as services are performed.

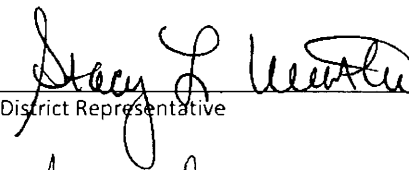
The District will be responsible for all travel expenses incurred for service days. Travel services will be billed as incurred.

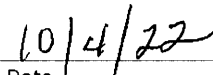
If a travel day is required the day before or the day after services are performed, the travel day will be charged at \$400/day.

**A Purchase Order is needed along with this signed quote to proceed.**


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Acceptance

  
District Representative

  
Date

September 26, 2022



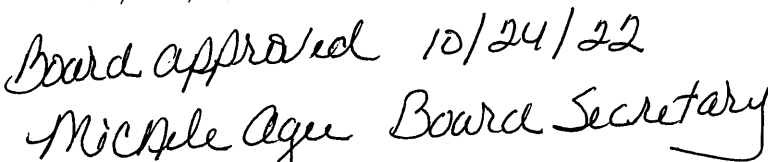
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Edupoint Representative

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Date

This quotation is valid for thirty (30) days, unless otherwise extended in writing by an authorized representative of Edupoint Educational Systems, LLC.

  
Board approved 10/24/22  
Michelle Ague Board Secretary



# Mixed Impressions DJs

390 Stony Battery Road  
Landisville, PA 17538  
(717) 892-1226  
E-mail: midj4u@yahoo.com

• Proms • Special Events  
• Homecomings • MC Services  
• School Dances • Mini-Thons  
• Junior High Dances

## BOOKING CONTRACT

Agreement made on Friday, September 16, 2022 by and between  
Mixed Impressions DJ's Entertainment and:

Erin Ives ( 5797359 )  
Hershey High School  
PO Box 898 Homestead Road, ; Hershey, PA 17033  
Work: 717-531-2244

1. Employment: We shall provide, and you shall hire the services of  
**Mixed Impressions DJ's Entertainment**  
for which we will provide the following services at your event as agreed upon. Said services are set forth herein:

Event Type: **High School Dance** -----Times: **7:00 PM till 10:00 PM**

Event Date: **Saturday, October 15, 2022** ----- Package: **High School Event \$895.00**

Event Location at: **Hershey High School in Hershey, PA**

2. Compensation: MIDJ will be paid for services rendered as follows:

**\$895.00** minus **\$0.00** non-refundable deposit leaving a balance of: **\$895.00**

3. Event Details: **Homecoming Dance - No Deposit Required**

4. Mixed Impressions will be permitted to set up equipment at: **5:00 PM.**

5. Additional services will be performed at: **\$100.00** per hour. - - - - Attire: **Shirt / Tie**

The undersigned has agreed to the total amount listed above, minus the deposit, (non-refundable) leaving the balance. Final payment is due no later than the day of the event. **(Gratuity is not included in price)** It is to be understood that Mixed Impressions has the right to substitute any member of staff and/or any piece of equipment. It is also understood that the area in which you wish our staff to set-up be prepared for us with a minimum of two 6- or 8- foot tables. MIDJ respectfully requests to have access to the facility at the time designated to set-up equipment; otherwise, we are not liable for not beginning the event on time. It is also understood that any photographs taken may be used in promotional materials which would include our website.

**Gratuities paid to the DJ/Entertainer(s) are the sole property of those individuals.**

**Please sign and return one copy of the contract along with the deposit to the address above. Unless other arrangements have been made all contracts must include deposits or some form of payment with a signed copy of the contract. Further payments may be made at any time and mailed to MIDJs. If any discrepancies or additions to the contract, please contact MIDJs immediately. If a contract is not returned within the allocated time frame, Mixed Impressions DJs has the right to consider this contract null and void.**

PLEASE RETURN CONTRACT WITHIN 20 DAYS OF DATE SENT.

Mixed Impressions DJ: Matt H. H. Date: 9/16/22

Authorized Signature: Stacy L. Wenzel Date: 9/28/22





# Mixed Impressions DJs

390 Stony Battery Road  
Landisville, PA 17538  
(717) 892-1226  
E-mail: midj4u@yahoo.com

• Proms • Special Events  
• Homecomings • MC Services  
• School Dances • Mini-Thons  
• Junior High Dances

## BOOKING CONTRACT

Agreement made on Sunday, September 18, 2022 by and between  
Mixed Impressions DJ's Entertainment and:

Erin Ives

Hershey High School

PO Box 898, 550 Homestead Road; Hershey, PA 17033

Work: 531-2244

1. Employment: We shall provide, and you shall hire the services of  
**Mixed Impressions DJ's Entertainment**  
for which we will provide the following services at your event as agreed upon. Said services are set forth herein:

Event Type: **Prom** -----Times: **7:30 PM** till **10:00 PM**

Event Date: **Saturday, April 29, 2023** ----- Package: **For Deposit Only \$100.00**

Event Location at: **Hershey Lodge & Convention Center in Hershey, PA**

2. Compensation: MIDJ will be paid for services rendered as follows:

**\$100.00** minus **\$100.00** non-refundable deposit leaving a balance of: **\$0.00**

3. Event Details: **Times to be finalized. This contract for deposit only. Package to be chosen. New contract to follow. This reserves the date for Hershey HS.**

4. Mixed Impressions will be permitted to set up equipment at: **4:30 PM.**

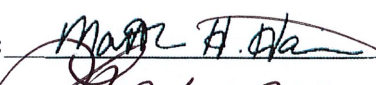
5. Additional services will be performed at: **\$0.00** per hour. - - - - Attire: **Suit / Tie**

The undersigned has agreed to the total amount listed above, minus the deposit, (non-refundable) leaving the balance. Final payment is due no later than the day of the event. **(Gratuity is not included in price)** It is to be understood that Mixed Impressions has the right to substitute any member of staff and/or any piece of equipment. It is also understood that the area in which you wish our staff to set-up be prepared for us with a minimum of two 6- or 8- foot tables. MIDJ respectfully requests to have access to the facility at the time designated to set-up equipment; otherwise, we are not liable for not beginning the event on time. It is also understood that any photographs taken may be used in promotional materials which would include our website.

**Gratuities paid to the DJ/Entertainer(s) are the sole property of those individuals.**

**Please sign and return one copy of the contract along with the deposit to the address above. Unless other arrangements have been made all contracts must include deposits or some form of payment with a signed copy of the contract. Further payments may be made at any time and mailed to MIDJs. If any discrepancies or additions to the contract, please contact MIDJs immediately. If a contract is not returned within the allocated time frame, Mixed Impressions DJs has the right to consider this contract null and void.**

**PLEASE RETURN CONTRACT WITHIN 20 DAYS OF DATE SENT.**

Mixed Impressions DJ:  Date: 9/18/22

Authorized Signature:  Date: 10/24/22

[www.pittsburghstage.com](http://www.pittsburghstage.com)



Prepared By: Miracle Estaleeta M  
 Customer Name: Hershey High School  
 Contract Term: 12 Months  
 Start Date: 4-JUL-2022  
 End Date: 3-JUL-2023  
 Billing Frequency: Annually

Customer Contact: Teresa Shuey  
 Title: Information Technology Coordinator  
 Address: PO Box 898 Homestead Road  
 City: Hershey  
 State/Province: Pennsylvania  
 Zip Code: 17033-0898  
 Phone #: 717-531-2244 x3218

Product Description		Quantity	Unit	Extended Price
Initial Term 4-JUL-2022 - 3-JUL-2023				
License and Subscription Fees				
Naviance AchieveWorks	Hershey High School	1,281.00	Students	USD 1,626.87
Naviance Alumni Tracker	Hershey High School	1.00	Per Building	USD 450.50
Naviance eDocs	Hershey High School	200.00	Students	USD 536.00
Naviance for High School	Hershey High School	1,281.00	Students	USD 4,227.30

License and Subscription Totals: **USD 6,840.67**

#### Quote Total

Initial Term	4-JUL-2022 - 3-JUL-2023
Payment Total	USD 6,840.67

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at [https://www.powerschool.com/MSA\\_Feb2022/](https://www.powerschool.com/MSA_Feb2022/), as may be amended.



THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Signature:



Printed Name: Eric Shander

Title: Chief Financial Officer

Date: 22-MAR-2022

PO Number: \_\_\_\_\_

Hershey High School

Signature:



Printed Name: Lindsay Drew

Title: President, School Board

Date: October 24, 2022

## October 10

### New training standards for safety and security coordinators, staff released

The PA Commission on Crime and Delinquency (PCCD) and the School Safety and Security Committee (SSSC) recently adopted and released two sets of training standards for school safety and security coordinators and for school staff. The standards were developed pursuant to Act 55 of 2022 and are designed to set a baseline for each topic. Please note that they are guidance and are not the training as required by law; those trainings have not yet been developed by the PCCD and SSSC. PSBA President David Hein is PSBA's representative on the SSSC.

- Training for school safety and security coordinators: [Click here to access the approved Criteria for School Safety and Security Coordinators](#). Act 55 requires all school safety and security coordinators to complete up to seven hours of training within one year of their appointment as the coordinator. The PCCD and the SSSC intend to develop and offer the training that meets these criteria and will seek to develop a training curriculum and training process over the next several months. Once the training is publicly available, newly appointed school safety and security coordinators will have one year to complete the mandatory training.
- Training for school employees: [Click here to access the new School Safety and Security Training Standards for all school employees](#). Under Act 44 of 2018 and Act 55 of 2022, school entities are responsible for providing their employees with the mandatory training on school safety and security subjects based on the needs of the school entity. Prior to the passage of Act 55, training was limited to three hours of instruction every five years. Act 55 amended this requirement to three hours of instruction annually and requires that the training provided meet these standards. Please see the standards for more information on training topics and the training process. The PCCD and the SSSC have the additional responsibility of providing training that meets these standards in a geographically disbursed manner and free of charge to school entities. PCCD and the SSSC intend to develop these trainings over the next few months.

### PDE provides adjusted Act 1 index list for 2023-24

The PA Department of Education (PDE) recently announced the Act 1 base index for 2023-24 is 4.1% and has now posted the adjusted index listing for school districts with a market value/income aid ratio greater than 0.4000.

The base index is used to determine the maximum tax increases for each tax the school district levies (without PDE exception or voter approval). It is calculated by averaging the percent increases in the Pennsylvania statewide average weekly wage and the federal employment cost index for elementary/secondary schools. Additionally, for school districts with a market value/personal income aid ratio (MV/PI AR) greater than 0.4000, the value of their index is adjusted upward by multiplying the base index by the sum of 0.75 and their MV/PI AR. For example, if the base index is 2.4% and the

school district's MV/PI AR is 0.6000, the school district's adjusted index is  $2.4\% \times (0.75 + 0.6000) = 3.2\%$ .

[Click here](#) for the 2023-24 school district adjusted index listing.

[Click here](#) for the 2023-24 Act 1 timelines fiscal year.

[Click here](#) for the 2023-24 Act 1 timelines calendar year.

## **New report highlights improved access to agriculture education**

The Pennsylvania Commission for Agricultural Education Excellence, created in 2017 to help create and implement a statewide plan to modernize agriculture education, recently released its [third biennial report](#), outlining progress made on its recommendations. This progress includes:

- Growth in the number of approved secondary ag education programs statewide from 131 to 178 since the commission's inception, with five more pending approval.
- Hiring a dedicated, specialized commission staff with expertise in agriculture-focused career and technical education and diversity, equity and inclusion.
- Assessing the state's ag education Diversity, Equity, Inclusion, and Accessibility (DEIA) and implementing a strategic plan to address gaps, which has led to new Minorities in Agriculture, Natural Resources and Related Sciences (MANRRS) chapters in four urban high schools and Delaware Valley University.
- Strengthened or renewed partnerships with Rodale Institute, the Food Policy Advisory Council, and other nongovernmental entities specializing in urban and organic agriculture, as well as partnerships across the spectrum from traditional production agriculture, hardwoods and forest products, and "green" or nursery product sectors to enrich their education initiatives.
- Built ties with the Franklin Institute to help build student connections to ag careers in their initiatives.
- Supporting the PA Career Ready Coalition and Remake Learning Day to increase agriculture career literacy for 7,000 students across the state.

Find more information about the work of the Pennsylvania Commission for Agriculture Education Excellence at [agriculture.pa.gov](http://agriculture.pa.gov).

## **Voting for 2023 positions now open through October 29**

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Voting is now open through **October 29 at 5:00 p.m.** for PSBA 2023 leadership positions. The slate of candidates is available on the [PSBA website](#). Boards should be sure to add discussion and voting on candidates to their agenda during one of their meetings in October before the open voting period ends.

Each member entity will have one vote for each position. This will require boards of the various school entities to come to a consensus on each candidate and cast their vote electronically during the open voting period. An informational email was sent to authorized voter registrars the week of August 22,

2022. Please contact [nominations@psba.org](mailto:nominations@psba.org) with any questions.

### **Save the date for the inaugural COSSBA National Conference**

COSSBA announced dates of the inaugural COSSBA Annual Conference, to be held March 30-April 2, 2023 in Tampa, Florida! This exciting three-day event will include ample learning opportunities, inspiring keynote speakers and dedicated times for member networking. COSSBA will kick off this event with an early bird session hosted by the Urban Boards Alliance (UBA) on March 30, where members can engage in educational strategies and share best practices that address and improve the educational outcomes of students within challenging environments. The UBA early bird is encouraged for rural and suburban school districts as well. The full conference agenda, including breakout sessions, keynote information and further details, will be available in November on [COSSBA.org](https://cossba.org). In the meantime, please save the date!

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## **September 26**

### **HHS issues nine-point checklist for school-based Medicaid services**

A checklist of nine [strategies and guidance](#) for state Medicaid agencies assisting school systems with Medicaid reimbursements for students' school-based health services is now available from the U.S. Department of Health and Human Services. The checklist includes a variety of recommendations for services and reimbursement management practices, as well as explanations and clarifications of existing rules. All districts currently are able to seek reimbursement for healthcare services provided to [Medicaid-eligible special education students](#). Other points of explanation in the bulletin include Early and Periodic Screening, Diagnostic, and Treatment ([EPSDT](#)) services, telehealth delivery services, and best practices for documentation requirements.

### **State Board of Education to conduct regional roundtables to discuss gifted education**

The State Board of Education's Committee on Special and Gifted Education has scheduled a series of three public regional roundtable discussions in October to receive input on the current Chapter 16 (Gifted Education) regulations. [Click here](#) to read the Chapter 16 regulations. The roundtables will be conducted virtually via Zoom webinars. Persons interested in presenting remarks must register with the State Board office by completing the online registration form at: <https://forms.office.com/g/cy7WVfaN1M>. Registrations must be received by the deadline listed below for each roundtable location.

**October 20:** Central PA, 1:00 - 3:00 p.m., register by October 17 at noon.

**October 25:** Western PA, 3:00 - 5:00 p.m., register by October 21 at noon.

**October 27:** Eastern PA, 1:00 - 3:00 p.m., register by October 24 at noon.

Individuals can participate in the virtual meeting through their own personal device or, if necessary, at a physical meeting site at a regional PaTTAN office. A facilitator will be on site at each PaTTAN location. The roundtables also will be accessible for public viewing on Zoom and at PaTTAN. Individuals must register in advance to present remarks at a roundtable. Each speaker is limited to no more than five minutes, and participants will be assigned a time slot on a first come, first served basis after completing the required registration form.

[Click here](#) for more information.

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