

WEBSTER PUBLIC SCHOOLS  
WEBSTER SCHOOL COMMITTEE  
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, October 23, 2018

Date: October 23, 2018      Time: 6:30 PM      Location: School Committee Conference Room  
77 Poland Street, Webster, MA 01570

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- o Member Napierata
- o Member Blythe
- o Member Chenevert
- o Member Seddiki

The following Committee Members were absent:

**I. Call to Order: Approval of October 9, 2018 Minutes**

**Motion: To Approve October 9, 2018 Minutes**

The motion was made by Member Blythe  
The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative  
   members having voted in the negative  
   members having abstained - Member Seddiki  
The motion:    Passed  
   Failed

**II Superintendent's Report**

Shaye Parker, a Bartlett HS senior, was recognized for being awarded the National Merit Scholar for obtaining a high score in the 2017 SAT test. Dr. Cushing presented her with the letter of designation and flowers. Her mother was also present.

Chairman Hurton, on behalf of the Committee, congratulated Shaye on being “one of the best” at Bartlett High School

**1. Personnel Update**

Since the last reported we have received three resignations – BHS Paraprofessional Jennifer Pepe  
BHS ABA Jane Walsh  
WMS Paraprofessional Amy Sheeran

Additionally we just received three letters of retirement at the end of this year: Linda Millet  
Susan Plasse  
Roberta Craig

**2. ILT (Instructional Leadership Team / DLT (District Leadership Team) Data Meeting**

The ILT and DLT members met as a district team to review how to best to facilitate our data. We have begun the process to determine specific students in need, looking at instructional practices and how best to close the gap.

### 3. Town Meeting Update

The School did not have any warrants on for this Town Meeting. Article 11 vote failed that would stop marijuana sale in town. Mrs. Goguen publically stated as the lead educator in town she is worried about the impact this will have.

### 4. Mapfre and Boston Children's Hospital Partnership

Continuing to build partnership with Mapfre Insurance and Boston Children's Hospital. Started this week at Park Avenue Elementary with a presentation titled "Think First". They are using our school to film for a promotional video. The WMS will have a presentation titled "Brain Presentation". BCH will be at our Open Houses for parents to stop by, as well as members of the Opiate Task Force. Members of the BHS marketing class are working on a flyer for the Opiate Task Force. An information meeting will be held Nov. 15<sup>th</sup> at the Webster Library.

### 5. Blackstone Valley Educational Foundation – Middle School Students to Waters Corporation

Twenty WMS students along with students from Douglas are going to Waters Corporation in Milford on October 30<sup>th</sup>. This is being sponsored through our affiliation with Blackstone Valley Education Foundation.

### 6. Other Updates

- District wide Flu Shot Clinic was offered at all of our schools. Thank you to Lori Glennon and Walgreens for arranging this.
- Mrs. Goguen has completed her SEI course, it prompted a closer look at our ELL families / students. Kathy Baris and Mrs. Goguen have begun to assess how to reach out to our ELL students and families, taking necessary steps to be in compliance.
- BHS students took a trip to UNUM where our business students spent the day learning more about entering the job market. Thank you to Sheila Blythe for arranging this.
- Leslie Baker and Mrs. Goguen had a conference call with Kellogg Foundation regarding partnering and obtaining a free app for ELL students to help send them positive messages using English.
- There is a 90 year old man from California called the "Post Card Man". He collects antique post cards and sends them to the area they're from to "spread happiness". He sent us two post cards from the early 1900's – one of the Filmer Building, the other of the Town Hall.

Chairman Hurton asked what the status is of the Administrative Assistants contract negotiations. Concerned over the length of time to renew. Superintendent Goguen said there has been ongoing meetings that included Member Chenevert, Monique Pierangeli, our attorney and herself with the administrator assistants' team. Scheduled to meet again 10/29 – starting from scratch, each side presenting their proposal. Hoping to come to a conclusion soon.

## **B. Business Manager Report**

### 1. Grants Update

Mrs. Pierangeli provided a list of grants with a breakdown of fund received, funds expended, funds returned, status of grants. There is a new process for closing out grants with DESE. There was clarification given on some grants.

### 2. Food Service Update

Mrs. Pierangeli gave an update on the Food Services Program. Ellen Nylen is making great connections with the community. On Oct 12<sup>th</sup> she presented at the Mass Farm to School Institute in Pittsfield. We are in year one of this program. On Oct 19<sup>th</sup> she attended a tasting event at Auburn Public Schools. Today she presented with the Worcester Food Bank at DESE on the topic of "Keeping it Local Workshop". On December 6<sup>th</sup> along with Bartlett High School students will present to the Mass Farm to School panel.

### 3. Communication Update

The District purchased a new communication (walkie-talkie) system for the district wide use. There was a delay waiting for proper licensing, should have within a week. We currently have four walkie-talkies strictly for AA Transportation, this gives us the ability to communicate if we can't reach anyone in the main office for AA transportation. There will be 33 walkie-talkies throughout the district.

## **C. Principal Report – Peter Cushing - Bartlett High School**

- Inclusive Tier 1 Instruction Academy  
Prior to joining Bartlett, Janice Daniels and Jill Chapdelaine obtained this program. The process provides targeted supports for students while providing a team of teachers that are trained and it enables them to bring back to rest of staff. This is a three year project.
- Homecoming Dance  
Very impressed. Students well behaved,
- Field trips to Unum, Art Exposition, NY Art Museum  
These field trips offer experiential learning and hope that we can expand them as much as possible. One of the barriers is transportation costs so any community support is always welcome. The field trips are great opportunities for students to visit places they haven't been before. Over 50 students went to NYC
- MCAS November re-takes  
Tests have been ordered. Working with Janice Daniels to begin the Title I YouNiversity to help students prepare for the test.
- Hall of Fame Dinner is this Saturday night at the Raceway
- CPM Math Training – new curriculum training this Friday and Saturday for BHS math staff. This is the first of four Saturday trainings that will happen this year.

There was additional conversation on increasing student engagement to provide support in hopes of increasing the number of students that graduate. Dr. Cushing said that providing a strong relationship with students and attempting to understand the reason for their behavior will improve student attendance and engagement.

## **III. Student update : Mariah Belletti**

- Financial Aid Night on Wednesday, October 24th at 6PM. This is to advise junior and senior students and parents
- Quarter 1 grades will be closing Nov 2nd
- Early Action/Early Decision deadlines are coming soon for college applications
- Golf won against David Prouty & Douglas
  - Finished the regular season 11-5
  - Got top 5 in SWCL
  - Made it into Central Mass District Tournaments
- Varsity & JV Volleyball won against Worcester North
- Football wins its homecoming game against Quaboag
- Girls Soccer team won against Southbridge
- Boys & Girls Cross Country teams won against Northbridge
- Boys Soccer team won against Oxford
  - 4th win in a row, qualifying for Districts
- Cheerleading team had the Shepherd Hill Fall Invitational competition on Saturday, October 20th...
- DECA is selling long sleeve Thanksgiving pep rally t-shirts & seniors sweatshirts
- NHS sent out letters to new inductees, Induction Ceremony has been moved to October 30th
- Art classes went to NY museums
- Business classes went to UNUM Insurance Company in Worcester, MA
  - Got to tour the building & do work ethics activities

- Sophomores sold pies until Monday, October 18
- Freshmen are selling Sturbridge Coffee Roasters until Monday, October 22
- Homecoming - 165 students bought tickets
- A great outcome, students had a lot of fun dancing and hanging out with friends  
October 26th 6-8PM
- Haunted house, activities (such as pin the bowtie on the skeleton, web maze, witch hat toss, poke a pumpkin), arts and crafts (coloring sheets, masks to make, web plates), photobooth, selling pizza, chips, and water, giving out candy bags to kids (including nut free in case of allergies)

#### **IV. Old Business**

##### **A. FY20 Budget**

This will be a monthly agenda item to update the Committee on the process. Mrs. Pierangeli and Superintendent Goguen met with new principals, Mrs. Parmley and Dr. Cushing to review our process. Each principal will meet with their staff to review needs.

The Town Administrator is looking for cost saving plans for our insurance.

##### **B. Acceptance of additional scholarship funds form the R. Mildred Zuckerman Estate**

At the August 28th, 2018 the Committee approved a \$19,000 donation from this estate. We've just been notified that there were additional funds due us in the amount of \$558.65 – total amount received for the scholarship funds is \$19,558.65

Motion: To accept \$19,558.65 for scholarship funds form the R. Mildred Zuckerman Estate

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

5 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   Passed

   Failed

#### **V. New Business**

##### **A. Appoint School Committee Member to Instructional Assistants' contract negotiations**

A letter from Linda Boisseau, union president for the Instructional Assistants', requesting to begin negotiations for their contract that expires June 30, 2019 was received. Chairman Hurton volunteered to be the School Committee representative.

Motion: To accept the volunteer of Chairman Hurton to be the School Committee Member to Instructional Assistants' contract negotiations

The motion was made by Member Seddiki

The motion was seconded by Member Blythe

The following roll call vote was taken:

5 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   Passed

   Failed

**B. Appoint School Committee Member as Back Up Payroll Designee**

Per the Massachusetts Municipal Modernization Law we may appoint a back up payroll designee. At a meeting in May 2018 we appointed Member Blythe as the Payroll Designee

**Motion: To appoint School Committee Member Napierata as Back Up Payroll Designee**

The motion was made by Member Napierata

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   Passed

   Failed

**VI. Review / Transfer / Signing of Bills, Payrolls and Vouchers:** Committee reviewed and signed bills and vouchers.

**VII. Adjournment**

**Motion: To adjourn the meeting at 7:30 PM**

The motion was made by Member Chenevert

The motion was seconded by Member Seddiki

The following roll call vote was taken:

5 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

   Failed

Respectfully Submitted,

Lori Glennon

- October 9, 2018 Minutes
- ILT / DLT October 11<sup>th</sup> Agenda
- Email from Linda Boisseau, President Webster Paraprofessional Association – to begin negotiations