

Joint Loss Management Committee
Meeting Minutes
10/14/21 (Thursday) at 9:00 am
Via Zoom

In Attendance: Kelly Seeley, Carrie Marsh, Jenn Dubois, Steve Cortez, Amy Cassidy, Ben Arria, Lance Finamore, Lynn Dizazzo, Dan Molinari

AGENDA

1. Accident/Safety Reports – Jenn
 - FY22 July – Sept (see attached) **Carrie reviewed with the committee, handouts were shared via email for committee review, YTD so far & September 2021. Nothing stands out, more employee injuries than student.**
2. FY22 Staff Wellness Programs Identified –Carrie/Jenn
 - Wellness Bingo- **in process of completion**
 - Maintain Don't Gain – **about to start**
 - HealthTrust Wellness Programs Info Session – **over winter Feb/March**
 - HB Open – **returning this year**
 - Wellness Wednesdays – **looking to modify so FSW don't have to do most of the work**
 - Healthie Selfies featuring Flat Andy
3. Sub-Committee Reports
 - SAU-Wide Wellness Committee (Nutrition/Exercise Focus) – Kelly S – **approved by all three boards**
 - Program will be up and running in FY22
 - Trying to find Wellness Coordinators in each building – RMMS and HPS still open
 - First meeting will be in November
 - Health & Safety Committee (formerly EMT) – Dan M and Bob O
 - Report on Oct 12th meeting – **conversation about new walkie talkies to increase coverage across the district. Would cost about \$200,000 for the entire district**
 - Each building safety team received a scenario to develop a detailed long- and short-term response due in April **Hollis reviewed their Walton Family plan, COOP is up next.**
 - **Monthly safety meetings were discussed, Covid updates were provided by the Town and School.**
 - **Ten digit dialing, everyone is up to date**
 - **Start working on the Homeland Security audits – schools are making corrections**
 - Next meeting – second Tuesday in January
 - Traffic Safety Committee – Kelly S – **new subcommittee created – Kelly, Lance, Bob O, Chuck Stohl, and 2 SRO's – Rick and Adam**
 - Defined scope (see attached)
 - Identified issues at each building
 - Looking at missing/additional signage- **traffic wise**

- Gathering feedback on a traffic safety week/month
 - Working on ensuring proper equipment and training for staff involved with buses/carpools
4. Training Report-Carrie
- FY22 Deadline? **Deadline is 10/31 for employees and 10/31 for subs. Currently at 75.9% for completions. 93% HUES, 64% at RMMS, everyone else is in the middle for completions**
5. School Inspections
- Monthly – Checklist Redo – Lance and BMS working on improvements
- Annual – **will have the finished product for meeting in January**
- Inspections started in late September – **small sections of each school will be done at a time.**
 - Using tablets- **allows quick turnaround of information, feedback includes: attached pictures are helpful as well as the timeliness of feedback.**
 - Twice per week with quick turnaround for results
 - JLMC members are on a rotation and will be asked to participate – **all JLMC members will be plugged into schedule for inspections. BMS will take care of facilities items that need attention.**
6. School Dude – **working pretty well with no major issues, expand use of PM direct for building related activities.**
- Add'l Training for BMS – **no additional training needed at this time**
 - BMS working on ways to improve the use of SD
 - Awareness Flyer – **Goes out Sept/Oct and Jan/Feb (see attached) – goes out Sept/Oct & Jan/Feb, add business card info to the bottom of flyer/QR code to scan**
7. FY22 Goal Review – New goal #8 (see attached)
- At the SAU office new protocol put in place, visitors have to state name and purpose before being allowed entry into the building.**
- **Signs posted that say employees only beyond this point, will discuss further in leadership meetings.**
- Next meeting: **January - TBD – 9:00 am, Zoom or SAU Conference Room**