



**Wheatland Elementary Parent Teacher Organization, Inc.**  
**PTO General Meeting Minutes**  
**November 15, 2016**

PTO President, Traci Swindler, called the meeting to order at 7:04 p.m. at the Wheatland Elementary School library. Present were Elton Armbrister, Kristie Atkins, Robin Bauer, Gina Crabtree, Heidi Jo Gallagher, Raven Genereux, Kara Hegg, Kara Larson, Carolyn Matthews, Janna McConnaughay, Elizabeth Nance, Cara Payne, Heather Rainey, Sarah Rogers, Shelly Stumpe, Traci Swindler, Theresa Walker, and Michelle Wallace.

**Welcome: Traci Swindler**

A motion was made and seconded to approve the minutes of the September 20, 2016, General PTO Meeting. The motion was approved by voice vote without objection.

**Treasurers' Report: Elizabeth Nance and Cara Payne**

Ms. Payne and Ms. Nance presented the Treasurers' Report. The PTO received money from the Warrior Dash, the Dillons Community Rewards Program, the Book Fair (a pass through), the music program videos (a pass through), and from Andover High School for school supply boxes. The school has begun purchasing items from the allocations list, including the school-wide United Streaming subscription and Accelerated Reader program.

A motion was made and seconded to accept the October 31, 2016, Treasurers' Report. The motion was approved by voice vote without objection.

The Constant Contact subscription cost for the *Weekly Warrior* has increased due to an increased number of subscribers. It was moved and seconded to amend the 2016-2017 budget to (1) add no more than \$166 to the 2016-2017 Constant Contact subscription budgeted amount and (2) to change the 2017-2018 Constant Contact subscription amount to \$336. The motion was approved by voice vote without objection.

**Principal's Report: Elton Armbrister**

Kansas has a new accreditation process, focusing on more than just assessment scores. The school will be going over the district accreditation survey.

Wheatland had peer walk throughs today, where faculty go to other classrooms and look for rigor, student engagement, and other items.

Classroom Thanksgiving parties are coming up.

The Wheatland team participated in the Fifth Grade Thinking Cap Quiz Bowl on November 10, 2016. The team placed first in the Andover district, first in the Great Plains 5th grade competition, and seventh overall in the 5th and 6th grade Great Plains Division.

### **Warrior Dash Results: Janna McConnaughay and Traci Swindler**

The Warrior Dash had a record year, bringing in over \$25,800. Expenses are still coming in, but we will pass the budgeted goal of \$18,000 for allocations this year. The three classrooms with the largest percentage of participation had pizza parties last week. The number of students who raised \$150 or more (60 students) doubled from last year; these students had a jump party at Aviate. Warrior Dash socks and shirts have been distributed.

There was discussion about whether to move away from Family Fun Night as a fundraiser now that the allocations budget has been met. There was also discussion about looking at a long-range plan for playground improvements. The Allocations Committee will meet and discuss further.

### **Event Reports**

#### **Greater Andover Days Parade: Traci Swindler for Laura Travis**

There was a great turnout for the Wheatland entry in the Greater Andover Days Parade.

#### **Book Fair: Traci Swindler for Amy Voegeli**

The book fair had a record year, with over \$10,000 in sales.

#### **Imagine That Toys: Traci Swindler**

The PTO will receive \$155.87 from Imagine That Toys Give Back Week. This is 10% of the receipts placed in the Wheatland jar from October 22-29, 2016.

**Restaurant Night: Kara Hegg**

Wheatland Day at Buffalo Wild Wings brought in \$60 for the PTO. Wheatland Night at Jason's Deli is January 5, 2017.

**Carousel Skate Night: Traci Swindler for Laura Roddy**

There were 82 people at Carousel Skate Night, bringing in \$146 for the PTO. There will be two more skate nights this school year, January 23, 2017, and March 6, 2017. By having three events, Carousel Skate Center will give Christmas break and spring break skate passes to the entire school.

**Teacher Wish Lists: Gina Crabtree**

The PTO compiles teacher and staff "wish lists" to help parents who want to give holiday gifts. An email has gone out to all staff with questions about their favorite items, needed classroom supplies, and favorite activities. This information will be at <http://www.teacherlists.com/schools/97381-wheatland-elementary>. You do not need to select the option to "pledge" an item.

**Gift Card Program (Scrip): Traci Swindler for Melissa Schumacher**

A Peachjar email and order form will be sent home soon for Scrip gift card orders. Scrip allows you to buy gift cards to various stores and restaurants for face value. The PTO gets a discount on the cards, and the difference goes to the PTO. Gift cards will be delivered on Friday, December 16, 2016. You can order online, but payment must be sent to school.

**New Family Ambassadors: Robin Bauer**

A letter has gone home to all new students welcoming them to Wheatland. Ms. Bauer reached out to area businesses for donations/discounts to include in gift bags for new families; Mr. Bohanon will distribute these on Friday. Ms. Bauer reminded everyone to invite new families to PTO social events.

We have received about 20 submissions for the Wheatland Family Business Directory. It will be distributed in the *Weekly Warrior* soon.

**Staff Celebrations: Traci Swindler for Rachel James**

The PTO will give out \$10 Kroger gift cards to support staff with a “we’re thankful for you” card on Monday.

**Family Fun Night: Michelle Wallace**

Ms. Swindler reported that the PTO typically makes about \$10,000 at Family Fun Night; we do not charge for admission. We will continue to have raffle baskets; some room parents have already collected monetary donations. To make it easier on parents, there will be one theme per grade level, rather than breaking up baskets by classroom. The PTO will divide the items into raffle baskets.

Silent auction item donations are welcomed.

The Family Fun Night Coordinators will meet at the beginning of the year to plan further.

**New Business**

Ms. Wallace reported that Box Tops submissions are down by about half from the same time last year (about 5,000 this year). Information is in the *Weekly Warrior* on how to submit Box Tops from the Box Tops Bonus App.

There was general discussion about possible community outreach efforts, including adopting families in need, adopting a school in need, and helping with school supplies. Mr. Armbrister reported that Mr. Bohanon sends letters to offer assistance to Wheatland families, and then facilitates assistance to those who respond.

There being no further business, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

*/s Carolyn L. Matthews*

Carolyn Matthews, Secretary