

PUTNAM CITY SCHOOLS

Information Technology Services

5401 NW 40th

Oklahoma City, OK 73122

Request for Proposals

for

CLASSROOM SPEAKER SOLUTION

Date of release

February 15, 2023

Due Date

February 27, 2023

4:30

PREFACE

The district is soliciting bids and solutions for providing and installing classroom speakers in approximately 300 high school classrooms.

District contact for this project:

Cory Boggs, CTO
Information Technology Services
Office phone: 405-495-5200 ext. 1296
Email: cboggs@putnamcityschools.org

1.0 PURPOSE

1.1 Putnam City Schools, also abbreviated as PCS for brevity, is requesting proposals from qualified vendors to provide product and installation for classroom speakers.

In using this method for solicitation, we are requesting your best effort in seeking the best value for our requirements. To be entitled for consideration, sealed proposals shall be presented in accordance with the instructions of this solicitation and within the timeframe specified. It shall be the responsibility of the selected vendor to meet all specifications and guidelines set forth herein. Putnam City Schools, at its discretion, determines the criteria and process whereby bids are evaluated and awarded. No damages shall be recoverable by any challenger as a result of these determinations or decisions by Putnam City Schools.

2.0 SCOPE OF WORK

The Putnam City Public School District is seeking a vendor to provide a 4-speaker solution for the following locations:

Putnam City High School- (93) 4-speaker, (8) 2-speaker
Putnam City North High School- (95) 4-speaker, (7) 2-speaker
Putnam City West High School- (97) 4-speaker

Total (285) 4-speaker, (15) 2-speaker

Each classroom contains an NEC NP-ME382U projector (or similar).
Speaker volume will be controlled through the projector. Each room has an existing drop ceiling.

Speakers will be installed flush in drop tile ceiling. Ceiling tiles will be cut to size and specification of speaker and spaced appropriately in the room as to distribute sound evenly within the room.

Speaker solution will have one powered speaker with additional companion speakers that will connect to existing electrical outlet above projector in each classroom. Stereo sound will be connected to the existing NEC projector as input via 3.5mm cable.

Suggested solution:

AMK QSA 615-SM (or similar)

Minimum Specs

Self-amplified 8" Coaxial Loudspeaker paired with 3 companions speakers
Frequency Response 55Hz – 20kHz
30-watt amplifier with >75% efficiency, <0.2% total harmonic distortion
Tweeter and woofer combo
UL Listed speaker enclosure

3.0 TIMELINE

3.1 Installation must be conducted and completed during the summer of 2023. Installation window is May 30-August 10, 2023. Buildings will be available between 7AM and 6PM.

4.0 BILLING

- 4.1 Each high school to be quoted individually.
- 4.2 Each quote must be itemized by item and service provided.

5.0 SUBMISSION REQUIREMENTS

- 5.1 Submit one PDF proposal for each of the three schools. Send the PDF response to cboggs@putnamcityschools.org before the designated due date and time.
- 5.2 Proposals shall be submitted via email with the subject line: *2023 HS Classroom Sound RFP*.
- 5.4 No telephone or facsimile offers will be accepted.
- 5.5 Proposals shall not be withdrawn after they are delivered to PCS, unless vendor makes a request in writing to the Chief Technology Officer prior to time set for receiving proposals.
- 5.6 Proposals that contain irregularities of any kind and/or do not comply fully with solicitation documents may be rejected at the discretion of the Chief Technology Officer. Putnam City Schools shall not be liable for any costs associated or incurred by vendor in conjunction with preparation of documents.

6.0 EVALUATION

- 6.1 To be entitled for consideration, proposals shall be presented in accordance with the instructions of this solicitation and within the timeframe specified. It shall be the responsibility of the awarded vendor to meet all specifications and guidelines set forth herein.
- 6.2 An evaluation committee will evaluate each proposal. PCS, at its sole discretion, determines the criteria and process whereby proposals are evaluated and awarded. No damages shall be recoverable by any challenger as a result of these determinations or decisions by PCS.
- 6.3 Proposals that do not have pricing evaluated will not be considered for award.
- 6.4 Price Evaluation Formula:
Criteria to be evaluated on a 100-point scale.
- 6.5 Proposals will be evaluated on the following:
 - Eligible Cost 70%
 - Business Qualifications 20%
 - Relevant and quality experience 10%
- 6.6 The selected vendor will be contacted via email or phone after acceptance.

7.0 AWARD

7.1 Please be advised that it is the policy of Putnam City Schools that all contracts be awarded on a strictly non-discrimination basis without regard to the race, gender, or ethnicity of the vendor.

7.2 Vendor shall not begin work without a purchase order issued by the Putnam City Schools Information Technology Services Department.

7.3 Itemized invoice must be submitted to:

**Putnam City Schools
Information Technology Department
5401 NW 40th Street
Oklahoma City, OK 73122**

Invoices should include the PCS purchase order number and the ship to location where the goods and/or services were delivered. Invoices that do not include this information will be returned to the vendor. Separate invoices are required for each purchase order.