

**ST. MARY'S COUNTY PUBLIC SCHOOLS**  
*Department of Student Services*

*AGREEMENT FOR AN OUT OF DISTRICT SCHOOL PLACEMENT*

Dear Parent(s)/Legal Guardian(s):

You have applied for special permission for \_\_\_\_\_ to attend \_\_\_\_\_ School as an out of district placement. Before final approval is granted, form PS 103 must be completed, with appropriate signatures, and the following contract must be signed by all parties listed. PS 103 and PS 142 must be submitted together for consideration of a student transfer.

CONTRACT

While attending an out of district school in St. Mary's County Public Schools, your son/daughter will:

1. maintain good grades and focus on academics as a number one priority;
2. attend school regularly with no unexcused absences;
3. arrive and leave within normal school hours; and
4. abide by all behavior/discipline standards as listed in the St. Mary's County Public Schools' Student Handbook/Code of Conduct and Board of Education Regulation JGBF-R.

Should the above expectations not be met, the principal retains the authority to recommend that the Director of Student Services/Director of Special Education revoke your son's/daughter's permission, and your son/daughter may be transferred back to his/her home school district. Violation of this contract may also impact St. Mary's County Public Schools' consideration of any future transfer requests.

The signatures below indicate that all parties understand and will comply with the terms of this agreement.

Parent's/Legal Guardian's Signature	Date
Student's Signature ( <i>for middle and high school only</i> )	Date
Requested School Principal's Signature	Date
Assigned School Principal's Signature	Date

cc: Parent(s)/Legal Guardian(s)  
Principal of Assigned School  
Principal of Requested School  
Director of Student Services