



The monthly meeting of the Board of Directors was held Tuesday, January 10, 2023 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business:

Call to order: 6:02 pm

Roll Call:

Board Members/Director Present or Absent:

name	present/absent
Lindsay Schipper (Parent)	Present
Jennifer May (Chair and Parent)	Present
Jessie Sheldon (Secretary and Teacher)	Present
Erin Ribar (Vice-Chair and Parent)	Present
Diane Rohan (Community Member)	Absent
Jean Woodberry (Teacher)	Present
JoDell Saint James (Teacher)	Present
Kaari Rodriguez (Teacher)	Present
Corey Purkat (Treasurer and Parent)	Present
Shannon Peterson (Executive Director, <i>ex officio member</i>)	Present
Julie Lundgren (CFO, <i>ex officio member</i>)	Present

Community Input: None

name	position/role

Review of Agenda: Move donations from consent agenda to action items, add 22-23 calendar in action item #8, add discussion item community input public form,

Conflict of Interest Disclosure: None

School/Community Presentations:

name	position/role

Celebrate LILA: Secretary of State Steve Simon, visited the Upper School and talked to students for a class period; the visit was organized by an Upper School student. Students from LILA participated in Youth in Government this last weekend and the IB learner profile attributes were very obvious in students!

School Update: Executive Director Report in Board Folder.

Shannon Peterson, Executive Director: Reported on the 4 Strategic Planning Pillars (in board folder. Strategic Plan Pillar 1: Dynamic Student Experience: preparing students for success in life after LILA, Strategic Plan Pillar 2: Collaborative Community, Strategic Plan Pillar 3: Professional Excellence, Strategic Plan Pillar 4: Advancing LILA's Future.

Action Item: Treasurer's Report (November 2022 financials)

Explanation	
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Motion	Motion to approve the Treasurer's Report (November 2022 financials)
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Made by	Member Rodriguez	Seconded by	Member St. James
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Discussion	
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Vote		Yea	7 St. James Schipper Purkat Ribar Sheldon Woodberry Rodriguez	Nay		Abstain	1 May
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Decision	Motion carries
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Action Item: Policy 122: Student Enrollment

Explanation	
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Motion	Motion to approve Policy 122: Student Enrollment
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Made by	Treasurer Purkat	Seconded by	Vice-Chair Ribar
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Discussion	
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Vote		Yea	7 St. James Schipper Purkat Ribar Sheldon Woodberry Rodriguez	Nay		Abstain	1 May
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Decision	Motion carries
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Action Item: Policy 130: Document Retention and Destruction

Motion	Motion to approve Policy 130: Document Retention and Destruction
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Made by	Vice-Chair Ribar	Seconded by	Member Schipper
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Discussion	
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Vote		Yea	7 St. James Schipper Purkat Ribar Sheldon Woodberry Rodriguez	Nay		Abstain	1 May
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Decision	Motion carries
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Action Item: Policy 308: Student Discipline

Motion	Motion to approve Policy 308: Student Discipline
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Made by	Treasurer Purkat	Seconded by	Vice-Chair Ribar
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Discussion	
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Vote		Yea	7 St. James Schipper Purkat Ribar Sheldon Woodberry Rodriguez	Nay		Abstain	1 May
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Decision	Motion carries
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Action Item: Policy 320: Weapons

Motion	Motion to table Policy 320: Weapons
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Made by	Vice-Chair Ribar	Seconded by	Secretary Sheldon
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Discussion	Table policy in order to do more research surrounding zero tolerance policy.
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Vote		Yea	7 St. James Schipper Purkat Ribar Sheldon Woodberry Rodriguez	Nay		Abstain	1 May
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Decision	Motion carries
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Action Item: Policy 322: Search of Student Lockers

Motion	Motion to approve Policy 322: Search of Student Lockers
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Made by	Vice-Chair Purkat	Seconded by	Member Woodberry
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Discussion	
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Vote		Yea	7 St. James Schipper Purkat Ribar Sheldon Woodberry Rodriguez	Nay		Abstain	1 May
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Decision	Motion carries
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Action Item: Policy 224: Expense Reimbursement

Motion	Motion to approve Policy 224: Expense Reimbursement
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Made by	Vice-Chair Ribar	Seconded by	Member Rodriguez
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Discussion	
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Vote		Yea	7 St. James Schipper Purkat Ribar Sheldon Woodberry Rodriguez	Nay		Abstain	1 May
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Decision	Motion carries
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Action Item: December Donations Report

Explanation	
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Motion	Motion to approve December Donations Report					
Made by	Secretary Sheldon			Seconded by	Member Rodriguez	
Discussion						
Vote		Yea	7 St. James Schipper Purkat Ribar Sheldon Woodberry Rodriguez	Nay		Abstain 1 May
Decision	Motion carries					

Dialog/Discussion Items:

1. Community Input Public Forum
2. Calendar Update for 22-23
 - a. MLK Holiday added for 11 and 12 month employees.

Reports:

Subject	Policy Committee Minutes for 1/4/2023 meeting (review and file)
Discussion	

Subject	Finance Committee Minutes for 1/9/2023 meeting (review and file)
Discussion	

Subject	Executive Committee Minutes for 1/10/23 meeting (review and file)
Discussion	

Action Item: Consent Agenda (Secretary's Reports is in the board folder)

Motion	Motion to approve Consent Agenda (Secretary's Reports are in the board folder)
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Made by	Treasurer Purkat	Seconded by	Member Woodberry
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Vote		Yea	7 St. James Schipper Purkat Ribar Sheldon Woodberry Rodriguez	Nay		Abstain	1 May
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Decision	Motion carries
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Announcements: Board training: CFO Lundgren attended a MASBO webinar on 1/10/23 about the School Finance Director’s role in onboarding and developing working relationships with new board members. Member Ribar attended the Forest Lake School District Equity meeting.

Other Business:

Reflection on Board Performance: Think of one word to describe your intentions for the school board.

Adjourn:

Motion	Motion to adjourn at 7:04pm
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Made by	Vice Chair Ribar	Seconded by	Treasurer Purkat
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Vote		Yea	7 St. James Schipper Purkat Ribar Sheldon Woodberry Rodriguez			Abstain	1 May
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Decision	Motion carries
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