



**Wheatland Elementary Parent Teacher Organization, Inc.  
PTO General Meeting Minutes  
May 2, 2016**

PTO President, Rachel James, called the meeting to order at 7:03 p.m. at the WES library. Present were Yvonne Dalton, Julie de la Garza, Heidi Gallagher, Shellie Hulsey, Rachel James, Karen Labrum, Kara Larson, Carolyn Matthews, Janna McConaughay, Cristy Phillips, Traci Swindler, Laura Travis, and Theresa Walker.

**Welcome: Rachel James**

Ms. James welcomed the group.

A motion was made and seconded to approve the minutes of the March 8, 2016, General PTO Meeting. The motion was approved by voice vote without objection.

**Governor's Achievement Award: Rachel James**

Wheatland was one of 57 schools in the state to receive the Governor's Achievement Award. Schools had to receive a building-level Assessment Performance Index score in the top 80 percent in math and reading and be in the top 5 percent of schools.

**Treasurer's Report: Shellie Hulsey**

Ms. Hulsey presented the Treasurer's Report. We received \$711 from the Dillons program. Only about a third of our users have re-registered their cards. If you haven't, please register or re-register your card. We will be receiving \$968 from box tops.

The Treasurer's Report shows a credit of \$500 for PE Field Day. This money was budgeted to purchase additional field day equipment. With the color run in place of field day this year, the money will now be credited to the approved allocations list.

With the success of Family Fun Night, which netted \$10,411, the PTO has about \$12,400 available to allocate. This will leave about \$3,500 for carry over to next year.

It was moved and seconded to approve the Treasurer's Report. The motion was approved by voice vote without objection.

**Allocations Committee Report: Shellie Hulsey**

Mrs. Dufraim previously presented the Allocations Committee with the Building Leadership Team’s request for an additional \$12,031 of allocations. The BLT requested the following:

(1)	Mystery Science Subscription	\$499
(2)	Scholastic Novel Sets	\$400
(3)	Breakout Edu kit	\$100
(4)	Lego Storystarter Classroom Kit	\$407
(5)	STEM supplies and novel sets	\$425
(6)	Picnic tables (7)	\$6,040
(7)	Chromebooks (16)	\$4,160

The Allocations Committee recommended that the PTO approve this request in full and also approve \$200 for two 6-foot banners to use for the Greater Andover Days Parade and other events.

A motion was made and seconded to approve the Allocations Committee’s recommendation. The motion was approved by voice vote without objection. *[Note that the allocations were amended later in the meeting, as detailed below under “Weekly Warrior”.]*

**Principal’s Report: Elton Armbrister**

There was no Principal’s Report, because Mr. Armbrister was attending the Board of Education Outstanding Service Awards ceremony. Evie Unrein, second grade teacher, received the Golden Apple award; Dorothy Schultz, ELL aide, received the School Bell award; and Laura Roddy Pedroja, Wheatland parent, received the Helping Hands award.

**Family Fun Night: Rachel James**

Family Fun Night was a success. Notes were made for addressing small issues next year.

**Yearbooks: Shelly Stumpe**

Ms. Stumpe reported that the yearbooks are in and will be passed out to students on Friday, May 20. We have 15 extra yearbooks that will be available for purchase; we can return 9 of those to the publisher. We normally give the office one copy, and will also give Mrs. Platzer a copy for the library.

## **Weekly Warrior: Cristy Philips**

The PTO currently uses Grapevine for the Weekly Warrior email newsletter. The platform is free, but it is cumbersome to use. Ms. Philips made a presentation about using Constant Contact for the newsletter. She has tried it out, and it is much easier to use. Also, the newsletter is easier to read on mobile devices. A basic subscription for Constant Contact would cost \$14/month, if prepaid for one year (\$28/month if the subscriber list was over 500 people). We can purchase a one-month trial period for \$20, refundable if we decide not to continue.

A motion was made and seconded to add the following expenses to the approved allocations: Constant Contact subscription for \$168 and VolunteerSpot subscription for \$100. The motion was approved by voice vote without objection.

## **2016-2017 Executive Board Elections:**

Ms. James took nominations from the floor for the 2016-2017 executive board. The only nominations were: President – Traci Swindler; Vice-President – Theresa Walker; Treasurer – Shellie Hulsey; Secretary – Carolyn Matthews. A motion was made and seconded to elect the 2016-2017 executive board slate as presented. The motion was approved by voice vote without objection.

## **New Business**

Two coordinator positions remain open for 2016-2017: Family Fun Night Games Coordinator and Restaurant Night Coordinator. Anyone interested in these positions can contact us at [ptowheatland@gmail.com](mailto:ptowheatland@gmail.com).

The board thanked Ms. James and Ms. Stumpe for their service this year.

There being no further business, the meeting was adjourned at 8:06 p.m.

Respectfully submitted,

*/s/ Carolyn L. Matthews*

Carolyn Matthews, Secretary