AGENDA

Addison Central School District
Facilities Committee
Committee Meeting
Wednesday, December 1, 2021, 12:00 pm - 1:00 pm
208 Charles Avenue, Middlebury, VT & Virtual Connection

Please click the link below to join the webinar:https://zoom.us/j/93414562640
Or One tap mobile :US: 13126266799,,93414562640# or 16465588656,,93414562640#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: 1 312 626 6799 or 1 646558 8656 or 1 301 715 8592 or 1 346 248 7799 or 1 669 900 9128 or 1 253 215 8782
Webinar ID: 934 1456 2640
International numbers available: https://zoom.us/u/admZlYvLLD

A. Call to Order Upon Reaching a Quorum
B. Introductions: Board Members, Administrators and Staff
C. Approve the Agenda
D. Public Comment
E. Recommendation to Approve Minutes of November 17, 2021
F. Committee Discussion:
    1. Rough Draft of the Facilities Master Plan
G. Other Business
H. Next Committee Meeting: December 15, 2021, 12:00-1:00 PM
I. Adjournment

MINUTES

Addison Central School District
Facilities Committee
Committee Meeting
Wednesday, November 17, 2021, 12:00 pm - 1:00 pm
208 Charles Avenue, Middlebury, VT & Virtual Connection

In-Person Attendance

James Malcolm; Victoria Jette

Remote Attendance

Mary Cullinane; Mary Heather Noble

Not In Attendance

Jennifer Nuceder

Please click the link below to join the webinar:
https://zoom.us/j/99220473008
Or One tap mobile :
US: 13126266799,,99220473008# or 16465588656,,99220473008#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: 1 312 626 6799 or 1 646
558 8656 or 1 301 715 8592 or 1 346 248 7799 or 1 669 900 9128 or 1 253 215 8782
Webinar ID: 992 2047 3008
International numbers available: https://zoom.us/u/auKnZqWao

A. Call to Order Upon Reaching a Quorum

Meeting called to order at 12:02 p.m.

B. Introductions: Board Members, Administrators, and Staff

Administrators: Peter Burrows, ACSD Superintendent; Logan Price, ACSD Business Manager

Staff: Bruce MacIntire, ACSD Director of Facilities

C. Approve the Agenda

Motion to approve the agenda.

Move: James Malcolm Second: Mary Cullinane Status: Passed

D. Public Comment

No public comment.

E. Recommendation to Approve Minutes of November 3, 2021

Mary Heather Noble noted the omission of Board members present in the draft minutes, and told the group that she has already made this revision.

Motion to approve the minutes as revised by Mary Heather Noble.

Move: James Malcolm Second: Mary Cullinane Status: Passed

F. Committee Discussion:

1. Bond Timing and Process

Victoria Jette said that she had met with Peter Burrows, James Malcolm and Logan Price to begin the discussion about bonding, and learned about a rumor that the Patricia A. Hannaford Career Center (PAHCC) may also be preparing to go to bond for capital improvements. She asked Bruce Macintyre to provide some background about this development.

Bruce Macintyre indicated that PAHCC is using an engineering firm called EEI to look at improvements needed to the PAHCC facility. Apparently they have already completed a 2-year study, and are in the design/estimate phase to begin their own bonding process. He and Peter Burrows just learned of this last week. Peter Burrows expressed concern about the timing of the PAHCC bond with respect to ACSD's plans to bond -- the timing should be coordinated, or the community may not support both asks if they are in close succession of one another.

Mary Cullinane asked if PAHCC's facilities improvement plan/bond recommendation has gone in front of their board yet. Bruce Macintyre indicated that he wasn't certain, but suspects that it has because they are preparing an informational video for the community. Mary wondered if the pool of affected taxpayers is the same for both -- Bruce and Peter answered that the PAHCC District has a broader taxpayer base than ACSD because it includes other Addison county communities like Bristol and Vergennes. But Peter cautioned that it will likely be harder to pass a bond if introduced after a PHCC bond. All wondered why this information hadn't been shared. Victoria said that it would behoove both ACSD and PAHCC to coordinate their bond asks. Mary Cullinane will reach out to Suzanne Buck, Chair of the PAHCC Board to discuss.

Next Bruce Macintyre provided an update on the work that ACSD has asked TrueX Cullins to do: The scope of work is similar to that of the elementary school study, and will provide detailed information on the condition and functionality of ACSD's secondary schools. Their team will be in the buildings by December for data collection, and is aiming to deliver a completed report to the District by March 2022. Mary Cullinane and Mary Heather Noble asked for clarification on the scope -- is TrueX Cullins just identifying immediate needs, or are we going through a process to identify "model secondary school" guidelines for the 21st Century? Bruce clarified that the report will be focused on identifying work that must be done to bring the secondary schools up to current building codes, and answering the question about whether the buildings offer adequate instructional spaces for the curriculum we are delivering.

Peter Burrows noted that the bond request needs to address K-12 needs, not just the elementary school needs. This is just the secondary school study to inform that process. Victoria Jette outlined the process: The Committee will have the report from TrueX Cullins by March, which will identify the areas of most significant need. This list may be further distilled by the Committee and Board before doing community engagement to get a "temperature read" on what folks are willing to support in a bond measure.

Mary Cullinane asked where the District will be in the Strategic Plan for Equity. Peter replied that he expects we will be done with data collection & analysis, and will be formulating goals and strategies at that point. Mary would like to see alignment of those timelines (strategic plan & bonding), so that our ask of the community is in support of the strategic plan work (investing in projects that will enable equitable distribution of resources and equitable delivery

of educational experiences).

James Malcom asked how the Board will answer questions about school consolidation. Mary Cullinane and Mary Heather Noble both emphasized the need for the Board to make a clear statement about its priorities and values: the language is not yet determined, but in essence the current board is not in support of keeping all elementary schools open regardless of the cost. The FMP report should be clear about whether school consolidation will be one of the mechanisms used to shape the District's future instructional footprint.

Peter Burrows noted that he will be meeting with the Finance Committee tomorrow. The fund balance is expected to be ~ $2 million. Bruce and Logan are looking at the most urgent deferred maintenance needs and identifying which might be addressed with ESSER funds. Logan Price reminded the Committee of community engagement requirements with ESSER funds, so community feedback will likely clarify which projects are supported by bond or ESSER.

Finally, Peter Burrows and Victoria Jette mentioned that they have checked in with Ben Merrill about the draft FMP report. They hope to see a draft sometime next week, and will share with the Facilities Committee at the December 1st meeting.

Next steps: Bruce Macintyre will talk to Dana Peterson, Superintendent of PAHCC to inquire about their timeline. Mary Cullinane will talk to Suzanne Buck, Chair of PAHCC Board about the same. Victoria will develop a draft Board statement on school consolidation/instructional footprint to present to the Board for inclusion in the FMP report.

G. Next Committee Meeting Date/Time

H. Adjournment

Meeting adjourned at 12:50 p.m.

Respectfully submitted,

Mary Heather Noble, recorder

Motion to adjourn.

Move: Mary Cullinane Second: Victoria Jette Status: Passed