

AGENDA



**Addison Central School District
Facilities Committee
Committee Meeting
Thursday, September 16, 2021, 9:30 am - 11:00 am
208 Charles Avenue, Middlebury, VT**

You are invited to a Zoom webinar.

When: Sep 16, 2021 09:30 AM Eastern Time (US and Canada)

Topic: ACSD School Board Facilities Committee

Please click the link below to join the webinar:

<https://zoom.us/j/92095519883>

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- A. Call to Order Upon Reaching a Quorum
- B. Introductions: Board Members, Administrators and Staff
- C. Approve the Agenda
- D. Public Comment
- E. Recommendation to Approve Minutes of January 5, 2021
- F. Committee Discussion:
 - 1. Priorities of the Facilities Committee
 - 2. Structure of the Work
- G. Next Meeting Date/Time
- H. Adjournment

MINUTES



**Addison Central School District
Facilities Committee
Committee Meeting
Tuesday, January 5, 2021, 5:00 pm - 6:30 pm
Virtual Connection**

Remote Attendance

James Malcolm; Jori Jacobeit; Mary Cullinane; Victoria Jette

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89002351119?pwd=QVY4bCsrMklzZDFpSnFIR1lhc0Uzd09>

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A. Call to Order

Meeting called to order at 5:07 PM by Victoria Jette, Chair.

B. Introductions - Board Members, Administrators and Staff

Administrators: Peter, Burrows, Brittany Gilman

Staff: Bruce MacIntire

C. Approve Agenda

Approved

D. Public Comment

Ruth Bernstein read a statement on behalf of Kristy Whipple of Bridport regarding concerns about a possible closure of the Bridport School. Ruth asked that Zoom meetings open earlier and that the sixth-grade move be reconsidered during the pandemic.

Tanya Scuteri said the facilities master planning process, including the sixth-grade decision, has been conducted in a piecemeal manner. She inquired about the \$600,000 in estimated repairs from TruexCullins and the term of payment. Tanya expressed appreciation for the opportunity for public comment in the middle of last night's full board meeting.

E. Recommendation to Approve Minutes of December 18, 2020

Approved

F. Discussion: Facilities Master Plan Timeline

Victoria explained that we're here tonight to discuss and clarify the timeline and process for the facilities master plan leading up to June. Tonight's meeting will establish an overview of the steps that need to happen. Peter suggested that the Facilities committee draft a timeline to bring back to the board for approval.

Chip disputed that the sixth-grade decision was a fragmented one, noting that the move was postponed and the decision was to make it a part of the facilities master plan.

Peter shared a timeline that consolidates several past iterations of ACSD's Facilities Master Plan timeline. This timeline has now been extended through the 2020-2021 school year. Peter reminded us that while the process was slowed by the pandemic, the board resumed this work this past summer with community engagement in the form of porch conversations, the transportation study, discussions around bond strategy, etc. We are now looking at the final pieces of this plan. This is the third extension of the timeline but an appropriate one given the circumstances. Looking ahead at the components of this final step, the Facilities committee is tasked with developing clarity around the final report and what level of detail that will contain, distinguishing between the planning process vs. implementation process, community engagement, and how responsibilities will be designated for full board vs. Facilities committee vs. Communication and Community Engagement committee.

This timeline will become a public-facing document that will be posted on the ACSD website.

Victoria identified the final pieces, which include the forthcoming transportation study from Tim, as well as full-board conversations and decisions regarding bond strategy, secondary investment and intra-district transfer / school choice.

Mary Cullinane asked how this process will coincide with board meetings. Victoria suggested asking the board for consensus on a direction for each component, with the board ultimately voting on the overall plan as a whole.

Peter Burrows noted that choosing the model will have implications on everything. Sequentially, the model is the logical first step. What does that mean in terms of our bond strategy, secondary investment, school choice, etc.? Mary Cullinane noted that comfort levels might change depending on how each step informs the conversation about the model, which is another reason to wait to vote at the end of this process.

After the transportation study on January 11, the board will address the question of which model to pursue, followed by decisions around intra-district transfer/ school choice, then secondary investment, bonding and sustainability.

Mary Cullinane suggested that maybe *consensus* isn't the right word. Through debate and discussion, there will be people who will disagree. We have to be thinking about how the process continues. Discussion around each issue may not lead to a consensus but we need to understand all the sides so it can be represented. Discussion ensued around the following questions: Are we going to work until we reach consensus? Or will we take all the input and come up with a best amalgam of all of those things? Chip Malcolm reminded us that a super majority of 10 out of 13 is required for any school closure. Mary Cullinane noted that if we lean toward getting a unanimous vote, it may cause our timeline to be extended again and again.

Bruce MacIntire observed that sustainability decisions will inevitably impact bonding needs.

The upcoming timeline for the model conversation includes next Monday's presentation of the transportation study and a subsequent elementary school model discussion with opportunities for community input. Mary Cullinane recommended leveraging board meetings as much as possible to solicit community input.

Victoria Jette asked for clarity on what's *not* in the plan. The plan will provide the vision and the direction and will be followed by the implementation phase. How specific will the details of the model be? Mary suggested we identify those items that we feel are "priority one" decisions to include in the plan. The second step is determining and articulating the process of how the rest of the decisions will be made.

Peter Burrows noted that staffing is hard to predict, but suggested we identify the design principles and targeted class sizes, recognizing that there will be economic factors that will continue to inform these decisions.

Brittany Gilman suggested that the template for the 4-school model is a good place to start. It's iterative but it's a framework. It's less about how many FTEs, and more about the vision and what we hope to gain. The committee agreed that engagement from educators is a critical component, both in the planning and implementation phases.

Mary Cullinane identified the first priorities: choosing a model, providing a level of certainty for people to understand where their kids can go to school (current catchment area based on current demographics), the values used to determine those catchment areas, physical preparation of these buildings prior to actual implementation, values that will guide the process for creating these new learning communities, and decision principles for transportation routes.

The committee agreed that all stakeholders need to be represented, perhaps through an action team or steering committee structure.

Victoria Jette and Peter Burrows will work on a timeline. Peter Burrows suggested that the 25th would be a chance to affirm the roles (full board vs. committees) within the FMP process.

G. Next Meeting Date

Facilities Committee Meeting - January 19, 2021 @5:00 PM

H. Adjournment

Meeting adjourned at 6:16 PM.

Respectfully submitted,
Jori Jacobeit, Recorder