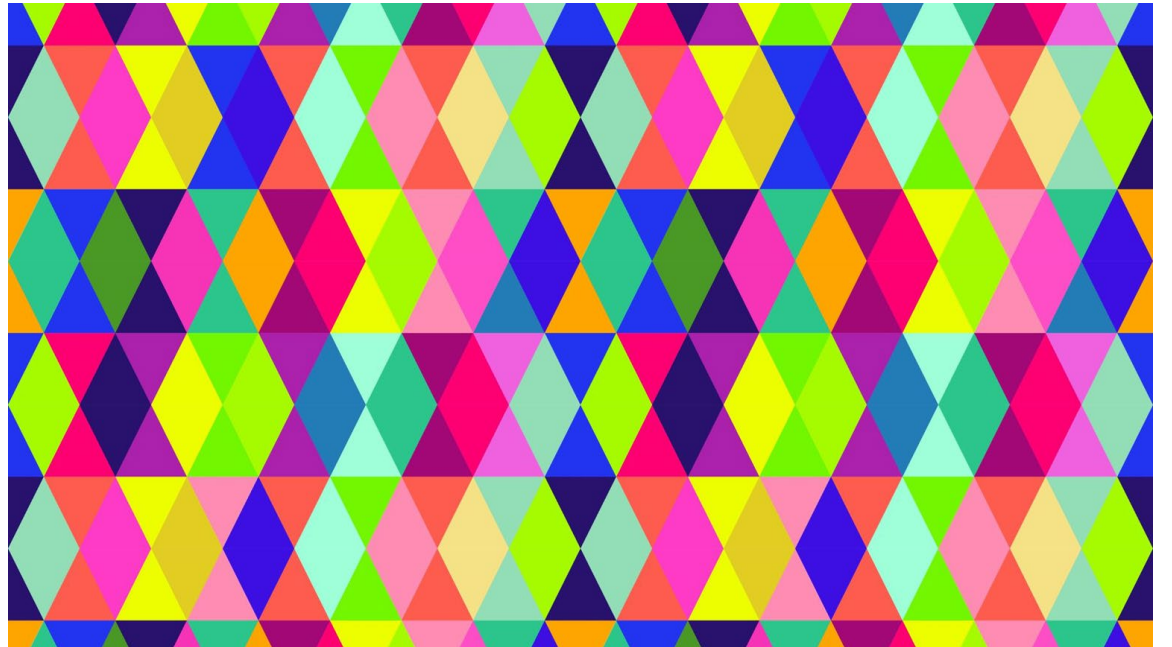
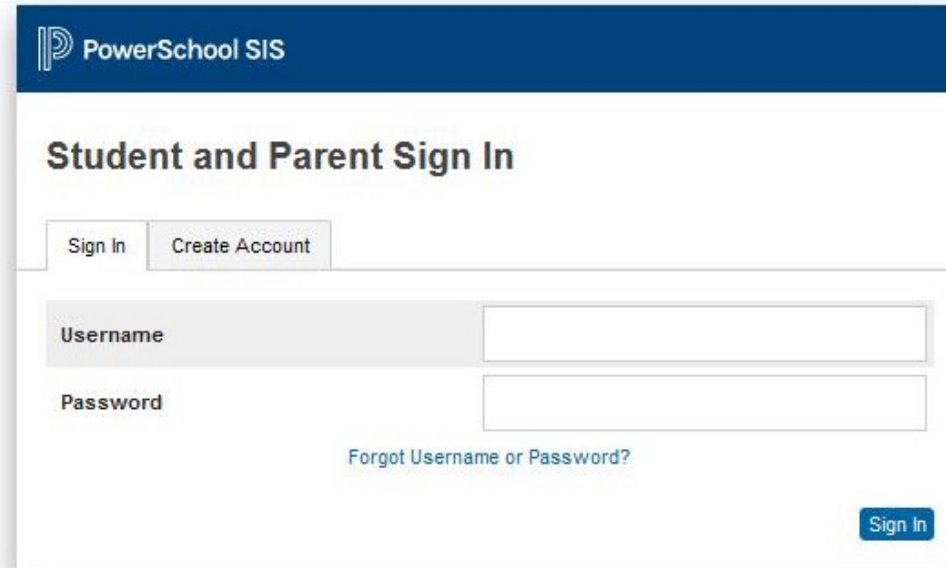


Student Forms

Existing Parent Portal Account



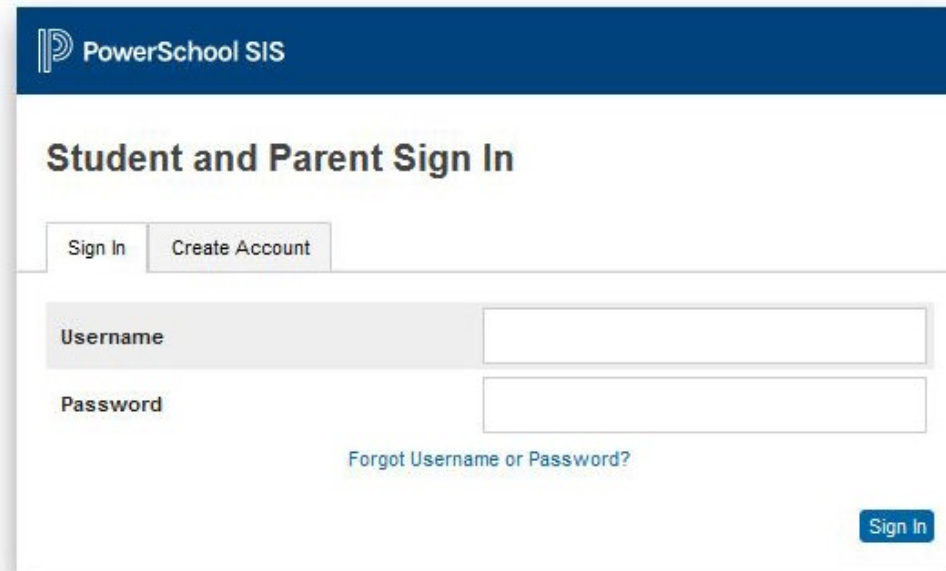
Navigate to “https://sis.kcsd.k12.pa.us”



The screenshot shows the PowerSchool SIS login interface. At the top is a dark blue header with the PowerSchool SIS logo and name. Below the header is the title "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". The main form area contains two input fields: "Username" and "Password". Below the password field is a link for "Forgot Username or Password?". A blue "Sign In" button is located at the bottom right of the form area.

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Enter Username and Password



The screenshot shows the PowerSchool SIS login interface. At the top, there is a dark blue header with the PowerSchool SIS logo and name. Below the header, the page title "Student and Parent Sign In" is displayed. There are two tabs: "Sign In" (which is active) and "Create Account". The main form area contains two input fields: "Username" and "Password". Below the password field is a link for "Forgot Username or Password?". A blue "Sign In" button is located at the bottom right of the form area.

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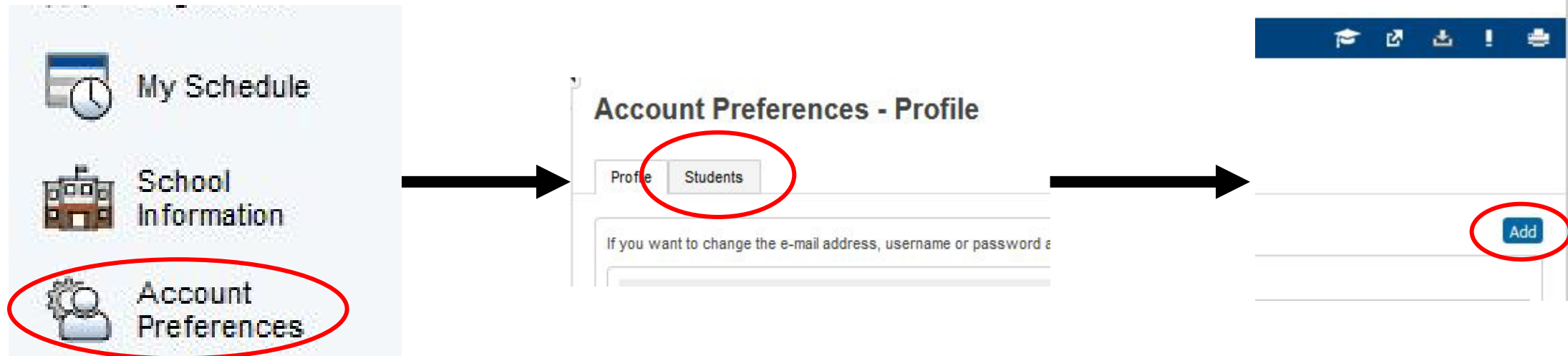
If you do not remember your information, please click “Forgot Password” and follow the instructions provided

Add New Student to Account

1. On the initial screen, select "Account Preferences" on the left menu.

2. Select "Students" at the top

3. Select "Students" at the top



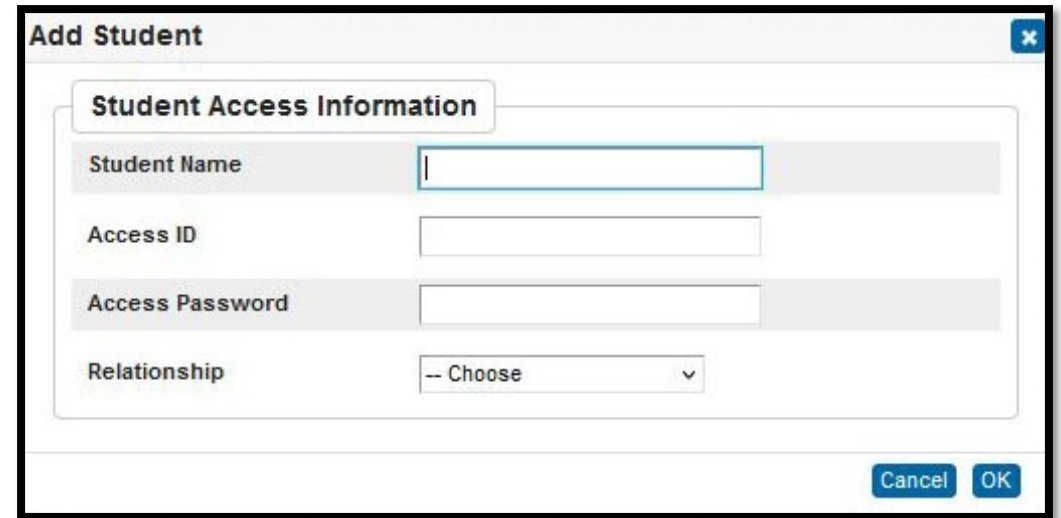
Fill In Required Information

You will receive an email from PowerSchool@kcsd.k12.pa.us. This email contains the following information required to create your parent portal account:

- Student Name
- Access ID
- Access Password

Please enter this information into the respective account creation boxes and choose your relationship to the student. (Mother, Father, Guardian, etc.)

Select "OK".



The screenshot shows a window titled "Add Student" with a close button in the top right corner. Below the title bar is a section labeled "Student Access Information" with a rounded border. Inside this section are four input fields: "Student Name" (a text box with a cursor), "Access ID" (a text box), "Access Password" (a text box), and "Relationship" (a dropdown menu currently showing "-- Choose"). At the bottom right of the window are two buttons: "Cancel" and "OK".

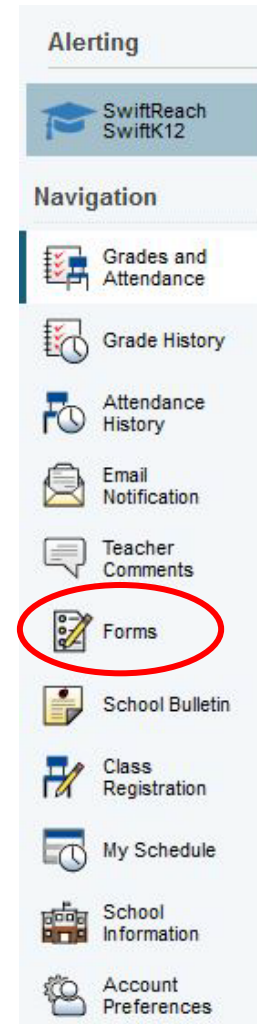
Select Your Student

Please ensure that your student's name is selected in a lighter blue color.



Open the Forms Menu

From the left menu, select “Forms” to access the currently available district forms.



Complete the Forms

Complete all forms in order to provide all the required information to the district and complete the enrollment process.

New Student Enrollment

A. Student Demographics

Last Entry: 02/02/2023 9:09:13 AM

B. Student Address

Last Entry: 02/02/2023 9:11:24 AM

C. Birth Verification

Last Entry: 02/02/2023 9:24:53 AM

D. Student Contacts

Last Entry: 02/02/2023 9:18:46 AM

E. Health Information

Last Entry: 02/02/2023 9:22:14 AM

F. Health Authorizations

Last Entry: 02/02/2023 9:22:42 AM

G. Home Language Survey

Last Entry: 02/02/2023 9:25:43 AM

H. Student Services History

Last Entry: 02/02/2023 9:25:52 AM

I. Previous Enrollment and Records Release

Last Entry: 02/02/2023 9:23:16 AM

K. Transportation Request Form

Request bus transportation to/from school for your child

L. Permissions/Agreements

Last Entry: 02/02/2023 9:23:49 AM

M. Acknowledgment of Completion

Last Entry: 02/02/2023 9:24:08 AM
