

SAU 41 GOVERNING BOARD

AGENDA

Thursday, February 18, 2021,

6:00PM

Hollis Brookline Middle School

Times are estimates only and subject to change without notice

6:00 Call to Order

Appointment of Process Observer, Appointments to SAU Policy Committee
Agenda Adjustments

6:05 Motion to enter non-public – under RSA 91-A: 3II (a) Compensation and/or (c)
Reputation - Superintendent's evaluation

7:30 Deliberations

To see what action the Board will take regarding the Superintendent's
evaluation/contract extension/compensation for FY 2021

8:00 Motion to Adjourn

SAU 41

Revenue and Expense Report

FY21

as of 2/2/2021

Expense				
Expense Category	Budget	YTD Expense	Encumbered	Balance
Superintendent	\$ 179,981	\$ 113,960	\$ 64,201	\$ 1,821
Assistant Superintendent	\$ 134,603	\$ 82,316	\$ 50,215	\$ 2,072
Student Services	\$ 259,552	\$ 158,122	\$ 97,255	\$ 4,174
Business Office	\$ 488,649	\$ 287,255	\$ 184,154	\$ 17,239
Facility/ Maintenance	\$ 126,537	\$ 85,682	\$ 51,806	\$ (10,951)
Network Admin/Technology	\$ 90,860	\$ 53,923	\$ 35,236	\$ 1,700
General	\$ 77,078	\$ 45,858	\$ 36,858	\$ (5,638)
Benefits	\$ 455,176	\$ 274,576	\$ 178,966	\$ 1,634
School Board	\$ 1,520	\$ 660	\$ 860	\$ -
Total	\$ 1,813,954	\$ 1,102,352	\$ 699,550	\$ 12,052
Plus FY20 Carryover	\$7,246	\$3,853	\$3,387	\$ 6
Total Expenses + Carryover	\$ 1,821,200	\$ 1,106,205	\$ 702,937	\$ 12,058

Revenue				
Revenue Source	Budget	YTD Revenue	Expected	Balance
Assessments:				
Brookline	\$319,460	\$186,352	\$133,108	\$0
Hollis	\$553,385	\$322,808	\$230,577	\$0
Coop	\$910,255	\$530,982	\$379,273	\$0
Health Trust Surplus	\$0	\$6,794		\$6,794
Federal Grants	\$4,000		\$4,000	\$0
FY20 Carryover	\$7,246		\$7,246	\$0
Use of Fund Balance as Revenue	\$26,854		\$26,854	\$0
Total Revenue	\$ 1,821,200	\$ 1,046,936	\$781,058	\$6,794

FY21 Budget Balance	\$ 18,852
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Fund Balance	
Beginning Fund Balance as of 7/1/2020	\$ 167,064
FY21 Budget Balance	\$ 18,852
Expected use of fund balance	\$ (26,854)
Ending Fund Balance as of 6/30/21	\$ 159,062

As % of Budget 8.8%

Target 7 to 10%

Explanation of Expense Balances

Category	Balance	Under Budget (Savings)
Business Office	\$17,239	Vacant position and hiring savings
Student Services	\$4,174	Conferences/travel; dues credit
Assistant Superintendent	\$2,072	Conferences/travel
Superintendent	\$1,821	Conferences/travel
Technology	\$1,700	Conferences/travel
Benefits	\$1,634	Health insurance savings due to enrollment changes
Category	Balance	Over Budget
Maintenance	(\$10,951)	New storage unit leased; Covid-19 Supplies
General	(\$5,638)	Telephone, Advertising, Printing
Total Expense Balance	\$12,052	

Expense Category	Includes
Superintendent	Salary, contractual benefits, conferences, dues
Assistant Superintendent	Salary, contractual benefits, conferences, dues
School Board	Treasurer and Secretary stipends
Student Services	Salary, contractual benefits, conferences, dues
Business Office	Salary, contractual benefits, conferences, dues & audit
Maintenance	Salary, contractual benefits, conferences, inspections, furnace, septic, mowing, snow removal, insurance, utilities, etc.
Network Admin/Technology	Salary, contractual benefits, conferences, computers, site licenses
General	Office mgr, legal, copiers, printers, postage, expendables, advertising, building phone
Benefits	Insurance, retirement, taxes, vacation payouts, merit bonuses