

WEBSTER PUBLIC SCHOOLS  
WEBSTER SCHOOL COMMITTEE  
OPEN SESSION MINUTES (M.G.L. C.39) OF Tuesday, January 8, 2019

Date: January 8, 2019                      Time: 6:15 PM                      Location: School Committee Conference Room  
77 Poland Street, Webster, MA 01570

The meeting was called to order by: Chairman Hurton

The following Committee Members were present

- o Member Napierata
- o Member Blythe
- o Member Chenevert

The following Committee Members were absent:

- o Member Seddiki

**Call to Order: Pledge of Allegiance**

Chairman Hurton suggested adjusting the agenda items to accommodate community members that were in attendance. Will skip over the Executive Session until later in the meeting

**I. Enter into Executive Session: According to M.G.L. chapter 30A, Section 21(a) to consider the grievance brought against a public officer, employee, staff member or individual**

**Motion: To Enter into Executive Session: According to M.G.L. chapter 30A, Section 21(a) to consider the grievance brought against a public officer, employee, staff member or individual, returning into open session**

The motion was made by Member Blythe  
The motion was seconded by Member Chenevert

The following roll call vote was taken:  
4 members having voted in the affirmative  
   members having voted in the negative  
   members having abstained  
The motion:   X   Passed  
   Failed

**II. Approval of December 11, 2018 Minutes**

**Motion: To Approve December 11, 2018 Minutes**

The motion was made by Member Blythe  
The motion was seconded by Member Chenevert

The following roll call vote was taken:  
4 members having voted in the affirmative  
   members having voted in the negative  
   members having abstained  
The motion:   X   Passed  
   Failed

### III. Superintendent's Report

#### 1. Thank You to Community Partners

Superintendent Goguen said "In Webster Kindness Matters" thanks to the many people of our community she gave special tribute to some local heroes.

- Elizabeth Lahens has given gifts to every student at Webster Public School over the holiday season
- Mapfre donated well over \$3,000 in toys and at least 8 large boxes of clothing, coats, shoes, etc.
- A.J. Alkire and the Webster-Dudley Food Share – started food closets at all 3 schools
- LifeSong Church – toys for PAE students

#### 2. Personnel Update

New Hires – Brittany Stewart – BHS Paraprofessional in Life Skills  
Stefanie Appleby – BHS History Teacher  
Yvonne Lambert – BHS Special Education Teacher (will start on 1/22/2019)  
Kerri Suprenant - PAE ABA  
Heidi Principe – PAE Paraprofessional  
Resignations – Eleanor Argentieri – BHS Special Education Teacher

#### 3. Bartlett High school MSBA Eligibility Update

Bartlett High School has officially been accepted into the 270 day Eligibility Period. This begins July 1, 2019 and concludes March 27, 2020. During this time period, we are looking at Ch. 74 programming and will be filling out a questionnaire, working with the town to bring forth the information to the Fall Town Meeting for Feasibility Funds.

#### 4. Other Update

- Superintendent Goguen was selected by the District Administrative Leadership Institute to attend their National Conference at no charge. One of 70 superintendents were chosen. This will be held February 6-9, 2019.
- Superintendent Goguen recently applied for The ENDD 2019 Grant from the District Attorney's office for \$6,600 for an anti-drinking program for BHs students. This grant would also assist with bringing in consultants to work with students, teaching them about the dangers of drinking, and the cost to host an after prom event at a health facility where students can engage in activities and games
- Brian James was recognized today at the Worcester County Superintendent Scholarship Luncheon – Congratulations to Brian
- The Central Mass Collaborative Annual Report was provided
- There is a presentation happening this evening at Fitchburg State College on the Tale of 10 Districts, Webster's information is among the towns being presented. A PowerPoint was provided on the information.
- Meeting with Mrs. Parmley, Mrs. Mackay, Mrs. Chapdelaine and STMath was held to discuss the grand Jill is organizing. If we get this we will be getting the program of three years with professional development. The only fee is a \$3,500 licensing fee. This program is for grades K-4 and teaches math without words
- Thank you to Janice Daniels for her support of a Title I after school session at North Village ~ 7 students attended yesterday.
- Michael Zajac and Janice Daniels have created an Extended Day Academic Lego program at WMS
- Shout out to PAE PTO for sponsoring *Me and Someone Special Dance* to be held January 12<sup>th</sup>.

## **B. Business Manager Report**

### **1. FY19 Second Quarter Budget Update**

Mrs. Pierangeli reviewed some highlighted area of interest in the FY 19 second quarter budget (included in packet). at this time there is a budget freeze. Looking to absorb the large deficient in the SPED budget. We have some salary savings that will be used in sub lines. The legal services budget is a little higher than Mrs. Pierangli would like to see – will continue to monitor.

## **C. Principal Report – Michael Zajac, Webster Middle School**

- iReady Testing – This assessment is user friendly – the program allows teacher to differentiate testing for each student
- Spirit Week – the week before holiday break is WMS Spirit Week. There were daily themes, ending the week with team (grade) colors and a Pep Rally. The week was phenomenal.
- Holiday Concert – Standing room only. Mrs. Baggett did an outstanding job showcasing student talent
- Washington DC trip update - to date there are 71 students signed up to go with 29 chaperones, will need 2 busses. Ongoing fundraising. Shout Out to the community and staff – we've been able to offer full scholarships to students in need.

## **IV. Student Update : Mariah Belletti**

- Quarter 2 closes on January 18<sup>th</sup>
- Local scholarships are now available for seniors on Naviance
- Sports update was given
- Students have started a Black Empowerment Student Union where they will discuss black history and its influence and impact.
- The Esports club won both of their games, making their season 5-5
- The music programs held their annual winter concert – great event
- The Jazz Band is going to Berklee Jazz Festival on January 26th

## **V. Old Business**

### **A. FY20 Budget Presentation**

Superintendent Goguen presented the first draft of the FY20 budget. Principals Cushing, Zajac and Parmley, wlong with Kathleen Baris and Janice Daniels were present. Superintendent Goguen said this has been a collaborative process; Mrs. Pierangeli and Superintendent Goguen met with the town for initial budget discussion.

PowerPoint presentation was given on the budget process, district goals & highlights, and enrollment. Mrs. Baris gave an overview of current and projected students / staff in PreK-12. Superintendent Goguen reviewed changes and plans currently being worked on.

Superintendent Goguen and Mrs. Pierangeli went through the FY20 outlining items that are being requested / positions being increased. This first round budget is a 4.78% increase over last year.

Member Chenevert asked how realistic, at this point, is this budget? Mrs. Pierangeli responded that we will have to trim – we've already started this process.

Chairman Hurton noted there was a lot of focus regarding the gaps in alignment of curriculum and the rigor of instruction. Seeing the hard work implementing new curriculum we should see a positive impact. The environment in the schools gives me concern over troubling trend that social / emotional needs are getting worse. Asking to take a closer look at programming related to social / emotional / behavior / staff training and its effectiveness. Positions being suggested may not be effective if programs / training is not in place.

Superintendent Goguen said the administrative team has examined what is working and what's not working. We have an opportunity to make things better.

#### B. Monthly Report on Fundraising Applications

- Class of 2022 – selling candy grams
- Class of 2019 – selling candy bars
- National Junior Honor Society and WMS Student Council – Snow Flake Ball – February 8, 2019
- Boys Basketball game – ads/sponsors for program booklet
- Boys Basketball – raffle Celtics game tickets
- Boys Basketball – meat raffle

#### C. Appoint School Committee Chair to Administrative Assistants contract negotiations

Chairman Hurton recounted that this contract was not approved at the last meeting. He offered to assist in future meetings.

#### Motion: To Appoint School Committee Chair to Administrative Assistants contract negotiations

The motion was made by Member Chenevert

The motion was seconded by Member Blythe

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   Passed

   Failed

### VI. New Business

#### A. Recognition of Retiring Police Chief Timothy Bent

Chairman Hurton shared his memories of Chief Bent and his 31 years of service to the Town of Webster. His commitment to the community, implementation of procedures, attendance of many events, compassionate model while enforcing the law are to be commended on. Thank you on behalf of the district and the kids. Other members of the committee members expressed their sentiments to Chief Bent. Superintendent Goguen thanked Chief Bent on behalf of students and staff for being a positive role model and personally for welcoming me to the community. Thank You, I wish you and your family good health and happiness in your retirement.

Chief Bent expressed his respect to the Committee for its professionalism. He remarked on the current and past superintendents and business manager and the good working relationship he has had. A plaque was presented to Chief Bent and flowers to Mrs. Bent.

B. Approval of Extended Day Programming Coordinator Job Description

Superintendent Goguen stated this job description is for an existing position that did not have an updated job description on record.

Motion: To approve of Extended Day Programming Coordinator Job Description

The motion was made by Member Blythe  
The motion was seconded by Member Chenevert  
The following roll call vote was taken:  
4 members having voted in the affirmative  
   members having voted in the negative  
   members having abstained  
The motion:   X   Passed  
   Failed

C. District Discipline Reports

Superintendent asked building principals to gather this information to be transparent with our community. There has been an increase of incidents with vaping and marijuana use at WMS and BHS. This report gives a broad overview of the incidents. We need to do a better job of communicating to parents. Using discipline as a teachable moment. Mr. Zajac described a typical day at WMS – He will see a minimum of 42 students, high of 62 for discipline incidents. Trying to be proactive not reactive.

VII. Review / Transfer / Signing of Bills, Payrolls and Vouchers: Committee reviewed and signed bills and vouchers.

A. Approval of transfer from Bartlett High School student activity savings account to the checking account

Motion: To approve the transfer \$24,811.52 from Bartlett High School student activity savings account to the checking account

The motion was made by Member Blythe  
The motion was seconded by Member Napierata  
The following roll call vote was taken:  
3 members having voted in the affirmative  
   members having voted in the negative  
  1 members having abstained (Chairman Hurton)  
The motion:   X   Passed  
   Failed

Chairman Hurton stated that the Committee had recessed from Executive Session earlier and will return to Open Session only to adjourn the meeting

Motion: To re-enter into Executive Session and will return to Open Session to Adjourn

The motion was made by Member Blythe  
The motion was seconded by Member Napierata  
The following roll call vote was taken:  
4 members having voted in the affirmative  
   members having voted in the negative  
   members having abstained  
The motion:   X   Passed  
   Failed

## **VII. Adjournment**

Motion: To adjourn the meeting at 9:52 PM

The motion was made by Member Blythe

The motion was seconded by Member Chenevert

The following roll call vote was taken:

4 members having voted in the affirmative

   members having voted in the negative

   members having abstained

The motion:   X   passed

       Failed

Respectfully Submitted,

Lori Glennon

Documents included in the packet

- December 11, 2018 Minutes
- MSBA letter regarding Eligibility Period
- Central Massachusetts Collaborative 2017-2018 Annual Report
- FY 19 Budget
- Fundraising applications
- Extended Day Program Coordinator Job Description
- WPS mid-year discipline report
- FY20 Budget
- Bartlett High School Transfer request