

KIS

PTA Exec meeting

28.09.2022

ATTENDEES

Liliya, Eliza, Marina, Mia, Tarryn , Gisha, Fatima and Natalia.

AGENDA

Schedule of meetings

- Exec committee: Twice a month. Venue depends on the agenda of the meeting.
- Invite OB once a month, he agreed.
- Send minutes and notes to the executive committee and relevant people.
- Make appointments with Mr OB via Dana. She will organize a list of names coming, meeting rooms etc.

Liaisons

Meetings

- Meeting between divisional principal and liaisons. Once every two months / or once a month
- First meeting organized by liaison.
- MYP liaison meeting: invite head of student council
- PYP liaison meeting ; invite teacher that is head of student council
- ASK at the first meeting about who should be invited.
- Initiate a first meeting with class representatives!

Duties

- Communicate information from parents
- Highlight needs of the teachers
- Questionnaire (Google form) shared between teachers and class reps - what is needed. To be introduced at liaison - principal meeting

- Stress on fundraising – not just money collection.
- Ask to liaise with the student council about what charity they are supporting , so not support the same ones and not do similar activities at the same time.
- Mr Adrian (service in action) – speak to.Mr Jeff.

Class reps and liaison relationship

- Liaison should be on all WhatsApp group chats, but can be silent if that class has a representative.
- If the class does not have a rep, send a message on the chat to ask for a volunteer
- If still no rep steps forward, approach a parent at the Teachers appreciation day (14.10)
- Have a meeting to introduce yourself with class reps. Can be casual.
- First meeting with class reps: put the idea out of having a parents evening (Mid November)

Gift giving

- explain that only three gift-giving days. So rather refrain from big gifts for birthdays and this week Friday (Kazakhstan teachers day)

Teachers appreciation day

- Moved to 14 October. Confirmed by OB and Gerda.
- Each class brings a dish and all food put together for a lunch.
- Can generate a Google form?
- Can decide by each class if they buy a dish or parents cook themselves.
- 11:00 – 14:00; no one necessary to look after kids

Events

Do / don'ts

- No nuts, no alcohol, live animals need to be approved by school
- Safety first (bouncy castle) - get school staff, not parents to monitor bouncy castle at events.

Charity initiatives

- Christmas presents for orphan home, mutual work with non-profit organisations, financial support for school children nominated for participation in international competitions)
- Find a legitimate organization, preferable something new. Ask parents!

For parents only

- wine evenings/ball, carry/borscht/croissant/healthy cooking, museum visits, lectures with nutriciologist/body and mental health specialists/coaches/yoga, painting/ceramic/etc masterclasses...
- Can be a fundraising idea.
- Once a term ?

Free-uniform fridays

- Work through the school council, let them use this as fundraiser
- Suggestion to have fun fridays (crazy sock day, etc)
- Mr OB's input: Not too many, discipline problems when students wear non-uniform.

ASAs

Concerns

- Not enough ASAs available
- Spaces: Students start an ASA one term, then the next term they don't get opportunity to continue this ASA because of space
- Poor quality Russian lessons

Suggestions

- Offer ASA run by parents
- Mr OB's input: Parents need to be committed. Don't offer too many ASAs (less is more)

- Ask individual parents first and see if they are interested.

Treasury

PTA Kaspi?

- more complicated than necessary. Marina will look into it.
- Put out a request to see who can help Marina

ACTION ITEMS

1. First events committee meeting (friday 30.09) to organize Teacher Appreciation Day
2. Catering meeting (3 October)
 - a. Select representatives from each division to attend
 - b. Meet with Catering management and school administrator, and Mr OB.
 - c. Some issue will be quick fix, other require more attention
 - d. Be careful that concerns are not a single narrative.
 - e. Survey students and teachers after meals

Extra notes

First parents evening- 5 or 12 Nov.

Media : get to know the PTA. Scheduled for Tuesday 4 October 13:00 - 15:00.

Meet parents, answer questions, short video for social media