

Joint Loss Management Committee

Meeting Minutes

1/27/22 (Thursday) at 9:00 am

Via Zoom

In Attendance: Kelly Seeley, Alyssa Akhtar (kept minutes), Steve Cortez, Amy Cassidy, Ben Arria, Lance Finamore, Lynn DiZazzo, Dawna Bosquet, Carrie Marsh (partial time), Kelly Ducharme (partial time)

AGENDA

1. Accident/Safety Reports – **Kelly S** (in Jenn’s absence)
 - FY22 YTD, November and December (see attached)

2. FY22 Staff Wellness Programs Identified – **Kelly S** (in Carrie’s absence)
 - Wellness Bingo- **Completed- 372 entries**
 - Maintain Don’t Gain- **Completed during week of New Year, 88 total participants representing each district and SAU, gift cards were given to winners (one winner from each school and one grand-prize winner from each district)**
 - HealthTrust Wellness Programs - **Info Sessions in February/March – scheduled via Zoom**
 - HB Open- **Returning this year with help from Brian Bumpus, more information to come**
 - Wellness Wednesdays- **Seeking help from the PTOs this year to relieve Food Services**
 - Healthie Selfies featuring Flat Andy- **this program was popular in the past, so we are bringing it back this spring**
 - **Feedback:**
 - **Alyssa: General staff feedback about gift cards is positive and appreciative – greater number of winners and prizes for programs seems to be well-received**
 - **Lynn: Suggested that principals include reminders about Wellness Programs in their school memos to boost staff participation**

3. Sub-Committee Reports
 - SAU-Wide USDA Wellness Committee (Nutrition/Exercise Focus) – **Kelly S**
 - Report on Jan meeting – **this was the first meeting of the year, Kelly S and Amy attended**
 - Still trying to find Wellness Coordinators in each building – **RMMS, HBMS and HUES still open**

- Health & Safety Committee (formerly EMT) – **Kelly S** (in Dan M’s absence)
 - Report on Jan meeting- **conversation about new walkie-talkies to increase communication coverage across the district. October minutes mentioned approximate cost of \$200,000 for the entire district.**
 - Building Safety Team Short/Long Term Scenarios received in October/ due in April
 - Next meeting – second Tuesday in April
- Traffic Safety Committee – **Kelly S & Lance**
 - Met in December
 - Identified areas in all schools that needed signage – working towards resolving those needs:
 - **RMMS/CSDA are all set with signage, while the High School needs about 50 signs**
 - **Road line painting is an identified need**
 - Based on feedback from the principals, will work toward April as the traffic safety month for all three districts- **more information to come – trying to make this as consistent as possible, while age-appropriate, among all schools**

4. Training Report – **Carrie & Alyssa**

- Status: **97% completion – exceeded goal of 95%**

5. School Inspections – **Kelly S & Lance**

Monthly – Moving to state required inspections only

Annual

- Inspections continuing as expected
- Nearing end of first round; follow-ups will follow
- Feedback from those that have participated
 - **Amy: Asked about the need for follow-up inspections- Kelly S replied that follow-up inspections are on an as-needed basis for issues discovered, and Lance, Kelly and Carrie will attend.**
 - **Steve: Noted that he has received feedback from staff that sometimes teachers/students feel uneasy during unannounced or unexpected inspections. How can we best announce inspections so that classrooms know what to expect? Are principals letting staff know that someone will be in their classroom? (Kelly noted that principals are supposed to notify staff at the beginning of the year that there will be unannounced inspections/walk-throughs in classroom spaces.)**

6. School Dude – **Lance**

- BMS working on ways to improve the use of SD
 - **On the whole, everyone is feeling pretty comfortable using SD. No staff complaints have been received. Carol's business card was very helpful.**
 - **Dawna: getting duplicate requests at CSDA**
- Awareness Flyer – Goes out next in Jan/Feb- **flyer likely to go out in February**

7. FY22 Goal Review – **Kelly S**

- **#1: a) Completed Wellness Bingo & Maintain Don't Gain**
- **#1: b) Completed by exceeding training goal of 95% by hitting 97%**
- **#4: Completed improved use of SD (Flyer Complete in Feb.)**
- **#5: Completed creation of sub-committee and reported to JLMC**

8. Next meeting: **April - TBD – 9:00 am, Zoom or Location TBD**