

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, July 13, 2021

Date: July 13, 2021

Time: 6:00 PM

Location: Remote ZOOM

The meeting was called to order by: Chair Seddiki

The following Committee Members were present

- Member Blythe
- Member Adamopoulos

The following Committee Members were absent:

- Member Napierata
- Member Millet

Chair Seddiki stated as a reminder there were changes issued by Gov. Baker modifying the Open Meeting Law requirements given the COVID19 pandemic, and Act relative to extending certain COVID19 measurements that were adopted during the state of emergency have been extended. This meeting has been posted on the district website with a Zoom link allowing the public to join in the meeting. As another reminder this meeting is being recorded both audio and video and will be posted on the district website.

I. Call to Order:

II. Approval of June 29, 2021 Minutes

Motion: To approve June 29, 2021 Minutes as presented

The motion was made by Member Blythe

The motion was seconded by Member Adamopoulos

The following roll call vote was taken:

3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

III. Superintendent's Report

A. Superintendent Update/ District Wide Reports / Correspondence

1. Personnel Updates

New Hires: Lynn Brown – Gr 2 Teacher (was LTS in Gr 1 last year)
 Ryan Deviney – Adjustment Counselor at WMS
 Abraham Myler – Band and Chorus at WMS

Resignations: Lisa Wilmot – Grade 5 Teacher
 Thalia McClay – para at PAE

Retirement: Louise Balgyga – BHS caf

Transfer: Tara Gelineau – Grade 2

2. Annual MA.S.S. Conference

Currently attending in person at the Cape. Today the keynote speaker was Michael Smerconish. He spoke about the dangers of the media and how the media has split our country. He tied that to classroom collaboration.

3. Other Updates

The summer is an extremely busy time for the Administrators in the district. We are planning on a reset. We've had a tough year – want to reset – how can we put our structures back in place. There is a lot of behind the scenes planning going on.

a. GLEAM Grant

Initial meeting was held with DESE on July 9th. We will be working with HILL Literacy and receiving \$13,000 for onsite literacy support for the Administrators and Teachers in grades 6-12 and \$13,000 for a Needs Assessment from DESE

b. In addition to the GLEAM and Early Childhood Grants we are putting together an RFP to hire Literacy Coaches for each building (ESSE II Funds). They will be responsible for covering the components and data to assess the needs of the students.

c. We are putting together an RFP for Administrative Instructional Coaches to support principals with using data to inform instructional practices as we reset expectations for this year school using ESSER II funds.

d. Summer Schools are up and running

BHS Credit Recovery Program – approx. 77 students – 68 of them are taking two classes

WMS Summer Engagement – approx. 45 students

PAE Summer Engagement – approx. 70 students

District wide Special Education Summer Programming – 86 students were recommended and 44 students are attending.

e. District Summer Planning

Will be holding the District Leadership Summit on July 19th. The mission is to reset across the district. Taking this opportunity to focus on curriculum, student data with a focus on building stronger structures, looking at student data. We will also have a legal overview on SPED law and bullying, Evaluation calibration training.

e. Summer Professional Development: s.

Shout out to Jill Chapdelaine for all the behind the scenes organizing all these PD

· June 15- Literacy Reset on Studysync for BHS

· June 18-July 15 – CPM Intensive Implementation Training – WMS (grade 7 & 8) · June 21,22,23- Ready Math WMS (grade 5 & 6)

· July 7 – DLT Meeting: Lessons Learned from the school year; principals setting up new data system to ensure progress monitoring of student achievement work; equity and access; increasing two-way communication with families. The SSOS team from DESE joined us in the afternoon.

- July 7- Literacy Reset on Studysync for WMS (6-8)
- July 9 – Science Training on StemScopes for WMS
- July 14&15 – Literacy Reset on Studysync for BHS/WMS
- July 16- Social Studies Reset WMS (grades 6-8)
- July 23 – Social Studies Impact Training for WMS and Literacy Reset (grade 5) · July 19, 20, 21
DLT Summer Summit

- July 22 – Annual DLT/ILT Summer Summit

AS a preview the next time we meet is August 24th – coming up we have the new teacher orientation and the district opening on August 25, 26, and 27.

Because we are heavily involved with the MSBA – BHS Project they are meeting with August 25th – we are switching up the start of the year – the teachers will start the year in the buildings with their principals and on the Aug 27 we will end with the convocation

Pleased to let you know that BHs is planning an 9th gr orientation on August 17th

B. Business Manager Report

1. School Building Committee Update

Mrs. Pierangeli reported that we have received confirmation that we are attending the Facilities Assessments Subcommittee meeting on July 21st with the MSBA. We will present along with the architects similar to the one that you saw at the last meeting.

July meeting was cancelled – no new business. Next meeting is August 19th

2. Summer Projects Update

Custodians are working around the summer programs and will catch up as the programs end.

BHS –installing new server for security system

WMS – installing new shades and smart boards into each classroom
 - paving the parking lot week of August 16th
 -hire landscaper for the front of the school – needs some serious TLC.

PAE -install a new phone system that will be the same as BHS and WMS. Will be beneficial to have us all under one system
 -scheduling move – August 16th to bring all items back into the building.

3. Other Updates

Summer Meals Program – Reminder of the times, dates and site was given along with the procedures. Must come into the building with your child to pick up the meals. We are no longer doing a drive through option.

V. Old Business

A. FY 21 Budget Closeout

Mrs. Pierangeli updated the committee on the FY21 Budget Close out. There is no warrant this evening – the last one will be dated July 15th. We are using each day to close out the accounts. Looking at about one million in surplus – we will be giving money back to the Town. Closely reviewing all the grants and journals as well as SPED accounts to be sure all are accounted for.

Dr. Goguen have a shout out to the business office, Ms. Spink and Mrs. Pierangeli for all their hard work. working nonstop.

Chair Seddiki asked if it's not too late is there a way to ask teachers if there is anything they need. Dr. Goguen said they have asked the WEA if they would consider extending the school day for next year and be compensated for that - we are looking for any way to provide student the opportunity to catch up. They were not interested.

Mrs. Chapdelaine has been working nonstop purchase orders to get all supplies teachers have requested.

VI. New Business

Dr. Goguen introduced Jenna Gouin the new Director of the Adult Education Program. Jenna gave a brief description of the two new job descriptions and the rebranded Evening Mass STEP (Skills Training and Education Program)Teacher (name change only).

A. Approval of Job Description – Adult Education – Student Support Assistant

B. Approval of Job Description – Adult Education – Evening Remote Learning Facilitator

C. Approval of Job Description – Adult Education – Evening Mass STEP Teacher

Motion: To approve the Adult Education Job Descriptions as presented

The motion was made by Member Blythe

The motion was seconded by Member Adamopoulos

The following roll call vote was taken:

3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

D. Approval of Job Description – Re-Engagement Specialist

Dr.

Goguen explained this past year has been an extremely difficult year especially for our high school students. This is a new position will be funded by ESSER II funds. This position will assist with closing gaps and getting students back on track. Not only for current students but for students that dropped out last year. Trying to be proactive – especially with the increased dropout rates.

Motion: To approve the Job Description – Re-engagement Specialist as presented

The motion was made by Member Blythe
The motion was seconded by Member Adamopoulos
The following roll call vote was taken:
 3 members having voted in the affirmative
 _ members having voted in the negative
 __ members having abstained
The motion: X passed
 _____ Failed

E. Approval of Re-engagement Specialist position for the SY 21-22

Motion: To approve the position of Re-Engagement Specialist for the SY21-22

The motion was made by Member Blythe
The motion was seconded by Member Adamopoulos
The following roll call vote was taken:
 3 members having voted in the affirmative
 _ members having voted in the negative
 __ members having abstained
The motion: X passed
 _____ Failed

F. Approval of additional Kindergarten (4) Paraprofessionals

Dr. Goguen explained these additional positions will be funded by ESSER II to meet the goals of using these funds these additional paraprofessionals will assist with closing gaps and getting students back on track. Our goal is to ensure all kindergarten students leave reading. The FY22 budget has 3 kindergarten paraprofessionals, if approved these additional 4 positions will only be for the 21-22 school year

Motion: To approve 4 additional Kindergarten paraprofessionals

The motion was made by Member Blythe
The motion was seconded by Member Adamopoulos
The following roll call vote was taken:
 3 members having voted in the affirmative
 _ members having voted in the negative
 __ members having abstained
The motion: X passed
 _____ Failed

G. Approval of additional SPED Paraprofessionals

Dr. Goguen said the Director of Student Support Services is requesting 4 additional 1:1 student specific paraprofessionals due to increased student needs. These four additional positions will be covered through the SPED Entitlement Grant

Motion: To approve the addition of 4 SPED paraprofessionals

The motion was made by Member Blythe
The motion was seconded by Member Adamopoulos

The following roll call vote was taken:

3 members having voted in the affirmative
_ members having voted in the negative
__ members having abstained
The motion: X passed
_____ Failed

H. Approval of Building Float Substitute (3) at each building for the SY21-22

Dr. Goguen explained that this past year we were able to provide float sub for the year – we want to go into the next year with the additional support this allows for stability, developing relationships and would like to continue this model. There would be one sub at each building. We would first look for a certified teacher to fill this

Motion: To approve Building Float Substitute (3) for the SY21-22

The motion was made by Member Blythe
The motion was seconded by Member Adamopoulos
The following roll call vote was taken:
3 members having voted in the affirmative
_ members having voted in the negative
__ members having abstained
The motion: X passed
_____ Failed

I. Approval of Memorandum of Agreement – Administrative Assistants – one year agreement

Dr. Goguen informed SC members that she met with the Administrator Assistant Assoc. unit. This is for a one year extension. The only changes to the contract are a 2% increase and the Juneteenth. Shout out to all our school administrative assistants across the district.

Chair Seddiki reiterated Dr. Goguen’s thanks to all the administrative assistants in our district. Shout out to member Millet who assisted with these negotiations.

Motion: To approve the Memorandum of Agreement – Administrative Assistants – one year agreement

The motion was made by Member Blythe
The motion was seconded by Member Adamopoulos
The following roll call vote was taken:
3 members having voted in the affirmative
_ members having voted in the negative
__ members having abstained
The motion: X passed
_____ Failed

J. Approval of Substitute Handbook

Dr. Goguen explained that we present this on an annual basis. She reviewed the contents of the Substitute Handbook. There were a small number of updates, no content, just titles.

Motion: To approve the Substitute Handbook

The motion was made by Member Blythe

The motion was seconded by Member Adamopoulos

The following roll call vote was taken:

3 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

K. Approval of Employee Handbook

Dr. Goguen asked that this item has been tabled until a future meeting. It is being reviewed in conjunction with our attorney.

VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers:

There were no questions.

X. Adjournment

Motion: To adjourn the meeting at 6:42 PM

The motion was made by Member Millet

The motion was seconded by Member Blythe

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori Marrazzo

Documents included in the packet:

- June 29, 2021 Minutes
- Job Description – Adult Education – Student Support Assistant
- Job Description – Adult Education – Evening Remote Learning Facilitator
- Job Description – Adult Education – Evening Mass STEP Teacher
- Job Description – Re-Engagement Specialist
- Memorandum of Agreement – Administrative Assistants
- Substitute Handbook