



**Wheatland Elementary Parent Teacher Organization, Inc.
PTO General Meeting Minutes
March 22, 2022**

Betsy Poland, PTO President, called the meeting to order at 6:05pm in the Wheatland library. Present were Elton Armbrister, Whitney Beard, Jordan Boone, Nicole Castleberry, Natalie Ellis, Kelly Edgar, Kelli Emrick, Karen Maskell, Haydee Miller, Angie Muether, Megan Peters, Betsy Poland, Cassie Price, Anjanette Riggins

Welcome: Betsy Poland

Ms. Poland welcomed the group.

A motion to approve the minutes from the February PTO Meeting was moved and seconded. The minutes were approved without objection.

Ms. Poland reminded coordinators that if they do not wish to continue their roles that they currently hold for PTO, to please let her know. She hopes to fill all of the positions for next year by the end of the current school year.

Principal's Report: Elton Armbrister

Mr. Armbrister discussed the pre enrollment for next year and said that we are waiting to see how many more students enroll before creating schedules for next year. He explained how the redesign investigation teams are focusing on specific areas of interest based on feedback they have received. For example, the "Family Community Connections" group is focusing on how we can become better involved with senior community centers. He also mentioned that Andover has been a closed district where students must live within the district to attend Wheatland but there is a possibility that may be changing in the future. There are also several new houses being built near Wheatland.

In regards to the allocations, Mr. Armbrister reviewed how the process works, explaining that grade level teams and the Building Leadership Team create the lists and prioritize the items. One item being considered is a sound system for the cafeteria that can be used for staff development meetings. Possible movie nights could also be an option for this space. Mr. Armbrister reminded us that the teachers do not expect everything to be taken care of and that this is hopefully an efficient process for getting items taken care of.

Treasurer's Report: Anjanette Riggin

Ms. Riggin presented the Treasurer's Report and discussed that there was not much activity since our last PTO meeting. The current spirit wear sale will be bringing in more income in the next few weeks.

When discussing allocations, she explained that since fundraising has been so successful, we asked for more priority items from the Building Leadership Team. (See Mr. Armbrister's report above for more information on how this process works). We have covered all of the priority items so far this year, including the tables that have been on the list for multiple years.

A motion was made to move the requests for PE equipment and the sound system for the cafeteria from priority 5 to priority 1 items. All of these items are things that can be utilized by all grade levels and/or staff members. The other remaining allocation items would then move down one level on the priority list. This motion was moved and seconded. The motion was approved without objection.

Coordinator Reports

Family Fun Night: Nicole Castleberry

Plans are being finalized for our upcoming Family Fun Night on April 1st, from 5:30-8:00. The bounce house will be held inside so that students can enjoy it for more time since it has to be shut down outside before dusk. Pickleball will be moved to the playground in order to free up more space for parking. This activity will be contingent on the weather.

Baskets: Megan Peters

Everything has been turned in and PTO has wrapped all of the baskets. Ticket sale forms have been sent home with students. Tickets will also be available for purchase at the event.

Games: Natalie Ellis

Several large items will need to be set up prior to the start of Family Fun Night. Volunteers are needed to help with setup.

Meal: Anjanette Riggin

Chick-Fil-A meals are being sold for our event and everyone must place their order BEFORE Family Fun Night. There will be no orders taken that evening. Please see the form that was sent home or look for this information in the Weekly Warrior. Wheatland is not making a profit on the dinner sales. The prices stated on the order form are the prices charged by Chick-Fil-A.

Tia Hurtt: Concessions

Ms. Hurtt has arranged for Freddy's to sell ice cream and sundaes at our event. There will also be Gatorade, water and popcorn for sale that evening. Please bring cash because no cards will be accepted. Volunteers are needed to help setup and sell popcorn.

Prizes: Angie Muether

Many prizes have been donated for this event. Prizes will be given at various games until they run out.

Volunteers: Kelly Edgar

Volunteers are still needed for the event. We appreciate any help for setup and clean up as well!

Staff Appreciation: Kelli Emrick

Staff Appreciation will be the week of May 2-6. There will be meals provided to the staff at various times through the week.

Spirit Wear: Ashley Purdum

The final sale of the year is going on currently. The items purchased should be delivered by the beginning of May. Please pass on this information to incoming kindergarten families so that they have the opportunity to purchase gear now for next year.

Internal Audit:

Ms. Riffin and Ms. Ball are working on completing the internal audit.

There being no further business, the meeting was adjourned at 7:23 p.m.

Respectfully submitted,

/s

Whitney Beard, Secretary