



Hangzhou International School

杭州国际学校

2023-2024 Tuition and Fees

SUMMARY OF FEES AND CONDITIONS

School fees for the 2023-2024 school year include daily lunch at school, compulsory program trip fees, and one “startup” set of the school uniform. Parents of HIS Upper School (Grades 6 – 12) students are responsible to provide a recent model Apple laptop for dedicated use by their student at school on a daily basis.

APPLICATION FEE RMB 2,500

The application fee is **non-refundable** and payable when the student’s application is completed and submitted to the school for consideration. This fee is not applicable to other school fees but is valid for up to one academic year beyond the submitted application date.

SEAT GUARANTEE DEPOSIT

RMB 20,000

Upon acceptance to HIS, this **non-refundable** deposit (applicable to the first semester or annual fee) will secure a seat until the June 30, 2023 tuition payment deadline. The seat guarantee deposit is due for all returning families by March 17, 2023 and is due within ten working days of the offer of enrollment for new families. Once the due date has passed, a seat may be offered to other students in the wait-pool.

CAPITAL FEE

RMB 30,000

The capital fee provides the needed funds for ongoing school facility enhancements, such as major renovations, building maintenance, equipment and other projects aimed at school improvement. It is a **one-time non-refundable** fee paid upon admission for all newly enrolled students to HIS.

2023-2024 TUITION FEE STRUCTURE

GRADE	ANNUAL PAYMENT (August – June) Due Date: June 30, 2023	SEMESTER 1 PAYMENT (August – December) Due Date: June 30, 2023	SEMESTER 2 PAYMENT (January – June) Due Date: December 01, 2023
Early Years and Pre-Kindergarten	RMB 197,500	RMB 101,250	RMB 101,250
Kindergarten – Grade 5	RMB 232,500	RMB 118,750	RMB 118,750
Grade 6 – 12	RMB 250,000	RMB 127,500	RMB 127,500

BUS TRANSPORTATION FEES

ZONE	ANNUAL PAYMENT	SEMESTER PAYMENT
Zone 1	RMB 17,500	RMB 9,250
Zone 2	RMB 20,500	RMB 10,750

TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES (TESOL) FEE

RMB 15,000

The **one-time non-refundable** TESOL fee is over and above the standard tuition fee and is compulsory for all students, Grades 1-10, whose best language is not English or who have been referred for additional language assessment and/or support. The fee must be paid in full upon enrollment.

EXAM FEES

It is the responsibility of the parents to cover external exam costs (e.g. SAT, PSAT, ACT, and IB) as these exams are not part of High School graduation requirements.

SIBLING DISCOUNT

A 5% reduction on the total annual tuition fee is applied to any family enrolling three or more siblings.

PAYMENT OF FEES

If the payment is made by wire transfer, any bank charge will be the responsibility of the payer. If payment is made by USD check, please use the USD exchange rate at the time of payment and add US\$50 to the total amount to cover bank clearance charges. Regardless of payment option, all fees must be settled before the student begins class. Teachers must have a minimum of three days' notice before student attendance.

REFUND POLICY

1. If a student withdraws for the following school year and notifies the school (*in writing*) by **March 17, 2023**, HIS will refund the full tuition amount paid.
2. If a student withdraws before the start of the first semester and notifies the school (*in writing*) by **July 31, 2023**, HIS will refund the semester or annual payment made after deducting RMB 20,000 seat guarantee.
3. If a student withdraws before the start of the first semester but notifies (*in writing*) the school after **July 31, 2023**, HIS will refund the semester or annual payment made after deducting RMB 30,000.
4. If a student withdraws after the start of the first semester, gives notification (*in writing*) of withdrawal by **December 1, 2023**, and **does not attend** any days of school in semester two, HIS will refund the annual payment made minus the semester fee, as listed above.
5. If notification (*in writing*) of withdrawal is made after **December 1, 2023**, but before the start of the second semester and **does not attend** any days of school in semester two, HIS will refund the annual payment made minus the semester fee and an additional RMB 20,000.
6. Once a semester is underway, **no refund** for that semester is possible, regardless of whether the student has attended classes or not.
7. **Refunds will not be offered** to students who are dismissed from school for academic, health, or behavioral misconduct, or to students who have not disclosed learning issues which HIS cannot address, or if HIS is required to move to online learning, or if learning is affected by force majeure.
8. School fees **are not transferable**.
9. Refunds are processed after the student's last day of attendance, once the return of school materials has been verified.
10. Refunds will be processed to the party making the fee payments within 30 working days.

METHODS OF PAYMENT

1. Fees may be paid by bank transfer* (see further instructions below).
2. Fees may be paid by check, in RMB or US dollars (according to the daily rate of exchange).
3. Fees may be paid in RMB cash. We regret that HIS is not able to accept US dollar or any other currency cash payments.

SCHOOL BANK DETAILS

Transfers from Outside of China (In USD*):

BANK OF SHANGHAI HANGZHOU BRANCH

No. 200 Xinye Road, Jianggan District

Hangzhou City, Zhejiang Province

Account: 1781405000398898

Hangzhou International School

No. 80 Dongxin Street Hangzhou Zhejiang Province

Swift Code: BOSHCNSHHZA

(*According to the exchange rate the day of the transaction)

Transfers from Within China (In RMB):

BANK OF SHANGHAI HANGZHOU QING CHUN BRANCH

上海银行杭州庆春支行

Hangzhou International School

杭州国际学校

Account: 03004171992

Required if choosing Wire Transfer Payment Option

Because wire transfers often pass through several intermediate banks before they are deposited into the HIS account, the process may take several days to reach the HIS account. It is often difficult and/or impossible to determine the student or family making the payment from the bank notice of deposit.

To ensure that your payment through wire transfer is properly credited, please email a copy of your bank receipt to:

payment@his-china.org

Please write your child(ren) name(s), and grade(s) in the subject line of the email.