

AGENDA



Addison Central School District

Facilities Committee

Committee Meeting

Thursday, January 20, 2022, 10:00 am - 11:00 am

208 Charles Avenue, Middlebury, VT & Virtual Connection

Please click the link below to join the webinar:

<https://zoom.us/j/95030712868>

Or One tap mobile :

US: 16465588656,,95030712868# or 13017158592,,95030712868#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: 1 646 558 8656 or 1 301

715 8592 or 1 312 626 6799 or 1 669 900 9128 or 1 253 215 8782 or 1 346 248 7799

Webinar ID: 950 3071 2868

International numbers available: <https://zoom.us/u/adsQHVOska>

- A. Call to Order Upon Reaching a Quorum
- B. Introductions: Board Members, Administrators and Staff
- C. Approve the Agenda
- D. Public Comment
- E. Recommendation to Approve the Minutes of December 8, 2021
- F. Committee Discussion:
 - 1. First Draft of the Facilities Master Plan
- G. Other Business
- H. Next Committee Meeting Date/Time
- I. Adjournment

MINUTES



Addison Central School District

Facilities Committee

Committee Meeting

Wednesday, December 8, 2021, 9:00 am - 10:00 am

208 Charles Avenue, Middlebury, VT & Virtual Connection

In-Person Attendance

James Malcolm; Mary Cullinane; Mary Heather Noble; Victoria Jette

Remote Attendance

Barbara Wilson; Jennifer Nueder; Suzanne Buck

Please click the link below to join the webinar: <https://zoom.us/j/93414562640>

Or One tap mobile :US: 13126266799,,93414562640# or

16465588656,,93414562640#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: 1 312 626 6799 or 1 646558 8656 or 1 301

715 8592 or 1 346 248 7799 or 1 669 900 9128 or 1 253 215

8782

Webinar ID: 934 1456 2640

International numbers available: <https://zoom.us/u/admZYvLLD>

A. Call to Order Upon Reaching a Quorum

Called to order by Victoria Jette, Chair, at 9:02 a.m.

B. Introductions: Board Members, Administrators and Staff

Administrators: Peter Burrows, ACSD Superintendent; Logan Price, ACSD Business Manager (remote)

Staff: Bruce MacIntire, ACSD Director of Facilities

C. Approve the Agenda

Motion to approve.

Move: Mary Cullinane Second: Mary Heather Noble Status: Passed

D. Public Comment

None

E. Recommendation to Approve Minutes of November 17, 2021

Motion to approve the minutes.

Move: James Malcolm Second: Mary Cullinane Status: Passed

F. Committee Discussion:

1. Rough Draft of the Facilities Master Plan

Victoria Jette shared an outline of the draft Facilities Master Plan report. The draft report is populated with some language, but has not been organized into clear sections yet. Today's goal: Committee review and agreement on the proposed structure for the report, which follows:

A. Introduction

- a) Genesis of FMP, original timeline and changes to timeline to incorporate additional work on elementary school study
- b) The role of equity as a fundamental influence on our facilities decisions
- c) Financial data outlining impact of "do nothing"

B. Board Process and Goals

- a) Board goals from 2017: start of intended year-long plan
- b) Board goals from 2019: elementary school study and vision or model elementary school (Financial and Educational considerations)

C. State of Facilities

- a) School data
- b) Epstein data on elementary schools and overall analyses (with explanation of why more analysis was needed)
- c) Internal review of middle and high school building needs

D. Elementary School Study

- a) Process
- b) Exploration of models (including staffing model)/ committee and community work with focus on key priorities to determine footprint

E. Looking Forward

- a) Secondary facilities analysis and district-wide report on facilities conditions
- b) Articulation of design principles (ie, sustainability / classroom environment / drive times)
- c) Bond development process
- d) Info we are awaiting
- e) How does this fit into Equity Plan? / How district will use this plan going forward.

Discussion on draft outline:

Introduction section should serve as an executive summary. Data relevant for decision points should be included/referenced. This report is an analysis of prior data collection and should not regurgitate all data from other reports. The "do nothing" scenario should include reference to both prior financial pressures (e.g., state spending threshold) and anticipated but still unknown financial pressures (e.g., impact of pupil weighting study).

Suggesting temporal organization of Board Goals section so readers can understand how they evolved. State of Facilities section focuses heavily on elementary schools because secondary school facility needs are still being assessed. Report should explain that these details are still being finalized.

Elementary School Study section is the real analysis part of the report – how & why models were examined. This section should articulate what priorities have emerged (e.g., building maintenance priorities, equity issues, transportation concerns, etc.). The takeaway: Board decision-making around District footprint options should address these priorities and be grounded in how options hold up against stated Board goals.

Looking Forward section should be organized by what we know, reinforcement of Board Goals, and what remaining information we still need to make sound decisions about configuration. Some further. discussion about how this fits into Strategic Plan for Equity.

2. Update on the PHCC Bond Plan

Suzanne Buck joined meeting as Chair of the PAHCC Board to provide information on the status and scope of their upcoming Bond Measure. They started process 2 years ago, paused during COVID. Just approved final figures. All urgent building maintenance needs: HVAC, asbestos removal & remediation, replacing boiler and other systems, updating electric, and bathroom reno for ADA compliance. Total comes to \$8.1 million. She feels they can't wait.

Victoria Jette asked why PAHCC Superintendent Dana Peterson did not mention this in his recent budget presentation to the ACSD Board. Suzanne responded that Dana did not have final figures at that time. Some questions and discussion about indicators of ACSD's plans. Mary Cullinane asked if the PAHCC Board has considered the impact of both Board bond measures in close succession on ability to pass either. Peter Burrows asked if it was possible for both Boards to coordinate the Bond measures, since the needs at MUHS and other schools are similar. Can money be saved by using same contractor and bidding larger project?

James Malcolm and Mary Cullinane asked about scope of overlapping voters. ACSD students comprise ~ 40-45% of PAHCC enrollment. Mary Heather Noble noted the importance of PAHCC to ACSD students, and that both Boards are in the same boat. But ACSD is not far enough along to finalize figures for its bond measure and PAHCC Board feels it cannot wait. How to move forward from here? Mary Cullinane and Victoria Jette worried about either or both measures failing if messaging around both is not clear and coordinated.

G. Other Business

None

H. Next Committee Meeting: December 15, 2021, 12:00-1:00 PM

I. Adjournment

Adjourned at 10:29 a.m.

Respectfully submitted,
Mary Heather Noble, recorder

Motion to adjourn.

Move: Mary Heather Noble Second: Mary Cullinane Status: Passed