

AGENDA



**Addison Central School District
Planning and Engagement Committee
Committee Meeting
Tuesday, June 2, 2020, 1:00 pm - 2:00 pm
Virtual Connection**

Join from PC, Mac, Linux, iOS or Android: <https://middlebury.zoom.us/j/8024435103?pwd=dGhoRFVoMW1GbXJRMXZ5TjFRZDAvZz09>

Password: 8024435100 (Its embedded, you shouldn't need it.)

- A. Call to Order Upon Reaching a Quorum
- B. Introductions - Board Members, Administration and Staff
- C. Recommendation to Approve Minutes of February 25, 2020
- D. Summer Engagement Planning: What do we need to be communicating and how?
- E. Looking Ahead to Fall and Integration with Facilities Master Planning. Communication and Engagement Brainstorming
- F. Other Business
- G. Adjournment

MINUTES



**Addison Central School District
Planning and Engagement Committee
Committee Meeting
Tuesday, February 25, 2020, 5:30 pm - 6:45 pm
MUHS Learning Center, Middlebury, VT**

In Attendance

Amy McGlashan; Jennifer Nuceder; Mary Cullinane

A. Call to Order Upon Reaching a Quorum

Meeting called to order at 5:33 PM.

B. Introductions - Board Members, Administration and Staff

Administration: Caitlin Steele

Staff: Erika Garner

Visitor: Julie Barry

C. Recommendation to Approve Minutes of December 18, 2019 and February 3, 2020

Approved December 18, 2019 as presented.

Corrected February 3, 2020 noting Julie Barry (not Berry) was in attendance.

D. Finalize Town Meeting Communication Plan

Provide copies of the January 27th handout and a half sheet with directions for more information. Refer folks to the FAQs - need to be reviewed and updated. Copies will be available at central office for pickup.

E. Parent Group Meeting Follow-up:

1. Update FAQs

Compiled list of additional questions and questions needing edits. Jen Nuceder created google doc for P & E members to review and update.

2. Message back to the groups?

Parents Group: Send thank you message to each. Jen Nuceder prepare message and prep questions to potentially additional FAQs to revisit next meeting.

F. Communication Plan

March 9th quarterly update. Dates for upcoming engagements. March 20 next board communication?

Addison Independent - Erika Garner will ask about regular posting in the paper and let the committee know how to proceed.

1. FPF Posting for Town Meeting

2. March 10th Preparation

Joined Facilities meeting: March 10 will receive update from TruexCullins. Need to solicit community feedback in a survey with ranking of scenarios and subsets ranked as acceptable to not acceptable. Follow-up meeting for community engagement - build understanding, voice concerns and ask questions. Need facilitator to run the meeting. April?

3. Information Sharing:

- a. ACSD Board Report Format - as is or more digestible but not more work for Central Office?
- b. How do we share? Website? Email? Other?

4. Website Follow-up

G. Adjournment

Meeting adjourned at 6:45 PM.

Respectfully submitted,
Jennifer Nuceder, Recorder