

(The Rev'd) David O. Browder, Rector | Tom Bendel, Headmaster

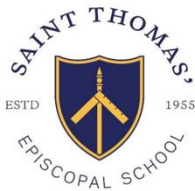
Middle School Latin Teacher **Reports to Middle School Head and Latin Department Chair**

Saint Thomas' Episcopal School employs individuals who are committed to upholding our mission of forming honorable men and women through a classical education grounded in a Christ-centered worldview. All faculty are expected to understand and promote the mission, standards, and policies of the School.

We are seeing a passionate and dependable full-time Latin teacher to join our team. Responsibilities will include, but not limited to, teaching Latin through the Reading Method, tailoring lesson plans, homework, and assessments, as well as participation in the school's Junior Classical League program. This position will require an individual who is able to handle a wide range of responsibilities and other duties required of a Saint Thomas' Episcopal School faculty member.

ESSENTIAL FUNCTIONS AND BASIC DUTIES

- Create a teaching experience orientated to a reading proficiency approach, particularly with the Cambridge Latin Course.
- Prepare subject-specific lessons and assessments relating to Latin reading comprehension, language acquisition (vocabulary, grammar), culture, and history.
- Experience with curriculum design and instruction driven by language proficiency targets. (Standards for Classical Language Learning)
- Collaborative mindset and team-oriented approach.
- Teach students about Roman history, which may include cultural topics such as daily life, archaeological artifacts, religion and festivals, dress and other social conventions. Create and maintain an orderly and aesthetic learning environment that accounts for students' social, emotional, and executive functioning needs.
- Maintain accurate records using both the learning management system, VeraCross
- Empower students to take charge of their learning by providing all necessary scaffolding, modeling, materials, and resources while consistently maintaining a high level of expectation for student success.
- Follow the professional code and policies of the school and conduct oneself in a way that promotes the mission of the school.
- Utilize Google Suite, in particular Google Drive, Docs, and Sheets.
- Attend all faculty and staff meetings and required special events (e.g., open houses, Spaghetti Supper, Fall Fair).
- Perform other duties as assigned.



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Education / Certification: Bachelor's Degree (or higher) in Latin or Classics or related field

Experience Required: Minimum of 2-years related work experience

Required Knowledge: Proficiency in MS Office, Google Suite (Google Drive, Docs, and Sheets), Smartboard

Classification: Exempt

Skills / Abilities:

- Strong knowledge of and affinity for Latin
- Experience with Google Apps for Education and/or course-specific technologies (such as Cambridge Elevate). Ability and willingness to integrate technology in content delivery/skill development
- Lesson planning and the ability to provide engaging and differentiated instruction
- Strong customer service skills and willingness to assist others
- Able to communicate complex information clearly
- Ability to communicate with and motivate children
- Willingness to contribute to the general welfare of the school and its students beyond the classroom
- Excellent verbal and written communication skills with an eye for detail and clarity
- Able to coordinate well with other departments and personnel
- Maintaining confidentiality and privacy in communications with parents, students, faculty, and staff
- Ethical conduct
- Desire to be part of a vibrant and active faculty

Compensation and Benefits:

Compensation is dependent upon experience and degree obtained.

Qualified applicants may submit a resume and completed application (available at stes.org) to Jeri Wisdom, Human Resources Generalist at wisdom.jeri@stes.org.

STATEMENT OF NON-DISCRIMINATION



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Saint Thomas' Episcopal Church & School (collectively the "School") prohibits discrimination in employment because of race, color, national origin, citizenship, sex, disability, or veteran status.

The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.