

FORT MILL HIGH SCHOOL



**2022-23
STUDENT-PARENT
HANDBOOK**



FORT MILL HIGH SCHOOL
HOME OF THE YELLOW JACKETS



Zachary D. Beam
Principal

Yellow Jackets,

I am excited to be the first to say “welcome home,” no matter if you are returning to Fort Mill High or a new member of the Fort Mill Family.

It is my honor to be your principal and lead one of the most prestigious schools in the state and nation. Fort Mill High School is known for its academic excellence, as well as its successes in the visual and performing arts, athletics, and extracurricular activities. I will strive to continue that legacy of promoting our positive culture and welcoming school spirit.

To our students, I challenge you to get involved with one of the many opportunities Fort Mill High School has to offer. Join a club, participate in the arts, try out for a team; these are all options available to you, but it is up to you to take that first step to get involved.

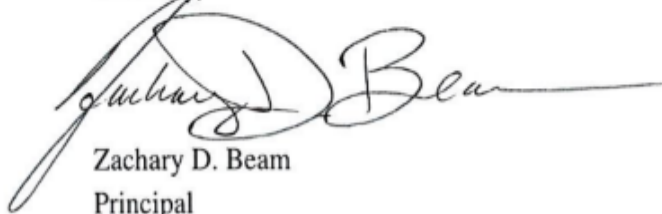
To our parents, I encourage you to take an active role in your student’s education by checking on them daily concerning their classes, friends, and their involvement at Fort Mill High. When concerns arise, I ask that you reach out to our teachers, counselors, and administrators to work together to help your student succeed.

There is no other place like Fort Mill High School and it is special because of the people: the students, faculty, families, and community members that call it home.

Again, it is my privilege to welcome the Class of 2026 and our returning Yellow Jackets.

Welcome Home

Sincerely,



Zachary D. Beam
Principal

Fort Mill High School
2022-2023 Student/Parent Handbook
215 N. Hwy 21 Bypass, Fort Mill, SC 29715

<https://www.fortmillschools.org/fmhs>

Main Office # (803) 548-1900

Main Office Fax # (803) 548-1911



Zachary Beam – Principal
Beamz@fortmillschools.org

Ellen Borland - Assistant Principal
Meredith Edwards - Assistant Principal
Daniel Lewis - Assistant Principal
Toni Weber - Assistant Principal
TBD - Assistant Principal

borlande@fortmillschools.org
edwardsmg@fortmillschools.org
LewisD@fortmillschools.org
webert@fortmillschools.org

Dr. Chuck Epps – Superintendent
EppsC@fortmillschools.org
Leanne Lordo - Associate Superintendent
LordoL@fortmillschools.org
Dr. Mike Waiksnis - Assistant Superintendent
waiksnism@fortmillschools.org
Liza McGarity - Assistant Superintendent
megarityl@fortmillschools.org
Joe Romenick - Assistant Superintendent
romenickj@fortmillschools.org
Grey Young - Assistant Superintendent
youngg@fortmillschools.org



The contents of this handbook may be revised or amended, as needed, at any time during the school year.

Guiding Principles and Governing Bodies

THE VISION OF FORT MILL SCHOOL DISTRICT

Because children are the future, we use our ingenuity and imagination to challenge and inspire our students to exceed their greatest dreams and create a better community. That is why we place **Children First... Every Day.**

THE MISSION OF FORT MILL HIGH SCHOOL

Fort Mill High School's Mission is to provide each student with the necessary skills and knowledge needed to become a lifelong learner and a responsible, productive citizen in a democratic society.

THE BELIEFS OF FORT MILL HIGH SCHOOL

- We believe each student possesses the ability to learn.
- We believe each student deserves a safe and supportive learning environment.
- We believe each student can maximize learning through career-based educational opportunities integrated with business, government, and the community at large.
- We believe in providing students with a relevant, challenging program of study.
- We believe it is essential to use student achievement data and program evaluations to ensure continuous improvement.

Fort Mill High School Student Government

Elected representatives founded the Fort Mill High School Student Council in 1963 to educate students in the operation of government. The Constitution of this Council established a means by which the student body might cooperate with the administration and faculty for the betterment of the school.

Student Body Officers

PRESIDENT	VICE PRESIDENT	RECORDING SEC.	PUBLICITY SEC.
Anya Huggins	Jackson McKinney	William Coughenour	Olivia Belue

Class Officers

	PRESIDENT	VICE PRESIDENT
SENIOR CLASS	Ella Madej	Jordan Brown
JUNIOR CLASS	Emily Hofmann	Sydney Musgrave
SOPHOMORE CLASS	Charlie Duda	Isabella Palladino

At-Large Members

SENIORS	JUNIORS	SOPHOMORES	FRESHMEN
Morgan Collins Grace Duey James Herendeen Brianna Lambert Eric Linn Leah Oppel Natalie Salazar Brenna Stackelhouse Marissa Peecher	Hannah Bradley Jia Patel Grace Morris Mikayla Moscardi Ciarra Mucci Nicholas Roppatte Alana Schusterman Amelia Vasquez	Lucy Anderson Winter Barrington Hughes Erin Carlin Ethan Coughenour Emma Grace Funderburk Haley Kleffman Shreya Mathur Enna Patel Peyton Sellers Maia Sonenblick Campbell Tompkins Phoenix Zhao	Julia Allews Chase Barrington Hughes Lydia Burkett Caroline Chamberlain Kennedy Cullings Harshini Jeyarajadurai Jacob Hopkins Drew Lumpkin Maanya Malhotra Meryn Pulley

School Sculpture

The metal sculpture, located at the entrance to the school on Munn Road, was the result of hard work and dedication by the 2007-2008 AP Art students, especially Jordan Younglove, graduating senior, and Ms. Judi Vokes, AP Art Teacher. It was placed in honor of the Fort Mill High School Class of 2008. This class was the last singular senior graduating class in the Fort Mill School District. Each side of the sculpture represents a different aspect of the academic, athletic and cultural experience a student would receive while attending Fort Mill High School.

The Seal

Billy Davis, a 1969 graduate, designed our school seal. The seal represents the most important aspects of our school life through four symbols within a shield.

A book symbolizes scholastic achievements; the winged feet, athletics; the lyre, cultural and creative development; and the clasped hands, the fellowship and friendship among students and faculty. The shield is encircled by two branches of laurel, which have traditionally represented honor for excellence in achievement. A replica of the school mascot, a Yellow Jacket, dominates the seal.



Alma Mater

Rising in the golden sunshine,
 Grandly to the view,
 Reaches our dear Alma Mater,
 Proudly to the blue.
 For thy love we cherished ever,
 Through the years gone by,
 In the future we forever
Gold and Blue will fly.

Chorus

Sing her praises, never ceasing,
 Fling her banner high;
 Hail to thee, our Alma Mater,
Dear old Fort Mill High.

Fort Mill School District Board of Trustees Statement

THIS IS THE GOAL OF THE FORT MILL PUBLIC SCHOOL DISTRICT: TO PROVIDE QUALITY EDUCATIONAL OPPORTUNITIES AND EXPERIENCES WITHIN THE FRAMEWORK OF AN INCREASINGLY HUMANE AND CONCERNED LEARNING ENVIRONMENT FOR ALL FORT MILL TOWNSHIP STUDENTS.

Regardless of the exact nature or specific direction of this quest, a vital ingredient to its successful attainment is “communication.”

The trustees of the Fort Mill School Board commend the Principal and Student Council of Fort Mill High School for this excellent handbook to be used as a guide (and means of communication) for students, parents, administration and faculty, and to serve as an effective instrument in setting a fair and impartial, yet strict and dignified, climate for the educational processes to be conducted in Fort Mill High School.

We look forward with confidence and hope to the exciting and challenging year ahead. We know that with mutual understanding and tolerance and with all concerned determined to work together toward providing the best possible educational advantages for all the people of our school district, we must succeed, and we will succeed. We commend this publication for your careful consideration.

Mrs. Kristy Spears, Chairwoman
Mrs. Michelle Branning, Vice Chairwoman

spearsk@fortmillschools.org
branningm@fortmillschools.org

Mr. Anthony Boddie boddiea@fortmillschools.org Mr. Wayne Bouldin bouldinw@fortmillschools.org
Dr. Scott Frattaroli frattarolis@fortmillschools.org Mrs. Celia McCarter mccarterc@fortmillschools.org
Mr. Brian Murphy murphyb@fortmillschools.org

Title IX

It is the policy of Fort Mill High School not to discriminate on the basis of sex in its educational programs, activities or employment policies as required by Title IX of the 1972 Education Amendments. Inquiries regarding compliance with Title IX may be directed to the guidance director, office telephone 548-8235 or to the Director of the Office of Civil Rights, Department of Health, Education and Welfare, Washington, DC

FERPA Information Notice

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. The law applies to all schools, which receive funds under an applicable program of the U.S. Department of Education. For further information regarding your rights under FERPA, please refer to the “For Parents” section of the school district’s webpage at <http://www.fortmillschools.org/>.

The Family Educational Rights and Privacy Act of 1974 (FERPA) permits the school district to release certain information, known as “directory information,” to certain people or institutions, unless you request, in writing, that such information not be released.

In many cases, requests for this type of information come from the news outlets or the armed forces for recruiting purposes. "Directory information" may include:

- Student name, address, and telephone number
- Date and place of birth
- Participation in officially-recognized activities and sports
- Weight and height of athletic team member
- Dates of attendance
- The most recent educational agency or institution attended by the student
- Photographs or other similar information.

Photographs may occasionally be taken of students for use in news media or school district publications, as well. We will not release any "directory information" for commercial or other purposes not related to school business.

If you do not wish us to release "directory information" and/or to have your child appear in a photograph, videotape, film or slide, please notify the school within ten (10) working days after publication of this notice. At registration you were also given the opportunity to complete your "Directory Information" preference. Otherwise, it is not necessary to take any action. If you have any questions on this notification, please call the school.

Non-Discrimination Statement

Fort Mill Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons has been designated to handle inquiries regarding the non-discrimination policies.

Non-discrimination Inquiries (Students and Families):

Jocelyn Young, Director of Student Services

Fort Mill Schools
2233 Deerfield Drive
Fort Mill, SC 29715
(803) 548-2527

Non-discrimination Inquiries (Employees):

Liza McGarity, Assistant Superintendent of Human Resources

Fort Mill Schools
2233 Deerfield Drive
Fort Mill, SC 29715
(803) 548-2527

Non-discrimination Inquiries (Students and Families - Disabilities Inquiries)

Dr. Amy Maziarz, Executive Director of Special Services

Fort Mill Schools
2233 Deerfield Drive
Fort Mill, SC 29715
(803) 548-2527

Additional information regarding non-discrimination policies may be obtained from:

Washington DC (Metro)
Office for Civil Rights
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-1475
Telephone: 202-453-6020
FAX: 202-453-6021; TDD: 800-877-8339
Email: OCR.DC@ed.gov

FMSD Board Policies and Procedures for Student Welfare, Behavior and Discipline

Standards of Conduct

Code of Laws of South Carolina State Section 21-230 outlines the general powers and duties of school trustees and provides that the Board of Trustees shall promulgate “scholastic standards of achievement and standards of conduct and behavior that must be met by all pupils as a condition to the right of such pupils to attend the public schools of such district. The rules shall take into account the necessity of proper conduct on the part of all pupils and the necessity for scholastic progress in order that the welfare of the greatest number of pupils shall be promoted notwithstanding that such rules may result in the ineligibility of pupils who fail to observe the required standards, AND REQUIRE THE SUSPENSION OR PERMANENT DISMISSAL OF SUCH PUPILS.”

Section 59-24-60 requires school officials to contact law enforcement authorities when criminal conduct occurs. In addition to other provisions required by law or by regulation of the State Board of Education, school administrators must contact law enforcement authorities immediately upon notice that a person is engaging or has engaged in activities on school property or at a school sanctioned or school sponsored activity which may result or results in injury or serious threat of injury to the person or to another person or his property as defined in local board policy.

Searches

Pursuant to State Laws, persons entering school property are deemed to have consented to a search of their person or property (Acts 373 of 1994). Searches may include wand metal detectors and alcohol indicator instruments.

Code of Conduct (School Board Policy JICDA)

The District’s code of conduct and discipline is established to achieve and maintain order in the schools. In administrative rule JICDA-R, the board and the administration offer a list of offenses along with the required or recommended dispositions for the information of students, parents and school personnel.

Disciplinary actions will include appropriate hearings and review. The removal of a student from the learning environment will occur only for just cause and in accordance with due process of law.

The administrative rule is effective during the following times and in the following places:

- 1) On the school grounds during and immediately before or immediately after school hours
- 2) On the school grounds at any other time when the school is being used for a school activity

- 3) Off the school grounds at a school activity, function or event
- 4) In route to and from school on a school bus or other school vehicle or in a personal vehicle

Students are required to conduct themselves at all times and places in a manner that will not be contrary to the best interest of the school. Conduct of the student in any manner, which materially disrupts classwork or involves substantial disorder or invasion of the rights of others, is a basis for suspension or expulsion.

Harassment, Intimidation or Bullying (School Board Policy JICFFA)

The board prohibits acts of harassment, intimidation or bullying of a student by students, staff and third parties that interfere with or disrupt a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment whether in a classroom, on school premises, on a school bus or other school-related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises, or at another program or function where the school is responsible for the student.

Internet Access

A policy describing acceptable user behavior and prohibited actions regarding the use of computers and network services at Fort Mill High School is in place. Students and parents acknowledge this agreement online during the yearly registration process. If students do not adhere to these guidelines, disciplinary action will be taken.

School Bus Safety and Regulations

All students riding buses are under school rules and regulations. These rules are acknowledged during the yearly online bus registration. Any misbehavior while on the bus is serious because it distracts the attention of the driver and presents a danger to the safety of all students. Failure to abide by these rules may result in disciplinary action including suspension from riding the bus. For information regarding transportation, please refer to the district website and look under "District Information, District Departments, Transportation."

After School Detention

After school detention will be held on Tuesdays, Wednesdays, and Thursdays for one hour. Detentions may be used for handling minor infractions of school rules. It is the student's responsibility to arrange their own transportation home after detention.

Saturday Detention

Saturday detention will be held from 8:00 A.M. - 12:00 P.M. Students must provide their own transportation. Any student who misses an assigned Saturday detention will have that detention rescheduled and be given an additional one day of OSS. Once a student has broken the Saturday Detention contract (i.e. failure to show), they may no longer be eligible for future Saturday detentions and may be assigned two days OSS. Additional Saturday detention assignments will be left to administrator's discretion.

Skateboards

No skateboards, roller-blades or roller-skates will be allowed on campus at any time.

Tardiness to School / 1st Period Class

No student shall be tardy in their arrival for school without permission or excuse by school officials.

For every tardy to school after the 3rd tardy, the student will not be allowed to go to 1st period and must report to ISS, where they will remain for the rest of the class period. No student will be allowed entry to 1st period class after 9:25 unless they provide a medical excuse. After the fifth tardy to school the student will have their parking permit revoked for the remainder of the semester.

Tardy to 2nd, 3rd, 4th Period Class

When the tardy bell rings, all teachers will close their doors and no one will be allowed to enter unless students have a pink slip. The student then has five minutes to report to Time-out. If students fail to report to Time-out within the five minutes, then they are turned in for skipping. Disciplinary action does not take place until the student has accumulated five tardies for all classes. Remember, this is for cumulative tardies, which include tardies to school.

Accumulated consequences for TARDIES to school and class are listed on the LEVEL ONE OFFENSES Discipline Chart.

S.C. Compulsory Attendance Law

The law requires that a student attend school until the student has reached seventeen years of age. It guarantees the student's right to remain in school, PROVIDED THE STUDENT IS NOT DISRUPTIVE AND FOLLOWS FUNDAMENTAL RULES AND REGULATIONS.

Good attendance in all classes is of utmost importance for maximum learning to take place. All students are to be conscientious in maintaining regular attendance.

Attendance Regulations

The Fort Mill High School attendance policy has been adapted from the York District Four policy due to the implementation of block scheduling. The percentage of time allowed for absences remains the same. Students will be allowed five absences per one-credit course. Parents are encouraged to call the school attendance office regarding questions pertaining to attendance.

Valid Reasons for Excused Absences are as follows:

- Illness or injury - may require a doctor's note
- Quarantine - when the Health Department requires that all members of family stay home
- Bereavement - death of mother, father, sister, brother, spouse, son/daughter, grandparent, great-grandparent, or guardian, aunt, uncle, cousins
- Medical appointment - Doctor/Dentist/Clinic
- Court proceedings (must have subpoena)
- Religious observance (requires prior approval by the principal)
- Educational opportunity (requires prior approval of the principal). This request must be submitted at least 2 weeks prior to the requested day
- Military Visit /College Days – must provide official documentation from visit (2 days for seniors)

NOTE: Excusing an absence does not mean it is erased. Excusing the absence means there is a legal/valid reason for the absence, but the absence remains on the student's record.

Absence Excuses

A student must turn in a written excuse for an absence to the attendance office on the morning of their return to school. The attendance clerk will mark the note excused/unexcused and file it in the student's attendance folder. Two days may be excused per child per term with a note from a parent for an illness that does not require a doctor's visit. The note must contain the child's full name, date of absence, phone number and parental signature. All documentation must be turned in to the attendance office within five days of the absence. Late documentation will not be accepted. Exceptions due to mitigating circumstances are subject to approval of the administration.

An attempt will be made to personally contact a parent/guardian when a student is absent from first period. Letters will be sent home on the third and fifth unexcused absence. A credit denial letter will be sent home after the sixth unexcused absence. After 10 total absences, lawful or unlawful, the principal will approve or disapprove each succeeding absence.

In accordance with state law, any student who misses 5 days unexcused must meet with the attendance supervisor and formulate an intervention plan.

Sickness at School

Students who are ill should obtain a pass from their class teacher to go to the nurse's office. The nurse will make arrangements for a sick student to go home by contacting one of the parents or a guardian. The student must sign out with the attendance office. Students should not use a cell phone to contact parents. A referral for Electronic Device violation may be submitted.

The health and well-being of all students is of utmost importance. We will request that you pick up your child if their medical condition is unstable, or if they are unable to participate in the daily school activities. This decision is based upon an assessment conducted by the school nurse. In addition, the school must also follow the DHEC School Exclusion List for specific medical conditions to be in compliance with SC State Health guidelines.

Late Arrivals / Early Dismissals

Late arrivals/early dismissals must sign in/out through the Attendance Office. Early dismissal notes should include: reason for leaving, student's full name, parent's name and phone number for verification, parent's signature, date and time of dismissal. No student will be dismissed after 3:10 PM without approval by a principal. On exam days, students must have a parent note or the parent must come in to sign their child out for the day. **There will be no over the phone dismissals on exam days.**

Signing Out and Returning to School

Once a student signs out of school, the student may only re-enter with proper documentation from a physician, orthodontist, dentist, mental health center, court, or funeral. Any other exception would need approval by a principal.

Bereavement

Students will receive the following days for bereavement and the proper documentation must be turned into the Attendance Office:

Immediate family - three days, proper documentation must be supplied. (i.e. obituary, funeral program)

Extracurricular Participation

Students who participate in extracurricular activities must be in attendance at least one-half of the school day on the day of the event or a half day on Friday if the event is held on the weekend.

Request for Appeal of Credit Denial - Attendance Policy

The parent of a student missing more than five days may request an appeal of the five day policy if, in the parent's opinion, unavoidable mitigating circumstances caused the student to be absent. The student must have passing grades, and the parent must be able to furnish proper documentation showing unavoidable mitigating circumstances in order to be eligible for an appeal.

Administration will hear appeals for credit denial and make recommendations. Parents not satisfied with the decision shall have the right to appeal the decision to the District Hearing Officer.

An attendance recovery program is available to provide students the opportunity to retrieve a course that they could have passed, but missed too many unexcused days and therefore, were denied credit. At the end of each semester, the administration will contact those students who qualify for this program.

1. Maximum number of days to be recovered is three (3).
2. In order to be eligible, the student has over 6 unexcused absences, but fewer than 10 (Day 7, 8, 9) and is passing the class.
3. Tuition will be charged at a rate of \$10 per class period to make up. This will be due before or at the beginning of the makeup session. Cash or money order only. NO refunds will be given if a student fails to show up or is late for a makeup session.
4. 1 Class = 90 minutes
5. Students are expected to complete class assignments, reading, or SAT/ACT preparation activities during the make-up sessions.
6. Once the days have been made up under the conditions listed above, credit will be restored to the original grade.

Student Appearance and Dress

Although the responsibility for the dress and appearance of students rests with each student and their parent/legal guardian, students are expected to show pride in themselves and their school by having their dress and appearance in accordance with good, acceptable standards. The school administration and board discourage extreme styles of dress and grooming.

It is the expectation that students will dress in appropriate attire. Students are expected to dress in clothing that abides by the district dress code policy. Logos or clothing that promotes alcohol, drugs, tobacco, racism, hate, gang affiliation, nudity, violence or profanity is not allowed. No clothing or accessories are allowed to disrupt the educational process. The administration reserves the right to determine what is appropriate for school.

Dress code violations will be handled with dignity, discretion, and respect toward all students by school staff members throughout the district.

The board may establish such administrative rules and procedures as necessary to enforce this policy.

Students will follow these guidelines during the traditional school day. School administration reserves the right to permit exceptions to the policy for school-sanctioned events.

In the interests of health, safety, cleanliness, decency, and decorum, students will follow these guidelines:

- Proper shoes must be worn at all times for safety reasons. Shoes with cleats may not be worn outside of sanctioned athletic events.
- Students may wear shorts, dresses, skirts, etc. whose length is no shorter than the mid-thigh. Tops must

be long enough that they can be tucked into pants or shorts. No headwear (hats, bonnets, durags, caps, hoods, etc.) or sunglasses may be worn in the building by students upon arrival and until dismissal.

The following items are not appropriate for school:

- undergarments that are visible.
- pants or jeans with holes, tears, or tattered to the extent that skin or undergarments are visible above the mid-thigh.
- see-through garments showing skin or undergarments above the mid-thigh are not allowed.
- tops with straps that are less than 3-fingers wide of the student.

If there is a disagreement between students and/or parents/legal guardians and the staff regarding the appropriateness of clothing, the administration will use discretion to make the decision. Disciplinary action regarding the enforcement of this policy is listed below.

- If the violation can be resolved in a timely manner, student will remain/return to class without further disciplinary action.
- Following three (3) unresolved offenses/violations, all subsequent violations will require parent conference and detention

In all offense levels, if the article of clothing promotes extreme offenses such as acts of violence, profanity, nudity, hate-filled language, or other conditions presenting a potential disruption to the learning environment, then the student may be sent to ISS until suitable clothing is brought to the school.

The Following Are Examples of Code of Conduct Level One Violations - Disorderly Conduct

*Aiding, abetting or concealing any of the behaviors listed may result in punishment as a principal participant at the discretion of the administration.

Cheating - Any act, which in itself would be considered as providing or receiving unapproved help on any schoolwork, will be dealt with as cheating. As a result, the student may be prohibited from participating in extracurricular activities, and the incident may be included in their permanent file. Any student who allows a peer to copy their work may also receive disciplinary action. Students caught cheating will receive a zero on the work and parents will be contacted by the teacher.

Plagiarism - Any student found to be plagiarizing or taking ideas from another's work and claiming as their own will be dealt with as plagiarism. As a result, the student may be prohibited from participating in extracurricular activities, and the incident may be included in their permanent file. Students caught plagiarizing will receive a zero on the work and parents will be contacted by the teacher. Failure to use citations will be considered plagiarism.

Classroom Disruption - Any student acting in a manner so as to interfere with the instructional process.

Horseplay - Rough or boisterous play/pranks including but not limited to playful hitting, touching, shoving, etc.

Distribution of Unauthorized Materials - All materials distributed by a student requires the principal's approval.

Not Dressing Out In PE Or JROTC - Any student not dressing out in PE or JROTC will be given written work to be completed and turned in that day for 1st and 2nd offenses. Additional offenses will result in disciplinary action.

Parking Violations - Any student who does not abide by the rules as they relate to automobiles on campus will be subject to suspension of their campus driving privileges. Students parking on campus without approval may be subject to suspension. Parking on campus without Alive at 25 or a parking sticker for a specific numbered spot will result in disciplinary action.

Profanity - Acts of profanity by students will be disciplined by a principal.

Any act of **Public Display of Affection** on school property or during school-sponsored activities is strictly forbidden. PDA includes any kissing or any contact that may be construed as having a sexual connotation.

Setting Own Schedule - All students are assigned a school schedule they must adhere to except when excused by the principal or an authorized teacher. Should it become apparent a student is not adhering to their set schedule, then the student and parents will be contacted and the student will be subject to disciplinary action. Truancy charges may be filed.

Skipping/Leaving Campus/Making Own Schedule - Once a student arrives on campus, they may not leave school grounds for any reason without properly signing out through the Attendance Office. This includes the time BEFORE school starts in the morning. Using a personal vehicle to leave school grounds without permission by administration will result in a loss of parking privileges.

Skipping/ Staying On Campus/Leaving Class Without Permission - Students must be in their assigned classes. Any student who skips a class, but does not leave campus, will be subject to disciplinary action and receive an unexcused absence for the class.

Cell Phones, Headphones, Earbuds, CD Players, IPODs, MP3 Players, Radios, Etc. - A student may possess a phone, headphones, CD player, IPOD, MP3 player, radio, etc. in school as long as the device remains powered off and is **not visible** during the school day (8:40 a.m. -3:40 p.m.). School Bus restrictions and detentions apply beyond these hours. A student in possession of these devices in conflict with this policy will be subject to disciplinary action. Students bring such devices to school at their own risk.

Fort Mill High School Electronic Device Policy - The following are the appropriate times that electronic devices may be used:

1. prior to 8:40 am and/or after 3:40 pm
2. for instructional purposes during class time when specifically permitted by the teacher
3. during the student's assigned lunch period while in either Commons Area or in the Bus Courtyard

Lost or Stolen Electronic Devices

The student is solely responsible for the care and protection of their device at all times and should never leave it unattended. Students should guard against theft as they would in any other public building or area. Theft of electronic devices at school is a realistic possibility and often the devices cannot be recovered. Students should keep the devices on their person at all times or locked away. School personnel and administrators are not responsible for the loss or damage of any cell phone or electronic device brought onto school property.

Violations include but are not limited to:

1. Use of a cell phone or other electronic device during unauthorized times. (i.e. between classes, anytime between 8:40 am and 3:40 pm without the permission of a teacher or administrator, etc.)
2. Use of a cell phone or other electronic device without expressed teacher permission during instructional time. Cell phones or other electronic devices may be used during instructional time only with explicit permission from the as a means of enhancing a lesson.
3. Audible tones. Cell phones and other electronic devices must be powered off from 8:40 A.M to 3:40 P.M., unless instructed otherwise by a teacher. Cell phones or electronic devices that are powered but set to a “vibrate” or “silent” setting is a violation of Fort Mill High School’s policy.
4. Use of video, camera, or sound recording functions of devices at any time without the explicit permission of a teacher or administrator are a violation of Fort Mill High School’s policy.
5. Use of cell phone or electronic device as a means of enabling or enacting academic dishonesty are a violation of Fort Mill High School’s policy. All students involved in the use of cell phones or other electronic devices for academically dishonest purposes will face disciplinary actions for violating both the academic dishonesty and electronic device policies, and they may be banned from having such a device for the remainder of their attendance at Fort Mill High School.
6. Use of a cell phone or electronic device to engage in illegal or unethical behavior, such as bullying, harassing, threatening, or intimidating students is a violation of Fort Mill High School’s policy. Students engaged in such behaviors will face disciplinary actions for violating both the student code of conduct and electronic device policies, and they may be banned from having such a device for the remainder of their attendance at Fort Mill High School.

***** Students are solely responsible for powering off any cell phone or electronic device after use in a class where a teacher has allowed for such use during instruction. Failure to power off a device after its use in approved classroom instruction will result in student noncompliance with the electronic device policy in subsequent classes and may result in disciplinary action.*****

Additionally, each student is under the direct control/supervision of all staff members and their substitutes. Failure to immediately put away or surrender a cell phone or other electronic device to a staff member, including the ISS coordinator, when requested will result in a level two disciplinary offense (i.e. “Defiance of School Authority” - **see page 13** for 1st offense details.)

A device contract that has been signed by a student’s parent or guardian must be returned to the front office by the next school day following a student’s 1st offense.

If there are additional offenses in conjunction with the electronic device violation, students will receive sanctions appropriate for both the behaviors as well as the violation of the electronic device policy.

Level One Offenses + Disciplinary Actions

Referral Reason	1st Offense	2nd Offense	3rd Offense	4th Offense
Candy/Food/Drink Without Permission	One hour detention Parent notification by teacher	Saturday Detention	2 days ISS	2 Days OSS
Cheating/Plagiarism	Parent notification by teacher Zero on work 1 day ISS (Assessment or Project)	Parent notification by teacher Zero on work 3 days ISS (All assignments)	Parent notification by teacher Zero on work 5 days ISS	Parent notification by teacher Zero on work Referral to Alternative Program
Disruption of Class/Horseplay	One hour detention Parent notification by teacher	Saturday detention	2 days ISS	2 days OSS
Distribution of Unauthorized Materials	Discretion of Administration	Discretion of Administration	Discretion of Administration	Discretion of Administration
Dress Code (if violations resolved in timely manner return to class)	4 th Unresolved Offense- One hour detention Parent conference	5 th Unresolved Offense- Two hours detention Parent conference	6 th Unresolved Offense-Three hours detention Parent conference	7 th Unresolved Offense- Saturday Detention Parent conference
Electronic Devices/Cell Phones <i>**If student does not put away device, student will be written up for "Defiance of School Authority"</i>	Warning Parent signs device contract	Saturday detention	2 days ISS Parent Conference	3 days OSS Parent Conference Disciplinary Contract
Failure to Serve After School Detention	Saturday detention			
Failure to Serve Saturday Detention	1 Days OSS and reschedule the Saturday detention	2 days OSS Ineligible for further Saturday detentions Discretion of Administration	Any disciplinary actions that would have resulted in a Saturday detention following the 2 nd missed Saturday detention will be progressed to the next offense's action	
Failure to Sign IN/OUT at Attendance Office	Warning	One hour detention	Saturday detention	1 day ISS
Forgery	1 day ISS	2 day ISS	2 days OSS	Referral to Alternative Program
Improper Use of Computer	Potential ISS/OSS Discretion of Administration	Computer use denied for remainder of semester or school year. Potential ISS/OSS Discretion of Administration	2 days ISS Potential removal from course with a failing final grade Discretion of Administration	2 days OSS Potential removal from course with a failing final grade Discretion of Administration

Level One Offenses (Continued)

Referral Reason	1st Offense	2nd Offense	3rd Offense	4th Offense
In Unauthorized Area	One hour detention Subject to search	Saturday detention Subject to search	2 days ISS Subject to search	2 days OSS Subject to search
Instructions Not Followed	One hour detention Parent notification by teacher	Saturday detention	2 days ISS	2 days OSS
ISS Rule Violation	One hour detention Discretion of Administration	Saturday detention	2 days ISS	2 days OSS
Littering/Leaving Trash on Tables	One hour detention Work Detail	Saturday detention Work Detail	1 day ISS Work Detail	2 days ISS Work Detail
Loitering	Warning	One hour detention	Saturday detention	2 days ISS & Certified Letter
Nonparticipation in Class	One hour detention Parent notification by teacher	Saturday detention	2 days ISS	2 days OSS
Not Dressing Out for PE/JROTC	3 rd offense – Saturday detention	4 th offense – 2 days of ISS	5 th offense – 2 days OSS	Referral to Alternative Program/Discretion of Administrator
Parking Violations	One hour detention	Saturday detention	2 days ISS and parking permit revoked for remainder of term	1 day OSS and parking permit revoked for the remainder of the school year
Profanity	One hour detention	Saturday detention	2 days ISS	2 days OSS
Public Display of Affection	One hour detention	Saturday detention	2 days ISS	2 days OSS
Setting Own Schedule	One hour detention	Saturday detention	2 days ISS	2 days OSS
Skipping/Leaving Campus	2 days ISS Parking permit revoked for 2 weeks Unexcused absence	3 days OSS Parking permit revoked remainder of school year Unexcused absence	Referral to alternative program Unexcused absence	
Skipping/Staying on Campus/Leaving class without Permission	Saturday detention Unexcused absence	2 days ISS Unexcused absence	2 days OSS Unexcused absence	Referral to alternative program
Accumulated Tardies (To School & Class)	1 st offense Unexcused tardy	2 nd offense Unexcused tardy	3 rd offense Unexcused tardy Letter sent to Parent	4 th offense - Unexcused tardy 4 th tardy and beyond Timeout for class period
	5 th offense – one hour detention, warning – parking permit	6 th offense – 2 hour detention parking permit revoked for remainder of semester	7 th offense – Saturday detention	8 th offense – 2 Saturday detentions
	9 th offense – 2 days ISS	10 th offense – 2 days OSS	11 th offense – referral to alternative program	
Unauthorized Area Drop Off or Pick Up	One hour detention	Saturday detention	2 days ISS	2 days OSS

The Following are Examples of Code of Conduct Level Two Violations - Disruptive Conduct

*Aiding, abetting or concealing any of the behaviors listed may result in punishment as a principal participant at the discretion of the administration.

Abusive Language - Acts of abusive language by students will be disciplined by a principal who may give a suspension or recommend expulsion. No student shall direct toward any person any language (verbal/written/symbol) which is abusive or insulting or any sign or act which is abusive. This includes 1) engaging in malicious gossip or cursing, 2) using vulgar or obscene language, 3) using abusive language, including slurs or insults intended to mock a person's race, religion, sex, national origin, disability or intellectual ability, or 4) using sexually offensive or degrading language.

Abusive Language to a Teacher - A student who directs profane language or gestures to a staff member will be subject to suspension or expulsion.

Blackmail - Threats - Intimidation - A student who attempts to blackmail, intimidate or bully another student or a staff member or who makes bodily or intimidating threats will be subject to suspension or expulsion. (Included is extortion which is the act of obtaining money or other things of value from a person by threat or accusing or revealing injurious information)

Dangerous Driving - All students are expected to respect and obey all regulations associated with driving on campus. Any violations of these rules could result in driving privileges revoked.

Defiance of School Authority - Any student who displays bold disobedience to school personnel and/or willfully defies an order from school authority meant to promote an orderly operation of the school will be subject to suspension or expulsion.

Disrespect to Any School Official - Any student whose actions undermine the authority of a staff member will be subject to suspension or expulsion.

Disrespect to a Student/Precairous Situation - No student shall take any action or make any comments or written messages (including messages sent via text, social media platforms, etc.) intended to cause others harm or which might reasonably be expected to result in a fight. Police will be called by the principal whenever appropriate.

Fighting - No student shall intentionally hit, shove, scratch, bite, block the passage of, or throw objects at a student or other person. A student who is attacked may use reasonable force in self-defense but only to the extent to free themselves from the attack and notify proper school authorities. A student who exceeds this reasonable force may be disciplined even though he may not have provoked the fight.

Physical Abuse of a Student - Penalties for fighting among students will be left to the discretion of the principal. Under normal circumstances, a first offense is a three-day out-of-school suspension. A second offense is suspension and an arrest. A student who attempts to use, or uses, a lethal weapon (knife, ice pick, blackjack, firearm, pipe, belt buckle, etc.) will be suspended immediately and the principal will file a request for expulsion of the student. (Specifically prohibited are the following: Any threat, physical or verbal, directed towards another student; fighting or any conflict that would create a precarious situation within the jurisdiction of the school.)

Student Endangerment - Any action that intentionally places another student at serious risk or jeopardy of their health or well-being.

Student Disorder - A student or group of students who is involved in student disorder, which includes seizure of a building or grounds or attempted control of such, or any type of disorder which attempts to disrupt the activities of the school by sit-ins, walk-outs, boycotts of classes, etc., will be subject to suspension or expulsion.

Gambling - on school property or at a school activity is not allowed.

Obscene Literature/Material - A student who is found with obscene or pornographic literature/materials in their possession while at school will be subject to suspension for first offense and expulsion for second offense. This includes slides, motion pictures, videos, computer programs, CDs, tapes, and other materials.

Theft (Minor - \$50 or less) - Left to the discretion of the administration. Disciplinary action will be determined according to value/content, and circumstances surrounding the theft.

Tobacco Policy - Students shall not be permitted to use or possess tobacco products, e-cigarettes, or smokeless electronic devices while on school grounds, in the school buildings, on buses, or during any other time that the student is under the direct administrative jurisdiction of the school whether on or off school grounds. Lighters and matches are strictly prohibited. Lighters and matches will be confiscated.

Enforcement Procedures

The following outlines the actions to be taken with students who violate this policy:

- | | |
|-------------|--|
| 1st Offense | The student and parents will be notified by an administrator by phone. The student will remain in school and follow their normal class schedule for the remainder of the school day. |
| 2nd Offense | The disciplinary action will be two Saturday detentions.
The student will receive three days of In-School Suspension (ISS). The parents will be notified in writing and will be advised that the third offense will lead to long-term suspension. |
| 3rd Offense | Three days Out-of-School Suspension (OSS) and written notification. |
| 4th Offense | Alternative Education /Expulsion |

Law Enforcement - A student under 18 will receive a citation for each tobacco related incident, in accordance with South Carolina law. (SC Law 16-17-500)

Under the Influence/Drugs and Alcohol - No student shall use or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or other controlled substance, any alcoholic beverages, non-alcoholic or pseudo-beer or any other intoxicating liquor, drug paraphernalia; or inhale or ingest any chemicals or products with the intention of altering the student's mood or behavior. Violation of this policy may lead to expulsion. If, because of mitigating factors, an expulsion is felt to be inappropriate, the student may be suspended for ten days and may be suspended from co-curricular activities (such as sports-related/band-related activities) for the remainder of the school year. The student may be asked to complete a Drug/Alcohol Intervention Program.

Level Two Offenses + Disciplinary Action

Referral Reason	1st Offense	2nd Offense	3rd Offense	4th Offense
Abusive Language	2 days ISS Parent notification Discretion of administration	3 days OSS Parent notification Discretion of administration	5 days OSS Parent notification Discretion of administration	Referral to alternative program
Blackmail/Threats to Individual/Bullying (includes intimidation and harassment)	3 days OSS Parent notification Discretion of administration Potential Expulsion or Arrest	5 days OSS Parent notification Discretion of administration Potential Expulsion or Arrest	Referral to alternative program Parent notification Discretion of administration Potential Expulsion or Arrest	
Dangerous Driving	Discretion of administration Parent notification Parking permit revoked			
Defiance of School Authority/ Disrespect to a School Official	3 days OSS Parent notification Discretion of administration Potential Expulsion or Arrest	5 days OSS Parent notification Discretion of administration Potential Expulsion or Arrest	Referral to alternative program Parent notification Discretion of administration Potential Expulsion or Arrest	
Disrespect to a Student/ Precarious Situation	2 days ISS Parent notification Discretion of administration	3 days OSS Parent notification Discretion of administration	5 days OSS Parent notification Discretion of administration	Referral to alternative program
Fighting/Simple Assault	5 days OSS Parent notification Potential Arrest Discretion of administration	Referral to alternative program Potential Expulsion Parent notification Potential Arrest		
Gambling	3 days OSS Parent notification Discretion of administration	5 days OSS Parent notification	Referral to alternative program Parent notification	
Lying/Providing False Information to School Personnel/Withholding Information from School Personnel	2 days ISS Discretion of administration	3 days OSS Discretion of administration	5 days OSS Discretion of administration	Referral to alternative program Discretion of administration

Medicine Policy Violation	2 days ISS Parent notification Confiscate materials	3 days OSS Parent notification Confiscate materials	5 days OSS Parent notification Confiscate materials	Referral to alternative program Confiscate materials
Obscene Gesture/Obscene Gesture in Picture, etc.	Refer to "Disrespect to a student" or "Disrespect to a school official"	Discretion of administration		
Obscene Literature/Pornography/Materials	3 days OSS Parent notification Confiscate materials	5 days OSS Parent notification Confiscate materials	Referral to alternative program Confiscate materials	
Refusal to Attend Rehab Program	Discretion of administration Potential referral to alternative program or Expulsion			
Smoking Smokeless Tobacco/Vape Paraphernalia	2 Saturday detentions Parent notification Citation from SRO	3 days ISS Parent notification Citation from SRO	3 days OSS Parent notification Citation from SRO	Referral to alternative program Parent notification Citation from SRO
Student Disorder Disorderly Conduct Student Endangerment	3 days OSS Parent notification Discretion of administration Potential Expulsion or Arrest	5 days OSS Parent notification Discretion of administration Potential Expulsion or Arrest	Referral to alternative program Parent notification Discretion of administration Potential Expulsion or Arrest	
Theft/Possession of Stolen Item(s) (Minor - \$50 or Less)	3 days OSS Parent notification Reimbursement & Potential Arrest	5 days OSS Parent notification Reimbursement & Potential Arrest	Referral to alternative program Parent notification Reimbursement & Potential Arrest	
Under the Influence of Drugs/Alcohol	Parent notification Discretion of administration 5 days ISS/5 days OSS/Drug Rehab Program Potential expulsion and/or arrest	Referral to alternative program Parent notification Discretion of administration Potential expulsion or arrest		

The Following Are Examples of Code of Conduct Level Three Violations - Criminal Conduct

*Aiding, abetting or concealing any of the behaviors listed may result in punishment as a principal participant at the discretion of the administration.

Accumulated Suspensions - A student who is subject to repeated suspensions in any given school year may be recommended for expulsion or alternative placement.

Aggravated Assault - An attempt to cause serious bodily injury to another person is prohibited.

Assault of School Personnel - Any student who attempts to assault, or assaults, school personnel will be subject to permanent expulsion. (This includes spitting on or at a teacher.)

Brawling - Two or more students must not assault or attack or cause or attempt to cause physical injury to another student or behave in such a way as could reasonably cause physical injury to another student. A student who commits such offenses will be subject to suspension or expulsion.

Fireworks - A student who is found with fireworks in their possession or discharges fireworks on the school grounds is subject to suspension for the first offense and expulsion for the second offense. (Fireworks include any explosive or incendiary devices including smoke bombs, stink bombs, and noise producing devices. Possession includes handling, transmitting, or using such items.)

Possession/Distribution of Drugs and/or Alcohol (Other than Under the Influence) - It is the policy of the board that the possession of marijuana or any other illegal drug or substance by any student while on school property or while engaged in any school sponsored or school connected activity is grounds for expulsion of such student. If, because of mitigating factors, expulsion is felt to be inappropriate, the student shall be suspended for ten days and may be suspended from co-curricular activities (such as sports-related/band-related activities) for the remainder of the school year. The student must also complete a Drug/Alcohol Treatment Program. (No student shall possess, transmit, purchase, barter, distribute, any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or other controlled substance, any alcoholic beverages, non-alcoholic or pseudo-beer or any other intoxicating liquor, drug paraphernalia, etc. No student will market or distribute any substance, which is represented to be or is substantially similar in color, shape, size or markings of a controlled substance.)

Possession of Weapon - No student will bring to school with them and/or have in their possession at school weapons including, but not limited to, knives, pistols, brass knuckles, blackjacks, razor blades, mace, pepper spray, or fac-simile/make-believe objects that resemble weapons, or other objects used for the purpose of a weapon. A student who commits such offenses will be subject to suspension or expulsion. The board will expel any student who brings a weapon to school. For purposes of this policy, a weapon means a firearm. The term firearm is defined extensively in the U.S. Code, but generally means a weapon (gun) or destructive device (explosive, incendiary). The period of expulsion will be no less than a year.

Repeated Small Violations - In cases where a written record substantiates repeated small violations by a given student, such student may be suspended or expelled.

Sexual Acts / Offenses - This includes any sexual harassment or indecent exposure. Student may be subject to suspension or expulsion.

Sexual Harassment - The district prohibits sexual harassment of students by district employees, other students or third parties. All students and employees must avoid any action or conduct which could be viewed as sexual harassment.

Sexual Harassment consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when the following occurs:

- Submission to such conduct is made whether expressly or implicitly a term or condition of a student's education.
- Submission to or rejection of such conduct by an individual is used as the basis for any decisions affecting a student.

- Such conduct has the purpose or effect of unreasonably interfering with a student’s education or creating an intimidating, hostile or offensive school environment.

Any student who feels they have been subjected to sexual harassment is encouraged to file a complaint in accordance with administrative rule JI-R. All allegations will be investigated promptly and confidentially. The district prohibits retaliation or reprisal in any form against a student who has filed a complaint of sexual harassment.

Theft/Possession of Stolen Item(s) (Major - \$51 or more) - Serious thefts or repeated offenses may result in expulsion of the student. Disciplinary action will be determined according to value, content and circumstances surrounding the theft.

Vandalism/Damage to School Property - Students who maliciously damage school property will reimburse the school the cost of damages incurred and will be subject to suspension or expulsion.

Other

Any act or acts which are not covered by these regulations and which are of such nature as to pose a threat to the physical or mental welfare of the students, the teachers, and other school personnel or which create a disruption in the orderly operation of any phase of the school program or any of its services or which cause destruction or defacement of any school property will subject offenders to suspension or expulsion. These acts may include forgery, committing arson, pulling fire alarms, making bomb threats, dialing 911, or hazing.

Assigned Consequences for All Offenses

School Board policy provides consequence guidelines for Code of Conduct violations.

****Students who have out of school suspension (OSS) are not allowed on school grounds for any reason without prior approval from the administration. The student will be charged with trespassing. ****

Level Three Offenses + Disciplinary Actions

Referral Reason	1st Offense	2nd Offense
Accumulated Suspensions*	3rd Suspension- Referral to Alternative Program Potential expulsion	
Aggravated Assault*	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Arson*	Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Assault to School Personnel*	Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Bomb Threat/Other Threats to Student Body and/or School*	Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest

Brawling*	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Disruption of School Environment*	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Dissemination of Pornography	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Distribution of Drugs/Alcohol*	Referral to Alternative Program Drug Rehab Program Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Fireworks, Smoke Bombs, Etc.*	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Forced Sex Offense	Potential Expulsion and/or Arrest	
Indecent Exposure*	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Non-Forced Sex Offense*	Referral to Alternative Program Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Placing False 911 Call*	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Possession/Distribution of Drugs/ Alcohol/Paraphernalia*	Potential Expulsion and/or Arrest 5 Days OSS/5 Days ISS Drug Rehab Program	Referral to Alternative Program Potential Expulsion and/or Arrest
Possession of a Weapon*	10 Days OSS Potential Expulsion and/or Arrest Confiscate weapon	Referral to Alternative Program Potential Expulsion and/or Arrest
Sexual Harassment*	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Theft/Possession of Stolen Item(s)* (Major - \$51 or More)	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Threats/Intimidation Toward School Official*	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Trespassing*	5 Days OSS Potential Expulsion and/or Arrest	Referral to Alternative Program Potential Expulsion and/or Arrest
Vandalism/Damage to School Property*	5 Days OSS Potential Expulsion and/or Arrest Reimbursement of Damages	Referral to Alternative Program Potential Expulsion and/or Arrest <i>*Dealt with at the discretion of the administration</i>

General Information

Bell Schedule 2022-2023

Building Opens	8:00 AM
1st Block	8:40 AM - 10:00 AM
<i>Change</i>	<i>10:00 AM - 10:10 AM</i>
2nd Block	10:10 AM - 11:30 AM
<i>Change</i>	<i>11:30 AM - 11:40 AM</i>
3rd Block	11:40 AM - 1:30 PM
A Lunch	11:40 AM - 12:05 PM
A Lunch Class	12:10 PM - 1:30 PM
B Lunch Class	11:40 AM - 1:30 PM
B Lunch	12:20 PM - 12:45 PM
C Lunch Class	11:40 PM - 1:00 PM
C Lunch	1:00 PM - 1:30 PM
<i>Change</i>	<i>1:30 PM - 1:40 PM</i>
FLEX	1:40 PM - 2:10 PM
4th Block	2:20 PM - 3:40 PM



***Closed Halls - Halls where classes are being held during lunch periods are off limits to students.**

A bell to alert students to prepare for class will ring three minutes prior to the tardy bell for each block. Student drop off should not occur prior to 8:00 AM and, unless they are engaged in a supervised activity, students will depart the building by 4:00 PM and be off campus by 4:10 PM. If students are consistent in loitering after school, consequences could be enforced.

Supervision of Students

Supervision will be provided in designated areas for a reasonable length of time before and after regular school time for classes or an extracurricular activity. Supervision will be provided for students who ride a bus upon their arrival and until such time as the bus departs after classes are dismissed. All other students will be provided supervision no more than 30 minutes prior to the beginning of school and 30 minutes after classes are dismissed. Students who are repeatedly on school premises without special permission will be subject to disciplinary action and/or arrested for loitering. The building opens at 8:00 AM. Student drop off should not occur prior to 8:00 AM.

Building Entrance(s)

Students should only enter the main building through the courtyard/commons, commons, and/or the auditorium entrance. Student drop off / pick up is at the front door of the main building or car rider line at the R-wing.

Breakfast / Lunch Prices

- Breakfast: \$1.35
- Regular Lunch: \$2.50
- Lunch Combo: \$3.00

Medication at School

With the exception of diabetic students and the emergency medication listed below, students are not permitted to carry any medication while at school. If your student requires administration of a prescription or over the counter medication during the school day by the nurse please refer to the following policy:

- Over the counter medication such as Tylenol and Motrin require a medication permission form completed by the parent or legal guardian. A form is required for each medication. The medication must be in the original unopened container when delivered to the school nurse. Please note that any over the counter medication with a dosage request greater than the directed dose on the label or medication containing aspirin, such as Excedrin, requires a healthcare provider signature on the medication permission form in order to be administered.
- Prescription medication, administered daily or as needed, requires a medication permission form completed by both parent and healthcare provider. The medication must be in the original container with the prescription label visible and easy to read. The prescription label dosage and administration instructions must correlate with the dosage and instructions on the medication permission form. If a container is required for both school and home the pharmacy should be able to provide a second labeled container upon request.
- Epi pens for allergies and inhalers for asthma are considered emergency medication and may be carried by students during the school day and at school sponsored activities with proper documentation from the parent and healthcare provider. Diabetic students requiring insulin during the school day also may self-carry and self-manage with appropriate documentation. Please contact the school nurse for more information.
- All medications should be delivered to school by an adult along with the medication permission form. If your student has been prescribed a controlled medication please bring the medication directly to the nurse. Do not leave the medication with the front office staff.
- Field trip medication, other than emergency medication that is stored in the health room with the nurse, must be provided by the parent directly to the teacher in charge the day of the field trip following the guidelines listed above. Please contact the nurse if your student has an Epi pen or inhaler in the health room that will be required for an upcoming field trip. Please note that ALL field trips, including day trips and overnight trips, and all school sponsored activities follow the medication at school district policy.

****Please note that all medication should be claimed by a student's parent at the end of each school year or the medication will be discarded. No medication is kept in the Health Room over the summer. All medication permission forms are required to be updated yearly. ****

College and Military Visits

Students should schedule college visitations during school holidays whenever possible. However, the principal will allow juniors to use one school day and seniors to use two school days, which will be classified as field trips, to visit out-of-town colleges, provided documentation on the college letterhead from the admissions office is turned into the attendance office. No college visits will be allowed after *May 1* unless approved in advance by the principal.

Computer Lab Usage

Students are not allowed in computer labs without supervision (one or two may be sent to libraries). Individual students may not use computer labs without a teacher pass stating the nature of work to be done. Students may not download or install any software on school machines, nor do anything that changes the appearance of the desktop.

Inclement Weather Procedures

A decision to close/delay schools will be made by 6:00 AM. Please listen to WRHI - AM1340, WRHM - FM107 or Charlotte TV stations for announcements for Fort Mill School District # 4, not York County Schools. There will be no breakfast if school is delayed. When hazardous weather conditions develop during the school day, a decision to close schools early will be communicated to the schools, law enforcement agencies, and the area news media as soon as possible. Lunch will be served early if schools close before 1:00 P.M.

Change of Address or Telephone Number

Any student who moves to another location must report the change of address to the Guidance Office immediately BY BRINGING IN VERIFICATION (forms available in Guidance). Changes in telephone numbers should also be reported. This is necessary in order to keep school records accurate and up to date.

Immunization Requirements

Students enrolled at Fort Mill High School must have a South Carolina Certificate of Immunization as determined by the South Carolina Department of Health and Environmental Control. Students enrolling from out of state may obtain a Certificate of Immunization from the health department or a healthcare provider. Transfer students are required to present a Certificate of Immunization within 30 calendar days of enrollment. If proper documentation is not received on or before the 30 day expiration date, the student will not be permitted to attend school after the 30th day per South Carolina state law. Please refer to the DHEC website for immunization requirements. <http://www.scdhec.gov>

Pursuant to Section 44-29-180, South Carolina Code of Laws, and South Carolina Regulation 61-8, “no superintendent of an institution of learning, no school board or principal of a school may enroll or retain a child or person who cannot produce satisfactory evidence of having been vaccinated or immunized so often as directed by the Department of Health and Environmental Control Records of vaccinations or immunizations must be maintained by the institution, school or day care facility to which the child or person has been admitted.”

Transferring Schools

Any pupil who transfers during the school year should, on the last day they attend, report to the office and return all school property. No records will be sent to another school until a student has returned all books and paid all fees.

2022-2023 Fees

In order for students to receive, pick up schedules, they will be required have paid the following fees:

\$30.00	Instructional materials, activity fees, etc. required by the district
\$12.00	Publication fee to cover the cost of the student newspaper, vocabulary.com access, and student publications (required by all FMSD high schools)
\$50.00	Parking fee - 1 School Year - nonrefundable
\$15.00	Gym Uniform (only students taking physical education)
\$85.00	Yearbook cost (optional) until February 28, 2023.
\$100.00	Athletic/Band Fee – per athlete, per sport played

The yearbook will be sold during registration and at various times before Winter Break. Students unable to pay the entire \$90 at once may pay in installments (minimum of \$5 increments) through February. Any student who leaves FMHS during the year should see the yearbook sponsor and leave a local telephone number of someone who can pick up the book, or \$5 and a forwarding address. Yearbooks not picked up will only be held until the beginning of the next school year.

Textbook Procedures

Students are issued state-owned textbooks free of charge. Each text will have an identification number and be assigned to the student. Textbooks are typically used in South Carolina schools for a six-year adoption cycle. It is imperative that students take care of texts ensuring they are returned in a condition acceptable for re-issue. If a text is lost or returned showing excessive signs of wear or abuse, the student will be charged for full replacement costs. In addition, the school reserves the option of holding student records for any student failing to clear textbook charges. Records of lost or damaged texts are kept in the bookkeeping and guidance offices. Seniors will not be eligible for graduation until all textbook charges are cleared. Textbook charges will be paid to the school bookkeeper.

Fundraising

Any fundraising projects conducted by Fort Mill High School students must first be approved by the principal before being submitted to the superintendent for final approval.

Authorized fundraising projects must comply with the following: No selling or fundraising activities will be allowed to take place during instructional time. No fund-raising activities requiring door-to-door solicitation will be allowed. Examples of activities that may be approved include bake sales, car washes, suppers, coupon books, etc., during after-school hours.

School-sponsored Dances / Prom

Seniors and juniors may bring a date from outside of Fort Mill High School to prom only. Students must enter the dance with their date. The outside guests must be approved by administration prior to the dance and will be subject to a background check. Outside guests must be no older than 20 years of age on the date of the Prom. Any student suspected of being under the influence of drugs and/or alcohol may be subject to a

breathalyzer test conducted by school administration. If a student violates school policy by trying to attend a school function under the influence of drugs and or alcohol, disciplinary action will be taken by school administration.

Student Cars and Parking

Driving to school is a privilege, which can be revoked for violation of any school rule. All students are expected to respect and obey all regulations associated with parking and driving on campus. The school is not responsible for any property or for any damage to vehicles parked on campus, nor is the school responsible for settling disputes arising from such.

All cars parked on FMHS campus are subject to search by school administration. Any student who parks on FMHS campus without an appropriate parking permit, may be subject to disciplinary action and may be required to purchase a \$50.00 parking sticker.

Students are expected to abide by the following rules as they relate to automobiles on campus:

- Attach a parking permit to the vehicle in the proper manner. All vehicles must have a current parking permit. A lost permit **MUST BE REPLACED**. Cost for the replacement permit is \$5.00.
- Parking Permits may not be transferred from one car to another.
- Parking Permits may not be transferred from one student to another.
- Do not park in a manner that prevents another vehicle from entering or leaving the parking lot/space.
- Do not sit in cars or loiter around vehicles after arriving at school. (Building opens at 8:00 A.M.)
- Do not sit in cars or loiter around vehicles after school has been dismissed.
- Do not go to the parking lot without permission from the office.
- Do not use an automobile to skip school, to drive dangerously, or to violate other school rules.
 - Such action can result in the loss of parking privileges.
- Keep all automobiles locked to prevent thefts. The school is not responsible for stolen items.
- The 5th tardy to school will result in the loss of driving privileges for the remainder of the term.
- No refunds will be given.

Student Parking Stickers and Student Assigned Parking

Parking stickers may be obtained from the bookkeeper. Parking stickers are **\$50.00** for the year and must be purchased by any student driving to Fort Mill High School. These stickers must be placed on the inside left windshield (place previously reserved for inspection stickers). Student cars will be periodically checked for stickers and that students are parked in assigned space during the school year.

Band and chorus students may acquire a special sticker for the designated lot near the bus parking lot. Permits will not be sold to freshmen. Additional parking for seniors may be opened at the discretion of the administration. **ATTENTION:** Purchasing a senior parking permit does not guarantee a space in the senior parking lot.

Visitors

All visitors must check in at the front office immediately upon arriving on school grounds. Visitors must acquire a visitor's badge from the front office and keep it visible the entire time of the visit. Students from other schools or former students are not allowed to attend class or eat lunch on campus with Fort Mill High School students. Only parents/guardians may eat lunch with their child.

Salesmen / Soliciting

No salesmen or vendors will be permitted to consult with any student or students except where prior written permission from the District Office has been granted.

Student Messages

Messages will be taken for students ONLY in extreme emergencies.

Leaving Class for Other Areas of School

Any student who goes from a class to any other area of the school must have a pass signed by the teacher granting permission. The student must leave and return promptly, returning the pass to the teacher that issued it. The issuing teacher must sign the pass, noting the time the student left.

Changing Class

During class change, students should move promptly to their next location, keeping to the right side of the hall. Students should not block doorways or congregate in a way that would prohibit hall traffic from moving freely.

Care of Building and Grounds

Students at Fort Mill High School take pride in their school, its appearance and its care. Below are a few guidelines, expectations:

- Place waste papers in the receptacles in the classrooms, corridors, Commons or outside walkways.
- Students are expected to clean their area in the Commons during breakfast and lunch.
- Keep desks and walls clean.
- Exercise special care in the restrooms to keep them clean at all times.

Failure to abide by guidelines will result in disciplinary action.

Posters / Distribution of Materials

All posters, pictures, announcements, flyers, etc., which are displayed anywhere on the school premises, must have the approval of the administration before they are displayed. Once permitted, said posters will be the responsibility of the student to be removed.

Locker Room (Gym) Lockers

Students may request a locker, but the school will not assume responsibility for its contents. All lockers are subject to inspection by school personnel or police. Students are responsible for the security of all books, materials, etc., that they place in their lockers. Students are encouraged to provide locks for their lockers. Students are advised to give combination numbers to an appropriate adult.

Public Address System

The public address system (PA) should be used for announcements concerning school business only. A faculty member must sign each announcement. Announcement request forms are available in the office.

School Security System

As part of the school security program, a digital monitoring system will run 24-hours a day. The purpose of the system is to improve security by displaying live images of activities throughout the school and to improve investigative effectiveness by providing taped coverage. Cameras are located throughout the school. Anyone found tampering with the system in any way will be prosecuted to the full extent of the law and school discipline policy.

Fire Drills

Each classroom teacher will review fire drill evacuation plans. To prevent a possible tragedy, we must all cooperate to ensure that everyone knows their proper route out of the building in case of fire. Refer to FORT MILL SCHOOL DISTRICT 4 Crisis Management and Securities Plan for further instructions.

Tornado Drills

In case of tornado warning, teachers should have students move to an area of the room that is away from windows and sit on the floor with their head placed between their knees and covered by their arms. Talking and/or horseplay will not be tolerated. Students in gyms, libraries or cafeterias should move to an area away from windows and follow these same procedures. Students are to remain in the protected position until the “all-clear” has sounded. Refer to the FORT MILL SCHOOL DISTRICT 4 Crisis Management and Securities Plan for further instructions.

Gifts and Parties at School

Students are discouraged from exchanging gifts with other students and from giving gifts to teachers during instructional time. No parties will be held at school during the instructional hours or at times during the regular school day. Flowers or gifts will not be received for distribution to students on any day due to the disruption of the learning environment of school.

Field Trips

For any school-sponsored trip, each student must bring written permission signed by parents. Students will be subject to school rules while on trips. Students must be in good standing with teachers and the school. Infractions such as receiving an OSS on their discipline record, violating the attendance policy, etc. may hinder a student’s participation in such events. For a student to participate on a field trip, they must be approved to attend by a supervising teacher.

Telephones

Telephones are located in the front office for student use. Students may use the telephones before school, during lunch periods, or after school. Calls are limited to three minutes.

Student’s Assigned Class

For participation in extracurricular activities such as Spirit Week, Prom, Senior Superlatives, etc., class membership will be based solely upon homeroom assignment.

Cafeteria

Students are assigned to lunch according to their schedule. Line up quickly, but do not cut in line. All food must be consumed in the cafeteria/commons/courtyard. All trash will be put in appropriate receptacles. Failure to clean up lunch trash will result in disciplinary action. Students are responsible for any trash at their table.

Off Limits Before and After School (prior to 8:25 and after 3:40)

The following areas are off limits before school unless the student is involved in an approved activity:

- Classroom wings
- Gym area
- Teacher's lounges/workrooms
- Band and Chorus areas
- Auditorium area
- Commons before 8:00 unless outside temperature is below 40 degrees
- R Wing for upperclassmen unless a course is taken in the building

Off Limits During Lunch

The areas below are off limits during lunch:

Gym area	Classroom wings	All parking lots	Teacher's lounges and workrooms
Mobiles	B200 Courtyard	Band and Chorus areas	Recessed entrances/exits to courtyard area
Auditorium area	Annex Courtyard	R Wing for upperclassmen unless a course is taken in the building	

NOTE: All restrooms are off limits except those located in the Commons. Students should only be in the assigned area during instructional time.

Lost and Found

Lost and found items are kept in the ISS room. Students are urged to cooperate by turning in all articles that are found and to inquire there for lost articles. If found in the R-wing, items will be placed at the front desk of the R-wing.

School Insurance

Brochures are available at registration. Students involved in co-curricular activities are encouraged to secure twenty-four-hour school insurance coverage.

Drink/Snack Machines

Drink and snack machines are available for student's use before school, during all breaks, during lunches, and after school. No drinks/snacks will be permitted in the classrooms. The machines will remain on our campus provided students are responsible for seeing that drink cans and snack wrappers are disposed of properly. Drinks and snacks may not be purchased during class time. Water may be allowed in the classroom at the discretion of the teacher.

Theft Prevention

The best method to stop thefts at school is to be conscious of the fact that opportunities for thefts to occur can be eliminated. Each student and employee of the school has a responsibility in the area of preventing thefts. The school WILL NOT be responsible for items that are lost or stolen.

Listed below are some helpful tips to prevent theft while on campus:

- Never leave valuables unattended.
- Never leave anything other than clothing in your locker during physical education. Valuables should be given to the instructor.
- Always check the lock on your locker to make sure it is properly closed. Avoid letting anyone else see your combination or giving it to friends.

- Band instruments should never be left unprotected.
- Always keep your car locked. Never leave valuables visible in your car.
- Cell phones, headphones and money are the most frequently stolen items in the school.

Classroom Activities/Celebrations - Acceptable Food Guidelines

Effective with the 2015-2016 school year, homemade or home baked foods are no longer allowed to be distributed to students within the classroom or applicable classroom setting. Acceptable foods for distribution are those items that were prepared in a commercial and/or licensed kitchen, and most importantly, are packaged with a label clearly listing the contents and ingredients of the food item. With the continued rise in severe and often life-threatening food allergies, this policy is designed to provide consistency and minimize allergy risks in all classrooms district-wide, while maintaining a safe and positive learning environment for all students. It is important to note that the policy does not apply to a student's personal lunch.

The policy is part of a larger, comprehensive Food Allergy Guideline approved by the Board of Trustees in May 2014, which can be found on the district's website at <http://www.fortmillschools.org> under "Board Policies." Further questions can also be directed to the principal, school nurse, or by contacting the district office at 803-548-2527.

Student (and Other) Services

Learning Commons (Media Center)

The goal of the Fort Mill High School Learning Commons (also known as Library or Media Center) is to maintain a comfortable atmosphere conducive to studying and reading for Fort Mill High School students and faculty.

Staff members include:

Ms. Bates, Fort Mill High School Librarian
 Ms. Hartman, Main Library Media Assistant
 Ms. Ayers, R-Wing Library Media Assistant

batesa@fortmillschools.org
HartmanJ@fortmillschools.org
AyersCD@fortmillschools.org

Library hours are 8:10 am -3:50 pm, Monday – Thursdays. Both close at 3:45 pm on Fridays. The Learning Commons may also close early for school related meetings. Students do not need a pass to visit the R-wing location or the Learning Commons before school, after school, during FLEX, or during lunch.

Both the Main Library and R-wing Library can be used for checking out, returning, and reading fiction and non-fiction books; printing; studying; individual and class projects. The school store, located in the Learning Commons, sells school supplies, including poster board, notecards, notebooks, folders, pens, and pencils. Purchases from the school store, as well as printing, will be charged to your school account, which can be paid online through the school's website.

Students can search for books 24/7 through the Destiny online catalog, which can be accessed through the Library tab on the Fort Mill High School website, or through the Sora app, which provides access to district and York County Library eBooks. These resources provide instant access to eBooks, as well as the opportunity to place holds on print books and have them delivered to your classroom.

All incoming students will receive a Library orientation through their High School 101 class. Video tutorials, including step-by-step instructions on how to search for and check out print and eBooks, as well as how to access Discus, the online research center through the State Library of South Carolina, are available on the Library's website under "Video Tutorials." If you need assistance, please ask one of the Library's staff members.

Please keep in mind that food is not permitted in the Learning Commons at any time, and that the school dress code is enforced. We want our area to be an enjoyable place for everyone at Fort Mill High School.

Guidance, (803) 548-8235

Fort Mill High School Counselors

Steve Kanoon, Guidance Chair, (10-12/E-K) kanoons@fortmillschools.org

Courtney Kountz (9/A-K) kountzc@fortmillschools.org

Adrienne Long (9/L-Z) longa@fortmillschools.org

Carly Patterson (10-12/A-D) pattersoncd@fortmillschools.org

Jodi Costanzo (10-12/Ro-Z) costanzoj@fortmillschools.org

Ty Urquhart (10-12/L-Ri) urquhartt@fortmillschools.org

Edward Young, Career Development Facilitator, younge@fortmillschools.org

Educational and Career Planning

Counselors assist students in the planning of a high school program that will help them to realize their educational and career goals. Each student has an individual conference with a counselor each year in which they review the student's progress and make plans for the next year. Additional conferences may be held at any time during the year at the request of the student.

Post-Secondary Education

The area of post-high school education (College, Technical School, etc.) is a major focus of the School Counselors. Counselors aid students in selecting the schools which meet their needs. Services rendered include:

- Information - Catalogs and other materials describing the educational programs and entrance requirements of schools throughout the country are available in the Guidance Office and on the Guidance website.
- Admissions Tests - Information regarding ACT, SAT, PSAT and any other test necessary to gain admission to colleges are available in the Guidance Office and on the school website.
- Application Process - Counselors assist students by providing resources to research colleges, locate their admissions procedures and help with supplemental application materials as needed.
- Financial Aid and Scholarships – Information/application forms relating to the many types of financial aid available at post-secondary schools are available in the Guidance Office and on the website.

Career Goals

Career planning is another important area in which counselors work with students. Two major goals in this area are the following: 1) to make the students aware of the many vocational/career areas available in our society; and 2) to assist students in determining which vocational areas are most related to their individual interests and abilities. Two means used to accomplish the above goals are (a) vocational literature that provides information in the areas of job descriptions, training programs, working conditions, and salaries for most occupations; and (b) career assessments.

Personal / Social Counseling

A major focus of school counselors is to help students cope with difficult situations they may encounter throughout the school year. By actively working with students, the counselor strives to help each student adjust in areas such as peer relations, academic concerns, self-concept development, and human relations skills. This service is available to all students at their request.

Release of School Records

The Family Educational and Privacy Act (FERPA) of 1974 require the following procedures to be observed in the release of school records:

- School records cannot be released to any individual or agency (employer, government agency, etc.) without the written consent of a student's parent or guardian. If the student is 18 years of age, they may sign for the release of their records.
- School records will be released, without written consent of parent or guardian, to officials of other educational institutions in which the student intends to enroll. The student's parents or guardians must be notified of the transfer, and they may receive a copy of the record if they desire.

Guidelines for Counselor-Student Confidentiality in Fort Mill School District

The issue of confidentiality is involved in every counseling interaction. It is important to inform students prior to beginning the counselor/student relationship that there are possible limitations that may affect the relationship.

Counselors know their limitations and will not act beyond the bounds of their professional qualifications, and will refer students to community resources when appropriate.

Whether the topic of confidentiality is discussed or not, all communications between the student and the counselor are, in fact, confidential.

Informal discussion of the student's records with persons not directly involved is a breach of confidentiality. Records may be discussed with another professional when the focus of the discussion is on helping the student.

A list of persons who have expertise in legal/ethical issues in school counseling will be available to counselors for the purpose of consultation. Other professionals include, but are not limited to, members of the student support team, professional counselors including school counselors, school/district administrators, community mental health agencies, state department personnel and other professionals in the field of counseling.

Written or oral reports will present only data germane to the purposes of the report. Every effort is made to avoid undue invasion of privacy.

If a student has revealed information that indicates a violation of South Carolina laws regarding child welfare

and/or protection, then the counselor must inform the appropriate individuals, which may include parents, school authorities, and law enforcement agencies.

When a student has revealed information that indicates involvement in an activity that is likely to result in imminent danger to themselves or to someone else, the counselor will (a) try to persuade the student to discontinue the activity and (b) explain the counselor's responsibility to inform appropriate individuals. If steps (a) and (b) do not deter the student, the counselor is ethically bound to take reasonable action to inform responsible authorities and/or parents. Depending on the nature of the situation, the student's name may have to be revealed as soon as the counselor is aware of the situation. The individuals to be notified will be determined by the context of the situation and the counselor's judgment of which authority will best serve the needs of the student.

If the counselor is subpoenaed to testify in a legal proceeding but does not wish to reveal information to protect the student's best interests, the counselor may do the following:

- A. Become an agent of the student's attorney, that is, by revealing the student's case, the counselor may invoke the attorney-client privilege. (The attorney must raise the privilege in court for the counselor to be protected by it.)
- B. Request that the information be received in the judge's chamber rather than in open court.
- C. Neither of these options guarantees the counselor's privilege not to reveal information.

In summary, the counselor-student relationship is private and requires compliance with confidentiality standards. School counselors, however, work with minors and their legal responsibility is generally to the parents, whereas their ethical responsibility may be more to the student. Many times, the legal and ethical requirements are not always in agreement, thus placing the counselor in a precarious position that must be balanced to ensure the rights of students and at the same time ensure the rights of the parents.

Applying ethical standards to practical situations is difficult because the students are minors in most cases. Moreover, there exists an ethical- legal responsibility to the school district. The literature recommends that students should have control over the release of information that results from their choosing to engage in the counseling process, and the student can bring suit against the counselor for revealing confidential information without their permission. Counselors must become familiar with local, state and federal laws as well as follow the professional guidelines for their code of ethics.

School Professionals are important advocates for your child's development. In order to foster effective communication, we ask that you consider the following:

- Encourage your child to communicate concerns to school professionals.
- When contacting a teacher, counselor or administrator, clearly state the subject of your inquiry. Keep communications to the point. Brief, concise statements allow clear consideration of important points.
- You must schedule conferences through the Guidance Office (803-548-8235). If you are unable to attend, please inform guidance as soon as possible.
- Conferences will be conducted with mutual consideration and courtesy. Expect a conference to be terminated when behavior is inappropriate.
- Classroom and administrative policies are implemented on the basis of many factors. Policies are not altered for the benefit of one student.

Having a team of professionals working together is a powerful ally for helping your child mature into a responsible adult. Fort Mill High School is committed to this worthwhile goal.

Academics

Fort Mill High School is structured on a four-period day/semester schedule. This concentrated semester schedule is designed to help students succeed. The planning process between the student, parents, and the guidance department is essential for academic success. Parent conferences are encouraged and may be held at any time during the school year by calling the Guidance Office (548-8235). The ultimate responsibility for the student's four-year academic plan is based on the decisions of the student and parents. More information can be found in the Program of Studies, which was issued to each student in the spring or by calling the Guidance Office.

Make-Up Work

Fort Mill School District Policy JH-R allows five (5) days for make-up work. If a student misses a class, it is solely their responsibility to consult with the teacher on the first day back concerning make-up work or missed assignments. If a student misses an assigned test, it is their responsibility to contact the teacher to make up the test within the 5-day makeup window. The fact that an absence from class is excused does not relieve the student of the responsibility of making up the work. Each teacher will establish, explain, and post procedures for making up work. However, parents/guardians may pick up assignments in the guidance office. Teachers will have at least 24 hours to collect work and send it to guidance for parent/guardian pickup.

Course Load/Dropping a Subject

All students in grades 9-11 will be required to take 8 units of coursework. All students are expected to take English and Math every year. Seniors will be required to take at least 6 units. **Once a student is scheduled into a course, they will not be able to change or drop the course.**

***** All schedules are FINAL on the first day of school. *****

Grade Reporting

Students will be issued midterm reports at the 3-week mark and report cards at the end of each 6-week marking period. The report card dates are listed on the [Fort Mill School District calendar](#). Students will be graded on the State Uniform Grading Policy. Grades are posted within 10 school days of the assignment due date or test date.

Term Exams

Exams will be held in the last week of the 1st term and the last week of the 2nd term. All exams count 10% of the final average, except for Algebra 1, Intermediate Algebra, Biology 1, English 2 and US History. According to state regulations, the end of course exams in these subjects will count 20% of the final average. Everyone will take an exam on the day the exam is scheduled unless prior approval by the principal has been given.

- FINAL EXAMS WILL NOT BE SCHEDULED EARLY. WITH THE APPROVAL FROM ADMINISTRATION, EXAMS MAY BE SCHEDULED AT A LATER DATE DUE TO CERTAIN MITIGATING CIRCUMSTANCES.

Senior Exam Exemption Policy

Exams will be given in all courses at the end of each term. Only Seniors may exempt exams under the following conditions:

- The senior has no more than two unexcused absences for the term;
- The senior has not been assigned to OSS or a full day of ISS during the term;
- The senior has a term average of 80.

Grade Point System

All students will have their GPA and class rank computed using the State Uniform Grading Policy guidelines and conversion scale. (This conversion scale may be found in the Program of Studies.) The State Uniform Grading Policy requires the following guidelines for all students: Students who withdraw from a course after 5 days will be assigned a WF plus a grade of 51 that will be calculated in the student's overall GPA.

Students may retake the same course at the same difficulty level under the following conditions: Only courses in which a grade of a D or F was earned may be retaken. The course in which a D or F was earned may only be retaken during the current academic year or no later than the next academic school year. The student's record will reflect all courses taken and the grade earned with the following exception:

Students taking courses for a Carnegie unit prior to their 9th grade year may retake any such course during their 9th grade year. In this case, only the 9th grade retake grade will be used in calculating the student's GPA and only the 9th grade attempt will show on the transcript. This rule will apply whether the grade earned is higher or lower than the pre-ninth grade attempt.

Honor Graduates Selection

To be designated as an "honor graduate" at the graduation ceremony:

- Students with the 2 highest academic averages at the end of the 8th semester will be designated as speakers at the graduation ceremony. The student with the highest average will be valedictorian and the second highest average will be salutatorian. If there are ties for the highest averages, all students involved in the ties will be designated as honor graduates.
- A student vying for the distinction of "honor graduate" must complete 4 calendar years of high school, the last two semesters at Fort Mill High School and be enrolled in a Math or English course during their senior year.

Junior Marshals

Junior Marshals are the 10 students having the highest academic averages at the end of the 5th semester. These students will participate during their junior year in the graduation ceremony.

Early Graduation

To participate in the Graduation Ceremony, a student must declare plans to graduate early by the 1st day of the fall semester. This applies to both 4th year students who want to graduate at the end of 1st semester of the senior year and to 3rd year students who want to graduate at the end of the school year. The student and parent must have a conference with a principal and a counselor, and the parent must sign a request form for early graduation following the conference.

First Semester Graduates

First semester graduates are no longer enrolled as active Fort Mill High School students during the spring term but are invited to participate in the Baccalaureate and Graduation Ceremonies. They may not participate in school-sponsored activities such as sports, band, chorus, prom, spring fling, etc., during spring term.

Credit Recovery

The purpose of the credit recovery program is to assist high school students who fail to pass a core class but receive a grade of 55-59 in meeting promotion and graduation requirements. At the end of each semester, the administration will contact those who qualify for this program.

1. Participating students **MUST** have attended a minimum of 120 hours of seat time in the course for which they received No Credit.
2. Participating students **MUST** have previously failed the course with a grade of 55-59.
3. A grade of “P” is awarded in any subject successfully completed in the Credit Recovery course.
 - o Participating in Credit Recovery does **not** meet NCAA Standards.

More information about curriculum may be found in the Program of Studies or by calling the Guidance Office (803-548-8235).

**LOVE BLUE
LIVE GOLD**



Extracurricular Activities

Clubs

Students have an advantageous opportunity for self-direction and further training through the support of the clubs and organizations listed below. There is a club to meet the needs of any student, whether the interest is in science, language, vocation, sports, the arts, and/or school and community service. Students share the responsibilities of organizing and evaluating the activities and work toward developing democratic leadership.

New clubs can only be established during May of the **previous** school year. New clubs must apply and be approved by administration. Procedures are in place for application and review for approval beginning the next school year. **Inactive clubs will be dropped from clubs offered at the school.**

All students participating in co-curricular activities must attend school on the day of participation in the activity if it is scheduled on a school day. The following is a list of some of the co-curricular activities offered at Fort Mill High:

Academic Team	FCCLA (Family, Career, and Community Leaders of America)
All Youth On Board	FFA (Future Farmers of America)
Anime Club	Finance and Investment Club
BPA/Fort Mill Business Leaders	FM Ambassadors
Beta Club	Forensics Club
Chemistry Club	FEA (Future Educators of America)
Computer Programming Club	HOSA
Culinary Arts Club	<i>Illusion</i>
Dance Team	Interact Club
Debate Club	International Club
Diversity Council	Junior Civitans
Engineering/Robotics	Key Club
Environmental Club	<i>The Loudspeaker</i>
Equality Club	Miss Fort Mill Pageant
FCA (Fellowship of Christian Athletes)	Model UN

Mock Trial	Virtual Video Game ESports
National Art Honor Society	Women in Engineering
PowderPuff	Writers' Club
Red Cross Club	<i>YeJacka</i>
Student Government	Yellow Jacket Art Club
Studio E	Yellow Jacket Book Club
Tabletop Gaming Club	Youth Commission International
UDP	
Skills USA	

Publications

YEJACKA

The school yearbook, *Yejacka*, is not just a collection of names or faces, but a collection of memories. It is a pictorial essay of student activities including both group and individual achievements. The staff is representative of all grade levels at Fort Mill High School.

The Loudspeaker

The student newspaper at Fort Mill High School, *the Loudspeaker*, is designed to be both an informative and enjoyable media of student activities and local news. This monthly publication offers valuable experience in journalism to interested students.

Illusion

The *Illusion* is the school's literary magazine. Published annually, it features student art, poetry and writing.

Athletics

Men

Women

Fall Season

Football - Varsity, JR Varsity, 9th Grade

Volleyball - Varsity, JR Varsity

Cross Country

Cheerleader - Varsity, JR

Swimming

Cross Country

Student Trainer

Swimming

Tennis

Golf

Student Trainer

Winter Season

Basketball - Varsity, JR Varsity, 9th Grade

Basketball - Varsity, JR Varsity

Wrestling - Varsity, JR Varsity

Cheerleading - Varsity, JR Varsity

Student Trainer

Student Trainer

Spring Season

Baseball - Varsity, JR Varsity

Softball - Varsity, JR Varsity

Soccer - Varsity, JR Varsity

Soccer - Varsity, JR Varsity

Lacrosse - Varsity, JR Varsity

Lacrosse - Varsity, JR Varsity

Track

Track

Tennis

Student Trainer

Golf

Student Trainer



2022 – 2023 Athletic Admission Prices

Varsity Football	\$7.00	
	Season Tickets (Reserved Seats - 5 games)	\$30.00
JV Football & 9th Grade	\$5.00	
Volleyball	\$5.00	
Wrestling	\$5.00	
Varsity Basketball	\$5.00	
JV Basketball/9th Grade	\$5.00	
Baseball	\$5.00	
JV Baseball	\$5.00	
Track Meets	\$5.00	
Soccer	\$5.00	
JV Soccer	\$5.00	
Softball	\$5.00	
JV Softball	\$5.00	
Adult All Sports Pass	\$100.00	
<i>(Excludes Varsity Football, Tournaments & Playoffs)</i>		
Student All Sports Pass	\$60.00	
<i>(Excludes Tournaments & Playoffs)</i>		

Children 6 and under NO CHARGE**Eligibility**

Students participating in competitive sports must meet all requirements specified by the South Carolina High School League. (Please read Summary below).

Summary of South Carolina High School League Eligibility Rules:

- Birth Certificate - Schools shall have on file a copy of an official birth document for all student athletes. Any questions on authenticity will be submitted to the League Office.
- Official birth documents must meet the following criteria:
 - It must be an original certified document.
 - It must be obtained from the state, county, or city government in which the student was born.
 - It must include the given and surnames.
 - It must be legible and unaltered.
- A contestant must be under 19 years of age prior to July 1. (See your Athletic Director for exceptions to this rule.)
- A contestant must not participate under an assumed name.
- A contestant must be a student taking the equivalent of 4 units of credit for which no previous credit has been received. To participate in interscholastic activities, students in grades nine through twelve must achieve an overall passing average. To be eligible in the first semester a student must pass a minimum of five Carnegie units applicable toward a high school diploma during the previous year. At least two units must have been passed during the second semester or summer school. To be eligible second semester the student must meet one of the following conditions: a) if the student met

first semester eligibility requirements then he or she must pass 2 units during the first semester; b) if the student did not meet first semester eligibility requirements then he or she must pass 2.5/ 3 units during the first semester.

- A contestant must not have received a high school diploma.
- A contestant must be academically eligible as mandated by state law.
- A contestant will be ineligible at the end of the fourth school year from the time that he or she first entered the ninth grade.
- A contestant must have attended school at least 60 days in the term immediately preceding the term of participation.
- A contestant must not violate his or her amateur status.
- A contestant must not have transferred as a result of recruiting or undue influence.

These rules apply to boys and girls as well as Varsity, J.V., “B,” middle school and junior high teams. If there is any question concerning your eligibility for interscholastic activities, please consult the Athletic Director or write:

Dr. Jerome Singleton, Commissioner
South Carolina High School League
P. O. Box 211575
Columbia, SC 29221-6575
(803) 798-0120

All athletes are required to have a complete and current physical form on file on file at www.planeths.com before they can participate in any activity.

Go To's for:

Absences	Attendance
Change of Address	Guidance
Changing Schools	Guidance
College Catalogs	Guidance
Detention.....	ISS Coordinator
Early Dismissal	Attendance
Illness	Nurse
Lost and Found	Main Office
Lunch Program.....	Cafeteria
Parking Permits.....	Bookkeeping
Personal Problems.....	Guidance
Schedule Change Requests	Guidance
Scholarships	Guidance
Tardiness	Attendance
Textbooks (Lost or Damaged)	Bookkeeping
Director of Transportation.....	(803) 802-1998



FORT MILL SCHOOLS

2022-2023 ACADEMIC CALENDAR

Children First . . . Every Day

2233 Deerfield Drive, Fort Mill, SC 29715 | Phone: (803) 548-2527 | www.fortmillschools.org

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

First/Last Day of School
 First Day: Aug 15 ... Last Day May 25 (-1/2 Day-)

Student & Staff Holidays - No School

- Jul 4 - Independence Day
- Sep 5 - Labor Day
- Nov 8 - Election Day
- Nov 23 - 25 - Thanksgiving Break
- Dec 22 - Jan 2 - Winter Break
 Dec 25 Christmas Day, Jan 1 New Year's Day
- Jan 16 - Martin Luther King Jr. Day*
- Feb 20 - Presidents' Day*
- Apr 3 - 7 - Spring Break - Easter Apr 9
- May 29 - Memorial Day

* Indicates potential make-up day.

**Teacher Work & Professional Days
 No School For Students**

- Aug 8 - 12
- Oct 17
- Jan 3
- Feb 17*
- Mar 17*
- May 26*

* Indicates potential weather make-up day.

Instructional Full & Noted -1/2 Days-

<i>1/2 Days</i>	<i>1/2 Day Dismissal Times</i>
Dec 21	Elementary - 11 a.m.
May 24	Middle - 11:35 a.m.
May 25	High - 12:10 p.m.

End Of Term & Reporting Dates

30th Day - Sept 26	120th Day - Feb 22
45th Day - Oct 18	135th Day - Mar 15
60th Day - Nov 9	150th Day - Apr 13
87th Day - Dec 21 (End of 1st Semester)	180th Day - May 25 (End of 2nd Semester)

2 Early Hour Release Days and Times

Sept 30	Jan 27	Elementary - 12 p.m.
Oct 28	Mar 3	Middle - 1:10 p.m.
Dec 2	Apr 28	High - 1:40 p.m.

Graduation Dates
 Tentative Friday, May 26
 This date subject to change based on venue availability and other unforeseen circumstances.

School Board Approved March 2, 2022
 All dates, including the first and last day of school, are subject to change in the event of severe weather, changes to current legislation or other unforeseen circumstances.

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16*	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17*	18
19	20*	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17*	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26*	27
28	29	30	31			

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

First & Last Day of School - (Last day of school is a 1/2 day)	Instruction Day - Students in school (please note 1/2 days are indicated in white lettering)	Student & Staff Holiday - No School for Staff or Students	Teacher Work Day - No School for Students	2 Early Hour Release Days - Students will be dismissed from school two hours early for teacher planning.	Potential Make-up Day - Typically the first available make-up day, after a school closure, is used. See H.3890 details below
--	--	---	---	--	--

School delays, early dismissals, and cancellations are communicated via the district's messaging system and are also posted on the district's website: www.fortmillschools.org. SC State Law H.3890 requires that 3 statutory make-up days must be used before a school board is granted the right to waive up to 3 remaining make-up days. Therefore the calendar, including the first and last day of school, is subject to change in the event of severe weather, changes to the current legislation or other unforeseen circumstances.

