

Memorandum

DATE: February 13, 2023
TO: Board of Education
FROM: Dr. Alan Addley, Superintendent of Schools
Richard Rudl, Director of Finance and Operations
Marge Cion, Director of Human Resources
Christopher Tranberg, Assistant Superintendent of Curriculum & Instruction
Shirley Klein, Assistant Superintendent for Special Education & Student Services

Subject: Pre-Purchase Recommendations

At the request of the Board of Education, we have prepared a list of potential items that could be considered for pre-purchase from the FY23 budget and removed from FY24 budget. The list focuses primarily on minor equipment, uniforms and textbooks in an effort to not cause unnecessary spikes in future budgets, primarily in the area of Technology Equipment. As shown on page 178 of the budget book, the replacement cycle for technology ranges between \$750,000 and \$938,000. Many of the items are slated for replacement over multiple years such as the 5th grade chromebooks and Middle School ViewSonics. Pre-Purchasing these items would cause spikes in the FY25 budget and beyond.

By focusing on minor equipment, we would hope to avoid these fluctuations in future budgets. The recommendation to fund these would be primarily from salary savings, vacancy savings and new salary schedules for the custodial and maintenance bargaining units.

If approved in full, this list would reduce the budget by approximately 0.23%.

DARIEN PUBLIC SCHOOLS

Eliminate from FY24 Budget-Purchase in FY23 (Pre-Buy)	Description	Budget	Account	RC
	Boys Soccer Uniforms	\$ (7,000)	102001	11
	Field Hockey Uniforms	\$ (7,000)	102001	11
	Boys Golf Uniforms	\$ (1,500)	102001	11
	Girls Swimming Uniforms	\$ (3,000)	102001	11
	Football Uniforms	\$ (22,488)	102001	11
	Autoscrubber	\$ (9,000)	73010	12
	Speedscrubbers	\$ (2,500)	73010	12
	Wet Vac	\$ (2,550)	73010	12
	Elementary Cellos	\$ (5,000)	73001	13
	Violas	\$ (580)	73001	13
	Keyboard Amplifier	\$ (850)	73001	13
	Pottery Wheels	\$ (6,600)	73001	14
	Elementary Teacher Chromebooks	\$ (39,600)	73400	15
	AED	\$ (2,000)	42001	17
	Delta Saw	\$ (3,960)	73400	22
	Metal Working/Welding	\$ (2,068)	123008	22
	Environment Science Behind Stories	\$ (20,583)	22001	19
	French & Spanish Digital Licensing	\$ (84,200)	22001	19
	Intro to Chemistry	\$ (4,334)	22001	19
	Renewal of Online Law and Government	\$ (17,575)	22001	19
	AP Human Geography Textbook	\$ (6,800)	22001	19
		\$ (249,188)		

Accounts for Pre-Buy:	Description	Budget	Account	RC
	Assistant Principal Ox Ridge (Maternity Leave)	\$ 24,632	21102	8
	SSO Delayed Start	\$ 42,000	21601	27
	Director Mental Health	\$ 80,000	21201	19
	Technology Support (salary savings)	\$ 2,529	11044	15
	Director of Nursing (salary savings)	\$ 1,568	11031	17
	Assistant Director Facilities (Delayed Start)	\$ 6,743	11022	12
	Maintenance New Contract Savings	\$ 19,843	71003	12
	Grounds New Contract Savings	\$ 16,515	71001	12
	Custodial New Contract Savings	\$ 23,924	61001	8,9
	Elementary Intramurals	\$ 7,829	101008	11
	China Exchange	\$ 11,701	102003/21220	1
	MMS Assistant Principal Salary Savings (Delayed Start)	\$ 12,406	21102	3
	Total Funds for Pre-Buy	\$ 249,690		