

Dear Families,

This letter contains important registration information regarding the 2023 Summer BASE Program. It is important to note that BASE programs often fill during full-time registration, resulting in limited available part-time options. BASE participants must be five years of age on or before June 1, 2023, and enrolled in a district elementary school for the upcoming school year in grades K-5, or have completed grade 5 and enrolled for grade 6 within the district. If you have a student who will not be five years of age at the start of the summer please contact the BASE Site Director to discuss enrollment options.

Similar to previous years, families requesting full-time care will receive priority at each Summer BASE site and will be enrolled first. If space is available, part-time families will be enrolled. Full-time is defined as utilizing the BASE program M-F for the full 9.5 weeks of summer (June 1 - August 4, 2023). Part-time is defined as utilizing the BASE program, either MWF or TTH, for the entire 9.5 weeks of summer.

Summer registration will begin with families showing interest in Summer BASE by completing a [Summer BASE Interest Form](#). The interest form link will be active once registration opens. Submission of an interest form is not a confirmation of registration but an indication of your interest in utilizing the Summer BASE Program. Once the BASE program has established enrollment numbers, you will be contacted.

Order of Enrollment:

#1 Current BASE families needing full-time care for the entire summer (9.5) weeks are given 1st priority.

#2 Current BASE families needing part-time care are given 2nd priority if space is available.

#3 New families needing full-time care for the entire summer (9.5) weeks are given 3rd priority, followed by new part-time families if space is available.

Summer Registration Information for All Families:

- If the attendance schedule is the same for all students in the household, submit one Summer BASE Interest Form only. If the attendance schedules are different, please submit one form for each student.
- Interest forms may not contain students from multiple families.
- Summer BASE Program sites that receive more interest than the number of spots available will conduct a lottery to determine enrollment.
- Site-based lotteries will take place separately for each registration group before moving on to the next group.
- If a lottery is conducted, there are no guarantees that students of the same family with multiple attendance schedules will be accepted.

Registration Dates:

Summer registration will take place **for all families on February 17-26, 2023**. To indicate your interest in registering for Summer BASE, families need to complete the [2023 Summer BASE Interest Form](#).

The Summer BASE Interest Form will close February 27th - March 12th to evaluate interest received and determine enrollment.

Notification & Acceptance Dates:	Current BASE Families	New Families
Notification of acceptance into the Summer BASE Program or Summer BASE availability at other locations, if available.	March 2, 2023	March 7, 2023
Acceptance deadline and failure to respond will forfeit your "spot."	March 6, 2023	March 10, 2023
\$105 registration fee is due to secure your student's spot. Registration fees are non-refundable and non-transferable.	March 15, 2023	March 17, 2023

Beginning March 13, 2023, summer registration will occur on a first-come, first-served basis, where space is available.

2023 Summer BASE Tuition Information:

At the time of acceptance, a \$105 non-refundable, non-transferable registration fee will be invoiced to your account for each student. Failure to remit the summer registration fee by the date due will forfeit your "spot." Registration links will be sent via email once the student's summer registration fee is received.

A tuition deposit equal to one week of care is required for each child. Summer tuition deposits are due on Thursday, May 11, 2023, and will be applied to the final week of Summer BASE.

Summer Registration Fee <i>(Non-refundable & non-transferable)</i>	\$105
Full-time M-F Weekly Rate <i>(Entire summer discounted rate, all 9.5 weeks)</i>	\$240/week
Part-time Daily Rate, if available <i>(MWF or TTH schedules)</i>	\$57/day

The Full-time M-F weekly rate of \$240 per week is a discounted rate for the entire 9.5 weeks of summer.

Please, thoughtfully select your student's attendance schedule. Once a selection is made, Summer BASE Programs will be unable to modify or change the originally requested attendance schedule.

Change, Cancellation, or Withdrawal Policy:

- Families that enroll for Summer BASE and later determine they no longer need care must withdraw by Thursday, May 18, 2023, to avoid penalty.
- All withdrawals or cancellations after May 18, 2023, but before summer BASE starts, will be subject to a cancellation fee equivalent to two weeks worth of care, up to \$570 per child. Additionally, families who start after the start of summer will pay the daily rate of \$57 per day.
- Once summer has started, all withdrawals require a two-week notice, equivalent to two weeks worth of care, up to \$570 per child.
- Full-time M-F weekly families who withdraw or request a schedule change between June 1-August 4, 2023, will result in reverting all days that the student(s) was contracted to attend from the weekly discounted rate of \$240 per week (\$48 per day) to the daily rate of \$57 per day.

We appreciate your interest in our Summer BASE programs and look forward to providing care for your family this summer. If you have additional questions, please contact the BASE Site Director at your child's current school.

Sincerely,

BASE Department

2023 Summer BASE Locations

School/BASE Program	Address	Phone Number	License Number
Arapahoe Ridge BASE	13095 N Pecos St, Westminster, CO 80234	720-972-5752	#27717
Cotton Creek BASE	11100 Vrain Street, Westminster, CO 80031	720-972-5357	#66284
Coyote Ridge BASE	13770 Broadlands Dr, Broomfield, CO 80023	720-972-5795	#37689
Eagleview BASE	4601 Summit Grove Pkwy, Thornton, CO 80241	720-972-5777	#27428
Hunters Glen BASE	13222 Corona St, Thornton, CO 80241	720-972-5449	#71719
Meridian BASE	14256 McKay Park Cir, Broomfield, CO 80023	720-972-7923	#1528108
Mountain View BASE	12401 Perry St, Broomfield, CO 80020	720-972-5537	#66278
Prairie Hills BASE	13801 Garfield Pl, Thornton, CO 80602	720-972-8791	#1519499
Silver Creek BASE	15101 Fillmore St, Thornton, CO 80602	720-972-3986	#1543422
STEM Lab BASE <i>(K-5 only, no middle school)</i>	11700 Irma Dr, Northglenn, CO 80233	720-972-3377	#1595943
Thunder Vista BASE <i>(K-5 only, no middle school)</i>	3461 Preble Creek Pkwy, Broomfield, CO 80023	720-972-7323	#1720276