

AGENDA



**Addison Central School District
Planning and Engagement Committee
Committee Meeting
Tuesday, June 30, 2020, 3:30 pm - 5:00 pm
Virtual Connection**

Virtual Meeting ID: 205 249 5792

<https://zoom.us/j/2052495792?pwd=Y0lsWDJTbkJGZFllRnk3UDJFeThodz09>

Password (if needed) Engage20-21

- A. Call to Order Upon Reaching a Quorum
- B. Introductions - Board Members, Administration and Staff
- C. Approve the Agenda
- D. Approve Minutes of June 2, 2020
- E. Discussion: Committee Name Change
- F. Discussion: Board Webpages
- G. Discussion: Summer Outreach and Communication Strategy
 - 1. Web
 - 2. Video "Interviews"
 - 3. In-Person/Virtual Meetings (Hosting Porch Chats)
 - 4. Social Media
 - 5. Survey
 - 6. Board Talking Points
- H. Other
- I. Adjournment

MINUTES



**Addison Central School District
Planning and Engagement Committee
Committee Meeting
Tuesday, June 2, 2020, 1:00 pm - 2:00 pm
Virtual Connection**

In Attendance

Amy McGlashan; Jennifer Nueder

Join from PC, Mac, Linux, iOS or Android: <https://middlebury.zoom.us/j/8024435103?pwd=dGhoRFVoMW1GbXJRMXZ5TjFRZDAvZz09>

Password: 8024435100 (Its embedded, you shouldn't need it.)

A. Call to Order Upon Reaching a Quorum

Meeting called to order at 1:03 PM.

B. Introductions - Board Members, Administration and Staff

Administration: Peter Burrows, Caitlin Steele, Erika Garner

C. Recommendation to Approve Minutes of February 25, 2020

Approved

D. Summer Engagement Planning: What do we need to be communicating and how?

WHAT: Need to continue moving forward with facilities master plan if large cuts are mandated. Conversation needs to continue so we can continue conversations in a different manner. State cannot support the current spending structure. Facilities Committee is continuing facilities master planning work so we need to find a way to create engagement. Need to connect fiscal realities to our situation. Concern that if we don't do the work now, decisions will be made to us and we'll need to be more reactive (similar to Addison Northwest's situation last year). Be as transparent as we can regarding finances and that we are running out of time.

HOW: No need to go town to towns. Middlebury College model showing collaboration between administration and faculty and staff leadership, answering questions could be a good model. Also, continue grassroots efforts using Front Porch Forum, etc. Concern that if we don't do the work now, decisions will be made to us and we'll need to be more reactive (similar to Addison Northwest's situation last year). Be as transparent as we can regarding finances and that we are running out of time.

Agreed to create document/website that lists key questions and concerns we're facing now, and information with links to sources of information. Summary of where we left off, what happened since, urgency we face, then questions and answers. What's next: looking at 3-4 school model and educational benefits, community input, and financial implications. Add section about how we see community engagement in the coming months (summarizing/rebroadcasting meeting updates, open meetings, etc.) and solicit feedback (also mention video messages). Amy will start it and share as a google doc, and work with Mary and Victoria. Send out by the end of next week. Post this in weekly newsletter or in a separate blast, post on social media (ACSD

&School-based), FPF.

Also, continue with video message idea (excerpts from facilities committee meeting could work too).

E. Looking Ahead to Fall and Integration with Facilities Master Planning. Communication and Engagement Brainstorming

What is the FMP timeline regarding the education piece? Principals are looking at it now based on capacity, will continue into the summer. No set date or timeline. Budget cycle begins in November so we would benefit from being far along in the process at that point. Schedule monthly zoom discussions to provide update and answer questions? Who would lead it? Answer questions? P&E could host and depending on what is happening we would invite key people such as facilities or finance depending on what is happening. Is it a presentation? We should also be encouraging people to come to board meetings for information. At this time may be most effective to provide as much information as possible. Will likely be a time where we need feedback regarding options.

F. Other Business

None

G. Adjournment

Meeting adjourned at 1:56 PM.

Respectfully submitted,
Jennifer Nuceder, Recorder