

AGENDA



**Addison Central School District
Facilities Committee
Committee Meeting
Wednesday, October 19, 2022, 9:30 am - 11:00 am
49 Charles Avenue, Middlebury VT & Virtual Connection**

Please click the link below to join the webinar: Link to join Webinar

<https://us06web.zoom.us/j/88027304223>

- A. Call to Order Upon Reaching a Quorum
- B. Introductions - Board Members, Administrators and Staff
- C. Approve the Agenda
- D. Public Comment
- E. Recommendation to Approve Minutes of May 23, 2022
- F. Prepare for November Board Meeting
- G. Other
- H. Adjournment

***Public Comment Guidelines:**

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.

MINUTES



Addison Central School District

Facilities Committee

Committee Meeting

Monday, May 23, 2022, 5:00 pm - 6:15 pm

208 Charles Avenue, Middlebury, VT & Virtual Connection

In Attendance

Barbara Wilson; James Malcolm; Jennifer Nuceder; Victoria Jette

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82194229032>

A. Call to Order Upon Reaching a Quorum

Meeting called to order at 5:04 p.m.

B. Introductions: Board Members, Administrators and Staff

Administrators: Peter Burrows, ACSD Superintendent

Staff: Bruce MacIntire, ACSD Director of Facilities

C. Approve the Agenda

Motion to approve

Move: Victoria Jette Second: Barbara Wilson Status: Passed

D. Public Comment

No public comment.

E. Recommendation to Approve the Minutes of May 9, 2022

Barbara Wilson mentioned that when she reviewed the recording to generate the minutes that the TruexCullins presentation materials were not visible in the recording. It was agreed that the presentation should be added to the May 9th meeting materials.

Motion to approve

Move: Victoria Jette Second: James Malcolm Status: Passed

F. Discussion: Results of the MUMS and MUHS Facilities Assessments

Jen Nuceder initiated the discussion by highlighting that we've only seen the summary

presentation and that TruexCullins has not yet set the committee the actual assessment document. Bruce Macintire agreed to check on the status of the document. Barb Wilson suggested that it would be good to also get the cost line item spreadsheet that was mentioned during the presentation. This would make it much easier to do "what if" assessments. The overall reaction from each of the committee members was that of concern over the large \$61M cost estimate for the high school and the total of \$110M for all schools.

The general consensus was that our committee needs to determine the scope that we believe the community will support by investigating the tax implications of several "what if" bond scenarios using the data provided in the TruexCullins report. Several considerations that were mentioned during the discussion included: Do we focus on the secondary schools separately from the elementary schools? Do we have to focus on consolidation first or at the same time? Will this be our only opportunity to support a bond over the next 10 years? Where does public engagement happen in the process? What are the impacts of waiting to address our facilities from a student learning impact and future cost perspective?

Peter Burrows also mentioned that TruexCullins forwarded him and Bruce Macintire a flowchart of the bonding process.

As a starting place, it was agreed that we need to have a better understanding of the tax rate implications associated with varying bond amounts. Peter Burrows will have Logan Price work up several bond scenarios. Peter also reminded us that in 2025 ACSD will also be impacted negatively as a result of the Weighting Study bill that passed during the current legislative session.

It was also discussed whether it would be advantageous to hold a community forum to share the raw data to help them better understand the overall magnitude of the facilities issues we face. The general consensus was that an initial high level presentation will be needed to update the community on the current ACSD facility situation and the difficult decisions that need to be made. The presentation will also share various bonding approaches that could be taken using data from the TruexCullins report (e.g. priority 1s, 2s and/or 3s, across all schools or specific schools, etc.) in order to obtain community input which will help to identify the bonding strategy to be used

Peter Burrows shared that TruexCullins will help with the community outreach, however the committee must first determine the bonding strategy based on what the ACSD community will support. Once the committee and the full board have decided on the approach, then we will engage with TruexCullins to help with community outreach related to the bonding process.

It was decided that Bruce Macintire will present the highlights of the report to the full board two weeks after our next meeting (June 27th) so that they also have an understanding of what we are dealing with and be provided the opportunity to offer their initial reactions, thoughts and questions. Since there may be community members listening to the meeting, this may also serve as a way to receive some initial community feedback after the meeting. The presentation will also include a couple potential bonding scenarios along with a ballpark estimate on the tax rate impact.

Mary Heather Noble noted the estimates provided by TruexCullins were high order of magnitude estimates and asked what it would take to obtain a more accurate estimate of what the actual costs would be. Bruce Macintire responded that we need to provide them with scenario(s) that we would want them to focus on first. The full board could help us make that determination after the presentation on June 27th

G. Discussion: Facilities Master Plan Engagement

Mary Heather Noble reported that the Communications and Engagement Committee has been

focused on the disbursement of the Facilities Master Plan document both electronically and hard copy. The area that her committee would like to have some guidance is on community follow up engagement and how we would want to present the data in a more user friendly format. Ideas that they have considered are webinars, office hours to address questions, and attending the “friends of” school groups to present an overview of the document. Victoria Jette expressed that she feels it is also important to have a one page summary of the document that community members can access with the ability to drill down into more detail if desired. She also expressed holding a webinar would most likely be the lightest lift.

Barbara Wilson expressed that the presentation needs to include a timeline for when we’ll deal with the areas that still need to be addressed as highlighted in the last section of the documentation. Victoria Jette responded that a lot of this work is being addressed through the Strategic Plan for Equity work underway and that the document identifies the work that needs to be done.

Jen Nuceder asked about the current status of the document, since the Addison Independent already reported that the document was done. Victoria Jette indicated that the final version of the document was being printed. The Addison Independent article reported on the un-formatted version of the document approved by the board in February. The full board should also be emailed the link to the final version of the document. The general feeling of the committee was that the webinar concept would work the best for further engagement of the community.

Jen Nuceder also asked about the timing of the effort to disseminate the information in light of the high priority items being handled by the central office at this time. [Peter Burrows](#) shared too much is going on this time of the year and that there is a risk that information shared not be seen. It would be better later in the summer, possibly in August. Mary Heather Noble reported that the actual report will be disseminated in the June and/or July timeframe. No timeframe was identified for when the webinar would be scheduled.

H. Other Business

None.

I. Next Meeting Date/Time

Committee meetings will be held from 5:15 p.m. to 6:15 p.m. prior to ACSD board meetings. The next meeting will be on June 13, 2022

J. Adjournment

Meeting adjourned at 6:09 p.m.

Respectfully submitted,
Barbara Wilson, Recorder

Move: James Malcolm Second: Barbara Wilson Status: Passed