

## **AGENDA**



**Addison Central School District**

**Finance Committee**

**Committee Meeting**

**Tuesday, September 22, 2020, 2:30 pm - 4:00 pm**

**ACSD CO Conference Room**

**49 Charles Avenue, Middlebury, VT**

<https://us02web.zoom.us/j/8707276306?pwd=WIVXUzJoK09YNmY3K21aM1NHSzhJQT09>

- A. Call to Order Upon Reaching a Quorum
- B. Introductions - Board Members, Administrators and Staff
- C. Approve Agenda
- D. Recommendation to Approve Minutes of May 22, 2020
- E. Discussion:
  - 1. Budget Development FY22
  - 2. Unaudited Financial Report
- F. Next Meeting Date
- G. Adjournment

## **MINUTES**



**Addison Central School District  
Finance Committee  
Committee Meeting  
Friday, May 22, 2020, 9:00 am - 10:00 am  
Virtual Connection**

### **Remote Attendance**

James Malcolm; Victoria Jette

### **Not In Attendance**

Betty Kafumbe

#### **A. Call to Order Upon Reaching a Quorum**

Meeting called to order at 9:00 AM.

#### **B. Introductions - Board Members, Administrators and Staff**

Administration: Peter Burrows, Brittany Gilman

#### **C. Approve Agenda**

Approved

#### **D. Recommendation to Approve Minutes of March 9, 2020**

Motion to approve.

Move: James Malcolm Second: Victoria Jette Status: Passed

#### **E. Discussion:**

##### **1. Current Financial Realities - ACSD and Statewide**

Peter Burrows and Brittany Gilman presented the state and ACSD financial realities. Much of it is dire, especially FY22. There are countless unknowns at the present time but most scenarios are not good. They will present these realities to the full board with some reference points. Example what does a reduction in budget of 10 or 20% mean.

##### **2. Food Service Management Company Bid**

Two bids were received: Present contractor Abbey Group and former contractor Café Services. Abbey Group scored highest in all categories. Brittany Gilman recommended the board award a one-year contract and this will be presented to the Board.

##### **3. Food Service Director Proposal**

A proposal for a food service director for all the schools was presented and the rationale explained. The Finance Committee accepted this proposal and it will be presented to the full board.

#### **F. Adjournment**

Meeting adjourned at 10:00 AM.