

34 **Programmatic Transfers**

35 Parents may request a transfer for their student based on designated school programs within ACPS.
36 The designated school programs are the dual–language program and the K-8 programs.

37 **Administrative Transfers**

38 Parents may request an administrative transfer for their child(ren) based on exceptional student
39 situations related to health and safety.

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41 **Citywide Programs for Students with Disabilities**

42 Students enrolled in a citywide Specialized Instruction program resulting from IEP Team
43 placement are not affected by this policy. These include programs for students with emotional
44 disabilities (ED), intellectual disabilities (ID), multiple disabilities (MD), programs for students
45 with autism (AUT), and early childhood special education (ECSE) programs.

46 **Military Installations and Housing**

47 Any student who resides on a military installation or in military housing within the division is
48 permitted to enroll in any school in the division upon request of the student’s parent if space in the
49 school is available. In the event military installations or housing are established in the division, the
50 superintendent will develop an application process.

51 **Communications**

52 The Superintendent will develop an outreach program to encourage parents/guardians in all parts
53 of the community to enroll their child(ren) before June 15. The Superintendent will develop
54 procedures to simplify the registration process and to help parents/guardians meet all
55 requirements, including the possibility of extending deadlines for vaccinations and health records.

56 **Monitoring and Reporting**

57 The Board monitors the implementation of this policy through reports provided by the
58 Superintendent.

59 **Revision History**

- 60 Adopted: December 5, 1996
- 61 Amended: June 15, 2004
- 62 Amended: July 1, 2005
- 63 Amended: March 11, 2010
- 64 Amended: April 25, 2013
- 65 Amended: May 19, 2016
- 66 Amended: July 28, 2022

67 Legal Refs.: Code of Virginia, 1950 as amended, §§ 22.1-78, 22.1-79

68 Cross Refs.: IHB Class Size
69 IHB-R Regulations Pertaining to Class Size
70 JCA Transfers by Student Victims of Crime

71	JC-R/JCD-R	Regulations Governing ACPS Student Placement Options
72	JCE	Redistricting Implementation
73	JCE-R	Redistricting Implementation Regulations
74	JED	Student Absences/Excuses/Dismissals