

SAU 41 GOVERNING BOARD

AGENDA

Thursday, May 12, 2022

6:00PM

**CSDA**

Times are estimates only and subject to change without notice

- 6:00 Call to Order – Superintendent Corey - Board reorganization Meeting
- 6:20 Motion to enter non-public – Under RSA 91-A: 3II (a) Compensation and/or (c) Reputation – SAU Administrative Compensation, SAU positions
- 7:15 Appointment of Process Observer, Appointments to SAU Committee's Agenda Adjustments  
Nominations/Resignations and Correspondence  
Approval of minutes
- 7:25 Public Input
- 7:40 Discussion
- Revenue and Expense report for FY 2022
  - Discussion regarding the use of the long or short form for Superintendent's evaluation to be decided yearly
  - To review the short/long form of the evaluation and determine if any sections should be revised/revisited
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- 8:00 Deliberations**
- To see what action the Board will take regarding the Superintendent's recommendations for SAU employee's compensation for FY 2023
  - To see what action the Board will take regarding the approval of the SAU Budget by the voters at the three annual meetings (Yes - 772, No -562)
  - To see what action the Board will take regarding which form of the superintendent's evaluation will be used during 2022-2023
  - To see what action the Board will take regarding Policy BCA – Board member Code of Ethics – annual adoption – roll call vote
  - To see what action the Board will take regarding the Policy DFA – Investments – annual adoption

8:25 Report out from the Process Observer

8:30 Motion to Adjourn

SAU 41

Revenue and Expense Report

FY22

as of 5/1/2022

Expense				
Expense Category	Budget	YTD Expense	Encumbered	Balance
Superintendent	\$ 175,389	\$ 148,603	\$ 26,779	\$ 7
Assistant Superintendent	\$ 138,800	\$ 115,764	\$ 23,150	\$ (114)
Student Services	\$ 251,019	\$ 208,039	\$ 40,698	\$ 2,282
Business Office	\$ 503,139	\$ 414,723	\$ 85,656	\$ 2,760
Facility/ Maintenance	\$ 143,578	\$ 121,329	\$ 21,652	\$ 597
Network Admin/Technology	\$ 93,560	\$ 78,135	\$ 15,463	\$ (38)
General	\$ 72,617	\$ 54,831	\$ 11,892	\$ 5,894
Benefits	\$ 577,635	\$ 449,993	\$ 124,702	\$ 2,940
School Board	\$ 1,520	\$ 1,100	\$ 420	\$ -
Total Expenses	\$ 1,957,257	\$ 1,592,517	\$ 350,411	\$ 14,329
Plus FY21 Carryover	\$4,464	\$2,464		\$ 2,000
Total Expenses + Carryover	\$ 1,961,721	\$ 1,594,982	\$ 350,411	\$ 16,329
Revenue				
Revenue Source	Budget	YTD Revenue	Expected	Balance
Assessments:				
Brookline	\$361,236	\$301,030	\$60,206	\$0
Hollis	\$594,122	\$495,102	\$99,020	\$0
Coop	\$997,899	\$831,583	\$166,317	\$0
Health Trust Surplus	\$0	\$16,621	\$0	\$16,621
Federal Grants	\$4,000	\$1,205	\$2,796	\$0
Miscellaneous		\$554		\$554
FY21 Carryover	\$4,464	\$2,464	\$0	\$2,000
Use of Fund Balance as Revenue	\$0	\$0	\$0	\$0
Total Revenue	\$ 1,961,721	\$ 1,648,557	\$328,338	\$19,175
Budget Balance	\$ 35,503			

Fund Balance Projection		
Beginning Fund Balance as of 7/1/2021	\$	171,438
FY22 Budget Balance	\$	35,503
Expected use of fund balance	\$	-
Ending Fund Balance as of 6/30/22	\$	206,941
As % of Expense Budget		10.6%
		Target 7 to 10%

## Explanation of Expense Balances

Category	Balance	Under Budget (Savings)
General	\$5,894	Primarily office manager turnover
Benefits	\$2,940	Workers Compensation Refund; Savings due to hiring changes
Business Office	\$2,760	New Hire Savings
Student Services	\$2,282	Travel expenses less than anticipated
Category	Balance	Over Budget

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Expense Category	Includes
Superintendent	Salary, contractual benefits, conferences, dues
Assistant Superintendent	Salary, contractual benefits, conferences, dues
School Board	Treasurer and Secretary stipends
Student Services	Salary, contractual benefits, conferences, dues
Business Office	Salary, contractual benefits, conferences, dues & audit
Maintenance	Salary, contractual benefits, conferences, inspections, furnace, septic, mowing, snow removal, insurance, utilities, etc.
Network Admin/Technology	Salary, contractual benefits, conferences, computers, site licenses
General	Office mgr, legal, copiers, printers, postage, expendables, advertising, building phone
Benefits	Insurance, retirement, taxes, vacation payouts, merit bonuses