



Riverview Elementary School

1300 Spratt Street, Fort Mill, SC 29715

Riverview Elementary School

SIC Meeting Agenda

October 10, 2022

Type of Meeting: School Improvement Council

Location: PLC Room

- I. Introductions
- II. Elections of SIC Chair, SIC Vice Chairperson, and SIC Secretary
- III. Review purpose and bylaws of School Improvement Council - reflect and bring possible changes to the next meeting
- IV. Set meeting dates and topics for 2022/2023 school year
- V. Adjournment

Lisa H. Lucas
Assistant Principal

Darleen Romenick
Principal

Scott Sinclair
Assistant Principal

RVES School Improvement Council
October 10, 2022

Members present:

Darleen Romenick - Principal
Lisa Lucas - Asst. Principal
Scott Sinclair - Asst. Principal
Emily Gaither - Lead Teacher
Beth Griffith - 2nd grade Teacher
Kelly Van Daley - School Counselor
Hazel Frick - Community Member
Chad Stevens - parent
Becky Maizy - parent
Sakita Pendergrass - parent

Members absent:

Dell Lewis - parent
Jane Mosher - parent
Joel Key - parent
Mandy DeMeio - TOY

The meeting was called to order at 8: 05am by D. Romenick

Mrs. Romenick welcomed everyone and thanked them for agreeing to serve on our school SIC committee. The following agenda items were discussed:

1. **Introductions** - each member introduced themselves and told their connection to the school.
2. **Election of SIC Chairman, Vice-Chairman, and Secretary.** Ms. Romenick explained the role of each position:
 - a. Chairman and Vice-Chairman will serve as our liaison between the committee and parents/community members. Mrs. Maizy volunteered to serve as Vice-Chairman. There were no volunteers for the Chairman position. Mrs. Romenick noted there were a couple of members who weren't able to attend today's meeting.. She will reach out to them and see if anyone is willing to serve as our Chairman.
 - b. Mrs. Romenick advised the committee that Ms. Griffith agreed to serve as the Secretary. She will send out meeting agendas, notices, minutes, and important dates.
 - c. Ms. Romenick reached out to Ms. Lewis a parent that wasn't able to attend and she agreed to be our Chairman for the 2022-2023 school year.
3. **By-Laws** - prior school year SIC minutes were not available. Mrs. Romenick advised that there were State SIC Bylaws we could use or we could choose to write our own. This will

be discussed further at the next meeting. A copy of SIC handbook and plan will be sent to committee members.

4. **Meeting Dates & Time** - after input from committee members, it was decided that SIC meetings would be held the 1st Wednesday of each month at 8:00 a.m. The next two meeting dates were provided - November 2nd and December 7th. Meetings will be held in Room B103 and last between 30-45 minutes. Also, it was decided that there would be no meeting in January 2023.
5. **Topics for SIC meetings** - Mrs. Romenick asked committee members if there was anything they would like to learn more about our school or district. The following suggestions were made:
 - a. **School Safety** - Mrs. Romenick suggested asking Charles "Rich" Todd, FMSD Coordinator of Safety and Emergency Services, to share what safety measures the District and RVES have in place. Mr. Sinclair shared that Mr. Todd's presentation to the FMSD School Board is available for viewing on the District's website.
 - b. **Professional Learning Communities** - Mrs. Romenick shared that PLC's are a part of the District's Strategic Plan and RVES' School Renewal Plan. We could have someone from the District Office share information about PLC's with the committee. Ms. Romenick shared members could watch the presentation on PLC's that was given during a regular School Board Meeting. This is available on the District's website.
 - c. **State SIC Representative** - provide information on the roles and responsibilities of School Improvement Councils.
 - d. **School Data** - Mrs. Maizy suggested providing the committee with the data used and how we measure the data. Mrs. Gaither suggested maybe including a demonstration of Schoolzilla reports available to disaggregate data.
 - e. **Obstacles/Struggles** - Mrs. Romenick suggested we may want to look at the different obstacles or struggles our school is dealing with such as shortage of substitutes, social-emotional issues etc.
 - f. **SEL opportunities** - Mrs. Van Daley agreed to share the many different Social-Emotional Learning opportunities planned for this year.

Other items of discussion:

- Mrs. Romenick shared that most schools invite the PTO President to SIC meetings so they can share what the PTO is doing or planning for the school.

- A Long Range Plan for the SIC will be drafted by Mrs. Romenick and Ms. Griffith. This will be shared with committee members for their review.
- Mr. Sinclair asked about minutes from last year's SIC and whether we needed to approve the minutes. The last minutes that could be found were from February of 2022. Mrs. Van Daley served on the SIC committee last year. She was going to check to see if she had any more recent minutes. If not, we would just start new this year.
- Mrs. Romenick shared that PLC's were at varying levels at our school. Our 4th grade team is further along in the process and visited a model PLC school in our District to learn more.

Mrs. Romenick thanked everyone for agreeing to serve as a member of our SIC. She reminded everyone if they are ever asked a question and don't know the answer, please call. Our goal is to provide committee members with the information and knowledge to be able to answer questions of parents and community members.

Meeting was adjourned at 8:30 a.m.