

WEBSTER PUBLIC SCHOOLS
WEBSTER SCHOOL COMMITTEE
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, September 11, 2018

Date: September 11, 2018 Time: 6:30 PM Location: School Committee Conference Room
77 Poland Street, Webster, MA 01570

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- Member Napierata
- Member Blythe
- Member Chenevert
- Member Seddiki

The following Committee Members were absent:

I. Call to Order: Approval of July 31, 2018 Minutes

Motion: To Approve July 31 2018 Minutes

The motion was made by Member Blythe
The motion was seconded by Member Seddiki
The following roll call vote was taken:
5 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X Passed
 Failed

Approval of August 28, 2018 Minutes

Motion: To Approve August 28, 2018 Minutes

The motion was made by Member Blythe
The motion was seconded by Member Seddiki
The following roll call vote was taken:
5 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X Passed
 Failed

II Superintendent's Report

Superintendent Goguen shared the good news that we received notification that we have received the turnaround grant at PAE. Additionally she informed the committee of an incident that occurred today at BHS; students reported a "snap chat" social media post of a threat at a school with initials "BHS". The BHS administration notified Webster Police, it was investigated and determined the threat was from an out of state school. Dr. Cushing held an assembly to update students and let them know this was not a credible threat. We also did an OneCall to guardians, put notifications on website, twitter, and the press. Mrs. Goguen publically thanked the students for speaking up and the Webster Police Department.

1. Personnel Update

Superintendent Goguen gave an update on personnel

- New Hires:
- *Janet LaBonte – returning to PAE as ELL Teacher
 - *Faith Veronis – PAE Academic Interventionist
 - *Three staff for WMS Breakfast in the Classroom
 - *Postings are up for Title I Extended Day programs, YOUiversity, WMS ThinkTank, Lego's Robotics Program, Grade 10 MCAS Math Bootcamp

2 Enrollment Update

As of today we have 1,854 students enrolled. We are still having ongoing enrollments.

Chairman Hurton asked about enrollment and it's affect with Chapter 70 funding. Mrs. Pierangeli explained that we report our enrollment figures on October 1st. Historically enrollment fluctuates the first few weeks of school

3. Medical & Emergency Response Plans

Every three years we must submit an updated medical and emergency response plan to DESE. This is a non-public document because it includes school security. On Oct. 4th we will hold a District Safety Meeting, Anne Gilligan from DESE will attend to review our plan. The Parent Emergency Response Handbook has been sent out with my newsletter. We also have to update our Bully Intervention Plan.

4. Superintendent Goals

Superintendent Goguen shared her goals with school committee members and offered to meet with each member to discuss. Member Napierata came in this afternoon. The goals include Instructional Leadership, management and Operations, Family and Community Engagement, and Professional Cultures. Our district administrative team will meet tomorrow to align these goals to district and school improvement plans.

Chairman Hurton asked for clarification regarding goal #1 – is it her expectation as a personal goal or a goal for her administrators? Superintendent Goguen replied it is both. DESE just came out with a new rubric, Webster Educators want to adopt this model. Our goal is to have everyone in the district evaluated, have meaningful conversation with all staff.

5. Other Updates

*We had a fantastic opening of school, Mrs. Goguen made visits to all schools to welcome students and staff. Glasier the Bear welcomed Park Avenue Elementary Students.

*Publically thank the Webster Policy for being present at each school

*September 6th was the first day of school for Kindergarten and PreK. Mrs. Parmley did a meet and greet for all families the night prior

*Fire Drills at all schools occurred and were successful. We will meet monthly to discuss safety improvements

*Meeting with Joan Tuttle, DESE Director of West/Central Regional Support Statewide System of Support Dept. (previously called the DESAC Team).

-They are helping us move our vision forward. The team working with us will work with principals and address how best to use the ILT team.

-Will hold two sessions of training for administrators on evaluations

-Will have a training on Oct. 11th for all administrators and ILT members on how to use / share DESE Data

-Will continue with Learning Walk Throughs 9/14 @ PAE, 9/24 @ BHS, 9/27 @ WMS – last year's goal was to increase student engagement.

*Thank you to Michelle Budney, Jill Chapdelaine and Janice Daniels for getting systems in place for the new assessments testing. Letters will go home to parents tomorrow to give details.

*Have been contacted by the MSBA, we are invited to be part of their Post Occupancy Pilot Program for PAE. This is something new, PAE is one of 20 schools that they will be visiting.

*Community Outreach- Met with Linda Johnson from MAPFRE to develop a partnership. Working on developing some programming that could be beneficial to our students and community. Reached out to Bay Path and their students regarding building a counter in the new office area at BHS. We are working with the Town of Webster to support them on their grand opening of the Library.

*Webster Middle School Breakfast in The Classroom update – Day one had 225 breakfasts served, Day 2 = 215. This is double the number of breakfasts typically served. They have hired 3 staff members. This is making a positive impact.

*Administrative Assistants did not ratify their contract, we will meet again on September 13th.

*Will be attending the SEI Administrative Course beginning on September 25th – three of the classes are on School Committee meeting dates, may be a little late.

B. Business Manager Report

Mrs. Pierangeli thanked the community and parents for their patience and assistance with the start of school. There was one bus that needed adjustments with its route. Thank you to the Webster Police for their presence and support during the first week of school

1. FY20 Budget Calendar – Mrs. Pierangeli stated that the process has begun for work on the FY20 budget. On 10/1 templates will be given to building principals.

C. Principal Report – Dr. Peter Cushing, Bartlett High School

- There has been an addition of security doors at the main entrance. Made a more welcoming space in the central office area, moving both administrative assistants into on space.
- August 16th MSBA came to BHs for a tour – will hear more in December
- Custodial staff has done an amazing job over the summer
- Held Opening Faculty Meeting – teachers are excited for the new curriculum; Study Sync and Math CPM
- ALICE Training for Staff held in opening professional development days. Various community police officers participated, preparing teachers for best response.
- MIAA mandated Chemical Health Night was held. Webster Police, EMS and Athletic Director, Tony Paranto all spoke. It was well attended. Looking at holding this the same night as Open House next year in hopes of better attendance
- Approx. 60 families attended Open House
- Homecoming – many events planned, Homecoming Dance is Oct. 13th. Football Game is Oct. 12th
- September 11, 2018 – will have a moment of silence at 7:59am, the time the first plane took off. This is a once in a generation moment.
- School threat situation today, several students came forward, had police presence through the day and held a school wide assembly. See Something Say Something
- MIAA Students Ambassadors this year are Allison Grzembski and Logan Paranto
- Home opening football Game is this Friday vs Bay Path at 7:00. The team won last Friday against Monty Tech
- Have had 2 BHS families displaced from house fires and one from the tornado. Looking for ways to help these families.

Member Blythe commented on how well Superintendent Goguen and Mr. Cushing handles the situation today. Chairman Hurton stated that anyone he has spoken to has had positive comments regarding Dr. Cushing

III. Student update : Mariah Belletti

- Students and staff have welcomed freshman to the school and have guided them through their first couple of days
- Bartlett's October SAT deadline for signup was Sept. 7th. Testing will be held October 6th
- The 2022 Nichols Honors Academy cohort was inducted today
- Sign ups for Medical Career Club are 9/1 in the Nurses Office
- Diversity Club meetings began on 9/6
- DECA sign ups were held on 9/7

- There was a meeting for all band students today to discuss the music for the semester – Theme = One to change the World
- Fall athletic assembly and the Chemical Health Night took place on 9/4
- Girls and Boys Cross Country won their first meet
- Community service opportunity to babysit children of parents and faculty during Open House had a great turnout
- NHS students have the opportunity to train as guides for the town’s grand opening of the library
- Induction date has been set for October
- Sophomore, Junior and Senior classes have started to meet to pan their goals for this year
- Freshman elections were announced on 9/7
- Student Council hosted a car wash on 9/8
- Senior class had a car wash on 9/9

Chairman Hurton asked Mariah about her start of school ~ Mariah said it was a good start, she is a planner and getting ready for the college application process.

IV. Old Business

A. Monthly Report on Fundraising Applications

- Bartlett High School Grid Iron Club
- Bartlett Student Council - KrispyKreme

V. New Business

A. Approval of Fundraising Organization – Grid Iron Club

Per School Committee policy outside groups that wish to fundraise must submit this application. It is a way for us to know the groups, their goals and the people involved. Chairman publically thanked Mr. and Mrs. Kunkel for their ongoing support.

Motion: To Approve Fundraising Organization – Grid Iron Club

The motion was made by Member Chenevert

The motion was seconded by Member Blythe

The following roll call vote was taken:

5 members having voted in the affirmative

 members having voted in the negative

 members having abstained

The motion: X Passed

 Failed

B. Approval of 1.0 FTE ABA Position at Park Avenue Elementary School

Kathleen Baris, Director of Student Support Services has submitted a letter requested approval for an additional ABA staff member at Park Avenue Elementary School. This is to meet new student with IEP needs. This will be funded through the Special Education Entitlement Grant

Motion: To approve 1.0 FTE ABA Position at Park Avenue Elementary School

The motion was made by Member Blythe
The motion was seconded by Member Chenevert
The following roll call vote was taken:
5 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X Passed
 Failed

On behalf of the Committee, Chairman Hurton thanked all the administrators, teachers, bus drivers, crossing guards, support staff for the great start of school.

VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

VII. Adjournment

Adjournment

Motion: To adjourn the meeting at 7:32 PM

The motion was made by Member Chenevert
The motion was seconded by Member Seddiki
The following roll call vote was taken:
5 members having voted in the affirmative
 members having voted in the negative
 members having abstained
The motion: X passed
 Failed

Respectfully Submitted,

Lori Glennon

Documents included in the packet

- July 31, 2018 Minutes
- August 28, 2018 Minutes
- Superintendent Goals
- FY20 Budget Calendar
- Fundraising Application – BHS GridIron Club – Misc sporting events
- Fundraising Application – BHS Student Council – Krispy Kreme Donuts
- Annual Fundraising Organization Application – GridIron Club
- Memo from Kathleen Baris – new ABA Staff request