



**PTO Meeting Minutes**  
**7 p.m. Tuesday, May 13, 2014**  
**Wheatland Library**

1. **Call to Order/Attendance:** Shelly Stumpe called the meeting to order at 7:03 p.m. Officers present: Shelly Stumpe, Jennifer Bergman, Tess Johnson, Laura Roddy. Members present: Elton Armbrister, Carrie Arnett, Shellie Hulsey, Kelsey Lewis, Theresa Walker, Melissa Schumacher, Patty Bledsoe, Amy Feimer, Karen Labrum, Shannon Norton, Carolyn Matthews.
2. **President's Report:** Shelly thanked Jennifer for her six years of service – from when Wheatland first opened – on behalf of the PTO. She also shared a list of accomplishments for the year. That list is attached to these minutes.
3. **Principal's Report:** Elton echoed his thanks to Jennifer as well as all the PTO volunteers. He appreciated the group's excellent organization and smooth operation. He also noted that the school board has opted not to change district boundaries at this time. Wheatland has a new Facebook page as a means for communicating with parents. Wheatland is in the process of hiring a new second-grade teacher and a new fourth-grade teacher; Mr. Bohannon has been hired officially as Wheatland's counselor. The district is hiring new directors of technology and communication.
4. **Treasurer's Report:** Jennifer Bergman highlighted the current financials, noting a checkbook balance of \$19,661.09. With outstanding items for yearbook, field trips, 40 iPads and a couple of smaller items, she anticipates an ending balance of \$3,784.65. Our books close June 30, so she urged that people turn in reimbursements ASAP and cash any PTO checks ASAP. Parent Susie Johnson will again audit PTO's books, and Andover CPA does our taxes. Our sales and use tax exemption expires in October; Jennifer will take care of that before she leaves.
5. **Artwork Display:** Shelly shared that Mrs. Loeck is looking for a more permanent way to display a large Mona Lisa project by the fifth-graders. She would like it to be created so that she can change it out in the future. The selected location is the cafeteria, and the labor for the job will be donated. PTO is asked to cover the materials – mostly plexiglass and wood for a frame – which is expected to cost about \$300. Shellie Hulsey moved that PTO allocate the funds for this project; Carrie Arnett seconded the motion. It carried unanimously.
6. **PTO Manager:** Shelly shared that members of the board felt the PTO Manager program, costing \$199 yearly, was not a worthy investment. They feel they can accomplish the same data storage through a regular spreadsheet. There were no objections or concerns from members in attendance.

7. **Box Tops and Campbell's:** Kelsey shared that a record 40 students participated in the last Pizza with the Principal party. She is also coordinating a Popsicles on the Playground celebration for all students for a great year. Wheatland collected record numbers this year – more than 23,000 Box Tops and 18,000 Labels points.
8. **Legislative Update:** Laura reported on behalf of Libby. The decisions in the Statehouse in Topeka will result in some budget cuts for Andover next year, but they are much less than they could have been. She encouraged members to stay informed by following [www.educateandover.com](http://www.educateandover.com) or liking the Andover Parent Legislative Council on Facebook via [www.facebook.com/educateandover](http://www.facebook.com/educateandover).
9. **Election of 2014-15 Officers:** The following were nominated:
  - a. President: Shelly Stumpe
  - b. Vice President: Karen Labrum
  - c. Treasurer: Shellie Hulsey
  - d. Secretary: Carolyn MatthewsThe floor was opened for further nominations, but there were none. Tess Johnson moved that we approve the slate of nominees; Shannon Norton seconded the motion. It passed unanimously.
10. **Date for Old/New PTO Handoff and Budget Planning:** The incoming and outgoing boards will meet at 6 p.m. on June 5 in the Wheatland Library.
11. **PTO Leadership for 2014-15:** Shelly reported that several people have agreed to positions for next year.

Box Tops: Kelsey Lewis  
Gift Cards: Melissa Schumacher  
Head Room Parent: Shannon Norton  
Holiday Hugs: Josie Bahr  
Legislative Liaison: Libby Kleeman  
Marker Recycling: Carolyn Matthews  
Staff Meals: Theresa Walker  
Warrior Dash: Carrie Arnett  
Weekly Warrior: Tess Johnson  
Yearbook: Patty Bledsoe  
Family Fun Night: Gina Crabtree (games), Karen Labrum (baskets), Amy Feimer (concessions).

The following positions are open: book fair coordinator, new families liaison, spirit wear, teacher appreciation, Fun Night shopper, Fun Night volunteer coordinator and Fun Night book fair.

The meeting was adjourned at 8:43 p.m.

-- Respectfully submitted by Laura Roddy

## **2013-14 PTO accomplishments:**

- Organized and collected information for the PTO directory/ "Weekly Warrior" publication at meet the teacher night.
- Sent out a "Weekly Warrior" each Wednesday to parents keeping them informed on events at our school and our community. We adopted a new format for the Warrior this year.
- Sold in \$2,288 in Wheatland Spirit Wear. (mostly at meet the teacher night)
- Successfully organized seven staff meals for in-service/conference days.
- Held a popsicles on the playground for new kindergarteners and their families
- Organized volunteers to walk in the Greater Andover Days Parade. Purchased and passed out candy to those volunteers to hand out during the parade.
- Organized "All Star Night". We had 175 attendees at this event and made \$1,400 in profit.
- Organized volunteers for the week long Scholastic Book Fair in October. The book fair raised over \$5,000 for the Library.
- Organized the Warrior Dash. We had a record year of \$17,905 in revenue raised from this event. Our net profit (after expenses) was \$15,635.
- Organized Doc Greens Night and collected \$132 at this event.
- Promoted the "Imagine That Toys" fundraiser. We collected a \$1,500 gift card that was used to purchase items for the baskets and silent auction at Family Fun Night.
- Coordinated room moms and distributed information for holiday parties, teachers' birthdays, and staff appreciation week. Organized the "adopt a staff member" for each classroom.
- Collected and distributed teacher wish lists a.k.a. "Holiday Hugs."
- Took pictures for the yearbook and organized these pictures into the yearbook. Sold the yearbook in January.
- Held 3 box tops Pizza with the Principal parties. Collected 27,389 box tops and 18,580 plus Campbell's labels, a record for our school.
- Started the Dillons gift card program. From November - April, we earned \$1,592 from this program. (An average of \$265 per month).
- Organized 4 scrip gift cards orders this year. We've raised \$500 from this program.
- Collected donations for Family Fun Night baskets. Each class picked a theme this year. We also collected donations for silent auction items with our big silent auction item was the WSU basketball which sold for \$450.
- Successfully organized Family Fun Night. Added a buy one get one free book fair and Freddy's Frozen Custard. We raised a record \$10,422 at this event.
- Organized teacher and staff appreciation week.
- Organized volunteers to help with popsicles and water for field day.

### **We paid for:**

- Bus fees for all classes to go on a field trip.
- The final phase of our playground expansion. This final phase cost \$15,402.
- Warmers to be used for staff meals.
- A donation of \$500 to Andover Middle School on behalf of our graduating fifth graders.
- Gift cards for 33 teachers in the amount of \$100 each to be used for classroom supplies reimbursement.
- Catered BBQ lunch and snacks for teacher appreciation week.

### **We hope to:**

- Pay \$300 for supplies for an art installation at our school.
- Purchase 40 iPad minis for the school (\$299) = \$11,960.