

**DOWNINGTOWN AREA BOARD OF EDUCATION**  
**Administrative Office James E. Watson Staff Development Room**  
**Wednesday, March 30, 2022**  
**6:30 p.m.**

**COMMITTEE OF THE WHOLE**  
**AGENDA**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF MINUTES – March 2, 2022**

**D. PRESENTATION**

1. **Significant Disproportionality – Ms. Dennis, Mr. Brown**

**E. COMMITTEE REPORTS**

**Personnel Committee Report** – *Chairperson: Director Blust; Vice-Chair: Director Houghton; Administrative Liaison: Dr. Duda*

Consent Agenda Items

1. **Request approval of the Personnel Items**

**Curriculum Committee Report** – *Chairperson: Dr. MacNeal; Vice-Chair: Blust; Administrative Liaison: Dr. Chance*

Consent Agenda Items

1. **Request approval of the following one-time field trips**

Curricular:

- a. DHSE, (DHSW), STEM – Grades 9-12, DECA – DECA National Conference & Competition, Atlanta, GA – April 23-27, 2022 – 3 days missed
- b. DHSW, (DHSE, STEM) – Grade 9-12, LINK – South Mountain YMCA, Reinholds, PA – April 22-24, 2022 – no days missed

Non-curricular:

- a. LMS, (DMS) – Grade 7, Team D – Lincoln Financial Field, Philadelphia, PA – May 31, 2022 – 1 day missed

Foreign Exchange Program:

- a. DHSE, DHSW – Grades 11-12, Social Studies – Denmark Foreign Exchange – April 20-30, 2023 – 5 class days missed

**2. Request approval of the removal of the following items from school buildings for reallocation, donation, disposal, or sale:**

<b>Item</b>	<b>Building</b>	<b>Approximate Age</b>	<b>Reason for Disposal</b>
Speakers	LE	10	Does not work
7 Chairs	PV	15	No longer needed
Books	PV	15	No longer needed
ESL Surplus Wonders Materials	SM	3	No longer needed
2 Conference Tables	WB		Need to make room for cubicles
Old Curriculum Boxes	WB	10	Old Curriculum Materials

Action Agenda Items

1. **Request approval to purchase Wit and Wisdom for Grades 3-5 Core ELA resource and professional development for 10 elementary buildings**  
**Total Cost: NTE \$375,000**  
 Funding Source: Curriculum Capital  
 Budget Year: 2021 – 2022

**Technology Committee Report** – *Chairperson: Director Bertone; Vice-Chair: Director Miller; Administrative Liaison: Dr. Mattei*

Consent Agenda Items

1. **Request approval for the sale or disposal of all end of life assets per the table below**

<b>Type</b>	<b>Make</b>	<b>Model</b>	<b>Date Purchased</b>	<b>Sell or Dispose</b>
Desktop	Dell	Optiplex 3040	June 2016	Sell
Desktop	Dell	Optiplex 390	Released 2006	Dispose

<b>Type</b>	<b>Make</b>	<b>Model</b>	<b>Date Purchased</b>	<b>Sell or Dispose</b>
Desktop	Dell	Optiplex 960	Released 2009	Sell
Desktop	Dell	Optiplex GX270	Released 2010	Sell
Phone	Fanvil	7XC, X7, 3XU (Unrepairable Only)	Early 2020	Dispose
Desktop	Dell	Precision T1700	Released 2013	Sell
Desktop	Dell	Precision 3620	Released 2016	Sell
Desktop	Lenovo	ThinkStation P300	Released 2015	Sell
Projector	Epson	PowerLite 97	Released 2013	Sell
Projector	Epson	BrightLink 685W	Released 2017	Sell
Projector	Epson	BrightLink 695W	Released 2017	Sell
Projector	Smart	All models	As early as 2010	Sell
Projector	Epson	PowerLite 915W	Released 2011	Sell
Laptop	Dell	Latitude E5410	July 2010	Sell
Laptop	Lenovo	ThinkPad 11e	June 2018	Sell
Laptop	Dell	Latitude E5470	April 2016	Sell
Laptop	Dell	Latitude 3180	Aug 2017	Sell
Laptop	Apple	MacBook Air (13-Inch, 2017) Silver A1466	2017	Sell
Laptop	Apple	MacBook Air (Retina, 13-Inch, 2018) Gold A1932	2018	Sell
Laptop	Apple	MacBook Pro (13-Inch, Mid 2012) Silver A1278	Mid 2012	Sell
Laptop	Apple	MacBook Air (11-Inch, Early 2015) Silver A1465	Early 2015	Sell
Laptop	Apple	MacBook Pro (Retina, 15-Inch, Mid 2015) Silver A1398	Mid 2015	Sell
Laptop	Apple	MacBook Pro (Retina, 13-Inch, Early 2015) Silver A1502	Early 2015	Sell
Laptop	Dell	Latitude 3340	March 2015	Sell
Laptop	Dell	Latitude E5440	Feb 2015	Sell
Laptop	Dell	Latitude E5400	Released 2009	Sell
Laptop	Dell	Latitude 3390 2-in-1	March 2018	Sell
Laptop	Dell	Precision 5520	Released 2017	Sell

Type	Make	Model	Date Purchased	Sell or Dispose
Laptop	Dell	Latitude 3310 2-in-1 (Demo model, not selected)	Feb 2020	Sell
Tablet	Apple	iPad A1822	March 2017	Sell
Tablet	Apple	iPad A1893	March 2018	Sell
Desktop	Apple	Mac Mini A1283	Released 2008	Sell
Laptop	Dell	Latitude E6500	September 2008	Sell
Monitor	Any	All models that lack HDMI/Display Port	As early as 2010	Sell

Action Agenda Items

1. **Request approval to renew the Schoology learning management system for the 2022-23 school year**  
**Total Cost: NTE \$70,000**  
Funding Source: Operating Budget  
Budget Year: 2022 – 2023
  
2. **Request approval to purchase 36 Mac/Apple devices for the secondary Music and Technology Education programs**  
**Total Cost: NTE \$50,500**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023
  
3. **Request approval to purchase hardware from ePlus to upgrade UPS battery backup systems in all DASD schools**  
**Total Cost: NTE \$125,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023
  
4. **Request approval to purchase retrofit lighting control processors and installation services from Illuminated Integration to maintain the auditorium lighting systems**  
**Total Cost: NTE \$60,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023
  
5. **Request approval to purchase A/V hardware from B&H Photo Video to upgrade the broadcasting capacity at all school district locations**  
**Total Cost: NTE \$100,000**  
Funding Source: Capital Budget  
Budget Year: 2022 – 2023

**Finance Committee Report** – *Chairperson: Director Houghton; Vice-Chair: Director Ross; Administrative Liaison: Mr. Matyas*

Consent Agenda Items

1. **Request approval to exonerate all delinquent taxes due on parcel number 50-05-0008.200T. The lien on the mobile home owned by Joseph Silvestri has been deemed uncollectable by the County of Chester Tax Claim Bureau as it was physically removed from the lot by the owner to an unknown location**  
**Total Lost Revenue: \$722**  
Funding Source: General Fund Revenue Receivable  
Budget Years: 2012 – 2013 through 2020 – 2021
2. **Request approval of the following Student Activity Clubs:**
  - a. **DHSE DSU (Desi Student Union)** – This club will educate the school and community about South Asian culture while also supporting the South Asian community through fundraising and donating. They will raise funds through the sale of cultural items, such as bangles. The funds will be used to educate the school community about South Asian culture through events and projects. They will also make donations to nonprofits such as SEVA.
  - b. **DHSE Korean Culture Club** – This club will allow students to learn and share about Korean culture. They will raise funds by selling t-shirts, bracelets, etc. The funds will be used to purchase supplies, books and other items for club activities.
3. **Request approval of the following donations:**
  - a. **Acceptance of a donation of dumbbell fitness equipment from Dick’s Sporting Goods, Inc. for DHSE and DHSW weight rooms**
  - b. **Acceptance of a monetary donation of \$12,564.36 from the Giant Company for the 2022 Feeding School Kids Program**
4. **Request approval of a contract with Ticket Spicket for the public to use their software to purchase electronic tickets for DASD athletic events**  
**Total Cost: Cost for Using the Software is Paid by User Fees**  
Contract Date/Length: Contract is renewable every 30 days
5. **Request approval of a budget transfer from budgetary reserve to charter school regular education for \$1,400,000 and to charter school special education for \$700,000**

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Amount</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
5901-840	Charter School Budgetary Reserve	\$2,100,000	11002075C-562	Charter School Reg Ed Tuition	\$1,400,000
			TUCSSE-562	Charter School Spec Ed Tuition	\$700,000
<b>To move Charter School Tuition Reserve to Charter School tuition accounts for use during 21-22 SY.</b>					

Action Agenda Items

1. **Request approval of the resolution adopting the District’s 2022 – 2023 Proposed Final Budget with expenses in the amount of \$261,416,586 with a 3% tax increase. Final budget adoption to be made at the May 11th Board meeting**
2. **Request approval of the 2022 – 2023 Chester County Intermediate Unit Core Services budgets in the amount of \$33,173,390. There is no increase in the DASD contribution amount of \$93,277. The Core Services budget covers general administration, information technology, communications, and building maintenance**
3. **Request approval of the 2022 – 2023 Chester County Intermediate Unit Occupation Education budget in the amount of \$30,361,289. The increase in the DASD contribution amount is \$197,034 for a total of \$2,979,072 for the year. The Occupation Education budget covers courses at the Technical College High School campuses**
4. **Request approval of a facility rental agreement with A Child’s Place Extended Care Inc (ACP). The agreement is for 5 years with a 3% increase in rental income to the district each year with the district’s option to extend the agreement for an additional 2 years. Total 2022 – 2023 Revenue: \$208,665  
Contract Dates: 7/1/22 – 6/30/27  
Funding Source: General Fund Revenue  
Budget Years: 2022 – 2023; 2023 – 2024; 2024 – 2025; 2025 – 2026; 2026 – 2027**

**Facilities Committee Report** – *Chairperson: Vice President Ghrayeb; Vice-Chair: Director Bertone; Administrative Liaison: Mr. Lauver*

Consent Agenda Items

1. **Request approval of an easement to Upper Uwchlan Township for a trail connection between a crosswalk on Station Boulevard and an existing trail behind Pickering Valley Elementary School with a condition that a flashing pedestrian crosswalk light be installed**

2. **Request approval to renew the farm lease with Mr. Sam Acker to farm district-owned land in Uwchlan Township for the annual revenue of \$27,600; payment of half, \$13,800, upon execution of lease**  
Contract Dates/Length: 4/1/22 until Land Settlement

#### Action Agenda Items

1. **Request approval to retain Joe Fraim as Project Manager to oversee the courtyard infill and addition project at Downingtown High School West, and to reactivate Joe Fraim's employment status with CCRES**  
**Total Cost: \$56.25 per hour**  
Contract Dates: 4/7/22 – 6/30/23  
Funding Source: Capital Funds  
Budget Year: 2021 – 2022; 2022 – 2023
2. **Request approval of a PO to Munn Roofing, Hatfield, PA, the lowest responsible bidder to recoat and repair the roof at East Ward Elementary School**  
**Total Cost: \$353,800**  
Contract Dates: 7/1/22 – 6/30/23  
Funding Source: Capital Funds  
Budget Year: 2022 – 2023
3. **Request approval of a PO to Institutional Specialties, Inc., Pittsburgh, PA, for a digital video scoreboard for Kottmeyer Stadium, Co-Stars #032-E22-050**  
**Total Cost: \$142,500**  
Contract Dates: 7/1/22 – 6/30/23  
Funding Source: Capital Funds  
Budget Year: 2022 – 2023

#### **F. ADDITIONAL ACTION OR DISCUSSION ITEMS**

- G. PUBLIC COMMENT PERIOD** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 2 minutes. Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

#### **H. INFORMATION**

The School Board Meeting is scheduled for:  
Wednesday, April 6, 2022 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next Committee of the Whole Meeting is scheduled for:  
Wednesday, May 4, 2022 at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

#### **I. ADJOURNMENT**