

**Bartlett High School Building Committee**  
**Thursday, June 30, 2020**  
***Meeting Minutes***

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**Attendees:** Ted Avlas, Timothy Bell, Sheila Blythe, Ruthann Goguen, David Hurton, Lisa Kontoes, Monique Pierangeli, Fran Thomas, Doug Willardson, and Allan Young

**Absent:** Theodore Tetreault

**Scribe:** Lisa Kontoes

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**Call to Order**

Dave Hurton called the meeting to order at 5:05 p.m. citing Governor Baker's order regarding virtual meetings.

**Approval of Minutes**

- Sheila Blythe motioned to approve the January 2, 2020 meeting minutes. Tony Paranto seconded the motion. A poll was taken and the vote was unanimous by voting members.
- Sheila Blythe motioned to approve the April 28, 2020 meeting minutes. Tony Paranto seconded the motion. A poll was taken and the vote was unanimous by voting members.
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**Approval of Selection Committee Raking of the Top 3 OPMs**

- Dave Hurton informed the committee that the Ted Avlas was named the chair of the sub-committee to select the OPM and turned the meeting over to Ted.
- Ted provided an overview of the process:
  - 17 RFS were received
  - The sub-committee was charged with evaluating the submissions following the criteria set by the state. The goal was to interview the top 3 to 5 candidates. The top 3 were ranked far above the bottom 2 so the committee chose to only interview the top 3.
  - The top 3 were:
    - Skanska
    - Collier
    - HRE
  - Ted explained that the interviews were conducted last night and reviewed the format:
    - Introduction & Presentation (10 minutes)
    - Questions by Committee (40 minutes)
    - Questions from Firm & Recap (10 minutes)
  - Ted cited that it was a very good night and hard task to score the interviews.

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- Ted explained how the RFS scoring is combined with the interview scoring to determine the ranking. He stated that all three of the top 3 would have served our district well and that the final ranking is:
  1. Collier
  2. Skanska
  3. Heery
- Dave Hurton explained the OPM sub-committee has approved this ranking and tonight we are required to get an approval from the Building Committee and then to the School Committee.
- Sheila Blythe motioned to approve the top 3 as presented. Tony Paranto seconded the motion. The voting members were polled and it was an unanimous vote.
- Ted, Monique and Ruthann will move forward with negotiations after this is presented to the School Committee. The goal is to finish negotiations by July 7.

### **Adjournment**

Sheila Blythe motioned to adjourn. The motion was seconded by Tony Paranto. The vote was unanimous.