

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, August 28, 2018

Date: August 28, 2018 Time: 6:30 PM Location: School Committee Conference Room
77 Poland Street, Webster, MA 01570

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- Member Napierata
- Member Blythe
- Member Chenevert
- Member Seddiki

The following Committee Members were absent:

Chairman Hurton announced that the Committee took its annual tour of the buildings prior the starting this meeting. He thanked the principals and custodians on behalf of the Committee. Staff have been participant in a lot of PD, students return on Thursday.

I. Call to Order: Approval of July 31, 2018 Minutes

Passed over until the next meeting

II Superintendent's Report

Superintendent Goguen also thanked the Custodians for their hard work especially since there were many summer programs going on in the buildings.

This evening we are joined by Duncan McIntyre a BHS student that volunteered 85 hours during the PAE Before & After Summer program. Director Lois Taylor gave a history of Duncan's involvement in the Before and After Program, he was one of the first students to attend this program. Duncan expressed his desire to volunteer for a rewarding experience.

1. Personnel Update

Superintendent Goguen reviewed the open positions in the district and announced all the additional new hires.

2. Summer Professional Development

Superintendent Goguen complimented her Leadership Team. We held the first ever Summer ILT Meeting, held 4 math workshops, 2 ELS Pilot Workshops, Mentor training, SPED training, updated handbooks and held the Administrative Summer Summit.

3. Beginning of the School Year

Yesterday we welcomed back all staff. We started by recognizing staff in the district with 20+ years of service. Ellen Nysten, Janice Daniels, Jill Chapdelaine and Patty Mackay were recognized for going above and beyond. Ellen with her hard work in obtaining grants and running the Summer Meal Program. Janice has rewritten the PAE Turnaround grant – last year we were denied, this year we have been told we were approved and have been acknowledged as having the best grant written in the state. Jill for her research and implementation of a new math curriculum, we received hundreds of boxes of new math curriculum. Patty Mackay for taking over as acting principal last year.

School Committee members received details of the three professional days in their packet. Superintendent Goguen has given a task to every teacher to make a personal connection with families by calling each family within the first two weeks of school. She said she is very excited for year two.

Chairman Hurton stated he is very hopeful based on the work done last year and the Central Office Team / leaders.

B. Business Manager Report

1. MSBA Site Visit

Mrs. Pierangeli outlined the MSBA Statement of Interest for Bartlett High School. We submitted out SOI in April, the MSBA came out for a walk through. There was conversation about the community, stability, support. The MSBA group admitted the building, they saw that we maintained our building well. There are currently 40 applicants, of the 40 they pick 8-14 schools. The #1 issue they look at is safety, #2 is overcrowding, #3 NEASC Report, #4 incoming enrollment, growth and #5 is building conditions. We should hear back from them in the Fall.

2. Report on the Summer Maintenance Projects and the condition of the school buildings

Mrs. Pierangeli commented on the well maintained buildings. This year's focus was on safety: Webster Middle School had added security footage; Park Avenue Elementary had safety glass/shatter proof glass added in the main office and added fence in the preschool area; Bartlett High School added an extra barrier in their front entrance which was supported at Town Meeting. We have also purchased walkie-talkies that will connect all 3 schools and the administrative office. There was paving completed at the central office and BHS student parking lot. Big Thank You to Highway Dept, Ken Pizzette and all the work he and his crew have done.

3. FY18 Revolving Accounts

Mrs. Pierangeli said the Town still hasn't rolled over the FY19 Budget, but felt the figures presented are "solid". A review of each account was given. Last Thursday she and Superintendent Goguen attended a Finance Committee Meeting, they were pleased we returned the \$49,000.

4. FY19 Budget Update

Keeping close eye with new hires to stay within budget. Just received an updated enrollment and out of district tuition, looks like we should stay within our budget

III. Old Business

A. Summer Program Review

Mrs. Baris gave a review of the Summer Program. This was a 5 week SPED program, 4 hours / day for students PreSchool – 18/22. We had 80 students attend. This program maintains skills to prevent regression. Susan Ricard is the Summer School Coordinator and she did a great job.

Mrs. Daniels reviewed the Title I Summer Program, \$37,000 Title I funds were applied for this summer program. There were 99 students at BHS, 28 8th grade students, 30 students in grades 5-7. This program is to prevent summer slide. In addition, this year we had 24 students with multiple failings and used the Edgenuity Program for these students.

Ms. Taylor reviewed the PASS I Summer program. There were 53 students that attended, with 90% attendance rate. Theme this year with Lit Camp, with a camping theme. There were some enrichment field trips; Broadmeadow Brook, went on a nature trail walk and ponding activities. The New England Aquarium came in twice with Tide Pool activity. We also had a Price Chopper tour for families.

Also this year we serviced PreK students (total of 4) rising to kindergarten program. It was a very engaging activities.

B. Report on Fundraising Applications

A list of the fundraising applications approved in the past month was given

V. New Business

A. Approval of out of state field trip – Bartlett High School Art Students to New York City

Sean Harrington and Brittany Gyllenhammer are requesting to go to New York City on October 5th. This is an annual trip that is partly funded by the generosity of the Janet Malser Grant.

Motion: To approve out of state field trip – Bartlett High School Art Students to New York City

The motion was made by Member Blythe

The motion was seconded by Member Chenevert

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

B. Approval of Substitute Handbook

Superintendent Goguen reviewed the changes. We took a survey of surrounding district and are recommending an increase in all sub rates. Getting substitutes is an issue and we are hoping that by raising rates by \$10 we will have more interested substitutes.

Motion: To Approve Substitute Handbook as presented

The motion was made by Member Napierata

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

C. Summer Meals Program

Ms. Nylen gave a “soft” recap as all final numbers have not been verified. This year meals were served at all three schools. Preliminary numbers have 4,951 meals served (4,355 last year, 3,108 the year before). We don’t get a lot of walk-ins, mostly students in the summer programs. Looking at the possibility of adding community sites. We were audited this year, no correction action, 2 finding – under claimed 13 meals last year and did too many site visits.

Hosted Summer Meals Rock Tour, hosted Farm to Table video shoot by DESE. Last Friday we hosted a cookout at North Village through funds from a Project Bread Grant. 75 meals were served, Ms. Daniels handed out books through Title I funds, bags of fresh fruit / produce were handed out.

Chairman Hurton commented on Ms. Nylen’s energy and passion in addition to her healthy approach. He thanked her for her efforts.

D. Acceptance of backpacks / school supplies donation from Long Subaru

Long Subaru has been extremely generous over the years. We are very grateful to have received many back packs and school supplies in their national Pack the Outback Program.

Motion: To acceptance donations of backpacks / school supplies from Long Subaru

The motion was made by Member

The motion was seconded by Member

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

E. Acceptance of reach in cooler donation from Webster Dudley Food Share

Webster-Dudley Food Share has donated a reach in cooler for the Webster Middle School Breakfast in the Classroom Program. This has a value of \$2,895.00

Motion: To accept a reach in cooler donation from Webster Dudley Food Share with a value of \$2,895.00

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

F. Acceptance of \$19,000 scholarship from R. Mildred Zuckerman Estate

We received a donation of \$19,000 through the Will of R. Mildred Zuckerman. She has expressed the sigh for the funds to be sued for scholarships in memory of Otto A. rich. Mrs. Zuckerman was 99 years old, she was a graduate of BHs.

Motion: To accept \$19,000 scholarship from R. Mildred Zuckerman Estate

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X passed

 Failed

I. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

VII. Adjournment

Adjournment

Motion: To adjourn the meeting at 7:43 PM

The motion was made by Member Chenevert

The motion was seconded by Member Seddiki

The following roll call vote was taken:

 5 members having voted in the affirmative

 _ members having voted in the negative

 _ members having abstained

The motion: X passed

 Failed

Respectfully Submitted,

Lori Glennon

Documents used during this meeting

- New Hire list
- 2016-2017 Revolving Account Report
- Fundraising applications
- BHs field trip request form – Art Students to NYC
- Substitute Handbook