

AGENDA



**Addison Central School District
Communications and Engagement Committee
Committee Meeting
Friday, March 11, 2022, 8:30 am - 9:30 am
208 Charles Avenue, Middlebury, VT & Virtual Connection**

Please click the link below to join the webinar:

<https://zoom.us/j/95625922527>

Or One tap mobile :

US: 13017158592,,95625922527# or 13126266799,,95625922527#

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Webinar ID: 956 2592 2527

International numbers available: <https://zoom.us/j/95625922527>

- A. Call to Order Upon Reaching a Quorum
- B. Introductions: Board Members, Administrators and Staff
- C. Approve the Agenda
- D. Public Comment
- E. Recommendation to Approve the Minutes of February 25, 2022
- F. Committee Discussion:
 - 1. Board Newsletter for March 2022
 - 2. Communications for FMP Report
- G. Other Business
- H. Next Committee Meeting: Friday, March 25, 2022, 8:30-9:30 AM
- I. Adjournment

MINUTES



**Addison Central School District
Communications and Engagement Committee
Committee Meeting
Friday, February 25, 2022, 8:30 am - 9:30 am
208 Charles Avenue, Middlebury, VT & Virtual Connection**

Remote Attendance

Betty Kafumbe; Lindsey Hescock; Mary Heather Noble

Please click the link below to join the webinar:

<https://zoom.us/j/95373861881>

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16465588656,,95373861881#Or Telephone:

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Webinar ID: 953 7386 1881

International numbers available: <https://zoom.us/j/95373861881>

A. Call to Order Upon Reaching a Quorum

Meeting called to order at 8:50 a.m.

B. Introductions: Board Members, Administrators and Staff

ACSD Staff present: Emily Blistein, Director of Communications

C. Approve the Agenda

Motion to approve the agenda.

Move: Lindsey Hescock Second: Betty Kafumbe Status: Passed

D. Public Comment

None

E. Recommendation to Approve the Minutes of February 9, 2022

Motion to approve minutes of February 9, 2022.

Move: Betty Kafumbe Second: Lindsey Hescock Status: Passed

F. Committee Discussion:

1. Planning for Community Engagement around FMP Report

The group resumed discussion about planning communication & engagement activities around the release of the Facilities Master Plan report. Emily Blistein noted the importance of balancing communications with how the report is being perceived in the community. People are talking about it in their own versions, and the Board needs to issue more communication

about what it is and isn't, so that accurate information is out there. The most important thing is to give folks an idea of what they can expect from the report. She acknowledged the Board's reluctance to summarize since it is such a big body of work, but emphasized the importance of being able to convey basic information in the report, like "what you would say to someone about it in a grocery store."

Lindsey Hescocock agreed with Emily's point. People don't realize that the report doesn't state which specific schools should be closed. She said there should be a common understanding of what the report states, and also feels the Board should proceed with a series of eChats to clarify what the report is and isn't. She also believes the Board should have an in-person meeting or other event, something welcoming with child care and round table discussions so that people can come together to talk about the report and where to go from here.

Emily Blistein noted the distinction between communications about the report, which is more of a historical document of the FMP process (i.e., making sure we make the material accessible to folks) and the follow-up community engagement to determine how to apply the information the Board and District have learned.

Bucket 1: Communications/other Formats for the FMP Report information

- Overview in Email communications/Addy Indy
- Audio (Betty Kafumbe suggested seeing if we can have student voices read the report).
- eChat videos
- Zoom webinar with report highlights and Q&A opportunities

Bucket 2: Community Engagement to discuss "What Next?"

- Public meetings
- Focus Group Discussions (Teachers, Parents & Community members, Teachers, Students)
- Other ideas?

Emily Blistein again emphasized the need to acknowledge community concerns about transparency, suggested starting with conversations asking, "What could we do better?" and "What would transparency look like to you?" Lindsey Hescocock mentioned needing to acknowledge the dissonance, and brought up questions about the Strategic Plan for Equity, and how that overlaps with the facilities planning.

Ran out of time -- Mary Heather Noble requested moving onto next discussion item since we want to issue a Board update/newsletter by end of March. Mary Heather Noble will touch base with Facilities Committee to suggest these ideas and get a sense of what highlights that committee wants to see communicated.

2. Board Newsletter for March 2022

Mary Heather Noble suggested that the next Board update/newsletter contain the following:

- Welcome to new Board members.
- Info & Links to FMP Report (Heads up about it forthcoming if report is not yet ready to publish).
- Other Committee Updates.

Lindsey Hescocock suggested including other important upcoming dates for meetings and other Board-related events.

Mary Heather Noble will prepare a draft to bring to the next meeting.

G. Other Business

H. Next Committee Meeting: Friday, March 11, 2022, 8:30-9:30 AM

Mary Heather Noble will check with group to see what date/time works best. May need to adjust pending election results. All thanked Betty Kafumbe for her service and great ideas.

I. Adjournment

Meeting adjourned at 9:50 a.m.

Respectfully submitted,
Mary Heather Noble, Recorder

Motion to adjourn.

Move: Lindsey Hescock Second: Mary Heather Noble Status: Passed

From **TBD**
ACSD Board Chairperson

[General intro from the Board Chair – including the following:

Much gratitude goes to outgoing members Mary Cullinane, Betty Kafumbe, Amy McGlashan, and Lorraine Morse for their years of dedicated service on the ACSD Board. The Board welcomes new members Brian Bauer, Joanna Doria, Jamie McCallum, and Steve Orzech; their bios can be found on the [About the Board](#) page of the ACSD website.]

Highlights of Board accomplishments and Committee work since the December 2021 Board Update include the following:

- The Finance Committee worked with Superintendent Peter Burrows and Business Manager Logan Price to develop the FY23 budget, which maintains current programming, equips ACSD elementary schools with literacy and behavioral intervention support services, and provides additional staffing at MUMS to address student needs. Many thanks to the ACSD Community for supporting the FY23 budget! We are particularly grateful for Federal ESSER funds and the suspension of State education spending controls to enable this comprehensive support for our students during the pandemic, and are closely watching proposed changes to the State's special education funding and pupil weighting systems to anticipate the financial impacts on ACSD in the future.
- The Board has adopted Special Education Policy D7 – which formalizes ACSD's commitment to students with disabilities under the Federal Individuals with Disabilities Education Act (IDEA), and specifies guidelines regarding special education. The Policy and Governance Committee is continuing its work of reviewing dated policies for necessary updates and consistency with State statutes. Current policies under review include: Board Operation Policies A-1 through A-9, Personnel Policies B-1 through B-7, and Student Policies C-1 through C-11. In addition, the Policy and Governance Committee is working with school librarians to develop policies related to materials selection and instructional texts and resources. The complete list of ACSD Policies and Procedures can be found [here](#).
- The Negotiations Committee successfully negotiated a 3-year contract for ACSD education support personnel; the ACSD/ESP agreement was ratified by the full Board on December 13, 2021, and includes the current academic year.
- The Facilities Committee has drafted the Facilities Master Plan Report, which is forthcoming pending final formatting edits (report content was approved by the Board on February 22, 2022). **[Check in with Victoria and Facilities Committee about other highlights to include.]**
- The Communications and Engagement Committee continues to update the [Board's website](#), has implemented systems to improve routine communications with the ACSD community (e.g., responses to email inquiries, Board updates, etc.), and has established a dedicated Board Voicemail line to receive



telephone inquiries about Board work. All ACSD stakeholders may directly contact the Board at **802-382-1700**; messages will be directed to the appropriate Board member(s) for verbal response. Finally, the Communications & Engagement Committee is also planning communications related to publication and release of the Board's final Facilities Master Plan, and identifying multiple/alternative outlets for delivering accessible report content.

Sincerely,

[TBD], Chairperson, ACSD Board

Upcoming Meetings

Board and Committee meeting dates, materials, and virtual links can be found on the Board and Committee Meetings page on our website at www.acsdvt.org/schoolboard.

[Note – these will need be changed to reflect upcoming April/May meetings]

March 9, 2022	10:00 - 11:00 a.m.	Facilities Committee Meeting
March 11, 2022	8:30 - 9:30 a.m.	Communications & Engagement Committee Meeting
March 14, 2022	6:30 - 9:00 p.m.	ACSD Board Meeting
March 16, 2022	4:00 - 5:30 p.m.	Policy and Governance Committee Meeting
March 25, 2022	8:30 - 9:30 a.m.	Communications & Engagement Committee Meeting
March 28, 2022	6:30 - 9:00 p.m.	ACSD Board Meeting