

Speakers in the Classroom and at School Functions Procedure

The Board establishes the following procedures:

1. Selection of speakers and topics must be appropriate to the age and grade level of the students;
2. Selection of speakers and topics should be congruent with the curriculum of the course or school function;
3. The teacher must notify the principal and parents of the intent to have a speaker, prior to engaging a speaker with their students;
4. Minimal disruption to the normal flow of school operation is required;
5. An attempt to provide a balance of viewpoints is recommended when dealing with controversial issues;
6. No person who encourages or advocates breaking the law shall be invited to speak;
7. Teachers should ensure the presentation is consistent with District approved programs and policies;
8. The teacher must retain primary responsibility for the instruction and supervision of students when using an outside speaker;
9. The teacher must be present at all times when speakers are in the classroom;
10. Prior to his or her appearance or participation, the proposed speaker shall be given, in writing, and shall agree to abide by the following regulations:
 - a. Profanity, vulgarity, and lewd comments are prohibited;
 - b. Tobacco, alcohol, or drug use is prohibited; and
 - c. Any member of the school administration or staff has the right and duty to interrupt or suspend any proceedings, if the conduct of the speaker is judged to be in poor taste or endangering the safety of students and staff.
 - d. All presentations shall be previewed by administration prior to approval.
 - e. Any materials provided to students during a presentation must be approved through the supplemental curriculum process prior to distribution to students.
11. In the event a speaker is denied access to the classroom or school function, the teacher may request a meeting be held between the Superintendent, the principal, and the teacher. The meeting shall be held no later than five (5) working days from the date of the request for the meeting. The administrators shall review with the teacher pertinent information concerning the request and final decision.

Procedure History:

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Revised on:

Reviewed on: