

Instructional Practices Steering Committee

11/9/2022

Members Present: Tim Girzone, Amanda Zeller, Holly Babcock, Tom Solon, Jen Staub, Gina Bergskaug, Allie Buschmann, Patrick West, Yolanda Flamino, Krista Whalen, Tiffany Testa, Gracie D, Austyn K

Facilitator: Tim Girzone

Note Taker: Tim Girzone

[W Copy of Instructional Practices Committee Charter.docx](#)

Review Meeting Minutes from May 9th

[Instructional Practices Steering Committee 5.9 Minutes](#)

Weighted vs Unweighted Sub-Committee:

Holly Deurloo Babcock

- The committee was unable to unanimously decide to remove the practice of weighting certain courses at HBHS, it was decided that we will continue with our current practice of partially weighting GPA.
- Some rationale behind this decision that was provided to the steering committee included:
 - Through research done within the committee it was found that many colleges and universities currently request student's weighted GPA during the college admissions process.
 - As part of standard practices and upon student's request, School Counselors will meet with students during the admissions process and recalculate by hand students unweighted GPA
- Next step recommendations are that the school's leadership team review annually the list of weighted courses offered at HBHS to determine if there is room for improvement
 - Ensure balance between offerings in various departments
 - Review procedures around repeating certain courses

Grading and Assessment Sub-Committee Updates

Amanda Zeller

- The committee is working to develop a statement of the 'purpose of grading' is at HBHS

- This statement will be reviewed internally by Building Leadership Team before being brought back to the Steering Committee

Advisory Sub-Committee

Tim Girzone

- The subcommittee has brought forward the recommendation of implementing a Home Base Cav Block to the Monday schedule.
- Although the committee's recommendation has not been implemented as it was discussed, there were 3 HomeBase Cav Blocks scheduled for the first Qtr. during the regularly scheduled Tue/Wed/Thur CavBlock
- Building Leadership Team and Student Council have requested if/when another HomeBase CavBlock is needed that we run it on a Monday, if possible
- A small contingency from the sub-committee is taking part in a state-wide PLC that includes teachers and administrators from around the state to evaluate effective Master Schedule models to implement Advisories and Flex Blocks.

Next Steps

- Schedule Jan '23 meeting
- Building / District needs
- Portrait of a Cavalier
- Ongoing sub-committee work