

**Roseville Area Schools
Independent School District No. 623**

Application for Change in Salary Classification

I wish to request change to the following salary lane:

- _____ BA + 15 credits
- _____ BA + 30 credits
- _____ BA + 45 credits
- _____ BA + 60 credits
- _____ MA
- _____ MA + 15 credits
- _____ MA + 30 credits
- _____ MA + 45 credits
- _____ MA + 60 credits
- _____ Specialist/Doctor's

The above units are *quarter credits*. A semester credit (1) is the equivalent of 1 1/2 quarter credits.

An official transcript of credits showing completion of the above work is enclosed.

Date

Signature of Teacher

Print Name

School

Approval:

Your request of a change in classification to: _____
Step/Lane

Salary lane is approved effective: _____
Date

Human Resources-Signature