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Derry Township School District

Board of Directors Meeting

August 8, 2022

Summary Minutes - II

1. OPENING ITEMS

1.a. Call to Order

Minutes

The meeting was called to order by Ms. Drew at 7:04 p.m. The meeting was conducted both in-person and virtually.

1.b. Roll Call

Minutes

Members in Attendance: Robert Bennett, Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Mike Rizzo, Ericka Schmidt, Kathy Sicher, and Terry Singer

Members Absent: None

Non-Voting members in Attendance: Michele Agee and Stacy Winslow

Solicitor: William Zee

Staff/Public in Attendance In-Person: Phil Ayala, Sarah Karpel, Sheryl Pursel, Jason Reifsnyder, and Aaron Shuman

Staff/Public in Attendance Virtually: Lisa Balanda, Mark Balanda, Catherine Burys, Michael Davies, Julie DeDonatis, Kelly English, Scott Alan Godoy, Timothy Golden, Scott Harman, Colby Hollinger, Jennifer Renz, Angie Shipper, Melissa Shultz, Heidi Stine, and Jazayah Wiggins

1.c. Flag Salute

1.d. Approval of Board of Directors Agenda

Approval of the Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Mrs. Memmi and a second by Dr. Cronin, the board agenda for this evening's meeting was approved.

Vote Results

Yea: 9 Robert Bennett, Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer

Nay: 0

Abstain: 0
Not Cast: 0

2. INFORMATIONAL AND PROPOSALS

2.a. President Communications

Minutes

Ms. Drew announced the Board met in Executive Session prior to tonight's meeting to discuss the following:

- Matters of Personnel
- Informational items

2.b. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Citizens wishing to speak should come to the microphone or raise their virtual hand. If attending virtually, you must have registered individually with your first and last name to be recognized. Once recognized or un-muted, please state your full name and address for the record. This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.

To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Minutes

There were no citizens requesting recognition by the board.

2.c. Community Correspondence Report

Minutes

Ms. Karpel reported that there was a total of eight submissions during the month of July. Ms. Karpel also shared the results of a parent survey regarding forms of communications that included emergency and weather-related communications. Results of survey - 478 families participated. 75% of participants preferred any urgent/emergency/weather related communications to be a text first directing them to the website for details followed by an email/phone call communication.

94% of participants would find it helpful to send out a reminder message for scheduled 2 hour delays.

2.d. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the next Public Board of Directors Meeting:

1. Approval of August 8, 2022 Board of Directors Summary Minutes
2. PA Educator Contract
3. CAIU Preschool Classroom Agreement
4. Physician of Record Agreement
5. Berkshire Systems Group Inc. Contract
6. DCTS Child Nutrition Programs 2022-23
7. DocuSign Contract
8. Food Safety Solutions (Agreement)
9. Hershey Termite Commercial Pest Management Agreements
10. Higher Information Group Contract Renewal
11. JKM Training Inc. Agreement - Safe Crisis Training
12. Johnson Controls Agreement Renewals
13. Precision Fire - Sprinkler Inspection Contract
14. PSX Agreements
15. Renaissance Learning Subscription Renewal
16. R.L. Clarke Agreement
17. Second Life Mac Agreement
18. The Computer Barn Inc. Agreement
19. The World of Learning Institute Services 22-23
20. HACC Dual Enrollment MOU
21. Depositories 2022-23
22. 2022-2023 Capital Plan Approval

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

The consent agenda contains routinely adopted items and items that normally do not require public deliberations on the part of the Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Mrs. Memmi and a second by Mr. Rizzo, the Consent Agenda items were approved.

Vote Results

Yea: 9 Robert Bennett, Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer
Nay: 0
Abstain: 0
Not Cast: 0

4.a. Approval of Summary Board of Directors Meeting Minutes

4.b. Request for the Use of School Facilities

The Administration recommends the approval of the following Requests for the Use of School Facilities. This approval is contingent upon Government regulations/restrictions regarding gatherings/meetings at the time of the event as a result of COVID-19:

***Group:* Hershey Youth Field Hockey Association**

Date/Time: Sunday, October 23, 2022 11:30 a.m. - 4:30 p.m.

Requested Facility: 322 Turf Field & MS Lower Field B

Event: Jamboree (scrimmage & fun games) for K-6th graders

Fee: Custodian: \$44.09 per hour - approx. \$264.54

***Group:* Special Olympics PA**

Date/Time: Saturday, September 17, 2022 10:00 a.m. - 2:00 p.m. (set up)

Sunday, September 18, 2022 6:00 a.m. - 6:00 p.m.
Requested Facility: High School: Gym, Locker Rooms, Auditorium, Cafeteria w/Kitchen, Weight Room, LGI, Athletic/Auditorium Lobby, Restrooms, Sidewalks Between Front Two Entrances of HS, & Parking Lots

Event: Fall Sports Classic
Auditorium Rental: \$80.00 per hour (Approximately \$800.00)

Auditorium Manager: per HEA Contract Rate

Fee: Gym Rental: two at \$80.00 per hour (Approximately \$1600.00)

Cafeteria w/Kitchen: \$80.00 per hour (Approximately \$800.00)

Cafeteria Personnel: per HESPA Contract Rate

LGI: \$35.00 per hour (Approximately \$350.00)

Weight Room: \$45.00 per hour (Approximately \$450.00)

Custodian: two - per HESPA Contract Rate

Total Facility Fees: Approximately \$4000.00

Total Fees Waived: Approximately \$4000.00

Total Does Not include fees for auditorium manager, cafeteria personnel & custodians (2).

Requesting Waiver of Facility Fees - attached letter

5. NEW BUSINESS

5.a. Approval of 2022-2023 Bus Stops

The Administration recommends adopting the bus stop locations as indicated in the attached Trip-Stop Report for the 2022-2023 school year.

The Administration also requests authorization to change bus stops for the following reasons: safety, efficiency, and also due to the transportation of new students.

Minutes

Following a motion by Mrs. Memmi and a second by Mr. Rizzo, the bus stops for the 2022-23 school year were approved.

Vote Results

Yea:	9	Robert Bennett, Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer
Nay:	0	
Abstain:	0	
Not Cast:	0	

5.b. Personnel - Resignations

The Administration recommends the approval of the following resignations:

Classified:

Abdelhafez, Manar

Paraprofessional (Self-Contained Classroom)

Early Childhood Center

Reason: Personal
Effective: 08/01/2022 (retroactive)

Gardner, Beth

Seasonal Substitute Administrative Assistant
District-wide
Reason: Personal
Effective: 07/28/2022 (retroactive)

Gardner, Beth

Substitute Administrative Assistant
District-wide
Reason: Personal
Effective: 07/28/2022 (retroactive)

Gardner, Beth

Substitute Graphics Clerk
District-wide
Reason: Personal
Effective: 07/28/2022 (retroactive)

Woods, Becky

Administrative Assistant
Primary Elementary
Reason: Retirement
Effective: 07/25/2022 (retroactive)

Minutes

Following a motion by Mrs. Memmi and a second by Mr. Rizzo, the Personnel Resignations were approved.

Vote Results

Yea:	9	Robert Bennett, Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer
Nay:	0	
Abstain:	0	
Not Cast:	0	

5.c. Personnel - General

1. The Administration recommends the approval of the following appointments and recognition of the following transfers:

Bucher, Summer (replacing Kimberlee Peifer)
Health and Physical Education Teacher
Primary Elementary School
Long-Term Substitute

Bachelors, Step 1
Salary: \$55,765 (pro-rated)
Effective: 08/09/2022 through approximately 11/18/2022 (pending
PA Teaching Certificate, Act 126, and Act 24 certifications)

Buterbaugh, Julie (replacing Adam Greene)
Kindergarten Teacher
Early Childhood Center
Long-Term Substitute
Bachelors, Step 1
Salary: \$55,765 (pro-rated)
Effective: 08/09/2022 through the end of the 2022-23 school year
(pending receipt of Act 168)

Johnston, Michaela (replacing Jennifer Quinnan)
Special Education Teacher
High School
Temporary Professional
Bachelors, Step 1
Salary: \$55,765
Effective: 08/09/2022

Koliscak, Jennifer (replacing John Zitko)
Library Science Teacher
Middle School
Professional
Masters + 45, Step 17
Salary: \$89,190
Effective: 08/09/2022 (pending receipt of Act 151, Act 114, Act 126,
and Act 24 certifications)

Mohr, Taylor (replacing Kimberly Leader/Alicia Bohn)
Grade 2 Teacher/Kindergarten Teacher
Primary Elementary School/Early Childhood Center
Long-Term Substitute
Bachelors, Step 1
Salary: \$55,765 (pro-rated)
Effective: 08/09/2022 through the end of the 2022-23 school year
(pending receipt of Act 34, Act 151, Act 114, and Act 24 certifications)

Norris, Vanessa (replacing Rebekah Frey)
Spanish Teacher
Middle School
Temporary Professional
Bachelors, Step 4
Salary: \$60,188

Effective: 08/09/2022 (pending receipt of Act 34, Act 151, Act 114, Act 126, and Act 24 certifications)

Schneider, Nicole (new position)

Grade 1 Teacher

Early Childhood Center

Long-Term Substitute

Bachelors, Step 1

Salary: \$55,765

Effective: 08/09/2022 through the end of the 2022-23 school year
(pending receipt of Act 34, Act 151, Act 114, Act 126, and Act 24 certifications)

Snedeker, Allysa (replacing Jesse Woodrow)

Spanish Teacher

High School

Long-Term Substitute

Bachelors, Step 1

Salary: \$55,765

Effective: 08/09/2022 through the end of the 2022-23 school year
(pending receipt of Act 126 certification)

Transfer of Professional Staff:

Bogash, Kristen*

From: Special Education Teacher

Intermediate Elementary School

To: Special Education Teacher

Primary Elementary School

Effective: 08/15/2022

Brocious, Elizabeth*

From: Math Intervention Specialist

Primary Elementary School

To: Mathematics Specialist

Early Childhood Center

Effective: 08/15/2022

Miller, Jennifer*

From: Reading Specialist

Primary Elementary School

To: Reading Specialist

Early Childhood Center

Effective: 08/15/2022

Robino, Kris*

From: School Counselor
Primary Elementary School
To: School Counselor
Intermediate Elementary School
Effective: 08/15/2022

Classified:

Bandy, Jill* (replacing Annelise Minter)

Administrative Assistant
Middle School
Level C, 7.5 hours per day
Salary: \$20.95 per hour
Effective: 08/09/2022

Bullock, Gaynell

Substitute Administrative Assistant
District-wide
Salary: \$19.12 per hour
Effective: 08/09/2022

Emery, Marsha (new position)

Food Service Worker
Elementary School
Level A, 4.0 hours per day
Salary: \$17.20 per hour
Effective: 08/09/2022

Phillips, Anita (replacing Angela Rhoads)

Cafeteria/Recess Aide
Early Childhood Center
Level A, 3.0 hours per day
Salary: \$17.20 per hour
Effective: 08/09/2022

Transfer of Classified Staff:

Custer, Jessica* (replacing Geraldine Lin)

From: Paraprofessional
High School
To: Paraprofessional
Middle School
Level A, 5.75 hours per day
Salary: \$19.38 per hour
Effective: 08/09/2022

Engle, Rochelle* (replacing Casey Reale)
From: Custodian (2nd Shift)
Early Childhood Center
To: Custodian (2nd Shift)
High School
Full-time, 8.0 hours per day
Salary: \$19.40 per hour
Effective: 08/22/2022

Long, Amanda*
From: Substitute Cafeteria/Recess Aide
District-wide
To: Seasonal Substitute Food Service Worker
Elementary School
4.0 hours per day
Salary: \$18.17 per hour
Effective: 08/09/2022

Murphy, Joseph* (replacing Christine Jacobs)
From: Custodian (2nd shift)
Early Childhood Center
To: Custodian
Middle School
Full-time, 8.0 hours per day
Salary: \$20.98 per hour
Effective: 08/22/2022

Reale, Casey* (replacing Joseph Murphy)
From: Custodian (2nd shift)
Early Childhood Center
To: Custodian (2nd shift)
High School
Full-time, 8.0 hours per day
Salary: \$18.60 per hour
Effective: 08/22/2022

Limited Service Contract:

Buterbaugh, Brian*
Co-Curricular Orchestra Director - M.S. (2/3 of LSC)
Group H, Step 11
Salary: \$1,458.67
Effective: 08/09/2022

Carricato, Alyssa*
CAIU Technology Fair - H.S. (1/2 of LSC)

Group H, Step 7
Salary: \$911.50
Effective: 08/09/2022

Ermold-Lacasse, Dana*

Mentor (Elizabeth Leddy, Special Education Teacher)
Salary: \$1,500
Effective: 08/09/2022

Hammer, Dorinda*

CAIU Technology Fair - H.S. (1/2 of LSC)
Group H, Step 7
Salary: \$911.50
Effective: 08/09/2022

Hayman-Rau, Megan*

Mentor (Shane Keister, Mathematics Teacher)
Salary: \$1,500
Effective: 08/09/2022

Hoffman, Tesa*

Assistant Coach - Field Hockey
Group D, Step 6
Salary: \$4,043
Effective: 08/09/2022

Kisner, Michelle*

Co-Curricular Orchestra Director - M.S. (1/3 of LSC)
Group H, Step 1
Salary: \$425.33
Effective: 08/09/2022

MacNicol, Megan*

Mentor (Allysa Snedeker, Spanish Teacher-LTS)
Salary: \$1,500
Effective: 08/09/2022

McGarvey, Kristin*

Mentor (Julie Buterbaugh, Kindergarten Teacher-LTS)
Salary: \$500
Effective: 08/09/2022

McGarvey, Kristin*

Mentor (Taylor Mohn, Grade 2/Kindergarten Teacher-LTS)
Salary: \$1,500
Effective: 08/09/2022

Miller, Christina*

Assistant Coach - M.S. - Field Hockey

Group F, Step 6

Salary: \$2,887

Effective: 08/09/2022

Ortiz, Heather*

Mentor (Nicole Schneider, Grade 1 Teacher-LTS)

Salary: \$1,500

Effective: 08/09/2022

Rosensteel, Erin*

Transition Coordinator

Group F, Step 1

Salary: \$2,128

Effective: 08/09/2022

Shoemaker, Leanne*

Assistant Coach - M.S. - Cross Country - Boys and Girls

Group G, Step 12

Salary: \$3,039

Effective: 08/09/2022

Siminitus, Kelci*

Summer School Coordinator - PreK - 5

Group H, Step 1

Salary: \$1,276

Effective: 08/09/2022

Warren, Amanda*

Mentor (Michaela Johnston, Special Education Teacher)

Salary: \$1,500

Effective: 08/09/2022

Widmer, Melicia*

Mentor (Vanessa Norris, Spanish Teacher)

Salary: \$1,500

Effective: 08/09/2022

***This individual is currently an employee. Clearances are on file.**

Minutes

Following a motion by Mrs. Memmi and a second by Mr. Rizzo, the Personnel - General items were approved and transfers were recognized.

Vote Results

Yea: 9 Robert Bennett, Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer
Nay: 0
Abstain: 0
Not Cast: 0

6. DELEGATE REPORTS

6.a. PSBA

Minutes

The PSBA report was attached to the agenda.

7. SPECIAL REPORTS

7.a. Board Members' Report

Minutes

No board members had a report to share.

7.b. Superintendent's Report

Minutes

Dr. Winslow gave a report that included the following:

- 24 teachers and psychologists are attending induction starting today and running through Wednesday
- Next Monday August 15 starts the return of staff for three days of in-service
- Wednesday August 17 is Bridge day for incoming 6th and 9th grade students as well as the high school block party later in the day
- Monday August 22 is the first day of school

7.c. Board President's Report

Minutes

Ms. Drew gave a report to express the following:

- Welcome to new teachers
- Congratulations to administration for the success of the challenging job of filling staff vacancies

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

There were no citizens requesting recognition by the board.

9. ADJOURNMENT

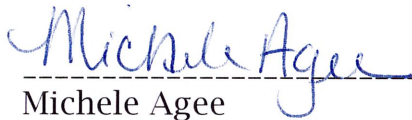
Minutes

The meeting was adjourned at 7:15 p.m. following a motion by Mrs. Memmi and seconded by Mr. Rizzo.

Vote Results

Yea:	9	Robert Bennett, Donna Cronin, Lindsay Drew, Lindsay Koch, Maria Memmi, Michael Rizzo, Ericka Schmidt, Kathy Sicher, Terry Singer
Nay:	0	
Abstain:	0	
Not Cast:	0	

Respectfully submitted,



Michele Agee
Secretary to the Board
August 22, 2022



Lindsay Drew
Board President

<u>Virtual Attendance August 8, 2022</u>
Lisa Balanda
Mark Balanda
Catherine Burys
Michael Davies
Julie DeDonatis
Kelly English
Scott Alan Godoy
Timothy Golden
Scott Harman
Colby Hollinger
Jennifer Renz
Angie Shipper
Melissa Shultz
Heidi Stine
Jazayah Wiggins

August 8, 2022 – PSBA Liaison Insider Summary Update (from 7/25/22)

2022-23 state budget summary

PSBA is pleased that the new 2022-23 state budget prioritizes education. [Click here](#) for PSBA's detailed report on the spending plan and [click here](#) to see PSBA's recorded presentation on the budget.

Some of the key appropriations for education under the General Fund budget, [Senate Bill 1100](#) now Act 1A of 2022, include:

- A \$525 million increase in the Basic Education (BEF) subsidy to be run through the BEF formula.
- A \$225 million Level-Up supplement for 100 school districts.
- A \$100 million increase in the Special Education (SEF) subsidy.
- A \$6.1 million increase for career and technical education, the first boost for CTE since the 2019-20 budget.
- \$200 million of additional funding sought by PSBA for school safety and security and mental health initiatives

Here are PDE's district allocations under the enacted budget:

[Summary of state appropriations for education](#)

[Basic education subsidy](#)

[Special education subsidy](#)

[Ready to Learn Block Grant](#)

[Career and Technical Education subsidy](#)

Act 55 of 2022: School Code amendments

[House Bill 1642](#), now Act 55 of 2022, makes numerous changes to the School Code, including language addressing:

- School safety and mental health programs
- Special education formula changes
- **Extended special education enrollment - see article below for more information**
- Reconstitution of the Special Education Funding Commission
- New Commission on Education and Economic Competitiveness
- New Committee on Education Talent Recruitment
- New Structured Literacy Program
- Industry-recognized credential on high school transcripts
- Keystone Exam two-score composite pathway
- Teacher reciprocity (out-of-state and CTE certification)
- Extension of continuing professional education requirements
- Home-school access to district/CTE programs
- School food programs
- Dual enrollment changes
- Online course clearinghouse
- PreK-12 dance certificate
- Disability inclusive curriculum pilot
- Pilot programs for cosmetology and barber training
- Expansion of EITC/OSTC programs

PDE issues guidance, form for Act 55 special education extended enrollment

PDE has posted resources to assist schools implementing the special education extended enrollment option that was part of the omnibus School Code amendments under Act 55 of 2022. Act 55 permits a student with a disability who reached 21 years of age during the 2021-22 school year or between the end of the 2021-22 school year and the beginning of the 2022-23 school year to attend school for the 2022-23 school year. Act 55 applies to students enrolled in a school district, intermediate unit, career and technical school, charter school, approved private schools, and chartered schools for the education of the deaf and blind.

Parents/guardians need to complete the required form prior to August 1, 2022, if they want to enroll their eligible student for 2022-23.

[Click here to read the guidance and FAQs related to the extended enrollment provisions.](#)

[Click here for the required form to be completed by parents and returned to the school by August 1.](#)

PDE announces new eligibility guidelines for free and reduced school meals for 2022-23

The PA Department of Education (PDE) announced that the U.S. Department of Agriculture (USDA) recently released federal income eligibility guidelines for free and reduced-price school meals and free milk for July 2022 - June 2023. Schools use the guidelines to determine eligibility for the National School Lunch Program, the School Breakfast Program, the Special Milk Program for Children, the Child and Adult Care Food Program, and the Summer Food Service Program. As schools begin to transition from use of nationwide waivers, which in the 2021-22 school year included the option to serve free meals for all students, the importance of determining individual student eligibility is vital to ensure eligible students receive school meals at reduced or no cost. [Click here](#) for more information.

August 12: Deadline extended to nominate PSBA's top legislative priority issues

What top legislative issues do you think PSBA should focus its advocacy efforts on? The deadline has been extended to August 12 for school directors to participate in a survey to help select PSBA's Legislative Priorities for the 2023-24 session of the General Assembly. The issues that are selected will appear in the front section of the Legislative Platform and be a focus of PSBA's advocacy efforts in the new session that will begin in January 2023.

We remind you that the process to select legislative priority issues occurs only every two years and is separate from the procedures to submit proposals for the main body of the platform. The main difference is that platform proposals must be adopted by a board; in the priority issue selection process, each individual school director can participate by completing the survey. The results of this survey will be presented to the PSBA Platform Committee on September 17 and recommendations will be presented to the Delegate Assembly on November 5 for a final vote.

NOTE: The survey will be emailed only to school directors who have not yet completed it. Each recipient will receive a unique link to the survey that cannot be shared. Thanks to those who have already completed the survey!

Keep Kids Fed Act webinar

Error! Filename not specified. What will the passage of the bipartisan Keep Kids Fed Act mean for schools? During the COVID emergency, to feed more children and make things easier for schools, Congress put in place waivers for the school nutrition program allowing for universal meals, waiving meal requirements, creating flexibility for summer programs, and helping mitigate rising food costs and supply chain issues. Join PSBA for this [complimentary, hour-long webinar on August 3](#) at noon with experts and advocates from Washington, DC, to discuss the impact of this important legislation. Members may register on [myPSBA](#).

PSBA partners with Rhithm to improve student well-being

Error! Filename not specified. The mental health of students and staff can have a profound impact on educational outcomes. It's never been more important to understand school climate and access well-being data. New PSBA Endorsed Partner Rhithm provides educators an opportunity to bring data, effective regulation practices and well-being lessons into their districts, campuses and classrooms in a simple way, without interfering with academic goals. [Click here](#) to learn more.
