



Independent School District #22 Community Education

Lincoln Education Center • 204 Willow Street East
Detroit Lakes, Minnesota 56501
Phone: 218-847-4418 • Fax: 218-847-9794
Web Site: www.DLSchools.net

Enrich and balance your life with Community Education

Summer LatchKEY Program

Flexible • Fun • Safe

Welcome! I am pleased you have enrolled your child(ren) in our Summer LatchKEY program. I would like to provide you with information regarding this effort. Please review this information as your schedule allows. If you have questions, feel free to call me at any time. Key points for your Summer LatchKEY program include:

1. Summer LatchKEY will begin on Friday, May 26, 2023, at Rossman Elementary.
2. Those families NOT currently enrolled in the Afterschool program MUST complete a LatchKEY enrollment information form **AND** a Summer enrollment form before your child(ren) attend.
3. Daily hours will be from 7:45 am to 5:30 pm.
4. We will provide supervised child care Monday through Friday.
5. Breakfast will be provided at 8:30 am and a snack at 4:00 pm. Youth must bring a bag lunch for noon, milk will be provided.
6. As a participant in this program, your child will have the opportunity to participate in summer swimming lessons, summer library, and the City of Detroit Lakes Summer Recreation program. This will provide a wide and diverse offering of activities for the children to experience.
8. Children participate in field trips and parents may join us for family BBQs.
9. FEES: flexible scheduling, pay for the time you use.
10. For more complete information on the Detroit Lakes School Age Child Care program, feel free to request a copy of the LatchKEY Family Handbook (also located on our website at DLSchools.net). It does an excellent job of specifically discussing items that might be of concern for you.

In closing, I hope this information is useful. Again, if you have questions or would like to discuss this program in further detail, always feel free to call. Thank you.

Sincerely, Sandi Westrum, School Age Child Care Coordinator, Work: 218-850-926

Detroit Lakes School Age Child Care (DLSACC) Summer LatchKEY

Summer “LatchKEY” will open on Friday, May 26, 2023, at Rossman Elementary. The hours will be from 7:45 am to 5:30 pm, Monday through Friday. A \$25.00 annual family registration fee will be charged--any registration fee paid prior to this time will carry through the summer months. Cost will be \$3.00 per hour. Flexible scheduling, pay for the time you use.

We will participate in the Detroit Lakes Summer Rec program, summer library, and the Red Cross swimming lessons.

NOTE: You must register your child with Community Center for swimming lessons if you want them to participate. Please register early as the lessons fill up fast. Please indicate on your registration sheet that your child will be participating in LatchKEY.

NOTE: You must sign the summer rec AND library permission slips if you want your child to participate in these activities.

We are looking forward to another fun summer.

LatchKEY Staff

Summer LatchKEY Registration Form

Child(ren)'s Name(s)

1. _____

2. _____

3. _____

SCHEDULE

	Monday	Tuesday	Wednesday	Thursday	Friday

List the hours your child will attend. Please be sure to indicate if your child is attending ½ days, whether its am or pm. If schedule varies, please indicate an approximate schedule.

Special Schedules

Please indicate any special times your child will not be attending (examples, vacations, special days off, etc.).

Detroit Lakes School Age Child Care

Permission and Releases

CHILD(REN) NAME: _____

REC CENTER PERMISSION

Participation in the Detroit Lakes Rec Center activities will be a part of the Detroit Lakes School Age Child Care summer program. This will entail walking to the rec center at the City Park. Staff will be accompanying the children to the park and observing their activities. My child(ren) have my permission to participate in the DLSACC Rec Center Trips.

Signature

SWIMMING LESSON PERMISSION

LatchKEY will be participating in swimming lessons at the DLCCC. This entails your child(ren) walking to the DLCCC accompanied by a LatchKEY staff member.

My child(ren) have my permission to participate in the swimming lesson program.

REMINDER: Swimming lesson registration is done through Community Center. Please register early and indicate on your DLCCC registration form that your child(ren) are in the LatchKEY program. Space is limited.

Signature

SUMMER LIBRARY PERMISSION SLIP

LatchKEY will be walking to the Public Library on Tuesday afternoons. The children are accompanied by DLSACC staff person and returning to the DLSACC when they are done. I give my child(ren) permission to take part in the summer library program. Please bring your child's library card or fill out an application for one.

Signature

SUNSCREEN

LatchKEY applies sunscreen to the children when they go outside. LathKEY has my permission to apply sunscreen when needed.

LOCAL PLAYGROUNDS

LatchKEY walks to other playgrounds to play on occasion. They play on the City Park Playground as well Holy Rosary.

*A notice will be by the sign-out sheet so you know where your child is. Please make sure a LatchKEY staff person knows when you pick-up your child.

Signature

ROLLER BLADE/SCOOTER/SKATEBOARD PERMISSION

Roller blades, scooters and skateboards are allowed at our summer program. Children must bring their own. No child will be allowed to use anyone else's roller blades, scooters or skateboards. Every possible precaution will be exercised to ensure the safety use of roller blades, scooters and skateboards. Should an accident occur, the Detroit Lakes Public Schools and LatchKEY staff will not be held responsible. Child(ren) **must** wear a helmet.

Signature