

Curriculum Advisory Committee Meeting

Meeting Date:	Oct-17 2022
Meeting Start/EndTime:	4 pm
Meeting Location:	WAPS District Office, 903 Gllmore Ave, Winona, MN
Members Present:	Amy Uribe, Kristie O'Brien, Bill Braun, Kris Lynch , Jackie Stevens, Heather Fitzloff, Dave Anderson, Dr. Annette Freiheit, Nancy Denzer, Chad Pike, Heather O, Pete Watkins, Tammy Brians, Jay Woller, Kirstin Schultz, Keri Cada
Other Attendees:	Grace Rysted, Jolene Danca, Shania Webster, Hez Obermark, Paul Brosnahan
Members Absent:	



<p><i>Our Vision:</i> One community of lifelong learners, engaged in creating our culture, where all are safe, valued and accountable to one another for success.</p>	<p><i>Our Mission:</i> Expect excellence, grounded in compassion, to meet the needs of all learners.</p>
<p><i>Strategic Directions: Strategies to Achieve Our Vision</i> A. Expecting high achievement for all students by improving our practices and building positive relationships B. Understanding and meeting everyone’s social-emotional, mental health, and cultural competency needs C. Operating with and communicating clear expectations, support, and accountability D. Implementing safe and secured schools and environments E. Engaging and partnering with parents, families and community F. Securing and managing all of our resources: people, money, facilities, time</p>	<p><i>Core Values:</i> Excellence: Be my best and expect the best of others Kindness: Concern, compassion, and advocacy for others Respect: Acceptance of self and others as we work together Honesty: Say and do the right thing, even if no one is watching Responsibility: Do my part and be accountable for what I say and do</p>
<p><i>Committee Purpose and Collective Commitments:</i> A. Starting/Ending on time. B. Focus on agenda items and be prepared for discussion. C. Be prepared and respect the time schedule. D. Be respectful of others’ ideas and make sure all voices are heard. E. Clarifying questions as needed.</p>	

<u>Agenda Item:</u>	<u>Type:</u> <u>(Procedural, Information, Briefing, Action)</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person Responsible:</u> <u>(Reports to Superintendent)</u>
Call to Order	Procedural	Took a moment to look at the collective commitments.	
Grounding and Introductions		One sentence: Why do you choose to be on this committee? Members did a quick introduction to each other.	
Introduction of Student Committee Member		Senior - Shanie Webster - will bring the perspectives of GR12.	
Approval of Sep Minutes	Action	➤ minutes approved by unanimous consent.	
Review of CAC purpose and role		<p>Amy reviewed the CAC purpose and role</p> <p>To serve as an advisory committee that ensures active community participation in all phases in planning and improving instruction and curriculum, especially aspects affecting graduation standards in order to meet the needs of all learners.</p> <p>Advise the school board on implementation of the state and local graduation requirements, including EC-12 curriculum, assessment, student learning opportunities and related issues that create a safe environment where all students feel valued.</p> <p>To make recommendations to the School Board and the Superintendent of Independent School District No. 861 on district-wide standards assessments and program evaluation (curricular review process)</p>	

<p>2022-23 CAC meeting schedule</p>	<p>Information</p>	<ul style="list-style-type: none"> ➤ Sep-19 ➤ Oct-17 ➤ Nov-21 ➤ Dec-19 ➤ Jan-16 - Martin Luther's day, no school ➤ Feb-20 - Workshop day, no school ➤ Apr-17 ➤ May-15 <p>Update: the CAC dates posted district wide is:</p> <ul style="list-style-type: none"> ➤ Sep-19 ➤ Oct-17 ➤ Nov-21 ➤ Dec-12 ➤ Jan-30 ➤ Feb-27 ➤ Apr-17 ➤ May-15 <p>Amy updated the dates with members, Google calendar invite will be updated accordingly.</p>	
<p>World Best Work Force</p>	<p>Overview Timeline</p>	<p>Guiding questions: Timeline:</p> <ul style="list-style-type: none"> ● Oct 17 CAC Mtg: Krisite O'Brien presented the draft of 2022 WBWF ● Mon, Oct 31: Revision sent via email for feedback ● If Necessary, Wed Nov 9: Final Draft sent via email ● Friday, Nov 11: Board receive a copy of WBWF ● Thursday, Nov 17: Board presentation of WBWF <p>Director of Learning and Teaching present the draft 2022 WBWF to members, below are the feedbacks/notes::</p> <ul style="list-style-type: none"> ● Clarify of TS Gold, Ready for School (meaning of school, KA or GR1); Potentially add social skills for KA measurements. ● IEP students potentially receive all 3 tiers of support. ● Goal 1: all programs are WAPS programs; members had questions of how WAPS identify if WAPS programs work for students who are enrolled in Ready for School programs. Need to compare the date with students who didn't enroll in WAPS EC education. ● For Reading data, we should align Fall data with Spring data to see their growth. ● LETRS is focusing on fundamental skills, such as sounding, phonics, 	

		<p>spelling, etc. Admins are having LETRS training for comprehensive student support.</p> <ul style="list-style-type: none"> ● PESO and concurrent enrollment data will be collected at the end of school year, the achievement gap data will be available next Fall. ● Goal 4: WSHS/Counselors will research and provide more information for career and college pathway work. ● Updated WBWF with feedback will be shared through email and members will vote through Google form to adopt the final version. ● Students who did not graduate from high school - how can we help them to be successful? - The district does have higher expectations for our students. Schools are providing more opportunities for elective classes for students. Student Success Coaches, family outreach, etc. State track 4 yr and 7 yr graduation data. ● State requires you to submit it annually. 	
Applications		<ul style="list-style-type: none"> ● Due to WAPS on Oct 14 ● Amy and Kristie will review and bring recommendation to CAC on 10/17 meeting for a vote ● Formal invitations to new member to attend November meeting ➤ Motion by Pete Watkins, seconded by Chad Pike to invite Aurora Jacobson to WAPS Curriculum Advisory Committee and she will start in the November meeting. Motion carried. 	
Policy/Procedures Update		<ul style="list-style-type: none"> ● Update and vote on Policy and Procedures Document and new course proposal form, including new mission, vision, etc. - informational ● Review changes highlighted in yellow the CAC Committee Guidelines/Procedures before the meeting. Changes included <ul style="list-style-type: none"> ○ Core values got changed. ○ d.To Uphold... ○ Membership changes. ➤ Motion by Heather Fitzloff, seconded by Bill Braun to approve the CAC Committee Guidelines/Procedures. Motion carries. 	
Zoom/hybrid format vs fully in person		<ul style="list-style-type: none"> ● Pete Watkins would like to bring forward a proposal for making meetings accessible in more than one format. ○ Zooming meetings are more inclusive and can bring more community members to the CAC committee. ○ More engagement when in-person. <p>A member needs to email to the Chair and Dir L&T a day prior to the CAC meeting if this member needs to join the meeting online.</p> <p>Motion by Pete, seconded by Hez O to add providing online meeting</p>	

		access as needed. Motion carried.	
Suggested agenda items for next meeting and process for emailing items		<ul style="list-style-type: none">• Need to add a deadline of submitting agenda items for each meeting. This notice can be sent out when sharing the minutes.	
Adjournment	Procedural	<ul style="list-style-type: none">• Meeting adjourned at 6 pm.	