

# C. H. Campbell Elementary School

## EXCUSED ABSENCE REQUEST

The school does not encourage family vacations during school time but understands that at times this cannot be helped. If such is the case the child may be released providing the principal and the teacher are notified at least one week in advance.

Because so much instruction is hands-on, the student cannot make-up much of the work missed during his/her absence. Any assignments that can be made up will be given upon the student's return to school.

This form must be completed by the parent at least one week in advance in order to comply with the Canfield Local School Board Policy.

Today's Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Teacher: \_\_\_\_\_

Reason for Absence Request: \_\_\_\_\_

Dates student will be absent: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

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### Approval (Office Use Only)

This excused absence request has been approved.

Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_